

MINUTES OF THE ORDINARY MEETING OF

Effingham Parish Council

Tuesday 5th December 2023, 8pm, The Barnes Wallis Hall.

Present:

Cllrs Hogger, Moss, Pindar, Symes (Chair), Trevor

Also in attendance:

SCC Cllr Booth, Parish Clerk & 4 local residents.

BUSINESS DONE

340/23	Apologies For Absence: Cllrs Hackett & Rehorst-Smith.
341/23	Review The Register of Interests & Other Interests Affecting this Agenda: None.
342/23	Minutes: The Minutes of the previous meeting of October 31st, 2023 , were considered, approved and signed by Cllr Symes. (Chairman)
343/23	Matters arising from the Minutes not otherwise on the agenda, along with noting decisions made between parish council meetings: None.

GOVERNANCE

344/23	Items relating to governance: The minutes from the recent Henry Smith Charity Annual General Meeting were received and noted.
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22/P/01205

Land at Church Street, Effingham.

The between meeting decision (made by councillor email exchange), to accept the land offered as part of a S106 agreement, in order to extend the parish council's existing Burial Ground, offered by the developer Ashgrove Homes Limited was ratified.

The S106 agreement provided that: -

- 1) The land will be transferred at nil cost to the parish.
- 2) The developer will be responsible for the Council's reasonable legal fees in effecting the transfer.
- 3) Any surveys or work required on the land will be at the cost of the Parish Council.
- 4) The land once transferred is to be used only as a burial ground to carry out the proposed burial of dead bodies and / or internment of ashes.
- 5) That access is only to be via the existing burial ground.
- 6) Rights reserved for Ashgrove Homes to access the burial ground to carry out the proposed development of ten houses as required.
- 7) A declaration as to the title guarantee with which the title is made.
- 8) There would be a period of 90 days from the 2nd of November for the transfer to be completed, if the Council agrees to the transfer.

The clerk was instructed to write to both Ashgrove Homes and Guildford Borough Council reconfirming that the Parish Council accepts of the offer of the land.

It was also confirmed that the council had instructed Roger Taylor and Asma Shamim of Wellers Hedleys solicitors to act for the parish council on this matter.

Cllr **Hogger** highlighted that this land transfer was only made possible due to Effingham's Neighbourhood Plan.

Thanks was given to Vivien White (Chair of EFFRA) & the clerk for recently meeting with the project manager at the development site. (Joe Pidgley)

<p>345/23</p>	<p>MATTERS raised by Effingham organisations and residents.</p> <p>Vivien White (Chair EFFRA) spoke regarding a recent project undertaken by a small working party, by the noticeboards – outside Layla’s café in the village. So far, a dead tree has been removed and weeding undertaken. The next stage of the project is to repair and enhance the existing raised concrete-block bed, possibly by using the spare recycled plastic boards from the planter project. It is hoped the parish council will make a grant request from SCC Cllr Booths YCCF fund, to cover the cost of the project.</p> <p>Chris Hogger spoke regarding an earlier agreement between Effingham Parish Council and Effingham Local History Group for the council to finance the printing of volumes of “Studies in the History of Effingham”. He confirmed that volume 1 had now been completed and printed and presented the parish council with 1 of 3 copies of the publication. (further volumes to follow) This copy will be held in the parish room and loaned out to local residents on request to the clerk.</p>
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PLANNING APPLICATIONS

<p>346/23</p>	<p>Reports from the Planning Review Group (PRG) & BH Planning Research Group.</p> <p>Responses to Guildford Borough Council on planning applications, as of Tuesday 28.11.2023</p> <p>23/P/01536 (1st Dec) White Lodge, Effingham Hill, Dorking. RH5 6ST Two-storey side extension following demolition of the existing external staircase, formation of new flat roof, and installation of solar panels. No comment.</p> <p>23/P/01175 (4th Dec) Tap Farm, Orestan lane, Effingham. KT245SJ Change of use from barn to storage and insertion of EV charger to north and south elevation. Objection. (see appendix 3)</p> <p>23/P/01869 (4th Dec) 25 Orchard Gardens, Effingham. KT24 5NR Single storey rear extension. No comment.</p> <p>23/P/01904 (12th Dec) East Court, Beech Avenue, Effingham. KT24 5PN Construction of a greenhouse. No comment.</p>
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<p>23/P/01290 (revised)</p> <p>23/D/00101/3 (22/P/01205)</p>	<p>Aurora Poppyfield School, Lower Road, Effingham. KT24 5JP New proposed anti-climb fencing to existing frontage of the site, including propriety timber planters and evergreen trough-grown instant hedging in front. Objection. (see appendix 3)</p> <p>Land at, Church Street, Effingham. KT24 Discharge of conditions 4 (SUDS), 10 (hard & soft landscaping), 11 (landscape management) of planning permission 22/P/01205 approved 30.05.2023 (consultation) Response to consultation. (see appendix 3)</p>
<p>347/23</p>	<p>Previous planning applications: Notification of results are set out in <u>Appendix 1</u></p>
<p>348/23</p>	<p>Responses to Guildford Borough Council on any late received planning applications: None.</p>
<p>349/23</p> <p>(a)</p> <p>(b)</p>	<p>Other Planning Matters:</p> <p>Orchard Walls, Beech Avenue, Effingham – Applications – 21/P/02246, 23/P/00136 & 23/D/0037/1</p> <p><u>Removal of the mature beech hedge by developer.</u></p> <p>The parish council noted that the Letter of Complaint sent to Claire Upton-Brown (Executive Head of Service for Planning Development at GBC) on the 3rd of November, regarding the removal of the mature beech hedge at the Orchard Walls development, had not received a formal reply within the 10 working days specified for complaints of this nature.</p> <p>Cllr Rehorst-Smith has recently contacted councillors with an invite from the GBC Planning Department to meet and talk through the planning process and errors that may have taken place.</p> <p>The parish council noted that the complaint (COM2023/01490) sent regarding the apparent inaction by Claire Upton-Brown regarding acknowledging and progressing the earlier Letter of Complaint sent on the 3rd of November had not received a formal reply within the 10 working days specified for complaints of this nature. The clerk was instructed to chase a response. *****</p> <p>Enforcement cases: (October 2023) Enforcement cases closed 2. Current enforcement cases 12 of which 8 are classified low priority & 4 are classified medium priority. The oldest case is dated Nov 2012 the latest Oct 2023.</p>

(c)	<p><u>APP/Y3615/D/23/3328516</u></p> <p>It was noted that an appeal has been made to the Secretary of State against the Borough Council's decision for the proposed development below:</p> <p>23/P/00991 Queensleigh, Salmons Lane, Effingham. KT24 5QJ Replacement of existing outbuilding with new granny annex / outbuilding.</p> <p style="text-align: center;">*****</p>
(d)	<p><u>23/00794/REVPP</u></p> <p>A parish council response was considered to the consultation, and a no comment response was agreed.</p> <p><u>TOWN AND COUNTRY PLANNING ACT 1990</u> Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022.</p>

GENERAL PLANNING MATTERS

350/23	<p>Neighbourhood / Local Plans Reports on the Neighbourhood & Local Plans: None.</p>
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WORKING GROUPS

351/23	<p>Finance & General Purposes Working Group (F&GP): Reports and recommendations from the Finance & General Purposes Working Group:</p> <p>The clerk reported that a meeting had been called for Thursday 14th December, and that the following would be debated, and recommendations given at January's parish council meeting: Risk, Assets of Community Value, allotment & burial ground fees & actions from the latest audit.</p>
352/23	<p>Climate Change Working Group Updates: None.</p>

353/23	<p>Transport Group: Reports and recommendations from the Transport & Highways Working Group. None.</p>
354/23	<p>Berkeley Homes /Howard of Effingham Working Group Updates on the development: The parish council has received an update from GBC Principal Planning Officer Becky Souter, that planning application 23/P/01088 would most likely be considered in January 2024, after an updated submission from SCC Highways.</p>
355/23	<p>Parish Councillor Co-Option Working Group Updates: None.</p>

COUNTRYSIDE ACCESS

356/23	<p>Countryside Access matters: Reports from Parish Councillors and any correspondence relating to Countryside matters: None.</p>
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SURREY COUNTY COUNCIL – COUNCILLOR REPORT

<p>357/23</p> <p>Road works</p> <p>Road tables</p> <p>Parking</p>	<p>Updates from SCC Councillor Dennis Booth:</p> <p>Cllr Booth reported that the emergency road works near to the junction of The Street & A246 Guildford Road should be concluded by the 8th of December. (water leak repair) He went to report that the road closure on Forest Road was going to be put back until the 2nd half of 2024. (road resurfacing)</p> <p>Vivien White (EFFRA Chair) asked that the agreed monitoring would be carried out by SCC regarding the newly installed road tables and reported back.</p> <p>Cllr Moss suggested that a review of on-street parking around the centre of the village (St.Lawrence Primary Sch / Queen Stage PH / Church Street) would be most desirable, given the current traffic flow & road safety issues. Cllr Hogger suggested that should yellow lines be necessary, that these should be funded by SCC Highways. Cllr Booth suggested that any new projects would be considered for delivery in 2025.</p>
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	Cllr Moss invited Cllr Booth to the Effingham “Festival of Christmas” on the 16 th of December at the KGV Hall and Playing Fields. He replied that he hoped to attend.
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FINANCIAL MATTERS

358/23	Council payments for the month of November 2023. Council payments were acknowledged.
359/23	Bank reconciliation: Bank reconciliations for the month of July 2023 were confirmed as having been checked and signed as accurate by Cllr Moss . Cllr Moss took away reconciliations for the months of August, September & October 2023.
360/23	Other Financial matters: Reports or correspondence relating to other finance matters: (a) The clerk’s updated 2 nd draft budget, for 2024/25 was considered and approved. Cllr Symes (chair) proposed the motion and Cllr Hogger seconded. All councillors voted in favour of the motion. (b) <u>Parish Council allotments boundary reinstatement project –</u> The clerk can report that the first stage of clearance works has been completed, and that the cost exceeded the estimate by £220.00. As the clerk was happy with the work carried out, and that value for money was seen, the clerk & vice chairman authorised the overspend using existing powers within Financial Regs. It was agreed that the F&GP Working Group would consider how best to control contractor overspends at its next meeting. (c) <u>Parish Council Bus Shelters -</u> A proposal from Core Clean for the maintenance of the parish council’s bus shelters was considered. Councillors decided against the proposal at this time.

COMMUNITY AND ENVIRONMENT

361/23	Community Fund: New grant requests - None.
362/23	Concurrent Functions Grant Aid (CFGA) Updates on projects: It was noted that the Notice-Board Project working group would meet in the new year with a map designer to consider options for the Heritage Trail design.

363/23	<p>Other Community Matters Reports from Parish Councillors and any correspondence relating to other community or environmental matters. The Festival of Christmas event at the KGV was discussed. Cllr Hogger suggested the parish council should share a table with the Local History Group, and agreed to co-ordinate manning the table etc.</p>
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REPORTS

364/23	<p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 Sept 2023</p> <p><u>Allotments</u> The clerk confirmed that they have turned the water supply off to the allotments, to hopefully prevent frozen pipe damage.</p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u></p> <p><u>Shop Parade</u></p>
365/23	<p>Other Parish Matters: Reports from Parish Councillors and any correspondence relating to other parish matters. None.</p>

CORRESPONDENCE

366/23	<p>Any Other Correspondence: None.</p>
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NEXT AGENDA

367/23	<p>New items of business for the agenda of the next meeting: None.</p>
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	<p>Next meetings: (8.00 pm start unless otherwise stated)</p> <p>Ordinary Meeting of the Parish Council – Tuesday 9th Jan 2024</p> <p>Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	<p>Next Planning Review Group meeting: Tuesday 2nd January 2024. (7.30pm).</p>

Signed by:.....(Cllr Symes Chairman)

Date:

APPENDIX 1

Planning Results

347/23

November decisions:

- 23/P/01008** **Tollgate Farm**, Guildford Road, Effingham. KT24 5QL
The erection of an array of 67 solar panels.
Withdrawn.
- 23/P/01316** **Tollgate Farm**, Guildford Road, Effingham. KT24 5QL
Erection of a forestry barn and hardstanding.
Withdrawn.
- 23/P/01363** **Hillside Farm**, Salmons Farm, Effingham. KT24 5QH
Proposed single storey side extension following demolition of existing single garage and substandard side extension.
Approved.
- 23/P/01452** **Lower Farm**, Effingham Common Rd., Effingham. KT4 5JG
Change of use of land from agricultural to residential with the land being within the curtilage of the dwelling.
Refused.
- 23/P/01456** **Low Rigg**, Lower Farm Road, Effingham. KT24 5JL
Erection of a first-floor side/rear extension.
Approved.

APPENDIX 2

Crime figures (x9)

364/23

September 2023

A246 Guildford Road nr Orchard Gdns	Violence and sexual offences
Barnes Wallis Close	Public order
Beech Close	Violence and sexual offences (x2)
Browns Field	Violence and sexual offences
Browns Lane	Violence and sexual offences
Champion Down	Anti-social behaviour
On or near The Crossroads	Violence and sexual offences
Crossways	Burglary

APPENDIX 3

Planning Responses

346/23

23/P/01175 Tap Farm, Orestan lane, Effingham. KT245SJ
Change of use from barn to storage and insertion of EV charger to north and south elevation.

Effingham Parish Council Objects to this application on the following grounds:

1) Environmental Impacts

The application form claims that the barn is not near a water course. EPC understands that there are watercourses running north to south on both sides of the barn. The proposed introduction of 3 septic tanks in close proximity to extant water courses would be a significant cause for concern and should be investigated further. Indeed, local residents have emailed EPC saying that these septic tanks have already been installed in violation of planning regulations.

2) ‘Mission Creep’

EPC is concerned that the change of use is intended as a staging post for an additional change of use to commercial vehicle storage and restoration. The planning permission, if given should be clear that permission is limited to personal use only. Historically, the barn has been used in an agricultural capacity and sits within greenbelt in close proximity to the conservation area. It should benefit from full protection under the NPPF.

3) The Neighbourhood Plan

The application is in direct conflict with ENP-G2 by which planning proposals should “*conserve the essential character, heritage and rural character of the Plan Area.*” Planning should “*protect the rural character and identity by conserving the open countryside in and around the village.*” Tap Farm occupies a strategically important location in the heart of the village in the area

around Orestan Lane that contributes substantially to the rural character of the village. It plays an intrinsic role in portraying the essential rural character of the village. Development here should be sympathetic to the key role it plays in establishing the context for the village.

In addition, ENP-ENV5 states that development proposals should “*contribute to the provision of clearer air and reduce pollution by: Controlling dust and emissions from industrial, farming, construction and demolition operations.*” EPC believes that this application represents a clear risk of pollution of local watercourses.

Local residents have written to EPC highlighting a number of apparent inaccuracies in the application, and EPC would like these checked by GBC.

- The applicant claims to be the owner of Tap Farm, but this does not accord with the Land Registry records.
- The application form claims that the change of use and work on EV chargers has not yet begun. However, residents allege that the change of use/ with installation of EV chargers commenced soon after the land was purchased July 2015
- The application form claims that there are no trees close to the barn. EPC notes several mature trees surrounding the barns.
- Residents have informed EPC that toilet facilities have already been installed in the main barn. In addition, an office has been built. Evidence for both is apparent from the farm website. If correct both represent unlawful development in breach of planning regulations.
- Residents allege facilities that support work on cars has already been installed in the barn. If the farm is operating as a commercial garage, there is a risk that commercial waste is not being managed appropriately.
- The application form states foul waste will be disposed of via a septic tank. No permission was sought or obtained for the containers installed that discharge into the watercourse at the west of the barn. There appear to be three such containers.

EPC highlights these discrepancies and suggests that, given the lack of transparency and apparent inaccuracies within the application, GBC should heavily scrutinise the proposals. EPC strongly objects and contends that GBC should reject the application and seek clarification and transparency on these matters.

**23/P/01290 Aurora Poppyfield School, Lower Road, Effingham. KT24 5JP
New proposed anti-climb fencing to existing frontage of the site,
including propriety timber planters and evergreen trough-grown
instant hedging in front. (application revised)**

Effingham Parish Council objects to the Aurora Poppyfield School planning application 23/P/01290 (revised) as the proposals now do nothing to screen the main extent of the existing unsightly metal mesh fence when viewed from the public highway along Lower Road.

In fact, the revised plans are almost identical to the proposal to vary the type of fencing (Variation of condition 2 (approved drawings) of planning permission 21/P/01852, approved on 01/11/2021, to change the type of fencing along the site's boundaries) which was refused on 11th March 2022.

The existing industrial-style metal mesh fence is out of character with the Effingham Conservation Area in which it lies and is therefore harmful to the Conservation Area.

Effingham Parish Council believes this application should be refused for the same reason as the application to vary the type of fencing referenced above (quoting the revised Local Plan DMP policy instead of HE7), ie:

1. The proposed development, due to its inappropriate industrial style design and the subsequent adverse effect on the plot context and the character of the surrounding listed buildings most notably the locally listed "Church of our Lady of Sorrows" as well as the impact on the character of the conservation area, is found to have less than substantial harm on the Effingham Conservation Area and nearby heritage assets. The public benefits identified do not outweigh the harm resulting from the proposal. The proposal is therefore found to be contrary to the Effingham Neighbourhood Plan ENP-G2 and Policy HE7 of the Guildford Borough Local Plan 2003 (as saved by CLG Direction 24/09/07), Policy D3 of the Guildford Borough Local Plan: strategy and sites (2019) and Chapter 16 of the NPPF 2021.

The original planning application 20/P/02022 showed '1.8m high palisade fencing and planting behind to perimeter of site', and this style of fencing was deemed to be acceptable in the Conservation Area. This original application was approved over two years ago, on 13th July 2021, with the site plan varied by 21/P/01852 approved on 1st November 2021, which specified the same palisade fencing. The applicant then installed the existing ugly industrial style fencing in clear breach of the planning permission. Since then, there have been several attempts to amend the style of fence, and add screening outside the perimeter, all of which have been refused or, for this current application, deserve to be refused.

Guildford Borough Council should refuse this application and then proceed urgently with enforcement action to insist that the correct palisade style of fencing is installed in accordance with planning permissions 20/P/02022 and 21/P/01852, in order to protect the appearance of the Effingham Conservation Area.

**23/D/00101/3 Land at, Church Street, Effingham. KT24
Discharge of conditions 4 (SUDS), 10 (hard & soft landscaping), 11
(landscape management) of planning permission 22/P/01205
approved 30.05.2023 (consultation)**

Effingham Parish Council response

Planning condition 10 of permission 22/P/01205 requires that Effingham Parish Council (EPC) be consulted on the proposed landscaping scheme and boundary treatments for the new development of 10 homes on the land at Church Street, Effingham. At the parish council meeting on 5 December, it was agreed to object to the landscaping scheme submitted, and request that the scheme be amended to resolve the following concerns.

1. The Second Schedule, Section 3, of the S106 agreement associated with application 22/P/01205 requires that the southern part of the site adjoining the open space be offered to EPC for use as an extension to the adjoining parish council burial ground, in compliance with Effingham Neighbourhood Plan policies ENP-C4 and ENP-SA1. This 'Burial Ground Extension Land' is shown on the plan attached to the S106. Ashgrove Homes Ltd has already offered to transfer this land to EPC and EPC has formally accepted the offer. It is anticipated the transfer will be completed within the next few months.

The 'Soft Landscape Proposals' drawing ASH24296-11 sheet 2 includes the Burial Ground Extension Land within the development site but does not mark its boundary with the Public Open Space, as though the Burial Ground Extension Land was to be landscaped as part of that Public Open Space. The associated documents 'Soft Landscape Specification' and 'Soft Landscape Management and Maintenance Plan' make no mention of the Burial Ground Extension Land, and in fact the consultants ACD Environmental seem to be unaware of it.

The reason for EPC being consulted on condition 10 was to make sure the landscaping of the Public Open Space took appropriate account of the need to screen the new development itself from both the extended parish council burial ground and the heritage assets of St Lawrence Church and its Churchyard. This cannot be properly judged from the current submitted 'Soft Landscape Proposals'.

2. The landscape scheme must show the boundary treatment between the Public Open Space and the Burial Ground Extension Land. The 'Amended Proposed Landscape Master Plan' submitted with the original planning application (drawing LMSL/27/CSE/01, dated December 2022) showed a hedge along this boundary, to be maintained at a height of 1.8 metres. EPC regards this as an appropriate treatment for the boundary with the extended burial ground.

This hedge is actually assumed in the officer report on application 22/P/01205:

The site would provide for 0.01 hectares of burial ground space which would adjoin the existing burial ground across the full length of the southern shared boundary. This would be enclosed with hedging along the shared boundaries with the public open space. It is acknowledged that the land would be partially covered in trees and their roots; however, clearance would be dealt with at a separate application stage. There would be sufficient space to provide a satisfactory provision as an extension to the burial ground. Therefore, the proximity, location and size of the burial extension would be suitable.

3. For EPC to make appropriate use of the Burial Ground Extension Land, some lower grade trees will need to be removed as stated in the officer report (subject to planning permission). The trees planted on the Public Open Space should be located so as to provide the necessary screening of the new development from the burial ground and heritage assets once the trees in the burial ground are removed.

EPC was concerned to discover from the contractor currently clearing the site that they appear to be assuming the Soft Landscape Proposals as submitted in 23/D/00101/3 and had no knowledge of the Burial Ground Extension Land. While this is immaterial at this stage, as long as the trees and existing hedging are properly protected, it indicates the urgency of getting the landscape proposals correct so that condition 10 can be discharged with an acceptable landscape scheme.

APPENDIX 4 Council payments for November**358/23****Standing Orders & Direct Debits Currently in Force**
(approved May 16th, 2023, 165/23)

DATE	To	Description	£	Authority
		STANDING ORDERS		
31.11.2023	advansys	Website hosting and support (monthly)	00,090.00	LGA 1972 s.111
01.07.2023 01.10.2023 02.01.2024 01.04.2024	EVRT	EVRT Funding Agreement (paid quarterly)	15,000.00	The Local Government (Miscellaneous Provisions) Act 1976 section 19 (1) (3) Expires 01.07.2023
29.12.2023	HMRC	Clerk TAX/NI (Quarterly)	xxxxxx	LGA 1972 s.112
25.11.2023	Jon Short	Clerk Salary (Monthly)	xxxxxx	LGA 1972 s.112
20.11.2023	The Surrey Pension Fund	Clerk / Employer Pension Payments (Monthly)	xxxxxx	LGA 1972 s.112
14.09.2023	Beckley Garden Services	PC Burial Ground Mnce (Mar—Oct)	0250.00	Open Spaces Act 1906, ss.9 and 10-
		DIRECT DEBITS		
28.11.2023	1&1 Ionos Ltd	pc emails	0008.40	LGA 1972 s.111
26.11.2023	1&1 Ionos Ltd	pc emails	0030.00	LGA 1972 s.111
26.11.2023	1&1 Ionos Ltd	pc emails	0030.00	LGA 1972 s.111
23.11.2023	Octopus Energy (Bulb)	PR Electricity	0001.00	LGA 1972 s.133 Payments 23 rd of month
08.12.2023	Information Commissioners Office	Data protection registration	0035.00	LGA 1972 s.111 <i>Payments to be taken annually on the 8th December</i>
24.11.2023	SES Business Water	PR Water - supply	0012.00	LGA 1972 s.133 <i>Payments to be taken on 22nd of the month</i>
23.11.2023	SES Business Water	Allotment Water - supply	0039.00	Small Holdings & Allotment Act 1908, ss.23, 25 & 42 <i>Payments to be taken 22nd of the month</i>
28.11.2023	The Phone Co-op	Parish room broadband & phone	0026.34	LGA 1972 s.111

Previously agreed payments:

	<u>To</u>	<u>Description</u>	<u>£</u>	<u>Authority / Notes</u>
07.11.23	Tim Hobbs Landscaping	Works at parish council allotments	1,464.00	
07.11.23	J.Dobbe	Burial Ground maintenance	0250.00	
15.11.23	Cornwell	Parish Room security / gates etc	0300.00	
15.11.23	J.Short	Cable ties	0006.99	

Purchases using pre-charged debit-card:

<u>Date</u>	<u>To</u>	<u>Description</u>	<u>£</u>	<u>Balance</u>	<u>Authority</u>
		Balance brought forward 17.10.2023		0188.74	
18.10.23	Claire de Lis	Flowers	0040.00	0148.74	LGA 1972 s.137
31.10.23	Zoom	Video Conf	0015.59	0133.15	LGA 1972 s.111
02.11.23	Royal British Legion	Poppies	0013.99	0119.16	Charities Act 2011 s297, LGA 1972 s139 (1) (b)
14.11.23	HM Land Reg	Property docs	0006.00	0113.16	LGA 1972 s.111
15.11.23	Post Office	Allotment rental renewals	0022.50	0090.66	
16.11.23	Microsoft	Office 365	0005.99	0084.67	LGA 1972 s.111
		Balance at 17.11.2023		0084.67	

Monies received:

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>
17.11.23	Allotment holders	Rental fees	0100.00	
20.11.23	Allotment holders	Rental fees	0167.00	
21.11.23	Allotment holders	Rental fees	0025.00	
22.11.23	Allotment holders	Rental fees	0025.00	
24.11.23	Allotment holders	Rental fees	0025.00	
27.11.23	Allotment holders	Rental fees	0125.00	
28.11.23	Allotment holders	Rental fees	0050.00	
		Total	0517.00	

Transfers between Unity Trust Accounts:

<u>Date</u>	<u>From</u>	<u>To</u>	<u>£</u>	<u>Reason</u>
		Total		

**Total expenditure for 2023/24 on LGA 1972 s.137 = £000.00 (excl vat)
Section s.137 limits - £9.93 (2023/24) per elector.**