



Effingham Parish Council



To all Councillors

Publication date: 20th September 2023

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on Tuesday October 31st, 2023, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents'; members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. **(317/23)**

To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

312/23	To RECEIVE Apologies For Absence:
313/23	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
314/23	To CONFIRM The Minutes of the previous meeting of September 26th, 2023 (Ordinary Meeting of the Parish Council).
315/23	To CONSIDER any matters arising from the Minutes not otherwise on the agenda, along with noting decisions made between parish council meetings:

GOVERNANCE

316/23	<p>Items relating to governance:</p> <p>To SELECT & ELECT a new member to the parish council. (clerk notes)</p> <p>To RECEIVE & NOTE the completed review of the Annual Governance & Accountability Return (AGAR), from the external auditor PFK Littlejohn. (clerk notes)</p>
317/23	<p>MATTERS raised by Effingham organisations and residents. (UP TO 15 MINUTES)</p>

PLANNING APPLICATIONS

<p>318/23</p> <p>23/P/01363 (17th Oct)</p> <p>23/P/01290 (25th Oct)</p> <p>23/P/01732 (9th Nov)</p> <p>23/P/01752 (14th Nov)</p>	<p>Reports from the Planning Review Group (PRG) & BH Planning Research Group.</p> <p>Responses to Guildford Borough Council on planning applications, as of Tuesday 24.10.2023</p> <p>Hillside Farm, Salmons Road, Effingham. KT24 5QH Proposed single storey side extension following the demolition of existing single garage and substandard side extension.</p> <p>Aurora Poppyfield School, Lower Road, Effingham. KT24 5JP New proposed anti-climb fencing to existing frontage of the site, including propriety timber planters and evergreen trough-grown instant hedging in front.</p> <p>The Beeches, Guildford Road, Effingham. KT24 5QL Erection of rear conservatory, infill rear extension and metal gate.</p> <p>Meadow View, Orestan Lane, Effingham. KT24 5SN Proposed replacement front porch and single storey rear extension.</p>
319/23	<p>Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u></p>
320/23	<p>To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)</p>
321/23	<p>Other Planning Matters:</p> <p>(a) Enforcement cases: (September 2023) Enforcement cases closed 2. Current enforcement cases 12 of which</p>

	<p>7 are classified low priority & 5 are classified medium priority. The oldest case is dated Nov 2012 the latest Sept 2023. (clerk notes)</p>
(b)	<p>To NOTE the letter received from a local resident regarding the lack of progress of an GBC enforcement case. (clerk notes)</p>
(c)	<p>To CONSIDER the email from GBC regarding the renewal of an Asset of Community Value. (ACV15 The Queen Stage) (clerk notes)</p>
(d) (23/P/00033)	<p>To NOTE – <u>APP/Y3615/D/23/3325684</u> An appeal has been made against GBC’s decision to refuse a proposed development at: Hillside Farm, Salmons Road, Effingham. KT24 5QH The proposal was – Proposed single storey side extension following demolition of existing garage and side extension. & Proposed front extension. (clerk notes)</p>
(e) (23/P/00136)	<p>To DISCUSS & AGREE any actions regarding the removal of the beech hedge and the erection of a wooden fence at the Orchard Walls development, along with GBC’s enforcement case EN/23/00073. (clerk notes)</p>
(f) (22/P/01205) ENP-SA1	<p>To NOTE the commencement of works at the Church Street site. For INFORMATION: prior to first occupation of the development the owner shall offer the Burial Ground Extension Land to the Parish Council at nil cost. (clerk notes)</p>

GENERAL PLANNING MATTERS

322/23	<p>Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans: To CONSIDER a review of Effingham’s Neighbourhood Plan. (clerk notes)</p>
--------	--

WORKING GROUPS

323/23	<p>Finance & General Purposes Working Group (F&GP): (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:</p>
--------	---

324/23	<p>Climate Change Working Group To RECEIVE updates:</p> <p>To CONSIDER the Climate & Ecology Bill motion.</p> <p style="text-align: right;">(clerk notes)</p>
325/23	<p>Transport Group: To RECEIVE and CONSIDER reports and recommendations from the Transport & Highways Working Group.</p>
326/23	<p>Berkeley Homes /Howard Of Effingham Working Group To RECEIVE and CONSIDER any updates on the development:</p>
327/23	<p>Parish Councillor Co-Option Working Group To RECEIVE updates:</p>

COUNTRYSIDE ACCESS

328/23	<p>Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:</p>
--------	---

SURREY COUNTY COUNCIL – COUNCILLOR REPORT

329/23	<p>Updates from SCC Councillor Dennis Booth:</p>
--------	---

FINANCIAL MATTERS

330/23	<p>To ACKNOWLEDGE council payments for the month of October 2023</p> <p style="text-align: right;">(clerk notes/late items)</p>
331/23	<p>Bank reconciliation: To CONFIRM that the latest bank reconciliations have been checked and signed as accurate by Cllr Moss.</p>
332/23	<p>Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:</p> <p>(a) To CONSIDER and DECIDE upon - the Proposal for Funding from the EPC Precept for 2024/5, from Effingham Village Recreation Trust.</p> <p style="text-align: right;">(clerk notes)</p> <p>(b) To CONSIDER and DEBATE the clerks first draft budget, for 2024/25.</p> <p style="text-align: right;">(clerks notes)</p>

(c)	To CONSIDER a request from Villages Against Wisley New Town, for financial support. (clerk notes)
------------	--

COMMUNITY AND ENVIRONMENT

333/23	Community Fund: To RECEIVE grant requests, if any:
334/23	Concurrent Functions Grant Aid (CFGGA) To RECEIVE updates on the following projects: 2021/22 Noticeboard project. (clerk notes) 2022/23 Vehicle Activated Sign project. (clerk notes)
335/23	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters.

REPORTS

336/23	To RECEIVE reports on: <u>Police and community issues - Appendix 2 Aug 2023</u> <u>Allotments</u> The clerk has approached a local contractor to cost the renovation of allotment plots that have become badly overgrown. <u>Burial Ground</u> <u>KGV Hall and Fields</u> <u>Home Farm West - Calvert and Chester Roads</u> <u>Effingham Common</u> <u>Parish Room</u> <u>Shop Parade</u>
337/23	Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters.

	To CONSIDER a response to GBC’s Polling District and Polling Places Review 2023. (clerk notes)
--	---

CORRESPONDENCE

338/23	<p>Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence.</p> <p>To NOTE the letter from a local resident regarding anti-social behaviour from a property on Guildford Road. (clerk notes)</p> <p>To CONSIDER the letter received from a local resident regarding footpaths and access to the proposed new Howard of Effingham school. (clerk notes)</p>
---------------	--

NEXT AGENDA

339/23	To NOTE new items of business for the Agenda of the next meeting:
	<p>Next meetings: (8.00 pm start unless otherwise stated)</p> <p>Ordinary Meeting of the Parish Council – Tuesday 5th Dec 2023</p> <p>Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	Next Planning Review Group meeting: Tuesday 28th of November 2023. (7.30pm).

APPENDIX 1

Planning Results

319/23

October decisions:

22/P/01584

The Paddock & Coach House, Guildford Road. KT24 5QA
Proposed retention of The Paddock, including garage conversion to habitable accommodation and changes to fenestration, and the Coach House, including demolition of the existing garage, and incorporation into a scheme for 8 dwellings with associated garages, parking and extensive landscaping.
Approved.

- 23/P/01040** **St.Lawrence House**, 5 Effingham Place. KT24 5JT
Erection of a greenhouse.
Approved.
- 23/P/01313** **Meadow Plat**, Ranmore Common, Effingham. RH5 6SX
Proposed replacement ancillary outbuilding.
Approved
- 23/P/01408** **Greenfields Farm**, Orestan Lane, Effingham. KT24 5SJ
Proposed erection of a detached two storey dwelling with
subterranean basement accommodation following demolition
of existing house.
Withdrawn.
- 23/P/01419** **East Court**, Beech Avenue, Effingham. KT24 5PN
Replacement of tennis court fencing & surfacing in revised
location.
Approved.
- 23/P/01443** **Queensleigh**, Salmons Road, Effingham. KT24 5QJ
Certificate of Lawfulness of existing use to establish whether
the granny annex would be lawful.
Refused.
- 23/P/01437** **The Old Stable**, Orestan Lane, Effingham. KT24 5SJ
Proposed single storey side extension.
Approved.

APPENDIX 2

Crime figures (x8)

336/23

Aug 2023

Browns Lane	Public order
Chester Road	Criminal damage & arson
Chester Road	Vehicle crime
Chester Road	Violence & sexual offences
Norwood Close	Violence & sexual offences
Norwood Road	Criminal damage & arson
Orchard Gardens	Violence & sexual offences
Yew Tree Walk	Public order.