



# Effingham Parish Council



To all Councillors

Publication date: 20th September 2023

**I HEREBY GIVE YOU NOTICE  
that an Ordinary Meeting of Effingham Parish Council will be held  
on Tuesday September 26th, 2023, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.  
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering  
and resolving upon the business to be transacted at the meeting, as set out  
hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents'; members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. **(289/23)**  
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

**Jon Short, Clerk and Responsible Financial Officer**

**BUSINESS TO BE DONE**

<b>284/23</b>	To <b>RECEIVE</b> Apologies For Absence:
<b>285/23</b>	To <b>REVIEW</b> The Register Of Interests & Other Interests Affecting this Agenda:
<b>286/23</b>	To <b>CONFIRM</b> The Minutes of the previous meeting of <b>August 29th, 2023</b> (Ordinary Meeting of the Parish Council).
<b>287/23</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings: To <b>RATIFY</b> the between meeting decision to proceed with a Vehicle Activated Sign (VAS) project on the A246 Guildford Road, 100m west of Orchard Gardens.

## GOVERNANCE

288/23	<b>Items relating to governance:</b>
289/23	<b>MATTERS raised by Effingham organisations and residents.</b> (UP TO 15 MINUTES)

## PLANNING APPLICATIONS

290/23	<b>Reports from the Planning Review Group (PRG) &amp; BH Planning Research Group.</b>  Responses to Guildford Borough Council on planning applications, as of <b>Tuesday 19.09.2023</b>
23/P/01408 (15 <sup>th</sup> Sept)	<b>Greenfields Farm</b> , Orestan Lane, Effingham. KT24 5SJ Proposed erection of a detached two-storey dwelling with subterranean basement accommodation following demolition of existing house.
23/P/00707 (3 <sup>rd</sup> Oct)	<b>Crosslands</b> , Guildford Road, Effingham. KT24 5PE Listed Building Consent for the fitting of Anglian secondary glazing on 3 windows.
23/P/01316 (22 <sup>nd</sup> Sept)	<b>Tollgate Farm</b> , Guildford Road, Effingham. KT24 5QL Erection of a forestry barn and hardstanding.
23/P/01437 (22 <sup>nd</sup> Sept)	<b>The Old Stable</b> , Orestan Lane, Effingham. KT24 5SJ Proposed single storey side extension.
23/P/01452 (5 <sup>th</sup> Oct)	<b>Lower Farm</b> , Effingham Common Road, Effingham. KT24 5JG Change of use of land from agricultural use to residential with the land being within the curtilage of the dwelling.
23/P/01456 (29 <sup>th</sup> Sept)	<b>Low Rigg</b> , Lower Farm Road, Effingham. KT24 5JL Erection of a first-floor side/rear extension
291/23	<b>Previous planning applications:</b> To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
292/23	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications: <b>(clerk notes/late items)</b>
293/23	<b>Other Planning Matters:</b>  <b>The Queens Stage</b> , The Street, Effingham. KT24 5LU To <b>CONSIDER</b> the Asset of Community Value status of the site.

	<p><b>Enforcement cases:</b> (August 2023)</p> <p>Enforcement cases closed 3. Current enforcement cases 11 of which 6 are classified low priority &amp; 5 are classified medium priority. The oldest case is dated Nov 2011 the latest June 2023.</p> <p>Update on enforcement case EN/23/00350 – unauthorised erection of a detached garage.</p> <p style="text-align: right;"><b>(clerk notes)</b></p>
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### GENERAL PLANNING MATTERS

<b>294/23</b>	<p><b>Neighbourhood / Local Plans</b> To <b>RECEIVE</b> reports on the Neighbourhood &amp; Local Plans:</p> <p>To <b>CONSIDER</b> a review of Effingham’s Neighbourhood Plan.</p>
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### WORKING GROUPS

<b>295/23</b>	<p><b>Finance &amp; General Purposes Working Group (F&amp;GP):</b> <b>(AP/KC/IS/JS/CT)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Finance &amp; General Purposes Working Group:</p>
<b>296/23</b>	<p><b>Climate Change Working Group</b> To <b>RECEIVE</b> updates:</p>
<b>297/23</b>	<p><b>Transport Group:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> reports and recommendations from the Transport &amp; Highways Working Group.</p>
<b>298/23</b>	<p><b>Berkeley Homes /Howard Of Effingham Working Group</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:</p> <p>Update following recent meeting with Berkeley Homes to discuss parish council objections to planning application <b>23/P/01088</b>.</p>
<b>299/23</b>	<p><b>Parish Councillor Co-Option Working Group</b> To <b>RECEIVE</b> updates:</p>

### COUNTRYSIDE ACCESS

<b>300/23</b>	<p><b>Countryside Access matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to Countryside matters:</p>
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## SURREY COUNTY COUNCIL – COUNCILLOR REPORT

301/23	Position currently vacant – election 19 <sup>th</sup> October 2023
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### FINANCIAL MATTERS

302/23	To <b>ACKNOWLEDGE</b> council payments for the month of September 2023 <b>(clerk notes/late items)</b>
303/23	<b>Bank reconciliation:</b> To <b>CONFIRM</b> that the latest bank reconciliations (July 2023) have been checked and signed by Cllr <b>Moss</b> .
304/23	<b>Other Financial matters:</b> To <b>RECEIVE and CONSIDER</b> any reports or correspondence relating to other finance matters:  The clerk has negotiated a reduction in phone/broadband charges with the current provider. (from £40.33 to £26.95 per month). <b>(clerk notes)</b>  To <b>RECEIVE</b> the letter from GBC’s Chief Financial Officer regarding the borough council’s serious financial challenges, along with confirmation that CFGA grants would not be available to parish councils for the year 2024/25. <b>(clerk notes)</b>

### COMMUNITY AND ENVIRONMENT

305/23	<b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any:  To <b>CONSIDER</b> a grant request from Hedgehogs R Us for £150 <b>(clerk notes)</b>
306/23	<b>Concurrent Functions Grant Aid (CFGGA)</b> To <b>RECEIVE</b> updates, if any:
307/23	<b>Other Community Matters</b> To <b>RECEIVE and CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters.

### REPORTS

308/23	To <b>RECEIVE</b> reports on:
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	<p><b><u>Police and community issues - Appendix 2 July 2023</u></b></p> <p><b><u>Allotments</u></b></p> <p><b><u>Burial Ground</u></b></p> <p><b><u>KGV Hall and Fields</u></b></p> <p><b><u>Home Farm West - Calvert and Chester Roads</u></b></p> <p><b><u>Effingham Common</u></b></p> <p><b><u>Parish Room</u></b></p> <p><b><u>Shop Parade</u></b></p>
<b>309/23</b>	<p><b>Other Parish Matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters.</p>

#### **CORRESPONDENCE**

<b>310/23</b>	<p><b>Any Other Correspondence:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence.</p> <p>To <b>RECEIVE</b> correspondence from a local residents, giving various feedback from the Chairman's Autumn Report.</p>
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#### **NEXT AGENDA**

<b>311/23</b>	To <b>NOTE</b> new items of business for the Agenda of the next meeting:
	<p><b>Next meetings:</b> (8.00 pm start unless otherwise stated)</p> <p>Ordinary Meeting of the Parish Council – <b>Tuesday 31st Oct 2023</b></p> <p>Venue – KGV Hall &amp; Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	<p>Next Planning Review Group meeting: <b>Tuesday 24th of October 2023.</b> (7.30pm).</p>

**APPENDIX 1**

**Planning Results**

**291/23**

**September decisions:**

- 23/P/00814**                      **60D Calvert Road, Effingham. KT24 5SF**  
Installation of a residential mobile home (retrospective)  
**Refused.**
- 23/P/01041**                      **St.Lawrence House, 5 Effingham Pl., Effingham. KT24 5SF**  
Listed building consent for the erection of a glasshouse.  
**Approved.**
- 23/P/01045**                      **3 Church Cottages, Church Street, Effingham. KT24 5LZ**  
Erection of a garden room to provide additional living/working space and erection of a shed following the demolition of existing garden room.  
**Approved.**
- 23/P/01169**                      **Pinewood, Guildford Road, Effingham. KT24 5QF**  
Erection of a detached garage. (retrospective)  
**Refused.**
- 23/P/01190**                      **The Beeches, Guildford Road, Effingham. KT24 5QL**  
Erection of rear conservatory, infill rear extension and new metal gate.  
**Refused.**

**APPENDIX 2**

**Crime figures (x14)**

**308/23**

**July 2023**

A246	Burglary
Barnes Wallis Close	Anti-social behaviour
Barnes Wallis Close	Violence and sexual offences (x2)
Barnes Wallis Close	Public Order (x2)
Barnes Wallis Close	Other crime
Crossways	Violence and sexual offences
Effingham Place	Violence and sexual offences
Effingham Common Road	Other theft
Effingham Cricket Club	Anti-social behaviour
Effingham Cricket Club	Other theft
Lindens Close	Anti-social behaviour
Near The Crossroads	Anti-social behaviour