



# Effingham Parish Council



To all Councillors

Publication date: 23rd August 2023

**I HEREBY GIVE YOU NOTICE  
that an Ordinary Meeting of Effingham Parish Council will be held  
on Tuesday August 29th, 2023, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.  
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering  
and resolving upon the business to be transacted at the meeting, as set out  
hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents'; members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. **(261/23)**  
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

**Jon Short, Clerk and Responsible Financial Officer**

**BUSINESS TO BE DONE**

<b>256/23</b>	To <b>RECEIVE</b> Apologies For Absence:
<b>257/23</b>	To <b>REVIEW</b> The Register Of Interests & Other Interests Affecting this Agenda:
<b>258/23</b>	To <b>CONFIRM</b> The Minutes of the previous meeting of <b>July 25th, 2023</b> (Ordinary Meeting of the Parish Council).
<b>259/23</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:  To ratify the decision made between meetings, to change the existing "Flexible Octopus" energy tariff to the "Loyal Octopus 12M Fixed" tariff, for the provision of electricity to the parish room.

## GOVERNANCE

260/23	<p><b>Items relating to governance:</b></p> <p>To <b>SELECT &amp; ELECT</b> a new member to the parish council.  <b>(clerk notes)</b></p>
261/23	<p><b>MATTERS raised by Effingham organisations and residents.</b>  <b>(UP TO 15 MINUTES)</b></p>

## PLANNING APPLICATIONS

262/23	<p><b>Reports from the Planning Review Group (PRG) &amp; BH Planning Research Group.</b></p> <p>Responses to Guildford Borough Council on planning applications, as of Tuesday 22.08.2023</p>
23/P/01169 (16 <sup>th</sup> Aug)	<p><b>Pinewood</b>, Guildford Road, Effingham. KT24 5QF  Erection of a detached garage</p>
23/P/01190 (21 <sup>st</sup> Aug)	<p><b>The Beeches</b>, Guildford Road, Effingham. KT24 5QL  Erection of rear conservatory, infill rear extension and new metal gate.</p>
23/P/01040&41 (14 <sup>th</sup> Aug)	<p><b>St.Lawrence House</b>, 5 Effingham Place, Effingham. KT24 5JT  Planning and listed Building Consent for the erection of a greenhouse</p>
23/P/01045 (12 <sup>th</sup> Aug)	<p><b>3 Church Cottages</b>, Church Street, Effingham. KT24 5LZ  Erection of a garden room to provide additional living/working space following demolition of existing garden room.</p>
23/P/01203 (5 <sup>th</sup> Sept)	<p><b>Beechlawns</b>, Outdowns, Effingham, Leatherhead. KT24 5QP  Demolition of existing dwelling and outbuildings and erection of a replacement dwelling</p>
23/P/01313 (5 <sup>th</sup> Sept)	<p><b>Meadow Plat</b>, Ranmore Common, Dorking. RH5 6SX  Proposed replacement ancillary outbuilding.</p>
23/P/01014 (no date)	<p><b>The Queens Stage</b>, The Street, Effingham. KT24 5LU  Proposed change of use from Class E (commercial) to class C3 (dwelling).  <b>(clerk notes)</b></p>
21/P/01849	<p><b>Tap Farm</b>, Orestan Lane, Effingham. KT24 5SJ  Change of Use to allow dog walking/training (retrospective) in association with the permitted dog day care use and retention of mobile home, shepherds huts, portable toilet, parking area and</p>

	dog exercise enclosures and continued use of approved dog day care uses on site. (Amended description plans received 04.01.2023 revised red line) <b>(clerk notes)</b>
<b>263/23</b>	<b>Previous planning applications:</b> To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
<b>264/23</b>	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications: <b>(clerk notes/late items)</b>
<b>265/23</b>	<b>Other Planning Matters:</b>  <b>Enforcement cases:</b> (July 2023) Enforcement cases closed 4. Current enforcement cases 14 of which 8 are classified low priority & 6 are classified medium priority. The oldest case is dated Nov 2011 the latest June 2023. <b>(clerk notes)</b>

#### **GENERAL PLANNING MATTERS**

<b>266/23</b>	<b>Neighbourhood / Local Plans</b> To <b>RECEIVE</b> reports on the Neighbourhood & Local Plans:
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#### **WORKING GROUPS**

<b>267/23</b>	<b>Finance &amp; General Purposes Working Group (F&amp;GP): (AP/KC/IS/JS/CT)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Finance & General Purposes Working Group:
<b>268/23</b>	<b>Climate Change Working Group</b> To <b>RECEIVE</b> updates:
<b>269/23</b>	<b>Transport Group:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> reports and recommendations from the Transport & Highways Working Group.
<b>270/23</b>	<b>Berkeley Homes /Howard Of Effingham Working Group</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:
<b>271/23</b>	<b>Parish Councillor Co-Option Working Group</b> To <b>RECEIVE</b> updates:

## COUNTRYSIDE ACCESS

272/23	<b>Countryside Access matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to Countryside matters:
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## SURREY COUNTY COUNCIL – COUNCILLOR CROSS

273/23	To <b>RECEIVE</b> reports & updates from SCC County Councillor Cross
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## FINANCIAL MATTERS

274/23	To <b>ACKNOWLEDGE</b> council payments for the month of August 2023 <b>(clerk notes/late items)</b>
275/23	<b>Bank reconciliation:</b> To <b>CONFIRM</b> that the latest bank reconciliations (April/May/June 2023) have been checked and signed by Cllr <b>Moss</b> .
276/23	<b>Other Financial matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports or correspondence relating to other finance matters:  To <b>CONSIDER &amp; AGREE</b> a change of phone/broadband provider. <b>(clerk notes)</b>  To <b>CONSIDER &amp; AGREE</b> a change of bank card provider, from Tesco Clubcard Pay+ to a Unity Corporate Multi-Pay card, for ad hoc small value parish council purchases. <b>(clerk notes)</b>

## COMMUNITY AND ENVIRONMENT

277/23	<b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any:
278/23	<b>Concurrent Functions Grant Aid (CFGGA)</b> To <b>RECEIVE</b> updates, if any:  To <b>NOTE</b> correspondence received from GBC's Finance department regarding the cessation of new CFGGA grants for 2024/25.  To <b>NOTE</b> correspondence received from SCC's Engineering Road Safety Officer, regarding the proposed VAS project in Effingham.

279/23	<p><b>Other Community Matters</b>  To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters.</p>
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## REPORTS

280/23	<p>To <b>RECEIVE</b> reports on:</p> <p><b><u>Police and community issues</u></b> - Appendix 2 June 2023</p> <p><b><u>Allotments</u></b></p> <p><b><u>Burial Ground</u></b></p> <p><b><u>KGV Hall and Fields</u></b></p> <p><b><u>Home Farm West - Calvert and Chester Roads</u></b></p> <p><b><u>Effingham Common</u></b></p> <p><b><u>Parish Room</u></b></p> <p><b><u>Shop Parade</u></b></p>
281/23	<p><b>Other Parish Matters:</b>  To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters.</p>

## CORRESPONDENCE

282/23	<p><b>Any Other Correspondence:</b>  To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence.</p> <p>To <b>CONSIDER</b> correspondence received from a local resident, regarding horse slow signs on High Barn Road. <b>(clerk notes)</b></p>
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## NEXT AGENDA

283/23	To <b>NOTE</b> new items of business for the Agenda of the next meeting:
	<p><b>Next meetings:</b> (8.00 pm start unless otherwise stated)</p> <p>Ordinary Meeting of the Parish Council – <b>Tuesday 26th Sept 2023</b></p>

	Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.
	Next Planning Review Group meeting: <b>Tuesday 19th of September 2023.</b> (7.30pm).

## APPENDIX 1

## Planning Results

263/23

### August decisions:

- 22/P/01742**      **Friars Elm**, Dog Kennel Green, Ranmore Common. RH5 6SU  
Installation of ground mounted solar panels (3 arrays of 21)  
**Approved.**
- 22/P/02136**      **Three Acre Barn**, Guildford Road, Effingham. KT24 5QQ  
Outline application to consider access, appearance , layout and scale for proposed residential dwelling.  
**Refused.**
- 23/P/00829**      **16 Woodlands Road**, Bookham, Leatherhead. KT23 4HF  
Removal of condition 4 of planning permission 22/P/01812 approved 5/4/2023 to remove the condition for obscure glazed windows.  
**Approved.**
- 23/P/00901**      **94 Strathcona Avenue**, Bookham, Leatherhead. KT23 4HR  
Proposed conversion of garage to habitable accommodation, single storey rear extension and minor side fenestration changes.  
**Approved.**
- 23/P/00920**      **6 Orchard Gardens**, Effingham, Leatherhead. KT24 5NR  
Single storey side extension with garage conversion and a new roof over the existing front porch.  
**Approved.**
- 23/P/00987**      **East Court**, Beech Avenue, Effingham. KT24 5PN  
Replacement of tennis court fencing and surfacing in revised location, construction of greenhouse and productive garden.  
**Refused.**
- 23/P/00991**      **Queensleigh**, Salmons Road, Effingham. KT24 5QJ  
Replacement of existing outbuilding with new granny annex/outbuilding.  
**Refused.**

**APPENDIX 2****Crime figures (x23)****280/23****June 2023**

A246 nr Orchard Gdns	Public order
Barnes Wallis Close	Violence & sexual offences (x4)
Barnes Wallis Close	Anti-social behaviour
Barnes Wallis Close	Public order
Beech Avenue	Public order (x3)
Beech Close	Violence & sexual offences (x2)
Crossways	Violence & sexual offences
Effingham Cricket Club	Criminal damage & arson
Effingham Place	Violence & sexual offences (x2)
Middle Farm Place	Violence & sexual offences
Norwood Road	Violence & sexual offences (x2)
Orestan Lane	Theft from person
TW.White	Violence & sexual offences
TW.White	Other theft
Yew Tree Walk	Other theft