



Effingham Parish Council



To all Councillors

Publication date: 21st June 2023

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on Tuesday June 27th, 2023, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents'; members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. **(204/23)**
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

192/23	To RECEIVE Apologies For Absence:
193/23	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
194/23	To CONFIRM The Minutes of the previous meeting of May 16th, 2023 (Annual Meeting of the Parish Council).
195/23	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings: To RATIFY decisions made between meetings, if any:

GOVERNANCE

<p>196/23</p> <p>197/23</p> <p>198/23</p> <p>199/23</p> <p>200/23</p>	<p>Items relating to governance:</p> <p>Signing of the “Declaration of Acceptance of Office” book by Cllr’s Hackett, Moss & Pindar. (LGA 1972, s83(4))</p> <p>To RATIFY the decision to appoint Cllr Pindar as Vice-Chairman. (agreed in his absence during May’s Annual Meeting)</p> <p>To RECEIVE & NOTE the internal audit report by Mulberry & Co dated 15th June 2023, for year ended 31st March 2023. (clerk notes)</p> <p>To APPROVE the Annual Governance Statement 2022/23. Chairman and Clerk RFO to sign. (clerk notes)</p> <p>To APPROVE the Accounting Statement 2022/23. Chairman and Clerk RFO to sign. (clerk notes)</p>
<p>201/23</p> <p>TBC</p> <p>TBC</p> <p>Symes</p> <p>Symes</p>	<p>To APPOINT representatives to liaise with outside organisations:</p> <p>Surrey Association of Local Councils (SALC) (Voting representative)</p> <p>Henry Smith Charity (EPC as Trustee)</p> <p>Surrey Police</p> <p>Friends of Effingham Common</p> <p>Guildford Borough Council Corporate Governance and Audit Committee. (Cllr Symes standing down from this position)</p>
<p>202/23</p>	<p>To REVIEW and AGREE for 2023/24: <u>Working Groups memberships: (provisional TBC)</u></p> <p>Planning Review (all councillors) + local residents Keith Cornwell & Jeremy Palmer.</p> <p>Finance and General Purposes - Cllrs Hogger, Moss, Pindar & Symes</p> <p>Climate Change (all councillors) – Cllr Rehorst-Smith (chair)</p> <p>Transport – TBC</p> <p>Councillor Co-option – see EPC Policy (14) Co-option</p>

203/23	To REVIEW progress on projects in hand, and future plans:
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204/23	MATTERS raised by Effingham organisations and residents. (UP TO 15 MINUTES)
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PLANNING APPLICATIONS

205/23	Reports from the Planning Review Group (PRG) & BH Planning Research Group. Responses to Guildford Borough Council on planning applications, as of Tuesday 20.06.2023
23/P/00702	Pinewood , Guildford Road, Effingham, Leatherhead. KT24 5QF Proposed single storey rear extension following demolition of existing conservatory.
23/P/00796	10 Manor Gardens , Effingham, Leatherhead. KT24 5PF Single storey rear and two storey side extension.
23/P/00829	16 Woodlands Road , Bookham, Leatherhead. KT23 4HF Removal of condition 4 of planning permission 22/P/01812 approved 05/04/2023 to remove the condition for glazed windows.
23/P/00901	94 Strathcona Avenue , Bookham, Leatherhead. KT23 4HR Proposed conversion of front storage to habitable accommodation, single storey rear extension and minor side fenestration changes.
23/P/00920	6 Orchard Gardens , Effingham, Leatherhead. KT24 5NR Single storey side extension with garage conversion and a new roof over the existing front porch.
22/P/01742	Friars Elm , Dog Kennel Green, Ranmore Common. RH5 6SU Installation of ground mounted solar panels (3 arrays of 21 panels) (Amended description 15.06.2023)
23/P/00814	60D , Calvert Road, Effingham, Guildford. KT24 5SF Small plot for use as a small dwelling (mobile home)
206/23	Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u>
207/23	To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)
208/23	Other Planning Matters:

<p>208/23</p> <p>22/P/01175</p>	<p><u>Appeal started – APP/Y3615/W/23/3320175</u></p> <p>An appeal has been made to the Secretary of State against the non-determination decision of Guildford Borough Council.</p> <p>Location: Land At Wisley Airfield, Hatch Lane, Ockham, GU23 6NU</p> <p>Proposal: Planning permission for a Hybrid planning application for part of a new settlement and Suitable Alternative Natural Greenspace (SANG) (within LPSS Policy A35 Allocation) with new vehicular and pedestrian/cyclist accesses, comprising:</p> <p style="text-align: right;">(clerk notes)</p> <p style="text-align: center;">*****</p> <p>Enforcement cases: (May 2023) Enforcement cases closed 3. Current enforcement cases 17 of which 11 are classified low priority & 6 are classified medium priority. The oldest case is dated 28.11.2012 the latest 22.05.2023.</p> <p style="text-align: right;">(clerk notes)</p>
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GENERAL PLANNING MATTERS

<p>209/23</p>	<p>Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans:</p> <p>To CONSIDER if a review of Effingham's Neighbourhood Plan might be necessary during the new council year.</p>
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WORKING GROUPS

<p>210/23</p>	<p>Finance & General Purposes Working Group (F&GP): (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:</p>
<p>211/23</p>	<p>Climate Change Working Group To RECEIVE updates:</p>
<p>212/23</p>	<p>Transport Group: To RECEIVE and CONSIDER reports and recommendations from the Transport & Highways Working Group.</p> <p>To CONSIDER the 2022/23 Vehicle Activated Sign (VAS) project. (approved CFGA project)</p>

213/23	Berkeley Homes /Howard Of Effingham Working Group To RECEIVE and CONSIDER any updates on the development:
214/23	Parish Councillor Co-Option Working Group To RECEIVE updates:

COUNTRYSIDE ACCESS

215/23	Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

216/23	To RECEIVE reports & updates from SCC County Councillor Cross
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FINANCIAL MATTERS

217/23	To ACKNOWLEDGE council payments for the month of June 2023 (clerk notes/late items)
218/23	Bank reconciliation: To CONFIRM that the latest bank reconciliations (April/May 2023) have been checked and signed by Cllr Moss .
219/23	Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:

COMMUNITY AND ENVIRONMENT

220/23	Community Fund: To RECEIVE grant requests, if any:
221/23	Concurrent Functions Grant Aid (CFGGA) To RECEIVE updates, if any: (see 212/23)
222/23	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters.

COUNCIL ADMINISTRATIVE MATTERS

223/23	To RECEIVE updates, if any:
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REPORTS

224/23	<p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 April 2023</p> <p><u>Allotments</u></p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u></p> <p><u>Shop Parade</u></p>
225/23	<p>Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters.</p>

CORRESPONDENCE

226/23	<p>Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence.</p> <p>To CONSIDER the Planting Trees with SCC email. (clerk notes)</p> <p>To CONSIDER the local resident's email regarding pavement re-surfacing at the Shop Parade & Yew Tree Walk. (clerk notes)</p>
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NEXT AGENDA

227/23	To NOTE new items of business for the Agenda of the next meeting:
	<p>Next meetings: (8.00 pm start unless otherwise stated)</p> <p>Ordinary Meeting of the Parish Council – Tuesday 25th July 2023</p>

	Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.
	Next Planning Review Group meeting: Tuesday 18th of July 2023. (7.30pm).

APPENDIX 1

Planning Results

206/23

- 22/P/01205** **Land at Church Street**, Effingham. KT24
Erection of 10 dwelling houses (four detached and 3 pairs of semi-detached), open space, landscaping, parking and access including land for potential burial ground extension.
Approved.
- 22/P/00196** **Willow Barn**, Effingham Common, Effingham. KT24 5JD
Single storey front/side extension.
Approved.
- 23/P/00345** **Warren Farm Cottages**, Guildford Rd, Effingham. KT24 5QG
Demolition of five two-storey dwellings plus other buildings
And erection of five two storey dwellings, including parking
And landscaping.
Refused.
- 23/P/00393** **52 Woodlands Road**, Bookham, Leatherhead. KT23 4HH
Proposed single storey front and side extension.
Approved.
- 23/P/00437** **Longacre**, Guildford Road, Effingham, L/head. KT24 5QF
Retrospective approval is sort for the formation of a Cellar / Cold Store below existing terrace and provision of access via a ground level flush hatch to stairs.
Approved.
- 23/P/00486** **15 Norwood Close**, Effingham, Leatherhead. KT24 5NY
Proposed two storey side extension.
Approved.
- 23/P/00500** **Little Vineries**, Lower Road, Effingham. KT24 5JP
Erection of two-storey house following demolition of existing chalet bungalow and garage.
Approved.
- 23/P/00596** **7 Lindens Close**, Effingham, Leatherhead. KT24 5NZ
Erection of garage and store following demolition of existing garage.
Approved

APPENDIX 2

Crime figures (x7)

224/23

April 2023

Barnes Wallis Close	Public order
Chester Road	Violence and sexual offences
Links Way	Vehicle crime
Lower Farm Road	Other theft (x2)
Middle Farm Place	Burglary
Nr Crocknorth Rd	Anti-social behaviour