



Effingham Parish Council



To all Councillors

Publication date: 19th October 2022

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on Tuesday October 25th, 2022, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

**Those attending will be encouraged to use hand sanitiser and wear a face
covering.**

Please respect other attendees' personal space by socially distancing.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents'; members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (275/22)

To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

270/22	To RECEIVE Apologies For Absence:
271/22	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
272/22	To CONFIRM The Minutes of the previous meeting of August 30th, 2022 (Ordinary Meeting of Effingham Parish Council).
273/22	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:

	To RATIFY decisions made between meetings, if any:
22/D/00099 (Aug)	To ratify the comment sent to GBC regarding The Spinney (21/P/02408) & the Discharge of Condition application (22/D/00099) regarding the boundary treatment. (clerk notes)
21/W/00128 (Aug)	To ratify the updated objection sent to the planning inspectorate regarding appeal APP/Y3615/W/22/3298370 , for the installation of a “slim line” phase 8 monopole at the grass verge, nr King George V Hall , Browns Lane, KT24 5ND. (clerk notes)
21/P/00120 (Sept)	To ratify the objection sent to GBC’s Planning Department regarding The Barn planning application. (Proposed conversion of existing dwelling into three dwellings and erection of 12 new dwellings together with associated garaging, access and landscaping.) (clerk notes)
22/P/01175 (Sept)	To ratify the objection sent to GBC’s Planning Department regarding the Land At Wisley Airfield planning application. (Planning permission for a Hybrid planning application for part of a new settlement.) (clerk notes)
22/P/01396	To ratify the objection sent to GBC’s Planning Department regarding the Lower Farm , Effingham Common Road, Effingham, KT24 5JG planning application. (Erection of agricultural barn with the new access and drive). (clerk notes)

GOVERNANCE

274/22	<p>Items relating to governance:</p> <p>To AGREE the following recommendations from Cllr Symes regarding parish council policies:</p> <p><u>No required change after reviewing:</u></p> <p>09) Press & Media Policy 11) Council Employees’ Code of Conduct Policy 12) Dealings with Council staff with members of the public Policy 14) Councillor Co-option</p> <p><u>Minor change after reviewing:</u></p> <p>13) Website & electronic communications by councillors & staff policy (point 7 amended to @effinghampc.uk)</p> <p><u>Removal of policy, due to it being no longer required:</u></p> <p>15) Appointment of Trustees (clerk notes)</p> <p>*****</p>
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	<p>To RECEIVE the following documents from EVRT:</p> <p><u>KGV Funding Agreement 2019-23:</u> Annual Monitoring Report for 2021-22 & (clerk notes)</p> <p><u>Management Support Funding:</u> End of Year Report for year 3, April 2021 to March 2022 & (Confidential) (clerk notes)</p>
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MATTERS RAISED

275/22	<p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway or follow up by letter or email after the meeting.</p>
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PLANNING APPLICATIONS

276/22	<p>To RECEIVE reports from the Planning Review Group & BH Planning Research Group.</p>
<u>September</u>	<p>To CONSIDER responses to Guildford Borough Council on planning applications, as of Tuesday 20.09.2022</p>
22/P/01175	<p>Land At Wisley Airfield, Hatch Lane, Ockham, GU23 6NU Planning permission for a Hybrid planning application for part of a new settlement</p>
22/P/01359	<p>1 Old Post Office Cottages, The Street, Effingham. KT24 5LS Part single storey and part two storey rear extension, addition of a dormer window, changes to fenestration.</p>
22/P/01389	<p>The Old Vicarage, Church Street, Effingham. KT24 5LX Erection of carport.</p>
22/P/01353	<p>Badgers Farm, High Barn Road, Effingham. KT24 5PP Variation of condition 12 of planning application 19/P/01636 approved 17/07/20 to change the wording regarding surface water draining.</p>
21/P/00120 (Amended)	<p>The Barn, The Street, Effingham. KT24 5LP Proposed conversion of existing dwelling into three dwellings and erection of 12 new dwellings together with associated garaging, access and landscaping.</p>

<p><u>October</u></p> <p>22/P/01558</p> <p>22/P/01546</p> <p>22/P/01584</p> <p>22/P/01586</p> <p>22/P/01370</p>	<p>To CONSIDER responses to Guildford Borough Council on planning applications, as of Tuesday 18.10.2022</p> <p>9 Leewood Way, Effingham. KT24 5JN Part two storey rear extension, part first floor side extension including conversion of garage to habitable accommodation.</p> <p>Low Rigg, Lower Farm Road, Effingham. KT24 5JL Certificate of Lawfulness for existing development to confirm works were commenced on application 06/P/00354 (approved 23.03.2006) within the required time period and therefore remain extant.</p> <p>The Paddock and Coach House, Guildford Road, Effingham. KT24 5QA Proposed retention of The Paddock, including garage conversion to habitable accommodation and changes to fenestration, and the Coach House, including demolition of the existing garage, and incorporation into a scheme for 8 dwellings with associated garages, parking and extensive landscaping.</p> <p>The Spinney, Heath View, East Horsley. KT24 5ED Proposed construction of 2 detached two-storey dwellings following demolition of the existing bungalow and outbuildings, retention of existing access and creation of new access</p> <p>Pinewood, Guildford Road, Effingham. KT24 5QF Proposed single storey rear extension, following demolition of existing conservatory and part retrospective erection of detached single storey garage.</p>
<p>277/22</p>	<p>Previous planning applications:</p> <p>To RECEIVE notification of results set out in <u>Appendix 1</u></p>
<p>278/22</p>	<p>To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)</p>
<p>279/22</p> <p>For info -</p>	<p>Other Planning Matters:</p> <p>Enforcement cases: (August 2022) Enforcement Cases Closed 1 Current Enforcement Cases 16 (5 medium priority / 11 low priority) (clerk notes)</p> <p>Enforcement cases: (September 2022) Enforcement Cases Closed 0 Current Enforcement Cases 16 (5 medium priority / 11 low priority) (clerk notes)</p>

21/P/00120	The Barn , The Street, Effingham. KT24 5LP For info: Letter received from SCC Senior Transport Development Officer, regarding the proposed developments access, from The Street. (clerk notes)
21/P/01021	Three Acre Barn , Guildford Road, Effingham. KT24 5QQ For information - new correspondence received regarding the planning concerns at this location. (clerk notes)
22/P/01205	Land at Church Street , Effingham. KT24 Erection of 10 dwelling houses (four detached and three pairs of semi-detached) open space, landscaping, parking and access including land for potential burial ground extension. Answers to the questions sent to Ashcroft Homes, regarding their proposed development. (clerk notes)

GENERAL PLANNING MATTERS

280/22	Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans:
281/22	Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development: To RECEIVE and CONSIDER any updates from the Appeal Task Group:

WORKING GROUPS

282/22	Effingham Village Recreation Trust (EVRT) Issues:
283/22	Finance & General Purposes Working Group (F&GP): (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:
284/22	Parish Council Website Working Group To RECEIVE updates, if any:
285/22	Climate Change Working Group To RECEIVE updates, if any:
286/22	Transparency Working Group: To RECEIVE updates, if any:

TRANSPORT GROUP

287/22	Transport Group: To RECEIVE and CONSIDER reports and recommendations from the Transport & Highways Working Group.
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COUNTRYSIDE ACCESS

288/22	Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

289/22	To RECEIVE reports & updates from SCC County Councillor Cross
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FINANCIAL MATTERS

290/22	To ACKNOWLEDGE council payments for the month of Sept 2022 (clerk notes/late items)
291/22	Bank reconciliation: To CONFIRM that the latest bank reconciliations (Aug 2022) have been checked and signed by Cllr Thorne .
292/22	Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters: (a) To RECEIVE and CONSIDER the clerks first draft budget for 2023/24 . (clerk notes) (b) To APPROVE expenditure of £1462 for the printing of documents in support of the Berkeley Homes Appeal. (c) To RECEIVE & CONSIDER the letter received from EVRT regarding the KGV Funding Agreement and a refund suggestion regarding the first half of 2022-23. (clerk notes) (d) To RECEIVE the parish council's 6 month financial reports: 1) Annual Budget – By Centre 2) Detailed Receipts & Payments by Budget Heading 3) Earmarked Reserves (clerk notes)

(e)	To CONSIDER the proposal from the EVRT Trustee for future funding of the charity from April 2023. (clerk notes)
(f)	To CONSIDER replacing 6 wooden posts and other related works at the shop parade. (estimate £1,000) (clerk notes)

COMMUNITY AND ENVIRONMENT

293/22	Community Fund: To RECEIVE grant requests, if any:
294/22	Concurrent Functions Grant Aid (CFGGA) To RECEIVE updates, if any:
295/22	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters

REPORTS

296/22	To RECEIVE reports on: <u>Police and community issues - Appendix 2</u> July 2022 (x5) August 2022 (x10) <u>Allotments</u> <u>Burial Ground</u> <u>KGV Hall and Fields</u> <u>Home Farm West - Calvert and Chester Roads</u> <u>Effingham Common</u> <u>Parish Room</u> <u>Shop Parade</u>
297/22	Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters

CORRESPONDENCE

298/22	Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence Letter received from local resident regarding the Local Active Travel Consultation.
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NEXT AGENDA

299/22	To NOTE new items of business for the Agenda of the next meeting:
	Next meetings: (8.00 pm start unless otherwise stated) Ordinary Meeting of the Parish Council – Tuesday 29th November 22 Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.
	Next Planning Review Group meeting: Tuesday 22nd of November 2022. (7.30pm).

21/P/01283 **Howard Of Effingham School**, Lower Road, Effingham. KT24 5JR
Variation of condition 1 (approved plans) of planning permission 14/P/02109,
approved at appeal on 21/03/2018, to refer to updated parameter plans annotated to
show the areas no longer to be developed pursuant to that application.

Approved

21/P/01919 **Greenfields Farm**, Orestan Lane, Effingham, Leatherhead, KT24
5SJ Change of Use and Conversion of existing part-completed stables to home office

Refused

21/P/02646 **Chestnut Beech**, 255 Guildford Road, Effingham. KT24 5NP
Construction of a two storey building to the front of the site and a single storey
building to the rear of the site comprising 5 No. x 1 bed flats along with bin store, 5
car parking spaces and landscaping following demolition of the existing building.

Refused

22/P/00327 **The Old Police House**, Orestan Lane, Effingham. KT24 5SW
Single storey rear extension to a detached dwellinghouse.

Approved

22/P/00726 **1 Old Post Office Cottages**, The Street, Effingham. KT24 5LS
Part single storey and part two storey rear extension, new dormer window, altered
fenestration and internal remodelling.

Approved.

22/P/01259 **Effingham Golf Club**, Guildford Road, Effingham. KT24 5PY
Listed Building Consent for the refurbishment of existing dining room replacing
existing for new lighting and removal of redundant radiator casings and opening up of
existing tile fronted fireplace.

Approved

22/T/00172 **East Court**, Beech Avenue, Effingham, Leatherhead, KT24 5PN
G1 Ash (Multiple trees with advanced Ash die back) - Fell to a point as close to
ground level as is reasonably practicable to leave a stump all trees agreed during site
visit on 28th June 2022 T1 Beech. Remove large split out/failed limb and target prune
stub (Tree Preservation Order P1/201/150).

Tree Works Approved With Conditions

22/P/01359 **1 Old Post Office Cottages**, The Street, Effingham. KT24 5LS
Part single storey and part two storey rear extension, addition of a dormer window,
changes to fenestration.

Approved

22/P/01353 **Badgers Farm**, High Barn Road, Effingham. KT24 5PP
Variation of condition 12 of planning application 19/P/01636 approved 17/07/20 to
change the wording regarding surface water draining.

Approved.

22/P/00957 3 Orchard Close, Effingham. KT24 5NR
Conversion of existing garage into habitable accommodation, utility space and additional storage along with changes to fenestration.
Approved

22/P/00483 Fieldside, Guildford Road, Effingham. KT24 5QF
Erection of single storey front, side and rear extension and garage conversion including changes to fenestration and insertion of seven rooflights.
Refused.

22/P/00250 Byway Cottage, Heath View, East Horsley. KT24 5ED
Two-storey rear extension with pitched roofs and new dormer to the rear.
Replacement windows throughout the existing house with insulated timber frame windows together with new photovoltaic panels to the new rear extension roofs.
Refused.

APPENDIX 2

Crime figures

296/22

July 2022

Browns Field	Public order
Browns Lane	Anti-social behaviour
Norwood Close	Criminal damage and arson (x2)
The Crossroads	Burglary

August 2022

Browns Field	Public order (x2)
Chester Road	Anti-social behaviour
Heathview	Anti-social behaviour
Heathview	Violence and sexual offences
Norwood Road	Anti-social behaviour
Nr White Down Lane	Anti-social behaviour (x2)
Orchard Gardens	Violence and sexual offences
Outdowns	Criminal damage and arson