



Effingham Parish Council



To all Councillors

Publication date: 20th July 2022

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on Tuesday July 26th, 2022, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

**Those attending will be encouraged to use hand sanitiser and wear a face
covering. (Both of which will be made available at the meeting room door)
Please respect other attendees' personal space by socially distancing.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (214/22)
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

209/22	To RECEIVE Apologies For Absence:
210/22	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
211/22	To CONFIRM The Minutes of the previous meeting of June 28th, 2022 (Ordinary Meeting of Effingham Parish Council).
212/22	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings: To RATIFY decisions made between meetings, if any:

22/P/00955	<p>Tap Farm, Orestan Lane, Effingham. KT24 5SJ</p> <p>Certificate of Lawfulness for an existing use to establish whether the conversion of the corner stable shown in exhibit AT1 of the Statutory Declaration has been used as a dwelling house (Use Class C3) since July 2015.</p>
Objection	<p>The objection agreed by councillor email exchange has now been submitted to Guildford Borough Council's planning department.</p>

GOVERNANCE

213/22	<p>Items relating to governance:</p> <p>To APPROVE the following updated policies and procedures:</p>
(01)	Policy against Bribery
(02)	Policy on the Acceptance of Gifts & Hospitality
(03)	Policy against Fraud & Corruption
(04)	Policy on Whistleblowing
(05)	Complaints Procedure
(06)	Policy on Equality
(07)	Policy & Guidance Statements Freedom of Information
(08)	Policy on Retention and Disposal of Records & Documents
(10)	Policy on Data Protection and Information Security
	(clerk notes)

MATTERS RAISED

214/22	<p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway or follow up by letter or email after the meeting.</p>
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PLANNING

<u>215/22</u>	<p><u>Presentation</u></p> <p>There will be a presentation by Roundtree Development Ltd in support of their developing plans for The Coach House & Paddock properties, followed by questions and answers.</p>
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WORKING GROUPS

222/22	Matters relating to Effingham Village Recreation Trust (EVRT) To RECEIVE updates, if any
223/22	Finance & General Purposes Working Group (F&GP): (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:
224/22	Parish Council Website Working Group To RECEIVE updates, if any:
225/22	Climate Change Working Group To RECEIVE updates, if any:
226/22	Transparency Working Group: To RECEIVE updates, if any:

TRANSPORT GROUP

227/22	Transport Group: To RECEIVE and CONSIDER reports and recommendations from the Transport & Highways Working Group.
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COUNTRYSIDE ACCESS

228/22	Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

229/22	To RECEIVE reports & updates from SCC County Councillor Cross
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FINANCIAL MATTERS

230/22	To ACKNOWLEDGE council payments for the month of July 2022 (clerk notes/late items)
231/22	Bank reconciliation: To CONFIRM that the latest bank reconciliations (June 2022) have been checked and signed by Cllr Thorne .
232/22	Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters: Quarterly update on the parish council's financial situation. <ol style="list-style-type: none"> 1) Annual budget by centre 2) Detailed receipts and payments by budget heading 3) Earmark reserves report <p style="text-align: right;">(clerks notes)</p>

COMMUNITY AND ENVIRONMENT

233/22	Community Fund: To RECEIVE grant requests, if any: To CONSIDER the grant request from Effingham Village Recreation Trust for a Habitat Survey with Management Recommendations, for the KGV Playing Fields. (£932.00 +vat) (clerk notes)
234/22	Concurrent Functions Grant Aid (CFGA) To RECEIVE updates, if any:
235/22	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters

REPORTS

236/22	<p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 May 2022</p> <p><u>Allotments</u></p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u></p> <p>To CONSIDER the old iron gate & fence from St.Lawrence Sch.</p> <p><u>Shop Parade</u></p>
237/22	<p>Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters</p>

CORRESPONDENCE

238/22	<p>Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence</p> <p>To RECEIVE an update from Cllr Pindar regarding the consultation on changes to the Annual Return for charities. (clerk notes)</p>
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NEXT AGENDA

239/22	To NOTE new items of business for the Agenda of the next meeting:
	<p>Next meetings: (8.00 pm start unless otherwise stated)</p> <p>Ordinary Meeting of the Parish Council – Tuesday 30th August 2022</p> <p>Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	<p>Next Planning Review Group meeting: Tuesday 23rd of August 2022. (7.30pm).</p>

APPENDIX 1

Planning Results

217/22

21/P/02609

Hooke Farm, Effingham Common Road, Eff. KT24 5JE
Erection of 5no. dwellings following demolition of existing
non-agricultural buildings.

Refused.

APPENDIX 2

Crime figures (x15)

236/22

May 2022

Beech Close	Other theft
Browns Lane	Public order
Chester Road	Violence & sexual offences
Dirtham Lane	Other theft
Effingham Common Road	Anti-social behaviour
Effingham Place	Anti-social behaviour
Heath View	Anti-social behaviour
Hogden Lane	Vehicle crime
Leewood Way	Criminal damage and arson
off Lower Road	Violence & sexual offences
Mount Pleasant	Violence & sexual offences
Mount Pleasant	Vehicle crime
Salmons Road	Other theft
Salmons Road	Anti-social behaviour
Yew Tree Walk	Criminal damage and arson