

MINUTES OF THE ORDINARY MEETING OF

Effingham Parish Council

Tuesday 29th March 2022, 8pm, The Barnes Wallis Hall.

Statement by Cllr Symes (Chair):

*“Those attending will be encouraged to use hand sanitiser and wear a face covering, both of which are available at the meeting room door.
Please respect other attendees’ personal space by socially distancing.”*

Present:

Councillors: **Cornwell, Muscat, Palmer, Symes** (Chairman).

Also in attendance:

Parish Clerk &

2 representatives from Effingham Golf Club

3 local residents

BUSINESS DONE

065/22	Apologies For Absence: Apologies were received from Cllrs Hackett, Hogger, Moss, Pindar, Roscoe & Thorne.
066/22	Review of the Register Of Interests & Other Interests Affecting this Agenda: No interests were reported.
067/22	Minutes: The Minutes of the previous meeting of - February 22nd 2022 (Ordinary Meeting of the Parish Council) were considered, approved & then signed by Cllr Symes (Chair)
068/22	Matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:
Insurance	The between meeting decision to agree a 3 year long term Parish Council Insurance agreement with Aviva Insurance was ratified.

21/P/00428	The between meeting decision to object to planning application 21/P/00428 (Howard of Effingham reserved matters application pursuant to outline permission 14/P/02109 approved on 21/03/2018, to consider appearance, landscaping, layout & scale in respect of the erection of 99 dwellings) was ratified. (see appendix 3)
21/P/01306 & 21/P/01283	The between meeting decision to authorise expenditure up to a limit of £5,000 for legal advice from No.5 Chambers regarding newly submitted documents from the applicant was ratified. (Berkeley Homes / Howard of Effingham Sch.)

GOVERNANCE

069/22	<p>Items relating to governance:</p> <p>The parish council received the clerks physical risk assessment report for parish property and assets.</p> <p>It was agreed that the clerk would contact GBC’s Building Surveyor & ABG Contractors Ltd to arrange a site visit to discuss various parish room issues. (leaking roof, loft insulation, window trickle vents & wall damp).</p> <p>It was also agreed that Cllr Cornwell would attend any meeting with the clerk.</p>
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THE FUTURE OF EVRT

070/22	<p>The Future of EVRT:</p> <p>No updates.</p>
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MATTERS RAISED

071/22	<p>MATTERS raised by Effingham organisations and residents:</p> <p>A local resident and former Effingham Village Recreation Trust Managing Trustee spoke about an open letter recently sent to the parish council by four former managing trustees, regarding the proposed changes of the charity to a Sole Trustee model.</p> <p style="text-align: right;">(see appendix 4)</p> <p>Local residents spoke regarding their concerns relating to planning application 21/P/02609 (Hooke Farm). The parish council confirmed they had similar concerns and had submitted an objection to GBC.</p> <p style="text-align: right;">(see appendix 5)</p>
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PLANNING APPLICATIONS

<p>072/22</p>	<p>The reports from the Planning Review Group & BH Planning Research Group were received.</p> <p><u>The flowing application responses were agreed:</u></p>
<p>21/P/02609 (15th Mar)</p>	<p>Hooke Farm, Effingham Common, Effingham. KT24 5JE Erection of 5no. dwellings following demolition of existing non-agricultural buildings. Objection. (see appendix 5)</p>
<p>22/P/00138 (15th Mar)</p>	<p>Meadview, Mount Pleasant, Effingham. KT24 5NS Proposed conversion of a detached dwelling into a pair of semi-detached dwellings. No comment.</p>
<p>22/P/00250 (28th Mar)</p>	<p>Byway Cottage, Heath View, East Horsley. KT24 5ED Two-storey rear extension with pitched roofs and new dormer to the rear. Replacement windows throughout the existing house with insulated timber frame windows together with new photovoltaic panels to the new rear extension roofs. No comment.</p>
<p>22/P/00303 (30th Mar)</p>	<p>Hartfield, Orestan Lane, Effingham. KT24 5SL Erection of chicken run. (retrospective) No comment.</p>
<p>22/P/00327 (8th Apr)</p>	<p>The Old Police House, Orestan Lane, Effingham. KT24 5SW Single storey rear extension to a detached dwelling house. Comment. (see appendix 5)</p> <p>Responses to newly submitted planning application documents were being considered, relating to the below applications:</p>
<p>21/P/01306 (22nd Mar)</p>	<p>Land at Effingham Lodge Farm, Lower Rd, Effingham KT24 5JP Hybrid planning application for outline planning permission</p>
<p>21/P/01283 (22nd Mar)</p>	<p>Howard of Effingham School, Lower Road, Effingham. Variation of condition 1 (approved plans) of planning application 14/P/02109</p> <p>It was agreed to email Sir Paul Beresford with a request for support, regarding an objection to the above planning applications. Cllr Symes to make the approach.</p> <p>It was agreed to approach former SCC County Councillor Julie Iles OBE, with a request for support regarding an objection to the above planning applications</p>

073/22	Previous planning applications: Notification of results are set out in <u>Appendix 1</u>
074/22	Responses to Guildford Borough Council on any late received planning applications: It was agreed to re-agenda late received planning application 22/P/00400 (Wildacres, Orchard Close)
075/22	Other Planning Matters: (for information) Enforcement cases: (Feb 2022) Enforcement cases closed 0 Current enforcement cases 18 of which 12 are classified low priority & 6 are classified medium priority The oldest case is dated 28.11.2012 the latest 14.02.2022

GENERAL PLANNING MATTERS

076/22	Neighbourhood / Local Plans Reports & updates on the Neighbourhood & Local Plans: None.
077/22	Berkeley Homes /Howard Of Effingham Updates on the development: See 072/22

WORKING GROUPS

078/22	Matters relating to Effingham Village Recreation Trust (EVRT) Trustee Appointments, Conversion to CIO & other Updates. No updates.
079/22	Finance & General Purposes Working Group (F&GP): (AP/KC/IS/JS/CT) The following recommendations from the F&GP Working Group were all agreed by councillors: Insurance The working group considered 3 quotations for the renewal of Parish Council insurance and agreed to recommend a 3 year long term undertaking (£786.65 p/a) from Aviva through specialist brokers BHIB. (see 068/22) Burial gnd The working group considered the current burial ground fees and recommend no increase at this time. (to be reviewed annually) Allotment The working group considered the current allotment plot fees and recommend no increase at this time. (to be reviewed annually)

<p>VAT</p> <p>Debit card</p> <p>Ukraine</p>	<p>The working discussed if there might be VAT advantages for the EVRT Charity, if the parish council takes on the role of Sole Trustee. The clerk suggested this should be investigated after the EVRT charity had finalised any structural changes.</p> <p>The working group discussed the parish council’s current pre-charge debit card provider withdrawing from the sector. The clerk has compared options and recommends the parish council replaces the existing “U” account with the “Tesco” equivalent. (Clubcard Pay+) The working group recommend this approach. This was approved.</p> <p>The working group agreed to recommend the posting of a Ukraine support message on the parish council website. Cllr Symes agreed to draft a post.</p>
<p>080/22</p>	<p>Parish Council Website Working Group Updates: The clerk confirmed that the process to create parish council specific councillor email addresses was progressing well and should be completed during April 2022. The new email address format will be as follows: john.smith@effinghampc.uk</p>
<p>081/22</p>	<p>Climate Change Working Group</p> <p>Cllr Muscat (chair of CCWG) gave an update on the Parish Council’s carbon footprint. There was a lively discussion on how the parish council could become carbon neutral in the future.</p> <p>The options discussed were:</p> <ol style="list-style-type: none"> 1) Carbon offsetting through a third party 2) Tree planting 3) Rewilding <p>Councillors also discussed whether it might be possible to produce green energy in the parish through solar panels or wind power.</p>
<p>082/22</p>	<p>Transparency Working Group: Updates: None.</p>

TRANSPORT GROUP

083/22	<p>Transport Group: Reports and recommendations from the Transport & Highways Working Group:</p> <p>Cllr Palmer gave an update on the road table project for Effingham Common Road and Lower Road. He confirmed that funding issues had hopefully been resolved at SCC and that the project wouldn't be reliant on S106 payments.</p> <p>Councillors discussed the problem of car parking on The Street, following the opening of The Queen Stage public house. (previously Sir Douglas Haig)</p>
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COUNTRYSIDE ACCESS

084/22	<p>Countryside Access matters: Reports from Parish Councillors and any correspondence relating to Countryside matters: None.</p>
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

085/22	<p>Reports & updates from SCC County Councillor Cross None.</p>
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FINANCIAL MATTERS

086/22	<p>Council Payments: Payments for the month of March 2022 were acknowledged. (see appendix 6)</p>
087/22	<p>The latest bank reconciliations (January & February 2022) have been checked and signed off by Cllr Thorne.</p>
088/22	<p>Other Financial matters: Reports or correspondence relating to other finance matters: None.</p>

COMMUNITY AND ENVIRONMENT

089/22	<p>Community Fund: Grant requests received:</p> <p>A grant application from Effingham Cricket Club towards the refurbishment of twin net practice facilities at the Calburn Cricket Field was considered and approved. (£3,000 incl.VAT)</p> <p>A grant application towards operating costs from Kent Surrey & Sussex Air Ambulance was considered and approved. (£300)</p> <p>For INFORMATION – the current balance of the Community Fund (EMR 320) was provided by the clerk.</p>
090/22	<p>Concurrent Functions Grant Aid (CFGA) The 2 new noticeboards have now been fitted at the shop parade and are already in use. The remaining Info-board will be ordered once a final design has been agreed.</p>
091/22	<p>Other Community Matters Reports from Parish Councillors and any correspondence relating to other community or environmental matters: None.</p>

COUNCIL ADMINISTRATIVE MATTERS

092/22	<p>Updates, if any: None.</p>
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REPORTS

093/22	<p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 February 2022</p> <p><u>Allotments</u></p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p>
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	<p><u>Parish Room</u></p> <p>The recently received Energy Specifics report, regarding the parish room was considered. (see 069/22)</p> <p>It was agreed to re-agenda considering the old iron gate & fence from St.Lawrence Sch.</p> <p><u>Shop Parade</u></p>
094/22	<p>Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters</p>

CORRESPONDENCE

095/22	<p>Any Other Correspondence:</p> <p>The letter received from a local resident regarding the hosting of Ukrainian families in Effingham was considered.</p> <p>A parish council response to the National Association of Local Councils (NALC) request for feedback on which issues smaller councils would like to see addressed by the association was considered.</p> <p>Cllr Pindar was delegated to draft a response.</p>
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NEXT AGENDA

096/22	<p>New items of business for the Agenda of the next meeting: None.</p>
	<p>Next meetings: (8.00 pm start unless otherwise stated)</p> <p>Annual Meeting for the Parish of Effingham –Tuesday 12th April 2022 Ordinary Meeting - Tuesday 26th April 2022 Annual Meeting of the Parish Council – Tuesday 31st May 2022</p> <p>Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	<p>Next Planning Review Group meeting:</p> <p>Tuesday 19th of April 2022. (7.30pm).</p>

Signed..... (Acting Chairman) 26th April 2022

- 20/P/01128** **Sir Douglas Haig**, The Street, Effingham. KT24 5LU
Erection of 4 houses, 2 x 3 bed and 2 x 2 bed, with garage and office building, following demolition of coach house. Refurbishment of public house.....
APPROVED
- 21/P/00428** **Howard of Effingham School**, Lower Road, Effingham. KT24 5JR
Reserved matters application pursuant to outline permission 14/P/02109 approved 21/03/2018, to consider appearance, landscaping, layout and scale in respect of the erection of 99 dwellings.
REFUSED
- 21/P/01598** **Land opposite White Lodge**, Critten Lane, Dorking. RH5 6SN
Relocation and enlargement of equestrian arena.
APPROVED
- 21/P/01665** **Tap Farm**, Orestan Lane, Effingham. KT24 5SJ
Certificate of Lawfulness for existing use to establish whether the use of the stable as a single dwelling house began more than 4 years
REFUSED
- 21/P/01860** **39 Orchard Gardens**, Effingham, Leatherhead. KT24 5NR
Single storey front extension together with replacement timber cladding.
APPROVED
- 21/P/02002** **Little Vineries**, Lower Road, Effingham. KT24 5JP
Remodelling of existing chalet bungalow in to new two storey house following demolition of existing garage. (amended plans 14.01.2022)
APPROVED
- 21/P/02362** **West Court**, Beech Avenue, Effingham. KT24 5PJ
Conversion and extension of detached garage to ancillary self-contained accommodation.
REFUSED
- 21/P/02371** **38 Norwood Road**, Effingham, Surrey. KT24 5PX
Certificate of Lawfulness for a proposed development to establish whether a single storey rear extension would be lawful.
APPROVED
- 21/P/02577** **Harken**, Orestan Lane, Effingham. KT24 5SN
Proposed part conversion of garage to habitable accommodation, addition window to side elevation, new flank wall/door and roof

- 21/P/02610 Ridge Cottage, High Barn Road, Effingham. KT24 5PX**
Erection of a single storey rear sunroom extension following demolition of existing conservatory.
APPROVED
- 22/P/00059 The Royal British Legion, Lower Road, Effingham. KT24 5JP**
Variation of condition 2 (approved drawings) of planning permission 21/P/01852 approved on 01/11/2021, to change the type of fencing along the site's boundaries
REFUSED
- 22/P/00163 11 Norwood Close, Effingham, Leatherhead. KT24 5NY**
Replacement of single storey rear extension.
APPROVED
- 22/T/00023 The Cottage, The Street, Effingham. KT24 5LQ**
T1 and T2 (Yew trees) – raise crown by removing branches below 2m .
APPROVED

APPENDIX 2

Crime figures (x15)

093/22

January 2022

Chester Road	Violence and sexual offences (x2)
Chester Road	Criminal damage and arson
Crocknorth Road	Criminal damage and arson
Effingham Common	Violence and sexual offences
Strathcona Avenue	Public order (x2)
Links Way	Criminal damage and arson (x2)
Norwood Road	Anti-social behaviour
Off Lower Road	Violence and sexual offences
Orestan Lane	Violence and sexual offences (x2)
Orchard Close	Vehicle crime (x2)

Howard Of Effingham School, Lower Road, Effingham, Leatherhead, KT24 5JR

21/P/00428|Reserved matters application pursuant to outline permission 14/P/02109 approved on 21/03/2018, to consider appearance, landscaping, layout and scale in respect of the erection of 99 dwellings | Howard Of Effingham School, Lower Road, Effingham, Leatherhead, KT24 5JR

Effingham Parish Council (EPC) has considered the amended planning application 21/P/00428, and although there have been improvements in the latest amendments EPC continues to **object** to the planning application.

The Secretary of State at appeal gave outline permission to planning application 14/P/02109 for a replacement Howard of Effingham School and up to 295 residential dwellings on Effingham Lodge Farm and the existing Howard of Effingham sites at Lower Road and Browns Lane, in March 2018. Of the 295 dwellings 99 were allowed by the Secretary of State on the existing school site.

However, the planning inspector made clear in his report in 2018, at point 280, that there would be an opportunity at the reserved matters stage for Guildford Borough Council (GBC) to control the layout of this part of the development. EPC considers that it is urgent that GBC does this as the development as proposed will create an over development unlike anything currently in Effingham. The developer proposes a largescale development of 99 dwellings of all sizes and the result has the feel of an urban estate, which is completely inappropriate to its village setting and abutting two conservation and heritage areas – the Effingham Conservation Area and the Little Bookham Conservation Area. In their response to this planning application Mole Valley District Council asks GBC to consider the impact of the proposed layout and scale on the Little Bookham Conservation Area and the Grade II listed All Saints Church and proposed graveyard extension

EPC has serious concerns about the scale, layout and setting of the proposed development for this rural village. As the Effingham Neighbourhood Plan (ENP) states, Effingham sits within a triangle formed by sites of special scientific interest: Bookham Common, Ranmore Common and Sheepleas. A substantial part of the parish sits within the Surrey Hills AONB. This setting and the open character of the landscape within the village play a critical role in sustaining protected nature sites and contributing to the beauty of the countryside. Effingham has a number of recent housing developments, for instance Barnes Wallis Close, Middle Farm Place and Champion Down. All have the feel of space, a green environment and a rural appearance due to their design and layout matching the village context. It appears that the developer, Berkeley Homes, are proposing a substantial overdevelopment of this site. They should consider 99 smaller homes which would allow more green space and a less cramped design, because, as it appears at the moment, the development will be completely out of character with anything else in the village. It is putting an urban style development into a rural environment.

1. Scale, layout and density of the proposed development (ENP-G5).

The original proposal projected 99 dwellings over the entire width of the plot with an anticipated density of approximately 26.4 dwellings per hectare (as per the 2018 appeal decision document). EPC points to the scale of the development, 99 dwellings, as the reason why this development will look out of place. There are some developments in the village that have a similar density, but these are much smaller developments. It is the setting, scale and quantity of housing proposed that will be out of character. And contravenes Policy ENP-G5 as it will harm the historic open setting of the village and cause material harm to the character and appearance of the Conservation Area. The developer may wish to consider 99 smaller homes which would allow more green space and a less cramped design.

2. Impact of the scheme on the setting of the KGV.

The amended plans for the southern boundary still propose inadequate border fencing in the Conservation Area. Fencing is required to restrict people from shortcut access to the King George V (KGV) grounds and to encourage them to go through the usual entrances. This fencing must be robust enough to also restrict pets, especially dogs and cats, moving unhindered from the development to the KGV fields and woods, and to stop possible traveller incursions, which have been and still are a concern in the Lower Road area.

The fencing proposed should be higher and should itself be shielded from the KGV side by an herbaceous border or similar, maintained by the developer, to mitigate the harsh appearance of the fence from the rights of way on the KGV side. The fencing should also have protection at and above ground level to restrict pets from unhindered access to the KGV. This is to maintain the KGV's biodiversity and habitat initiatives that include the protection of small rodents and birds and the planting of trees.

All boundary fences should be effective and secure between the development and KGV.

3. . Landscaping alongside the footpath along the south of the site

The footpath to the south of the development, FP 118, needs appropriate shielding from the development. This is a footpath in the Conservation Area and on the KGV and the proposed design shows housing very close to parts of the boundary here. In addition, there are footpaths to the east and west of the site. These footpaths are the arterial routes for foot traffic within the village and to other locations and are vital to healthy and sustainable living. Shielding is needed to maintain the privacy of the new residents as well as being protection for heritage assets and residents in neighbouring properties.

In general, the borders of the development need improved shielding so as not to be out of character and unsightly. Footpaths are a highly valued asset to the village, providing access to leisurely walks through the surrounding countryside. Their role is not just functional, and the views and openness should be given greater protection from encroachment by the development. Policy G2 of the ENP asserts the importance of views and vistas in and around

the village many of which are enjoyed from the network of footpaths in this area.

4. Proposed street scene along Lower Road

Lower Road is a key entry point to the village, this area plays a vital role in conserving the essential landscape character and heritage. In particular ENP-G2 point 1 references the GBC Landscape Character Assessment and the requirement to conserve the open countryside in and around the village area and the key strategic views and vistas – particularly from the network of footpaths. It also states the requirement to minimise the effect of new designs on the existing landscape character and in particular in maintaining attractive outlooks from within the built area. EPC is especially concerned that the street scene will be inappropriate to one of the major entry roads into the village.

EPC encourages the developer to ensure there is a street scene that enhances this entrance road to the village, is attractive and blends in with neighbouring buildings. We would also like to see a pavement to the north of the development, for the length of the development on the southern side of Lower Road.

5. Settlement Hierarchy and Profiles (SHIER)

Effingham is classified as a large village, unsuitable for substantial growth but capable of accommodating a proportionate extension. This development as currently portrayed is not a ‘proportionate development,’ as it is substantially bigger than any other development in the village. There should be more green space and open areas with development broken down into smaller discrete settlement areas. As it currently stands it has the feel of an urban estate. Diagram 2 of the Design and Access shows green space on the site, but this is insufficient for a site of 99 dwellings. Looking around the village it will be the largest development site (with the exception of the Lodge Farm site next to the school) and will be and look more overcrowded than anything else in Effingham, due to its size and lack of green space.

6. Housing Mix and Plots

EPC is also concern about bonus rooms affecting the Housing Mix and in contravention of Policy ENP-H2, Housing Mix. The planning officer has noted in his report that approximately 12 of the proposed dwellings include 'bonus rooms' which could in theory be occupied as additional bedrooms. These bonus rooms are marked on the proposed plans as being dressing rooms, studies and the like. The planning officer goes on to say ‘taking a worst-case scenario, if all 12 bonus rooms were converted into bedrooms, the proposal would see ten of the proposed three-bedroom units becoming four-bedroom units and three of the two bedroom units become three bedroom units. He goes on to say, “It is acknowledged that this worst-case scenario would move the proposal even further away from being compliant with the SHMA’.

In summary it is the assessment of EPC that this planning application will result in the over development of this site. And for this and the other reasons above EPC objects to the planning application.

Follow up, to open letter sent to the parish council:

I'm here in my capacity as one of the former Managing Trustees of EVRT.

As you may have seen, earlier today the four former Trustees sent an open letter to Parish Councillors containing some of our thoughts, on what we have understood from the EPC website to be the current thinking about a new governance model for the EVRT charity.

My reason for coming is to stress what we say in the letter, that we the former Trustees do not want to be thought of as either objecting or complaining or embittered. We are not. What is being attempted is difficult: we get it, and you only want what is best for EVRT. We just would like you to know that from our perspective, there seem to be several really significant practical difficulties with the Sole Trustee model. We do understand: this model is "a thing", and it might work well in some situations, for instance perhaps where the charity asset is very small or simple. But KGV, the Cricket Ground and other pieces of land are not simple – they are very complex. And there are other models you could use.

After consideration, you might decide that the Sole Trustee route is the one you are going to take. That is up to you and will of course be fine. We just wanted to convey to you our ongoing care for the welfare of the charity, the residents – and indeed yourselves and Jon, given what this particular plan proposes.

Susan Morris

Former EVRT Managing Trustee.

21/P/02609

Hooke Farm, Effingham Common, Effingham. KT24 5JE
Erection of 5no. dwellings following demolition of existing non-agricultural buildings.

Effingham Parish Council (EPC) **Objects** to this planning application.

This is an inappropriate development in the green belt. Effingham Neighbourhood Plan (ENP) policy ENP-G1 says development proposals within the Green Belt will be required to show they are not inappropriate and in this case the developer has failed to demonstrate the very special circumstances needed to develop in this area of the parish which borders Effingham Common.

The developer puts forward the following reasons for special circumstances. The developers' reasons are in italics and EPC's answers are in normal type below each bullet point.

- *The previously developed nature of the application site*

The site has agricultural buildings and EPC would resist the change of use for this site from agricultural use.

- *The high-quality design of the proposed development*

EPC does not agree this constitutes a very special circumstance

- *The reduction in built footprint, floor area and volume*

EPC does not agree this constitutes a very special circumstance

- *Visual improvements to the context and street scene*

EPC does not agree this constitutes a very special circumstance

- *A real need for more market affordable housing in the District*

In the ENP there is a housing target for Effingham of 50 homes. Effingham has planning permissions for over 300 dwelling so far in the parish during the period of its current Neighbourhood Plan. These developments elsewhere in the parish include affordable housing. There is no need for additional affordable housing certainly not on Green Belt land.

There is no presumption in favour of development as GBC has a 5-year housing land supply.

- *More rationalised and attractive parking arrangement*

EPC does not agree this constitutes a very special circumstance

The argument that this is limited infilling is flawed. The proposal is the replacement of previous agricultural buildings by a proposal for a small estate of houses. Although paragraph 145 of the NPPF does not stipulate a specific size requirement with regards

limited infilling, which is a stated exception to inappropriate development in the green belt, EPC considers this argument to be misplaced.

The harm to the Green Belt of this development is not mitigated by 5 additional dwelling that are not no longer needed due to the 5-year land supply and the current level of development in Effingham of affordable homes.

EPC considers the closeness of the development to Effingham Common will reduce this tranquillity of this area of the Common. The proposed development will be so close to Effingham Common that it will reduce the serenity that walkers and horse riders experience on the nearby footpath and permissive bridleway. This is a registered common that has four Commoners.

EPC asks that this planning application is refused.

22/P/00327

The Old Police House, Orestan Lane, Effingham. KT24 5SW
Single storey rear extension to a detached dwelling house.

Comment:

Effingham Parish Council's emerging Neighbourhood Plan

(EN4) Dark Skies Policy

All proposed developments should have regard to Effingham's current status as a "dark skies" parish, and proposals should avoid light pollution and protect the night-time environment of intrinsically dark areas of village and countryside. Residential development should be designed to minimise light pollution, avoiding the use of unscreened roof-lights or atria.

Standing Orders & Direct Debits Currently In Force
(approved May 4th, 2021, 112/21 & 113/21)

<u>DATE</u>	<u>To</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>
		STANDING ORDERS		
01.04.2022	EVRT	Capital replacement (quarterly)	0750.00	4 year agreement commencing 01.04.2019 The Local Government (Miscellaneous Provisions) Act 1976 section 19 (1) (3)
01.04.2022	EVRT	Facilities funding (quarterly)	7750.00	4 year agreement commencing 01.04.2019 The Local Government (Miscellaneous Provisions) Act 1976 section 19 (1) (3)
01.04.2022	EVRT	Management Support Funding	5500.00	The Local Government (Miscellaneous Provisions) Act 1976 section 19 (1) (3) Expires 01.07.2023
25.03.2022	advansys	Website hosting and support (monthly)	0078.00	LGA 1972 s.111
29.03.2022	HMRC	Clerk TAX/NI (Quarterly)	xxxxxx	LGA 1972 s.112
20.03.2022	The Surrey Pension Fund	Clerk / Employer Pension Payments (Monthly)	xxxxxx	LGA 1972 s.112
25.03.2022	Jon Short	Clerk Salary (Monthly)	xxxxxx	LGA 1972 s.112
		DIRECT DEBITS		
28.03.2021	The Phone Co-op	Parish room broadband & phone	0043.80	LGA 1972 s.111
23.03.2022	SES Business Water	PR Water - supply	0010.00	LGA 1972 s.133 <i>Payments to be taken on 22nd of the month</i>
23.03.2022	SES Business Water	Allotment Water - supply	0048.00	Small Holdings & Allotment Act 1908, ss.23, 25 & 42 <i>Payments to be taken 22nd of the month</i>
07.12.2022	Information Commissioners Office	Data protection registration	0035.00	LGA 1972 s.111 <i>Payments to be taken annually on the 8th December</i>
23.03.2022	Bulb	PR Electricity From March 22 increased to £125 per month.	0125.00	LGA 1972 s.133 Payments 23 rd of month

Previously agreed payments:

	To	Description	£	Authority / Notes
28.03.2022	Cathryn Hossack	IT support – email addresses	0080.00	LGA 1972 s.111
15.03.2022	J.A.Dobbe	Tree planting project on the KGV Playing Fields	0420.00	Public Health Act 1875 s.164, 1875-1961 Open Spaces Act 1906
15.03.2022	Advansys	Annual renewal of SSL Certificate for pc website	0060.00	LGA 1972 s.111
15.03.2022	Surrey Litho	Printing of Chairman’s Annual Report	0430.00	LGA 1972 s.111
10.03.2022	Fusion Sound	Stage hire for EVRT Queen Jubilee event (deposit)	0210.72	LGA 1972, s.145
03.03.2022	Tim Hobbs Landscaping	Erection of 2 x noticeboards at shop parade	0523.20	LGA 1972 s.111
03.03.2022	Surrey Playing Fields	Membership	0010.00	LGA 1972 s.111
03.03.2022	Guildford Borough Council	Tree lights at Christmas – purchase and up/down	2006.40	
03.03.2022	Surrey Pension Fund	To correct clerk pension payment	0014.67	LGA 1972 s.112
03.03.2022	Clerk Salary	To correct clerk salary payment	0037.02	LGA 1972 s.112

Purchases using pre-charged debit-card:

<u>Date</u>	<u>To</u>	<u>Description</u>	<u>£</u>	<u>Balance</u>	<u>Authority</u>
		Balance brought forward 30.01.2022		0025.91	
15.02.22	Microsoft	Office 365	0005.99	0019.92	LGA 1972 s.111
22.02.22		Transfer into acct	0244.47	0264.39	
24.02.22	Shop at Strood Green	Postage stamps for chairman’s report	0031.68	0232.71	LGA 1972 s.111
28.02.22	Zoom	Video Conf	0014.39	0218.32	LGA 1972 s.111
03.03.22	Guildford Environmental Forum	Membership renewal	0025.00	0193.32	LGA 1972 s.111
15.03.22	Microsoft	Office 365	0005.99	0187.33	LGA 1972 s.111
		Balance at 28.03.2022		0187.33	
30.03.22	Zoom	Video Conf	0014.39	(0172.94)	LGA 1972 s.111

Monies received:

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>
24.03.2022	GBC	CFGa refund – notice board project at Shop Parade	01582.50	
		Total		