



Effingham Parish Council



To all Councillors

Publication date: 16th February 2022

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on February 22nd, 2022, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

**Those attending will be encouraged to use hand sanitiser and wear a face
covering. (Both of which will be made available at the meeting room door)
Please respect other attendees' personal space by socially distancing.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (xxx/22)
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

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| 033/22 | To RECEIVE Apologies For Absence: |
| 034/22 | To REVIEW The Register Of Interests & Other Interests Affecting this Agenda: |
| 035/22 | To CONFIRM The Minutes of the previous meeting of January 25th, 2022 (Ordinary Meeting of the Parish Council). |
| 036/22 | To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings: |

GOVERNANCE

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| 037/22 | Items relating to governance: |
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THE FUTURE OF EVRT

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| 038/22 | <p><u>The Future of EVRT</u></p> <p><u>Future Governance of EVRT</u></p> <p>The EPC/EVRT Liaison Group met on 1st February to discuss the ‘Review of Governance Options’ prepared in January by the EVRT Board of Managing Trustees. After thorough discussion, the Group made the following recommendations for consideration at the next meeting of the EVRT Board and at the meeting of EPC on 22 February:</p> <ol style="list-style-type: none">1. Serious consideration should be given to the administrative and financial arrangements involved if the EVRT governance model is changed to make EPC the sole trustee.2. Appropriate legal and other advice should be taken on the proposed arrangements, and if necessary funding should be made available by EPC and/or EVRT for taking advice from independent solicitors. (It is noted that EPC agreed funding of up to £2000 to pay for independent legal advice on CIO conversion, and this funding could now be repurposed.)3. Both EVRT and EPC should endeavour to make a final decision on the EVRT governance model by the end of March, noting that a change to the sole trustee model would require the formal agreement of both the EVRT Board and EPC. <p>The Group suggested that the co-chairs Cllr Moss as EVRT trustee and Cllr Hogger as EPC councillor will work together to draft possible changes to the charity scheme and to the EPC standing orders, and draft a document setting out the legal advice needed. This has been done, and a document ‘Arrangements for EPC as sole trustee’ has been circulated to the Group for discussion.</p> <p>At the EPC meeting of October 26th (Minute 238/21), it was agreed that a maximum of £2000 could be taken from the Parish Council’s Legal & Planning Contingency Fund to be used to fund legal advice on the proposed draft Constitution for EVRT to become a CIO. Since this funding is no longer needed for that, it could be re-purposed to fund advice on the sole trustee governance model if needed.</p> |
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| | <p>The Parish Council is asked to CONSIDER and DECIDE on the following:</p> <ul style="list-style-type: none"> a) That the Council agrees in principle to become the sole trustee of EVRT if the EVRT Board so request, subject to satisfactory administrative and financial arrangements being feasible b) That the Council agrees to take advice on these arrangements from the Charity Commission (in conjunction with the EVRT Board) and from an independent solicitor, and that if necessary, this advice can be funded by a maximum of £2000 to be taken from the Parish Council's Legal & Planning Contingency Fund c) That the Chairman Cllr Symes, Vice-Chairman Cllr Pindar, and Cllrs Hogger and Moss as co-chairs of the liaison group, are authorised to take such advice as considered necessary, including instructing a solicitor, on the basis of the Arrangements document to be agreed by the Liaison Group d) That a final report on becoming the sole trustee of EVRT is brought back to the Council for decision on 29 March. <p style="text-align: right;">(clerk notes)</p> |
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MATTERS RAISED

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| <p>039/22</p> | <p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway or follow up by letter or email after the meeting.</p> |
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PLANNING APPLICATIONS

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| <p>040/22</p> | <p>To RECEIVE reports from the Planning Review Group & BH Planning Research Group. To CONSIDER responses to Guildford Borough Council on planning applications, as of Tuesday 15.02.2022</p> |
| <p>21/P/02644 (18th Feb)</p> | <p>Effingham Golf Club, Guildford Road, Effingham. KT24 5PY Alterations comprising remodelling of existing putting green and surrounding area to create an improved practice facility, the creation of a run-off area from the 18th green, the provision of two new putting greens and associated soft and hard landscaping.</p> |

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| 21/P/02697 (17 th Feb) | Land south of Willesley Park and to the west of Hillmore, Outdowns, Effingham. KT24 5QP Part existing, part proposed application for the erection of a stable building and retention of existing hand standing, access and turning circle. |
| 22/P/00059 (22 nd Feb) | The Royal British Legion, Lower Road, Effingham. KT24 5JP Variation of condition 2 (approved drawings) of planning permission 21/P/01852 approved on 01/11/2021, to change the type of fencing along the site's boundaries |
| 22/P/00093 (24 th Feb) | Ridge Cottage, High Barn Road, Effingham. KT24 5PX Proposed single storey detached outbuilding for use as home gym/storage |
| 22/P/00149 (1 st March) | 13 The Grove, Effingham. KT24 5AF Proposed single storey rear extension with glazed roof-lights and shared party wall with Nr 14 The Grove |
| 22/P/00147 (1 st March) | 14 The Grove, Effingham. KT24 5AF Proposed single storey rear extension with glazed roof-lights and shared party wall with Nr 13 The Grove |
| 22/P/00163 (3 rd March) | 11 Norwood Close, Effingham, Leatherhead. KT24 5NY Replacement of single storey rear extension. |
| 22/T/00023 (?) | The Cottage, The Street, Effingham. KT24 5LQ T1 & T2 (Yew Trees) - raise crown by removing branches below 2m (ECA) |
| 041/22 | Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u> |
| 042/22 | To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items) |
| 043/22 | Other Planning Matters: |
| 21/P/01758 | Appeal: APP/Y3615/D/21/3288758 (for information) Phoenix Cottage, Effingham Common Road, Effingham. KT24 5JG Construction of a detached garage. An appeal has been made to the Secretary of State against the Council's decision for the proposed development described above. Enforcement cases: (Jan 2022) Enforcement cases closed 0 Current enforcement cases 17 of which 11 are classified low priority & 6 are classified medium priority The oldest case is dated 28.11.2012 the newest 07.01.2022 |

GENERAL PLANNING MATTERS

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| 044/22 | Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans: A local resident and landowner has contacted the parish council regarding housing needs / mix with the parish. (clerk notes) |
| 045/22 | Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development: |

WORKING GROUPS

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| 046/22 | Matters relating to Effingham Village Recreation Trust (EVRT) Trustee Appointments, Conversion to CIO & other Updates. |
| 047/22 | Finance & General Purposes Working Group: (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group: |
| 048/22 | Parish Council Website Working Group To RECEIVE updates: |
| 049/22 | Climate Change Working Group To RECEIVE updates: Update from Cllr Pindar regarding Guildford Environmental Forum's event "A Route Map to Net Zero" hosted by ZERO's Green Home Zone. (26.01.2022) (clerk notes) |
| 050/22 | Transparency Working Group: To RECEIVE updates: |

TRANSPORT GROUP

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| 051/22 | Transport Group: To RECEIVE and CONSIDER reports and recommendations from the Transport & Highways Working Group. To RECEIVE updates on the road table project for Effingham Common Road and Lower Road. (clerk notes) |
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COUNTRYSIDE ACCESS

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| 052/22 | Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters: |
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

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| 053/22 | To RECEIVE reports & updates from SCC County Councillor Cross |
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FINANCIAL MATTERS

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| 054/22 | To ACKNOWLEDGE council payments for the month of February 2022 (clerk notes/late items) |
| 055/22 | Bank reconciliation: To CONFIRM that the latest bank reconciliations (January 2022) have been checked and signed by Cllr Thorne . |
| 056/22 | Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters: |

COMMUNITY AND ENVIRONMENT

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| 057/22 | Community Fund: To RECEIVE grant requests, if any: Effingham Village Recreation Trust (EVRT) have confirmed that they intend to submit a grant application in support of the Queen's Platinum Jubilee celebrations being planned for the parish. (bank holiday weekend Thursday 2 nd June to Sunday 5 th June 2022) |
| 058/22 | Concurrent Functions Grant Aid (CFGGA) <u>For information:</u> Two of the three new noticeboards have now been received and are awaiting fitting quotations. |
| 059/22 | Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters |

COUNCIL ADMINISTRATIVE MATTERS

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| 060/22 | To RECEIVE updates, if any: |
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REPORTS

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| 061/22 | <p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 November 2021</p> <p><u>Allotments</u> <u>For information:</u> A boundary issue with a local resident is hoped to have been resolved, without the commencement of legal action. <u>Correspondence from plot holder:</u> A plot holder has asked if the parish council might consider: 1) Greening the allotments (grass cutting/bug hotel/pond) 2) Permitting the use of greenhouse on plots (clerk notes)</p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u> <u>For information:</u> Energy Specific have recently undertaken an energy efficiently review of the parish room, and their report is expected soon.</p> <p><u>Shop Parade</u></p> |
| 062/22 | <p>Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters</p> |

CORRESPONDENCE

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| 063/22 | <p>Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence</p> <p>A local resident has suggested the parish council might consider replacing the memorial tree in Barnes Wallis Close. (clerk notes)</p> |
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NEXT AGENDA

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| 064/22 | To NOTE new items of business for the Agenda of the next meeting |
| | Next meetings: Ordinary Meeting - Tuesday 29th March 2022 (8.00pm) Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND. |
| | Next Planning Review Group meeting: Tuesday 22nd of March 2022. (7.30pm). |

APPENDIX 2

December 2021

Crime figures (x6)

061/22

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|---------------------|-----------------------------------|
| Barnes Wallis Close | Violence and sexual offences |
| Chester Road | Violence and sexual offences (x2) |
| Chester Road | Criminal damage and arson |
| Orchard Close | Violence and sexual offences |
| Salmons Road | Criminal damage and arson |

APPENDIX 1

Planning Results

041/22

- 21/P/01706** **Greenfields Farm**, Orestan Lane, Effingham. KT24 5SJ
Proposed front porch, two front bay windows, conversion of garage to habitable accommodation, single- and two-storey rear extension
Approved.
- 21/P/02281** **The Royal British Legion Club**, Lower Road, Effingham. KT24 5JP
Advertisement consent for 2 externally illuminated fascia signs.
Approved.
- 21/P/02285** **31 Orchard Gardens**, Effingham. KT24 5NR
Single storey and first floor front extensions, hipped roof to single Storey front elevation, single storey rear extension, single
Approved.
- 21/P/02322** **Elaia**, Lower Farm Road, Effingham. KT24 5JJ
Erection of a dwelling house following demolition of existing detached house & integral garage.
Approved.

- 21/P/02324** **Land adjacent to Tollgate Lodge**, Guildford Road, Eff. KT24 5QL
Outline application to consider mean of access for the erection of a detached three-bedroom dwelling.
Refused.
- 21/P/02451** **6 Woodlands Road**, Bookham, Leatherhead. KT23 4HF
Proposed timber carport
Refused.
- 21/P/02485** **High Barn Bungalow**, High Barn Road, Effingham. KT24 5PS
Erection of stable block with integral haybarn and tractor store following demolition of existing stable block, haybarn & storage.
Approved.

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