



Effingham Parish Council



To all Councillors

Publication date: 19th January 2022

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on January 25th, 2021, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

**Those attending will be encouraged to use hand sanitiser and wear a face
covering. (Both of which will be made available at the meeting room door)
Please respect other attendees' personal space by socially distancing.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (007/22)
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

001/22	To RECEIVE Apologies For Absence:
002/22	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
003/22	To CONFIRM The Minutes / notes of the previous meetings of 30th November 2021 . (Ordinary Meeting of the Parish Council) & 11th January 2022 (Parish Discussion Meeting)
004/22	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:

004/22 cont	To RATIFY provisional planning application decisions made at January 11 th 's Parish Discussion Meeting: (see Appendix 3)
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GOVERNANCE

005/22	Items relating to governance:
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THE FUTURE OF EVRT

006/22	<p><u>The Future of EVRT</u></p> <p><u>EPC / EVRT Liaison Group</u></p> <p>To CONSIDER and AGREE the Terms of Reference for the EPC/EVRT Liaison Group (clerk notes)</p> <p>To APPOINT three non-trustee parish councillor members of the Group</p> <p>To APPOINT Cllr Paula Moss as the EVRT-nominated Co-Chair and to appoint a non-trustee Co-Chair</p> <p>To INVITE the Co-Chairs to organise the first meeting of the Group in early February</p> <p><u>Funding bid</u></p> <p>To CONSIDER a bid from the Board of EVRT for the 4th year of Management Support Funding. (EVRT personnel detail must be considered as confidential and not disclosed publicly) (clerk notes)</p>
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MATTERS RAISED

007/22	<p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>
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PLANNING APPLICATIONS

008/22	To RECEIVE reports from the Planning Review Group & BH Planning Research Group. To CONSIDER responses to Guildford Borough Council on planning applications, as of Tuesday 18.01.2022
21/P/02558 (27 th Jan)	11 Leewood Way , Effingham, Leatherhead. KT24 5JN Part two storey and part single storey side/rear extension. Canopy over front door. Changes to fenestration and rendered finish.
21/P/02646 (7 th Feb)	Chestnut Beech , 255 Guildford Road, Effingham. KT24 5NP Construction of a two storey building to front of the site and a single storey building to the rear of the site comprising 5no x 1 bed flats along with bin store, 5 parking spaces and landscaping following demolition of the existing building.
21/P/02610 (4 th Feb)	Ridge Cottage , High Barn Road, Effingham. KT24 5PX Erection of a single storey rear sunroom extension following demolition of existing conservatory.
21/P/02577 (1 st Feb)	Harken , Orestan Lane, Effingham. KT24 5SN Proposed part conversion of garage to habitable accommodation, additional window to side elevation, new flank wall/door and roof to rear conservatory.
009/22	Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u>
010/22	To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)
011/22	Other Planning Matters:

GENERAL PLANNING MATTERS

012/22	Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans: To RECEIVE an update on a parish council response to the GBC Local Plan Part 2 Consultation. (expiry date 18th Feb 2022)
013/22	Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development: To RECEIVE updates on the Construction Method Statement regarding Berkeley Homes construction HGV's accessing the site from Lower Road.

WORKING GROUPS

014/22	Matters relating to Effingham Village Recreation Trust (EVRT) Trustee Appointments, Conversion to CIO & other Updates.
015/22	Finance & General Purposes Working Group: (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:
016/22	Parish Council Website Working Group To RECEIVE updates:
017/22	Climate Change Working Group To RECEIVE updates:
018/22	Transparency Working Group: To RECEIVE updates:

TRANSPORT GROUP

019/22	Transport Group: To RECEIVE and CONSIDER reports and recommendations from the Transport & Highways Working Group. To RECEIVE updates on the road table project(s) & CONSIDER responses from Guildford Joint Committee & SCC Cllr Cross.
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COUNTRYSIDE ACCESS

020/22	Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

021/22	To RECEIVE reports & updates from SCC County Councillor Cross
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FINANCIAL MATTERS

022/22	To ACKNOWLEDGE council payments for the month of January 2022 (clerk notes/late items)
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023/22	Bank reconciliation: To CONFIRM that the latest bank reconciliations (Dec 2021) have been checked and signed by Cllr Thorne .
024/22	Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:
Trees	To AGREE the trim and shaping of beech trees on the A246 (£350) & to CONSIDER the option of planting additional beech trees at this location. (£45 per tree – 5 trees recommended)
Allotments	To CONSIDER the resurfacing of the access track and turning area at the parish council allotments. (£630)
Raised planters	To CONSIDER the quote to plant out the raised planters in Spring & Autumn and mulch over. (£350) (clerk notes)

COMMUNITY AND ENVIRONMENT

025/22	Community Fund: To RECEIVE grant requests, if any:
026/22	Concurrent Functions Grant Aid (CFGGA)
027/22	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters

COUNCIL ADMINISTRATIVE MATTERS

028/22	To RECEIVE updates, if any:
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REPORTS

029/22	To RECEIVE reports on: <u>Police and community issues</u> - Appendix 2 November 2021 <u>Allotments</u> To CONSIDER the commencement of legal action against a local resident that has moved their boundary fence onto parish council allotment land. (clerk notes)
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	<p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u></p> <p><u>Shop Parade</u></p>
030/22	<p>Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters</p>

CORRESPONDENCE

031/22	<p>Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence</p> <p>To CONSIDER the email from Cllr Cornwell regarding a stretch of A246 pavement covered with debris. (clerk notes)</p> <p>To CONSIDER correspondence from a local resident regarding HGV's using Dirtham lane, and the resulting damage to verges. (clerk notes)</p> <p>To CONSIDER correspondence from a local resident regarding AONB boundaries. (clerk notes)</p> <p>To CONSIDER the possibility of an additional bus stop in the centre of the village. (Cllr Symes)</p>
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NEXT AGENDA

032/22	To NOTE new items of business for the Agenda of the next meeting
	<p>Next meetings: Ordinary Meeting - Tuesday 22nd February 2022 (8.00pm) Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	Next Planning Review Group meeting: Tuesday 15th of February 2022. (7.30pm).

APPENDIX 1

Planning Results

009/22

- 21/W/00128** **Grass verge near King George V Hall**, Browns Lane.
Prior notification under schedule 2, part 16 of the Town and Country
Planning (General Permitted)
REFUSED
- 21/P/01981** **Fairways, Beech Avenue**, Effingham. KT24 5PJ
Certificate of Lawfulness for proposed development to establish
whether an outbuilding would be l.....
APPROVED
- 21/P/01952** **Merrivale**, Effingham Common Road, Effingham. KT24 5JG
Single storey rear extension following demolition of existing
conservatory.
APPROVED
- 21/P/01776** **10 Manor Gardens**, Effingham, Leatherhead. KT24 5PF
Erection of a single-storey rear extension and a two-storey side
extension following demolition
REFUSED
- 21/P/01632** **Meadview**, Mount Pleasant, Effingham, Leatherhead. KT24 5NS
Proposal for two-storey side extensions to both sides of an existing
single storey detached dwelling
APPROVED

APPENDIX 2

November 2021

029/22

Crime Figures

(x 16)

Barnes Wallis Close	Anti-social behaviour (x4)
Barnes Wallis Close	Criminal damage and arson
Beech Avenue	Violence and sexual offences
Browns Lane	Violence and sexual offences
Calvert Road	Violence and sexual offences
Critten Lane	Violence and sexual offences
Near Lower Road	Bicycle theft
Norwood Close	Anti-social behaviour
Norwood Close	Violence and sexual offences
Norwood Road	Possession of weapons
Salmons Road	Anti-social behaviour (x2)
Yew Tree Walk	Violence and sexual offences

APPENDIX 3**004/22**

To **RATIFY** provisional planning application decisions made at January 11th's Parish Discussion Meeting & other planning decisions made between meetings:

21/P/02322	Eliaia , Lower Farm Road, Effingham, Leatherhead, KT24 5JJ Erection of a dwelling house following demolition of existing detached house and integral garage. No Comment
21/P/02324	Land adjacent to Tollgate Lodge , Guildford Road, Effingham, KT24 5QL Outline application to consider means of access for the erection of a detached three-bedroom dwelling. Objection
20/P/01174	<u>Appeal.</u> Land at the entrance to Effingham Place , Effingham Place, Effingham, Guildford, KT24 5JT Erection of black painted, metal, automated vehicle access gates and separate side pedestrian access gate on Effingham Place, set back a minimum of 15 metres from Lower Road. No Comment
21/P/02451	6 Woodlands Road, Bookham, Leatherhead, KT23 4HF Proposed timber carport. Object
21/P/02452	Lye Cottage , Orchard Close, East Horsley, Leatherhead, KT24 5EZ Raising of the roof to provide a first floor with a two storey rear extension, installation of 5 rooflights and alteration to fenestration Request condition
21/P/02362	West Court , Beech Avenue, Effingham, Leatherhead, KT24 5PJ Conversion and extension of detached garage to ancillary self-contained accommodation. Objection
21/P/01589	9 Beech Close , Effingham, Leatherhead, KT24 5PQ Part two storey, part single storey rear extension with internal alterations to existing house, this includes conversion of existing garage into a utility and office. New obscured glass window on the side elevation together with a front extension creating a remodeled porch (amended plans received on 16/09/2021 showing the removal of first floor rear extension and first floor side window, the addition of front and rear dormer windows, front/side/rear roof lights and additional changes) (description amended on 16/09/2021) Further amended plans received on 06/10/21 showing rear roof enlargement/dormer window. First floor side window (obscured

	glazed), and changes to single storey rear extension roof (description amended on 08/10/21) Request condition
21/P/00428	Howard Of Effingham School, Lower Road, Effingham, Leatherhead, KT24 5JR Reserved matters application pursuant to outline permission 14/P/02109 approved on 21/03/2018, to consider appearance, landscaping, layout and scale in respect of the erection of 99 dwellings. Statement
21/P/02485	High Barn Bungalow, High Barn Road, Effingham, Leatherhead, KT24 5PS Erection of stable block with integral haybarn and tractor store following demolition of existing stable block, haybarn and storage No Comment
21/P/02408	The Spinney, Heath View, East Horsley, Leatherhead, KT24 5ED Erection of a five bedroom detached dwelling with associated access, driveway and landscaping following the demolition of the existing house. Objection
21/P/02285	31 Orchard Gardens, Effingham, KT24 5NR Single storey and first floor front extensions No Comment
21/P/02246	Orchard Walls, Beech Ave, Effingham, KT24 5PG Demolition of the existing property and erection of 8 dwellings with a new access provided onto Beech Close. Objection
21/P/01589	9 Beech Close, Effingham. KT24 5PQ Part two storey, part single storey rear extension with internal alterations to No comment
21/P/00428	Howard of Effingham School, Lower Road, Effingham. KT24 5JR Reserved matters application pursuant to outline planning permission 14/P/02109 approved on 23.03.2018 to consider appearance, landscaping, layout & scale in respect of the erection of 99 dwellings Objection