



Effingham Parish Council



To all Councillors

Publication date: 24th November 2021

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on November 30th, 2021, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

**Those attending will be encouraged to use hand sanitiser and wear a face
covering. (Both of which will be made available at the meeting room door)
Please respect other attendees' personal space by socially distancing.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (272/21)
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

266/21	To RECEIVE Apologies For Absence:
267/21	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
268/21	To CONFIRM The Minutes of the previous meetings of 26th October 2021 . (Ordinary Meeting of the Parish Council) & 15th November 2021 (Extraordinary Meeting of the Parish Council)
269/21	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:

GOVERNANCE

270/21	Items relating to governance: To RECEIVE and APPROVE the Interim Internal Audit Report for Year ending 31 st March 2021, noting points forward. (parish council specific email addresses for councillors)
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THE FUTURE OF EVRT

271/21	<u>The Future of EVRT</u> <u>EPC / EVRT Liaison Group</u> To AGREE the exact remit, membership & Terms of Reference for the Liaison Group.
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MATTERS RAISED

272/21	MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES) Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.
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PLANNING APPLICATIONS

273/21	To RECEIVE reports from the Planning Review Group & BH Planning Research Group. To CONSIDER responses to Guildford Borough Council on planning applications, as of Tuesday 23.11.2021
21/P/01939	Long Acre , Orestan Lane, Effingham. KT24 5SN Construction of stables following demolition of existing stables
21/P/02002	Little Vineries , Lower Road, Effingham. KT24 5JP Remodelling of existing chalet bungalow into new two storey house following demolition of detached garage.
21/P/01952	Merrivale , Effingham Common Road. KT24 5SN Single storey rear extension following demolition of existing conservatory.

21/P/01964	Warren Farm Cottages , Guildford Road, Effingham. KT24 5QG Change of use of 1-5 Warren Farm Cottage, from ancillary residential accommodation to golf club to open market dwellings. (Use Class 3)
21/T/00298	Ranmore, Beech Avenue , Effingham, Leatherhead. KT24 5PJ T1 & T2 Beech, raise crown to achieve clearance of 5m from ground level where tree branches cross boundary (P1/201/150)
21/P/02152	Beechlawns , Outdowns, Effingham, Leatherhead. KT24 5QP Certificate of Lawfulness for existing use to establish whether the use of Stable Cottages as a single dwelling began more than 4 years before the date of this application.
21/W/00128	Grass verge near King George V Hall , Browns Lane. KT24 5ND Prior notification under schedule 2, part 16 of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the installation of a "slim line" phase 8 monopole c/w wraparound cabinet at base, 3no. additional ancillary cabinets and associated ancillary works.
21/T/00311	High Barn House , Beech Avenue, Effingham. KT24 5PJ Total of 17 individual trees to be removed and 1 x tree group consisting of 2 x Sycamores. Tree removals are for health and safety reasons or to improve growth of nearby trees. (TPO P1/201/150)
21/P/02156	42 Norwood Road , Effingham, Leatherhead. KT24 5NX Certificate of Lawfulness for a proposed development to establish whether the conversion of existing garage into habitable accommodation along with changes to fenestration would be lawful.
21/P/02078	45 Strathcona Avenue , Bookham, Leatherhead. KT23 4HW Single storey rear extension , conversion of garage into habitable space along with front façade additions and changes to fenestration
274/21	Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u>
275/21	To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)
276/21	Other Planning Matters: <u>APP/Y3615/D/21/3278091</u>
21/P/00497	<u>Appeal started</u> Kayos Cottage , Guildford Road, Effingham. KT24 5QQ Erection of detached, single storey ancillary outbuilding.

20/P/00685	<u>APP/Y3615/W/20/3255071</u> <u>Hearing date set (11th January 2022)</u> Longacre , Outdowns, Effingham. KT24 5QR Change of use of land to accommodate one gypsy pitch with three touring caravans, one day room and hardstanding for occupation by the applicants and their family. (retrospective) (hearing against the non-determination of the planning application)
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GENERAL PLANNING MATTERS

277/21	Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans:
278/21	Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development:

WORKING GROUPS

279/21	Matters relating to Effingham Village Recreation Trust (EVRT) Trustee Appointments, Conversion to CIO & other Updates. To RECEIVE & APPROVE the KGV Funding Agreement 2019-23 Annual Monitoring Report for 2020-21. (clerk's notes)
280/21	Finance & General Purposes Working Group: (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:
281/21	Parish Council Website Working Group To RECEIVE updates:
282/21	Climate Change Working Group To RECEIVE updates:
283/21	Transparency Working Group: To RECEIVE updates:

TRANSPORT GROUP

284/12	Transport Group: To RECEIVE and CONSIDER any reports and recommendations from the Transport & Highways Working Group.
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COUNTRYSIDE ACCESS

285/21	Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

286/21	To RECEIVE reports & updates from SCC County Councillor Cross
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FINANCIAL MATTERS

287/21	To ACKNOWLEDGE council payments for the month of November 2021 (clerk notes/late items)
288/21	Bank reconciliation: To CONFIRM that the latest bank reconciliations (Oct 2021) have been checked and signed by Cllr Thorne.
289/21	Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters: To CONSIDER the salary review request from the parish clerk.
290/21	2022/23 Budget: To CONSIDER the clerk's second draft budget for the next financial year. (clerk's notes)

COMMUNITY AND ENVIRONMENT

291/21	Community Fund: To RECEIVE grant requests, if any:
292/21	Concurrent Functions Grant Aid (CFGGA)
293/21	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters

COUNCIL ADMINISTRATIVE MATTERS

294/21	To RECEIVE updates, if any:
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REPORTS

295/21	To RECEIVE reports on: <u>Police and community issues</u> - Appendix 2 September 2021 <u>Allotments</u> <u>Burial Ground</u> <u>KGV Hall and Fields</u> <u>Home Farm West - Calvert and Chester Roads</u> <u>Effingham Common</u> <u>Parish Room</u> <u>Shop Parade</u>
296/21	Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters

CORRESPONDENCE

297/21	Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence
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NEXT AGENDA

298/21	To NOTE new items of business for the Agenda of the next meeting
	Next meetings: Ordinary Meeting - Tuesday 11th January 2022 (8.00pm) Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.
	Next Planning Review Group meeting: Tuesday 21st of December 2021. (7.30pm).

- 21/T/00277** **The Lodge Cottage**, Effingham Place, Effingham. KT24 5JT
T1 Mixed species hedge LH boundary remove Sycamore and Ash
Saplings within and treat stumps to in.....
Approved
- 21/T/00250** **Rookery Cottage**, Church Street, Effingham. KT24 5LZ
Beech tree – crown thin by 20% and reduce height by 2m (ECA)
Approved
- 21/T/00309** **39 Middle Farm Place**, Effingham, Leatherhead. KT24 5LA
T1 (Spruce Tree) – fell. (ECA)
Approved
- 21/T/00298** **Ranmore**, Beech Avenue, Effingham. KT24 5PJ
T1 & T2 – raise crown to achieve clearance of 5m from ground level
where tree branches
Approved
- 21/W/00115** **Little Vineries**, Lower Road, Effingham. KT24 5JP
Prior notification under schedule 2, part 1 Class AA of the Town and
Country Planning (General Permitted)
Approved
- 21/P/01939** **Long Acre**, Orestan Lane, Effingham. KT24 5SN
Construction of stables following demolition of existing stables.
Approved
- 21/W/00104** **Chestnut Beech**, 255 Guildford Road, Effingham. KT24 5NP
Prior notification under schedule 2, part 3, Class MA of the Town and
Country Planning (General P.....)
Approved
- 21/P/01758** **Phoenix Cottage**, Effingham Common Road, Effingham. KT24 5JG
Construction of detached garage.
Refused

APPENDIX 2

September 2021

Crime Figures

(x 13)

295/21

Browns Lane	Public order
Browns Lane	Violence and sexual offences
Calvert Road	Violence and sexual offences (x2)
Crocknorth Road	Violence and sexual offences (x2)
Hogden Lane	Anti-social behaviour
Hogden Lane	Violence and sexual offences
Lower Road / HofE	Public order
Norwood Close	Violence and sexual offences
Orestan Lane	Criminal damage & arson (x2)
Yew Tree Walk	Anti-social behaviour