



Effingham Parish Council



To all Councillors

Publication date: 20th October 2021

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on October 26th, 2021, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

**Those attending will be encouraged to use hand sanitiser and wear a face
covering. (Both of which will be made available at the meeting room door)
Please respect other attendees' personal space by socially distancing.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. **(239/21)**
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

233/21	To RECEIVE Apologies For Absence:
234/21	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
235/21	To CONFIRM The Minutes of the previous meeting of 28th September 2021 . (Ordinary Meeting of the Parish Council)
236/21	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:

GOVERNANCE

237/21	Items relating to governance:
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THE FUTURE OF EVRT

238/21	<p><u>The Future of EVRT</u></p> <p>The meeting of the EVRT Custodian Trustee agreed at the September Parish Council meeting (minute 214/21) was held on 13th October and attended by nine parish councillors.</p> <p>The Parish Council is now asked to CONSIDER the following summary report from that meeting:</p> <p>The Custodian Trustee discussed the proposal from the Effingham Village Recreation Trust Managing Trustees to convert the charity to a Charitable Incorporated Organisation (CIO) using the draft Constitution supplied in confidence by the Managing Trustees. The Custodian Trustee noted that the draft Constitution included some amendments made following the meeting of the EVRT Liaison Group on 1st September, but felt that some concerns about the draft Constitution had not been adequately addressed. The Custodian Trustee agreed that while supporting the principle of conversion to a CIO, the draft Constitution gave rise to significant concerns about the security of the charity assets (particularly the KGV Fields) into the future, and also about accountability to the residents of Effingham who are the beneficiaries of the charity. The Custodian Trustee decided:</p> <ol style="list-style-type: none">a. To seek a meeting with the Managing Trustees to discuss these concernsb. To seek independent legal advice on the terms of the draft CIO Constitution, and to request funding from Effingham Parish Council for that legal advice once a suitable lawyer has been identifiedc. To prepare questions as a basis for instructing the lawyerd. If the application to convert to a CIO using the draft Constitution has already been made, to write to the Charity Commission with a holding letter explaining that the Custodian Trustee had significant concerns about the draft Constitution and were seeking legal advice <p>The Parish Council is asked to DECIDE the following motion:</p> <ol style="list-style-type: none">i. That legal advice on the draft Constitution of the proposed EVRT CIO should be soughtii. That a suitable solicitor will be identified and agreed by an email vote of parish councillors
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	<p>iii. That a maximum of £2000 taken from the Parish Council's Legal & Planning Contingency Fund will be used to fund this legal advice</p> <p>iv. That the Clerk is authorised to instruct the chosen solicitor on the basis of the questions prepared by the Custodian Trustee with a fee of no more than £2000.</p>
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MATTERS RAISED

239/21	<p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>
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PLANNING APPLICATIONS

240/21	<p>To RECEIVE reports from the Planning Review Group & BH Planning Research Group.</p> <p>To CONSIDER responses to Guildford Borough Council on planning applications, as of Tuesday 19.10.2021</p>
21/P/01776	<p>10 Manor Gardens, Effingham, Leatherhead. KT24 5PF</p> <p>Erection of a single-storey rear extension and a two storey side extension following the demolition of existing conservatory.</p>
21/P/01834	<p>Oakwood Cottage, Effingham Common Road. KT24 5JH</p> <p>Proposed erection of a two storey side extension, single storey rear extension and new porch to front following demolition of existing garage and utility room. (Late received September's agenda)</p>
21/P/01849	<p>Tap Farm, Orestan Lane, Effingham. KT24 5SJ</p> <p>Change of use to allow mixed agricultural and dog walking/training (retrospective) in association with the permitted dog day care use of buildings and sand school.</p>
21/P/01852	<p>The Royal British Legion Club, Lower Road, Effham. KT24 5JP</p> <p>Variation of Condition 2 (drawing numbers) of planning application 20/P/02022 approved 13/7/21 to include a Noise Impact Assessment and Climate Change and Energy Sustainable Development Questionnaire.</p>
21/P/01860	<p>39 Orchard Gardens, Effingham, Leatherhead. KT24 5NR</p> <p>Single storey front extension together with replacement timber cladding.</p>

21/P/01919	Greenfields Farm , Orestan Lane, Effingham. KT24 5SJ Change of Use and Conversion of existing part-completed stables to home office.
21/W/00104	Chestnut Beech , 255 Guildford Road, Effingham. KT24 5NP Prior notification under Schedule 2, Part 3, Class MA of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) for a proposed Change of use from Commercial Business and Service (Use Class E) to Dwelling houses (Use Class C3) comprising 1 flat.
21/W/00115	Little Vineries , Lower Road, Effingham, Leatherhead. KT24 5JP Prior notification under Schedule 2, Part 1 Class AA of the Town and Country Planning (General Permitted Development) (England) (Amendment) (No.2) Order 2020 to add an additional storey.
21/T/00250	Rookery Cottage , Church Street. Effingham. KT24 5LZ Beech tree – crown thin by 20% and reduce height by 2m. (ECA)
21/T/00262	Land to the front of Walton House , The Street, Eff. KT24 5LD T1 Lawson Cypress, Fell. (Effingham Conservation Area) Application by Effingham Parish Council – work now completed 14.10.2021
21/T/00268	Fairway , Guildford Road, Effingham. KT24 5QB T1 Beech Crown Lift to provide 5 metres clearance from ground level T2 Sycamore in neighbours (Golf club) LHS Reduce back approx. 6 low overhanging branches by approx. 3m Height pre 15m post 15m Crown spread pre 8m post 5m Reason: T3 Cherry RHS of house Crown Reduction - Reducing the height and spread of the tree by up to 2 metres. Crown thin by 15% and crown lift to 6m. Height pre 16m post 14m Crown spread pre 11m post 9m . T4 Cypress hedge RHS rear garden Reduce all to match lowest point at approx. 5m tall T5 Apple Crown Reduction - Reducing the height and spread of the tree by up to 3 metres. All pruning cuts shall be made to suitable secondary growth points and shall maintain a stable platform for the expected regrowth. Height pre 12m post 9m Crown spread pre 9m post 6m. (Effingham Conservation Area)
21/T/00277	The Lodge Cottage , Effingham Place, Effingham, KT24 5JT T1 Mixed species hedge LH boundary remove Sycamore and Ash saplings within and treat stumps to inhibit regrowth, T2 Beech hedge rear boundary reduce height by 3 metres and trim roadside. Cut Ivy back to fence line up to 3 metres high and cut ground cover back to edge of pavement 1 - remove saplings within hedge to ground level. To maintain the boundary hedge 2 - 9x3 to 6x2 to allow light in to rear of property and cut back to clear pavement (Effingham Conservation Area).

241/21	<p>Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u></p>
242/21	<p>To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)</p>
243/21	<p>Other Planning Matters:</p> <p>To CONSIDER a parish council response to Mole Valley District Council's "Draft Mole Valley Local Plan (Proposed Submission Version – Regulation 19) Publication Stage", Representations Statement. (deadline 7th November 2021) Cllrs Hogger & Symes to provide a draft response.</p> <p><u>Enforcement Cases</u> There are currently 16 open cases, 7 are classified medium priority & 9 low priority. The oldest case is from 2012, the latest from September 2021. There were 2 closed cases for the reporting period. (September) (clerk's notes)</p> <p><u>APP/Y3615/C/21/3282105</u></p> <p>To CONSIDER a parish council response to the appeal against Guildford Borough Council's Enforcement Notice EN/19/00427.</p> <p>Land to the west of Hillmore, Outdowns, Effingham. KT24 5QP (Deadline 10th November 2021) (clerk's notes)</p> <p><u>APP/Y3615/W/21/3276229</u></p> <p>19/P/01726 To CONSIDER a parish council response to the appeal against Guildford Borough Council's decision to refuse planning permission for planning application 19/P/01726.</p> <p>Land at Church Street, Effingham. KT24 Proposed erection of 17 dwellings including access, parking and landscaping. (deadline 4th November 2021) (clerk's notes)</p>

GENERAL PLANNING MATTERS

244/21	<p>Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans:</p>
245/21	<p>Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development:</p>

WORKING GROUPS

246/21	<p>Matters relating to Effingham Village Recreation Trust (EVRT) Trustee Appointments, Conversion to CIO & other Updates.</p> <p>To RECEIVE & APPROVE the KGV Funding Agreement 2019-23 Annual Monitoring Report for 2020-21. (clerk's notes)</p> <p>To RECEIVE an update from the EVRT Liaison Group, regarding the conversion of the EVRT charity to a Charitable Incorporated Organisation. (clerk's notes)</p>
24721	<p>Finance & General Purposes Working Group: (AP/KC/IS/JS/CT)</p> <p>To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:</p>
248/21	<p>Parish Council Website Working Group</p> <p>To RECEIVE updates:</p>
249/21	<p>Climate Change Working Group</p> <p>To RECEIVE updates:</p>
250/21	<p>Transparency Working Group:</p> <p>To RECEIVE updates:</p>

TRANSPORT GROUP

251/12	<p>Transport Group:</p> <p>To RECEIVE and CONSIDER any reports and recommendations from the Transport & Highways Working Group.</p> <p>To CONSIDER a parish council response to the SCC Surrey Transport Plan 2022-2032 Consultation. (carried forward from August's pc meeting - deadline 24.10.2021) https://surreyltp4.commonplace.is/</p>
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COUNTRYSIDE ACCESS

252/21	<p>Countryside Access matters:</p> <p>To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:</p> <p>To RECEIVE updates on Footpaths 119a (near The Vineries) & 114 (near Effingham Cricket Club)</p>
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

253/21	To RECEIVE reports & updates from SCC County Councillor Cross
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FINANCIAL MATTERS

254/21	To ACKNOWLEDGE council payments for the month of October 2021. (clerk notes/late items)
255/21	Bank reconciliation: To CONFIRM that the latest bank reconciliations (Sept 2021) have been checked and signed by Cllr Thorne.
256/21	Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:
257/21	2022/23 Budget: To CONSIDER the clerk's first draft budget for the next financial year. (clerk's notes)

COMMUNITY AND ENVIRONMENT

258/21	Community Fund: To RECEIVE grant requests, if any: A grant application has been received from local residents, for a bulb planting project near to Orchard Gardens. (bulbs only / £35) (clerk's notes)
259/21	Concurrent Functions Grant Aid (CFGA)
260/21	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters

COUNCIL ADMINISTRATIVE MATTERS

261/21	To RECEIVE updates, if any:
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REPORTS

262/21	<p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 August 2021</p> <p><u>Allotments</u></p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u></p> <p><u>Shop Parade</u></p> <p>For information – The area put aside for new notice-boards has now been cleared & it is planned to have the new Christmas Lights operational from the 15th of November to the 6th of January 2022.</p>
263/21	<p>Other Parish Matters:</p> <p>To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters</p>

CORRESPONDENCE

264/21	<p>Any Other Correspondence:</p> <p>To RECEIVE and CONSIDER any other correspondence</p> <p>To CONSIDER correspondence received from a local resident regarding HGV's using The Street. (clerks notes)</p>
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NEXT AGENDA

265/21	To NOTE new items of business for the Agenda of the next meeting
	<p>Next meetings:</p> <p>Ordinary Meeting - Tuesday 30th November 2021 (8.00pm) Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	Next Planning Review Group meeting: Tuesday 23rd of November 2021. (7.30pm).

- 21/P/00308** **Aldington**, Lower Farm Road, Effingham. KT24 5JJ
Rear single-storey extension following the demolition of both the living room bay and first floor balcony.
Refused
- 21/P/00737** **Orchard Walls**, Beech Avenue, Effingham. KT24 5PG
Demolition of existing property and erection of 6 dwellings with a new access provided onto Beech Close.(amended description with amended plans received 21 July 2021 – changing housing mix to provide smaller homes)
Approved
- 21/P/00968** **Willow Barn**, Effingham Common, Effingham. KT24 5JD
Certificate of Lawfulness for a proposed development to establish whether a single storey front/side/rear extension including porch would be lawful.
Approved
- 21/P/01122** **Oakwood**, Orestan Lane, Effingham, Leatherhead. KT24 5SL
Proposed two storey front extension, first floor front and side extension, reconfigured front garden and drive, single storey rear extension, new patio area, relocation of garden shed, new rear paved area and changes to fenestration.
Refused
- 21/P/01045** **Elaia**, Lower Farm Road, Effingham, Leatherhead. KT24 5JJ
Erection of a dwelling house following demolition of existing detached house and integral garage.
Refused
- 21/P/01122** **Oakwood**, Orestan Lane, Effingham, Leatherhead. KT24 5SL
Proposed two storey front extension, first floor front and side extension, reconfigured front garden and drive, single storey rear extension, new patio area, relocation of garden shed, new rear paved area and changes to fenestration.
Refused
- 21/P/01561** **The Croft**, Heathway, East Horsley, Leatherhead. KT24 5ET
Garden Home Office/Study, situated within the rear garden.
Approved
- 21/P/01834** **Oakwood**, Orestan Lane, Effingham, Leatherhead. KT24 5SL
Proposed erection of a two storey side extension, single storey rear extension and new porch to front following demolition of existing garage and utility room.
Approved

21/T/00262 Land to front of Walton House, The Street, Effingham. KT24 5LD
T1 Lawson Cypress – Fell (ECA)
Approved

21/T/00268 Fairway, Guildford Road, Effingham, Leatherhead. KT24 5QB
T1 Beech crown lift to provide 5m clearance from ground clearance .
Approved

APPENDIX 2

August 2021

Crime Figures

(x7)

262/21

Browns Lane

Public order

Browns Lane

Violence and sexual offences

Calvert Road

Violence and sexual offences

Crocknorth Road

Anti-social behaviour (x2)

Norwood Close

Public order (x2)