



Effingham Parish Council



To all Councillors

Publication date: 22nd September 2021

**I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
on September 28th, 2021, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.**

**Those attending will be requested to use hand sanitiser and wear a face covering.
(Both of which will be made available at the meeting room door)
Please respect other attendees' personal space by socially distancing.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (207/21)
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

202/21	To RECEIVE Apologies For Absence:
203/21	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
204/21	To CONFIRM The Minutes of the previous meeting of 31st August 2021 . (Ordinary Meeting of the Parish Council)
205/21	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:

GOVERNANCE

206/21	Items relating to governance:
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MATTERS RAISED

207/21	<p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>
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PLANNING APPLICATIONS

208/21	<p>To RECEIVE reports from the Planning Review Group & BH Planning Research Group.</p> <p>To CONSIDER responses to Guildford Borough Council on planning applications, as of Tuesday 21.09.2021</p>
21/P/01589	<p>9 Beech Close, Effingham, Leatherhead. KT24 5PQ</p> <p>Part two storey, part single storey ear extension with internal alterations to existing house, this includes conversion of existing garage into a utility & office. New obscured glass on side ele.....</p>
21/P/01758	<p>Phoenix Cottage, Effingham Common Road, Effingham. KT24 5JG</p> <p>Construction of a detached garage.</p>
21/S/00006	<p>Land north of Ockham Lane and east of Hatch Lane.</p> <p>Request for an EIA Scoping Option under Regulation 15 of the EIA Regulations in respect of the land at Upton End.</p>
MO/2021/1472	<p>Land south of Lower Road, Bookham, Leatherhead. KT23 4EL</p> <p>Change of use from Class F2 (education) to F2 (outdoor recreation) for the provision of public open space on land south of Lower Road, Gt Bookham, including areas of planting, a feature pond, community orchard & outdoor recreation.</p>
209/21	<p>Previous planning applications:</p> <p>To RECEIVE notification of results set out in <u>Appendix 1</u></p>
210/21	<p>To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)</p>
211/21	<p>Other Planning Matters:</p>

	<p>To CONSIDER a parish council response to Mole Valley District Council’s “Draft Mole Valley Local Plan (Proposed Submission Version – Regulation 19) Publication Stage”, Representations Statement. (deadline 7th November 2021) (clerk’s notes)</p> <p><u>Enforcement Cases</u> There are currently 15 open cases, 7 are classified medium priority & 8 low priority. The oldest case is from 2012, the latest from August 2021. There are no closed cases for the reporting period. (August) (clerk’s notes)</p>
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GENERAL PLANNING MATTERS

212/21	<p>Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans:</p>
213/21	<p>Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development:</p>

WORKING GROUPS

214/21	<p>Matters relating to Effingham Village Recreation Trust (EVRT) Trustee Appointments, Conversion to CIO & other Updates.</p> <p>To RECEIVE & APPROVE the KGV Funding Agreement 2019-23 Annual Monitoring Report for 2020-21. (clerk’s notes)</p> <p>To RECEIVE an update from the EVRT Liaison Group, regarding the conversion of the EVRT charity to a Charitable Incorporated Organisation. (clerk’s notes)</p>
215/21	<p>Finance & General Purposes Working Group: (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group:</p>
216/21	<p>Parish Council Website Working Group To RECEIVE updates:</p>
217/21	<p>Climate Change Working Group To RECEIVE updates:</p>
218/21	<p>Transparency Working Group: To RECEIVE updates:</p>

TRANSPORT GROUP

219/21	<p>Transport Group: To RECEIVE and CONSIDER any reports and recommendations from the Transport & Highways Working Group.</p> <p>To CONSIDER a parish council response to the SCC Surrey Transport Plan 2022-2032 Consultation. (carried forward from August's pc meeting - deadline 24.10.2021) https://surreyltp4.commonplace.is/</p>
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COUNTRYSIDE ACCESS

220/21	<p>Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:</p>
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SURREY COUNTY COUNCIL – COUNCILLOR CROSS

221/21	To RECEIVE reports & updates from SCC County Councillor Cross
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FINANCIAL MATTERS

222/21	To ACKNOWLEDGE council payments for the month of September 2021. (clerk notes/late items)
223/21	<p>Bank reconciliation: To CONFIRM that the latest bank reconciliations (August 2021) have been checked and signed by Cllr Thorne.</p>
224/21	<p>Other Financial matters: To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:</p> <p>To CONSIDER & DECIDE if the Parish Council should provide Christmas lighting for a tree on the Shop Parade island. First year cost £1672 (includes purchase of LED golf ball lighting) Subsequent years cost £1020 (quote from GBC) (clerk's notes)</p>

COMMUNITY AND ENVIRONMENT

225/21	<p>Community Fund: To RECEIVE grant requests, if any:</p>
226/21	<p>Concurrent Functions Grant Aid (CFGGA)</p> <p>For INFORMATION: The clerk submitted two CFGGA grant applications to GBC on the 9th September 2021. (deadline for submissions - 13th September 2021)</p> <p>1) A vehicle activated sign project for road safety 2) A KGV Playing Fields facility improvement project</p> <p style="text-align: right;">(clerk's notes)</p>
227/21	<p>Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters</p>

COUNCIL ADMINISTRATIVE MATTERS

228/21	To RECEIVE updates, if any:
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REPORTS

229/21	<p>To RECEIVE reports on:</p> <p><u>Police and community issues</u> - Appendix 2 July 2021</p> <p><u>Allotments</u></p> <p><u>Burial Ground</u></p> <p><u>KGV Hall and Fields</u></p> <p><u>Home Farm West - Calvert and Chester Roads</u></p> <p><u>Effingham Common</u></p> <p><u>Parish Room</u></p> <p><u>Shop Parade</u> For information – A planning application has been submitted by EPC for the removal of a tree near the shop parade.</p>
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230/21	Other Parish Matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters
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CORRESPONDENCE

231/21	Any Other Correspondence: To RECEIVE and CONSIDER any other correspondence
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NEXT AGENDA

232/21	To NOTE new items of business for the Agenda of the next meeting
	Next meetings: Ordinary Meeting - Tuesday 26th October 2021 (8.00pm) Venue – KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.
	Next Planning Review Group meeting: Tuesday 19th of October 2021. (7.30pm).

APPENDIX 1 Planning Results 209/21

- 21/P/00417 Friars Elm, Dog Kennel Green, Ranmore Common. RH5 6SU**
Certificate of lawfulness to establish whether the erection of 26 solar panels would be lawful.
Refused.

- 21/P/00436 St.Terasas School, Effingham Hill, Dorking. RH5 6ST**
Erection of new timber pavilion adjacent to sports pitch's.
Approved.

- 21/P/00534 35 Middle Farm Place, Effingham, Leatherhead. KT24 5LA**
Single storey rear extension, and part conversion of store
Approved.

- 21/P/01234 5 Warren Farm Cottages, Guildford Road, Effingham. KT24 5QG**
Certificate of Lawfulness for existing use to establish whether No.5 has been in continuous use as a self-contained residential unit
Approved.

- 21/P/01453 Greenacres, High Barn Road, Effingham. KT24 5PT**
Installation of an outdoor pool with adjoining sunken pool plant area and air source heat pump.
Approved.

21/P/01621 **Thistledown**, Orestan Lane, Effingham, Leatherhead. KT24 5SN
Replacement three bedroom dwelling.
Approved.

21/T/00226 **39 Middle Farm Place**, Effingham, Leatherhead. KT24 5LA
T1 Norway Maple: Prune to previous points. Reduce height
Approved.

APPENDIX 2

July 2021

Crime Figures

(x15)

229/21

Beech Close	Anti-social behaviour
Beech Close	Violence and sexual offences
Browns Lane	Anti-social behaviour
Crocknorth Road	Anti-social behaviour
Effingham Common Road	Other theft
Effingham Place	Violence and sexual offences
KGV Playing Fields	Violence and sexual offences (x2)
Leewood Way	Anti-social behaviour
Nr Lower Road	Other theft
Manorhouse Lane	Public order
Middle Farm Place	Public order
Mount Pleasant	Anti-social behaviour
Orchard Gardens	Violence and sexual offences
The Crossroads	Anti-social behaviour