



# Effingham Parish Council



To all Councillors

Publication date: 25th August 2021

**I HEREBY GIVE YOU NOTICE  
that an Ordinary Meeting of Effingham Parish Council will be held  
on August 31st, 2021, at 8pm, at**

**KGV Hall & Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham.  
KT24 5ND.**

**All members of the Council are hereby summoned for the purpose of considering  
and resolving upon the business to be transacted at the meeting, as set out  
hereunder.**

**Those attending will be required to use hand sanitiser and wear a face covering.  
(Both of which will be made available at the meeting room door)  
Please respect other attendees' personal space by socially distancing.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. **(176/21)**  
To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

**Jon Short, Clerk and Responsible Financial Officer**

## **BUSINESS TO BE DONE**

<b>171/21</b>	To <b>RECEIVE</b> Apologies For Absence:
<b>172/21</b>	To <b>REVIEW</b> The Register Of Interests & Other Interests Affecting this Agenda:
<b>173/21</b>	To <b>CONFIRM</b> The Minutes of the previous meeting of <b>27th July 2021</b> . (Ordinary Meeting of the Parish Council)
<b>174/21</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda, along with noting decisions made between parish council meetings:

## GOVERNANCE

175/21	<p><b>Items relating to governance:</b>          To <b>CONSIDER</b> a parish council response to The Cabinet Office's consultation into a National Resilience Strategy. <b>(clerks notes)</b>          (deadline 10<sup>th</sup> September 2021)</p>
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## MATTERS RAISED

176/21	<p><b>MATTERS raised by Effingham organisations and residents</b>          (UP TO 15 MINUTES)          Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>
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## PLANNING APPLICATIONS

177/21	<p>To <b>RECEIVE</b> reports from the Planning Review Group &amp; BH Planning Research Group.          To <b>CONSIDER</b> responses to Guildford Borough Council on planning applications, as of Tuesday 24.08.2021</p>
21/P/01561	<p><b>The Croft</b>, Heathway, East Horsley. KT24 5ET          Garden Home Office, situated in rear garden.          (retrospective)</p>
21/P/01589	<p><b>9 Beech Close</b>, Effingham, Surrey. KT24 5PQ          Part two storey, part single store rear extension with internal alterations to existing house, this includes conversion of existing garage into a utility and office .....</p>
21/P/01621	<p><b>Thisledown</b>, Orestan Lane, Effingham. KT24 5SN          Replacement three bedroom dwelling.</p>
21/P/01668	<p><b>Ranmore</b>, Beech Avenue, Effingham. KT24 5PJ          Erection of detached open-sided garage.</p>
21/T/00226	<p><b>39 Middle Farm Place</b>, Effingham. KT24 5LA          Tree 1: Norway Maple, prune to previous reduction points .....</p>
178/21	<p><b>Previous planning applications:</b>          To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b></p>
179/21	<p>To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications: <b>(clerk notes/late items)</b></p>

<b>180/21</b>	<p><b>Other Planning Matters:</b></p> <p><b><u>Planning Appeals:</u></b>  Appeals have been lodged against GBC’s refusal of the below planning applications:</p> <p><u>Inspector’s reference - APP/Y3615/Y/2/3268679</u></p> <p>20/P/01576 &amp; 01577 <b>Vine Cottage</b>, The Street, Effingham. KT24 5LQ  Replacement of existing unlisted garage in the grounds of a listed building with a usable sixed garage and home office.</p> <p><u>Inspector’s reference - APP/Y3615/W/21/3270545</u></p> <p>20/W/00143 <b>Thornet Wood Stables</b>, Effingham Common Road. KT24 5JG  Installation of 1no 24m high FLI Cypress Tree mast with .....</p> <p style="text-align: center;">*****</p> <p><b><u>Additional Documents</u></b></p> <p>21/P/00120 <b>The Barn</b>, The Street, Effingham. KT24 5LP  An additional document has recently been added to planning portal, relating to “Access improvement works”. <b>(clerk’s notes)</b></p> <p><b><u>Enforcement cases</u></b></p> <p>There are currently 14 open enforcement cases, the oldest from November 2012 &amp; the most recent from July 2021.  Of the 14 cases, 7 are considered low priority &amp; 7 medium priority.  There have been no enforcement case closures in the last reporting period. (July 2021)</p>
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**GENERAL PLANNING MATTERS**

<b>181/21</b>	<p><b>Neighbourhood / Local Plans</b>  To <b>RECEIVE</b> reports on the Neighbourhood &amp; Local Plans:</p>
<b>182/21</b>	<p><b>Berkeley Homes /Howard Of Effingham</b>  To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:</p>

**WORKING GROUPS**

<b>183/21</b>	<p><b>Matters relating to Effingham Village Recreation Trust (EVRT)</b>  Trustee Appointments, Conversion to CIO &amp; other Updates.</p>
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184/21	<b>Finance &amp; General Purposes Working Group: (AP/KC/IS/JS/CT)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Finance & General Purposes Working Group:
185/21	<b>Parish Council Website Working Group</b> To <b>RECEIVE</b> updates:
186/21	<b>Climate Change Working Group</b> To <b>RECEIVE</b> updates:
187/21	<b>Transparency Working Group:</b> To <b>RECEIVE</b> updates:

#### **TRANSPORT GROUP**

188/21	<b>Transport Group:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Transport & Highways Working Group.  To <b>CONSIDER</b> a parish council response to the SCC Surrey Transport Plan 2022-2032 Consultation. (deadline 24.10.2021) <b>(clerk's notes)</b>
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#### **COUNTRYSIDE ACCESS**

189/21	<b>Countryside Access matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to Countryside matters:
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#### **SURREY COUNTY COUNCIL – COUNCILLOR CROSS**

190/21	To <b>RECEIVE</b> reports & updates from SCC County Councillor Cross
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#### **FINANCIAL MATTERS**

191/21	To <b>ACKNOWLEDGE</b> council payments for the month of August 2021. <b>(clerk notes/late items)</b>
192/21	<b>Bank reconciliation:</b> To <b>CONFIRM</b> that the latest bank reconciliations have been checked and signed by Cllr Thorne.

193/21	<p><b>Other Financial matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports or correspondence relating to other finance matters:</p> <p>To <b>CONSIDER</b> and <b>APPROVE</b> the removal of a Lawson Cypress tree at the Shop Parade (£200 approx.), to prevent further pavement damage and assist with the notice-board project. <b>(clerk's notes)</b> (subject to planning approval – ECA)</p> <p>To <b>CONSIDER</b> and <b>APPROVE</b> regular professional shop planter maintenance. (£180 four times a year approx.) <b>(clerk's notes)</b></p> <p>To <b>CONSIDER</b> and <b>APPROVE</b> the Notice Board quotation from Fitzpatrick Woolmer for the supply of 2no notice boards and 1no Info / Lectern board. (£3757 not including fitting) Three alternative providers were approached to quote on the 11<sup>th</sup> of August, none of which have replied. <b>(clerk's notes)</b></p>
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#### COMMUNITY AND ENVIRONMENT

194/21	<p><b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any:</p> <p>To <b>CONSIDER</b> a grant request from EFFRA in support of this year's Heritage Day. (up to £70 - printing)</p> <p>To <b>CONSIDER</b> a grant request from Guildford Young Carers to help fund their 2021 Funday. (£20) <b>(clerk's notes)</b></p>
195/21	<p><b>Concurrent Functions Grant Aid (CFGGA)</b> To <b>CONSIDER</b> and <b>APPROVE</b> any proposed projects for the next funding year. <b>(clerk's notes)</b> (Deadline Monday 13<sup>th</sup> September 2021)</p>
196/21	<p><b>Other Community Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters</p>

#### COUNCIL ADMINISTRATIVE MATTERS

197/21	To <b>RECEIVE</b> updates, if any:
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## REPORTS

198/21	<p>To <b>RECEIVE</b> reports on:</p> <p><b><u>Police and community issues</u></b> - Appendix 2 June 2021</p> <p><b><u>Allotments</u></b></p> <p><b><u>Burial Ground</u></b></p> <p><b><u>KGV Hall and Fields</u></b></p> <p><b><u>Home Farm West - Calvert and Chester Roads</u></b></p> <p><b><u>Effingham Common</u></b></p> <p><b><u>Parish Room</u></b></p> <p><b><u>Shop Parade</u></b></p>
199/21	<p><b>Other Parish Matters:</b>          To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters</p>

## CORRESPONDENCE

200/21	<p><b>Any Other Correspondence:</b>          To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence</p>
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## NEXT AGENDA

201/21	<p>To <b>NOTE</b> new items of business for the Agenda of the next meeting</p>
	<p><b>Next meetings:</b>          Ordinary Meeting - Tuesday 28th September 2021 (8.00pm)          Venue – KGV Hall &amp; Playing Fields, The Barnes Wallis Hall, Browns Lane, Effingham. KT24 5ND.</p>
	<p>Next Planning Review Group meeting:          Tuesday 21st of September 2021. (7.30pm).</p>

**APPENDIX 1**

**Planning Results**

**178/21**

- 20/P/02022    **The Royal British Legion**, Lower Road, Effingham. KT24 5JP  
Part change of use of a Royal British Legion Hall .....  
**Approved**
- 20/P/02226    **La Finca**, Heathway, East Horsley, Guildford. KT24 5ET  
Proposed two storey extension to front, single storey and first .....  
**Approved**
- 21/P/00297    **Oakwood Cottage**, Effingham Common Road, Effingham. KT24 5JH  
Two storey side extension, single storey rear extension and .....  
**Refused**
- 21/P/00809    **7 Orchard Gardens**, Effingham. KT24 5NR  
Single storey rear infill extension following demolition of existing ...  
**Approved**
- 21/P/01025    **Thistledown**, Orestan Lane, Effingham. KT24 5SN  
Proposed replacement three bedroom detached dwelling.  
**Withdrawn**
- 21/P/01194    **13 Leewood Way**, Effingham, Surrey. KT24 5JN  
Demolition of existing conservatory and erection of a replacement .....  
**Approved**
- 21/W/00297    **Hooke Farm**, Effingham Common, Effingham. KT24 5JE  
Prior notification – change of use from agricultural to C3 residential....  
**Refused**

**APPENDIX 2**

**June 2021**

**Crime Figures**

**(x11)**

**198/21**

Barnes Wallis Close	Violence and sexual offences
Browns Lane	Violence and sexual offences
Hogden Lane	Anti-social behaviour
Leewood Way	Anti-social behaviour
Lindens Close	Criminal damage and arson
Links Way	Anti-social behaviour
Lower Farm Road	Violence and sexual offences (x2)
Near to Lower Road	Violence and sexual offences
Norwood Road	Violence and sexual offences
The Crossroads	Theft from the person