

Effingham Parish Council



To all Councillors

Publication date: 24th March 2021

I HEREBY GIVE YOU NOTICE

that an Ordinary Meeting of Effingham Parish Council will be held
on Tuesday 30TH March at 8pm.

All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.

Members of the public are welcome to join and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (065/21)

To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

A handwritten signature in black ink, appearing to read 'Jon Short'.

To join an EPC virtual meeting, you will need to use Zoom software.

For this specific meeting, please use the following loggins:

Meeting ID: 828 3190 8257

Passcode: 817464

<https://zoom.us/>

For the purpose of this virtual meeting, the Council will be recording the proceedings.

Recordings will be deleted in accordance with Effingham Parish Council's Standing Orders.

BUSINESS TO BE DONE

061/21	To RECEIVE Apologies For Absence:
062/21	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:

063/21	To CONFIRM The Minutes of the previous meeting of 23 rd of February . (Ordinary Meeting of the PC)
064/21	To CONSIDER any matters arising from the Minutes not otherwise on the Agenda:

065/21	<p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>
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GOVERNANCE

066/21	Items relating to governance:
066a/21	A motion to suspend Standing Order 12 (e) which reads “Subject to the publication of draft minutes in accordance with standing order 20(a) and following a resolution which confirms the accuracy of the minutes of a meeting, the draft minutes or recordings of the meeting for which approved minutes exist shall be destroyed”. Proposer Cllr Hackett , Secunder Cllr Thorne . (clerk notes)
066b/21	To CONSIDER & APPROVE the draft response prepared by Cllr Symes, regarding the consultation on ward boundaries for Guildford Borough Council. (deadline 05.04.2021) (clerk notes)
066c/21	To CONSIDER & ADOPT the NALC Model Standing Orders 2018 revised in 2020. (clerks notes)
066d/21	To RECEIVE & APPROVE the Annual Monitoring Report from Effingham Village Recreation Trust for financial year 2019-20. (clerk notes)
066e/21	To CONSIDER & APPROVE the merging of April & May’s parish council meetings with a new date of 4 th May 2021, or to discuss alternative options. (Annual Meeting of the Parish Council)

PLANNING APPLICATIONS

067/21	To RECEIVE a report from the Planning Review Group and CONSIDER responses to Guildford Borough Council on new planning applications, as of Tuesday 23 rd March 2021. (clerk notes/late items)
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21/P/00178	St.Lawrence Primary School , Lower Road, Effingham. KT24 5JP Replacement of fencing of part of the perimeter of the site.
21/P/00239	36 Leewood Way , Effingham, Leatherhead. KT24 5JN Proposed rear ground floor extension, new roof enlargement including a gable end enlargement and rear dormer with a Juliet balcony and changes to fenestration following demolition of conservatory.
21/P/00266	Lyncombe , Dirtham Lane, Effingham, L/head. KT24 5SD Proposed single storey, front, side & rear additions following demolition of existing single storey front, side & rear additions.
21/P/00286	Walton House , Parking Space Rear Of, The Street, Eff. KT24 5LQ Variation of condition 6 of planning application 18/P/01634 approved 17.10.2018.
21/P/00297	Oakwood Cottage , Effingham Common Road, Effingham. KT4 5JH Two storey side extension, single storey rear extension and conversion of existing and proposed loft space to habitable accommodation, including rear dormer, following demolition of existing garage and utility room.
21/P/00308	Aldington , Lower Road, Effingham, L/head. KT24 5JJ Single storey extension rear extension, following demolition of living room bay and first floor balcony.
21/P/00377	Chestnut Beech , 255 Guildford Road, Effingham. KT24 5NP Demolition of the existing building for the construction of a two storey building to the front of the site and a single storey building to the rear of the site comprising of 1No x studio flat, 4No x 1 bed flats and a small Class E commercial unit with 7 parking spaces.
21/P/00428	Howard Of Effingham School , Lower Road, Effingham. KT24 5JR Reserved matters application pursuant to outline permission 14/P/02109 approved on 21/03/2018, to consider appearance, landscaping, layout and scale in respect of the erection of 99 dwellings.
21/P/00497	Kayos Cottage , Guildford Road, Effingham. KT24 5QQ Erection of detached, single storey ancillary outbuilding.
21/P/00538	Greenacres , High Barn Road, Effingham, L/head. KT24 5PT Proposed installation of an outdoor pool with associated pool plant building and air source heat pump.
21/P/00548	Sorrel , Lower Farm Road, Effingham., L/head. KT24 5JL Single storey rear extension.

068/21	Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u>
069/21	To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)
070/21	Other Planning Matters: <u>Planning Appeals:</u> 20/P/00685 Longacre, Outdowns, Effingham. KT24 5QR Change of use of land to accommodate one gypsy pitch with three touring caravans, one day room and hardstanding for occupation by the applicants and their family (retrospective application). Inspectorate's Ref : APP/Y3615/W/20/3255071 An appeal has been lodged against GBC's non-determination of the above application. A request for parish council support, against the appeal, has been made by residents at Outdowns. (clerk notes) To CONSIDER and APPROVE the draft wording of support against the planning appeal. (clerk notes) <u>Current Enforcement Cases:</u> There are 13 open cases (8 medium priority & 5 low priority), the earliest goes back to 2012. One case was recently closed.

GENERAL PLANNING MATTERS

071/21	Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans:
072/21	Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development:

WORKING GROUPS

073/21	EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH/BR) To RECEIVE updates from the Trustee Appointments Working Group, including any new applications. (clerk notes)
074/21	Finance & General Purposes Working Group: (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group: (clerk notes)

075/21	Transport Group: To RECEIVE and CONSIDER any reports and recommendations from the Transport & Highways Working Group.
076/21	Parish Council Website Working Group To RECEIVE updates:
077/21	Climate Change Working Group To RECEIVE updates: (clerk notes)

COUNTRYSIDE ACCESS

078/21	Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:
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SURREY COUNTY COUNCIL – COUNCILLOR ILES

079/21	To RECEIVE reports & updates from SCC County Councillor Iles
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FINANCIAL MATTERS

080/21	To ACKNOWLEDGE council payments for the month of March 2021. (clerk notes/late items)
081/21	Bank reconciliation To RECEIVE & APPROVE the latest bank reconciliations.
082/21	Other Financial matters To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:
083/21	To RECEIVE financial reports (quarterly) June, Sept, Dec & Mar. Detailed receipts and payments report by budget, to end of Feb 2021. (clerk notes)

COMMUNITY AND ENVIRONMENT

084/21	Community Fund: To CONSIDER a grant request from Air Ambulance (Kent, Surrey & Sussex) towards new equipment. (£500) (clerk notes)
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	Village Orchard Project: Update from Cllr Pindar. (clerk notes)
085/21	Concurrent Functions Grant Aid (CFGGA) Updates:
086/21	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters

COUNCIL ADMINISTRATIVE MATTERS

087/21	To RECEIVE updates, if any:
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REPORTS

088/21	To RECEIVE reports on: <u>Police and community issues</u> - January 2021 Appendix 2 <u>Allotments</u> <u>Burial Ground</u> <u>KGV Hall and Fields</u> <u>Home Farm West - Calvert and Chester Roads</u> <u>Effingham Common</u> <u>Parish Room</u>
089/21	Other Parish Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters

CORRESPONDENCE

090/21	Any Other Correspondence To RECEIVE and CONSIDER any other correspondence Letter received from local resident regarding banners on the A246, junction with The Street & Beech Avenue. (clerk notes) Letter received from resident regarding HGV movements on Browns Lane / Church Street. (clerk notes)
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NEXT AGENDA

091/21	To NOTE new items of business for the Agenda of the next meeting.
	Next meeting – Ordinary Meeting of the Parish Council: Tuesday 27th of April 2021 (8.00pm) to be agreed
	Next Planning Review Group meeting: Tuesday 20th of April 2021 (7.30pm) to be agreed

Effingham Annual Parish Meeting – all welcome

Tuesday 13th April 2021, 7.30pm, via Zoom.

Zoom Call details: Meeting ID: 884 4296 1434 Passcode: 487002

Guest Speaker Henrietta Stock, Guildford Environmental Forum:

How should Effingham react to the Climate Emergency?

APPENDIX 1

Planning Results

068/21

- 20/P/01879** **Greenwood**, Orestan Lane, Effingham, L/head. KT24 5SN
Erection of both a part single and part two storey rear extension following demolition of the existing conservatory.
Approved.
- 20/P/02048** **Effingham Lodge Farm**, Lower Road, Effingham. KT24 5JP
Reserved matters application pursuant to hybrid application 14/P/02109 for the replacement of Howard of Effingham School to consider the detailed design, associated playing fields, MUGA, parking and landscaping works.
Approved.
- 20/T/00383** **East Court**, Beech Avenue, Leatherhead. KT24 5PN
Group of Sorbus/Sycamore/Hazel/Yew/Beech (G4) – crown lift to give 5m clearance from ground level.....
Approved.
- 21/T/00036** **Parrots Coppice**, Orestan Lane, Effingham.
Undertake crown reductions, monolith creation and felling on trees identified from annual ash die.....
Approved.

- 21/T/00035** **The Cottage**, The Street, Effingham, L/head. KT24 5LQ
T1 Holm Oak – thin by up to approx. 20%, T2 Holm Oak –
thin by up to approx. 20%, remove diagonal
Approved.
- 21/P/02048** **Effingham Lodge Farm**, Lower Road, Effingham. KT24 5JP
Reserved matters application pursuant to hybrid application
14/P/02109 for the replacement of Howard of Effingham
Approved.
- 20/P/01879** **Greenwood**, Orestan Lane, Effingham. KT24 5SN
Erection of both a part single and part two storey rear extension
following the demolition of the
Approved.

APPENDIX 2

088/21

Crime Figures

(x17)

January 2021

Browns Lane	Anti-social behaviour
Browns Lane	Public order
Crocknorth Road	Anti-social behaviour
King George V Playing Fields	Anti-social behaviour (x3)
King George V Playing Fields	Violence and sexual offences
Leewood Way	Anti-social behaviour
Lindens Close	Anti-social behaviour
Mount Pleasant	Criminal Damage & arson
Norwood Close	Anti-social behaviour
Orestan Lane	Anti-social behaviour (x2)
Orestan Lane	Criminal Damage & arson
St.Lawrence Church Hall car-park	Anti-social behaviour
The Crossroads	Anti-social behaviour
Yew Tree Walk	Anti-social behaviour