

Effingham Parish Council



To all Councillors

Publication date: 22nd December 2020

I HEREBY GIVE YOU NOTICE

that an Ordinary Meeting of Effingham Parish Council will be held
on Tuesday 5th of January 2021 at 8pm.

All members of the Council are hereby summoned for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out
hereunder.

Members of the public are welcome to join and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (390/20)

To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

A handwritten signature in black ink, appearing to read 'Jon Short', written in a cursive style.

To join an EPC virtual meeting, you will need to use Zoom software.

For this specific meeting, please use the following loggins:

Meeting ID: 853 3936 9675

Passcode: 713058

<https://zoom.us/>

For the purpose of this virtual meeting, the Council will be recording the proceedings.

Recordings will be deleted in accordance with Effingham Parish Council's Standing Orders.

BUSINESS TO BE DONE

386/20	To RECEIVE Apologies For Absence:
387/20	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:

388/20	To CONFIRM The Minutes of the previous meeting of 24 th November 2020. (Ordinary Meeting of the PC)
389/20	<p>To CONSIDER any matters arising from the Minutes not otherwise on the Agenda:</p> <p>For INFORMATION:</p> <p>Regarding the retention of meeting recordings discussed at November's pc meeting (361b/20) – Effingham Parish Council's Standing Orders adequately covers the topic: <u>12. Draft Minutes (page 14)</u></p> <p>(e) Subject to the publication of draft minutes in accordance with standing order 20(a) and following a resolution which confirms the accuracy of the minutes 15 of a meeting, the draft minutes or recordings of the meeting for which approved minutes exist shall be destroyed.</p>

390/20	<p>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>
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GOVERNANCE

391/20	<p>Items relating to governance:</p> <p>To CONSIDER options on how the parish council might carry out future Operational & Strategic risk assessments. (Operational Risk – compliance, financial, business continuity, management of people & strategic risk)</p>
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PLANNING APPLICATIONS

392/20	<p>To RECEIVE a report from the Planning Review Group and CONSIDER responses to Guildford Borough Council on new planning applications, as of Tuesday 22nd of December 2020 (clerk notes/late items)</p>
393/20	<p>Previous planning applications: To RECEIVE notification of results set out in <u>Appendix 1</u></p>
394/20	<p>To CONSIDER responses to Guildford Borough Council on any late received planning applications: (clerk notes/late items)</p>

18/P/01894	Effingham Golf Club , Guildford Road, Effingham. KT24 5PY Installation of manually operated black sliding gate to main golf club car park entrance on Guildford Road and a pair of metal framed gates with black painted timber infill panels to the gold club delivery yard on Beech Avenue.
20/P/02022	The Royal British Legion Club , Lower Road, Effingham. KT24 5JP Part change of use from Royal British Legion Hall to SEN educational facility (F2 to F1), with parking to front and rear. Alterations to fenestration. New proposed palisade fencing to the perimeters of the site. Retention of social facilities for RBL in existing flat roofed extension and storage container structure to the rear of the building.
20/P/02048	Effingham Lodge Farm , Lower Road, Effingham. KT24 5JP Reserved matters application pursuant to hybrid application 14/P/02109 for the replacement of Howard of Effingham School to consider the detailed design, associated playing fields, MUGA, parking and landscaping works.
20/P/02073 &74	Lower Farm , Effingham Common Road, Effingham. KT2 5JG External and internal alterations to Grade II-listed Main House, Lodge, Garage and Pool house including new timber framed casement windows and infilling of redundant window openings. Re-roofing to extensions with replacement clay roof tiles and hanging tiles. Installation of a new condenser unit. Internal alterations including alterations to ceilings, new chimney breast and reconfiguring of doors and walls. New bathroom and ensuite. Replace windows to The Lodge. Replace garage doors with timber clad and framed doors. Replace all internal finishing's to The Pool house and gym to be in keeping with the house.
20/P/02083	Long Acre , Orestan Lane, Effingham, Leatherhead. KT24 5SN Proposed single storey conservatory.
20/P/02110	Hawthorns , 23 The Street, Effingham, Leatherhead. KT24 5LQ Erection of a single storey extension on the rear elevation following demolition of existing conservatory. First floor extension on top of the existing kitchen walls to form a new gable on the front elevation. Infill roof to form new entrance porch. Front flat gable to be replaced with a gable dormer. Flat dormer on the left elevation to be removed and replaced with three gable dormers. Existing tile hanging to be removed and rendered in Neptune 'Grey Oak' colour. Internal alterations and changes to fenestration.
20/T/00351	Browns , Browns Lane, Effingham, Leatherhead. KT24 5NL 1: Remove any dead wood from five large Lime trees. 2: Dismantle & remove large Leylandii tree and replace with Silver Birch or Mountain Ash. (Effingham Conservation Area)

20/T/00383	East Court , Beech Avenue, Effingham, Leatherhead. KT24 5PN Group of Sorbus/Sycamore/Hazel/Yew/Beech (G4) – crown lift to give 5M clearance from ground level above access road to prevent an obstruction to access road. (P1/201/150)
395/20	Other Planning Matters:
19/P/01726	Land at Church Street – amendment to description & plans
20/P/00737	Orchard Walls – amended description & plans
20/P/01708 &9	Wisley Development – Infrastructure planning application

GENERAL PLANNING MATTERS

396/20	Neighbourhood / Local Plans To RECEIVE reports on the Neighbourhood & Local Plans:
397/20	Berkeley Homes /Howard Of Effingham To RECEIVE and CONSIDER any updates on the development:

WORKING GROUPS

398/20	EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH/BR) To RECEIVE updates from the Trustee Appointments Working Group, including any new applications.
399/20	Finance & General Purposes Working Group: (AP/KC/IS/JS/CT) To RECEIVE and CONSIDER any reports and recommendations from the Finance & General Purposes Working Group: (see 416/20)
400/20	Transport Group: To RECEIVE and CONSIDER any reports and recommendations from the Transport & Highways Working Group.
401/20	Parish Council Website Working Group To RECEIVE updates:
402/20	Climate Change Working Group To RECEIVE updates:

COUNTRYSIDE ACCESS

403/20	Countryside Access matters: To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to Countryside matters:
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SURREY COUNTY COUNCIL – COUNCILLOR ILES

404/20	To RECEIVE reports & updates from SCC County Councillor Iles
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FINANCIAL MATTERS

405/20	To ACKNOWLEDGE council payments for the month of October 20. (clerk notes/late items)
406/20	Bank reconciliation To RECEIVE & APPROVE the latest bank reconciliations.
407/20	Other Financial matters To RECEIVE and CONSIDER any reports or correspondence relating to other finance matters:

EPC 2021/22 BUDGET

408/20	To AGREE the draft 2021/22 budget. (clerk notes)
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COMMUNITY AND ENVIRONMENT

409/20	Community Fund: To RECEIVE grant requests, if any:
410/20	Concurrent Functions Grant Aid (CFGGA) Updates:
411/20	Other Community Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other community or environmental matters To CONSIDER if the parish council should have a presence on social media e.g.: Facebook

COUNCIL ADMINISTRATIVE MATTERS

412/20	To RECEIVE updates, if any:
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REPORTS

413/20	To RECEIVE reports on: <u>Police and community issues</u> - October 2020 Appendix 2 <u>Allotments</u> <u>Burial Ground</u> <u>KGV Hall and Fields</u> <u>Home Farm West - Calvert and Chester Roads</u> <u>Effingham Common</u> <u>Parish Room</u>
414/20	Other Parish Matters To RECEIVE and CONSIDER any reports from Parish Councillors and any correspondence relating to other parish matters

CORRESPONDENCE

415/20	Any Other Correspondence To RECEIVE and CONSIDER any other correspondence Correspondence received from residents regarding Badgers Farm indoor riding school. (clerk notes)
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416/20	To RECEIVE recommendations from the F&GP Working Group regarding the clerks annual pay review.
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NEXT AGENDA

	To NOTE new items of business for the Agenda of the next meeting
	Next meeting – Ordinary Meeting of the Parish Council: Tuesday 26 th of January 2021 (8.00pm)

