

# Effingham Parish Council



To all Councillors

Publication date: 18<sup>th</sup> November 2020

## I HEREBY GIVE YOU NOTICE

that an Ordinary Meeting of Effingham Parish Council will be held  
on Tuesday 24<sup>th</sup> November 2020 at 8pm.

All members of the Council are hereby summoned for the purpose of considering  
and resolving upon the business to be transacted at the meeting, as set out  
hereunder.

Members of the public are welcome to join and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (360/20)

To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

A handwritten signature in black ink, appearing to read 'Jon Short', written over a light blue horizontal line.

To join an EPC virtual meeting, you will need to use Zoom software.

For this specific meeting, please use the following loggins:

Meeting ID: 899 4418 1713

Passcode: 798607

<https://zoom.us/>

For the purpose of this virtual meeting, the Council will be recording the proceedings.

## BUSINESS TO BE DONE

356/20	To RECEIVE Apologies For Absence:
357/20	To REVIEW The Register Of Interests & Other Interests Affecting this Agenda:
358/20	To CONFIRM The Minutes of the previous meeting of 27 <sup>th</sup> October 2020. (Ordinary Meeting of the PC)

<b>359/20</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda: At October's parish council meeting, Cllr Symes agreed to consider planning application 20/P/01770 (Hooke Farm, Effingham Common – single storey rear & side extension to garage) and recommends – No Comment. <b>(clerk notes)</b>
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<b>360/20</b>	<b>MATTERS raised by Effingham organisations and residents</b> <b>(UP TO 15 MINUTES)</b> Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.
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## GOVERNANCE

<b>361/20</b>	<b>Items relating to governance:</b>
<b>361a/20</b>	To <b>RECEIVE &amp; APPROVE</b> the Interim Internal Audit report from Mulberry & Co. <b>(clerk notes)</b>
<b>361b/20</b>	To <b>CONSIDER &amp; DECIDE</b> upon, updates to the parish council's policy (8) Retention and Disposal of Records and Documents Policy – regarding the electronic recordings created from parish council meetings. <b>(clerk notes)</b>
<b>361c/20</b>	To <b>CONSIDER</b> a parish council response to the Committee on Standards in Public Life consultation. (dead-line 04.12.2020) <b>(clerk notes)</b>

## PLANNING APPLICATIONS

<b>362/20</b>	To <b>RECEIVE</b> a report from the Planning Review Group and <b>CONSIDER</b> responses to Guildford Borough Council on new planning applications, as at Tuesday 17 <sup>th</sup> November 2020. <b>(clerk notes/late items)</b>
<b>20/P/01708</b>	<b>Land at Wisley Airfield</b> , Hatch Lane, Ockham. GU23 Detailed application for engineering operations to form a new roundabout & stub road.
<b>20/P/01709</b>	<b>Land at Wisley Airfield</b> , Hatch Lane, Ockham. GU23 6NU Detailed application for enabling works (engineering operations in the form of landform alterations) to facilitate part phase 1 SANG works.

<b>20/P/01842</b>	<b>Taplow Farm</b> , Salmons Road, Effingham, Leatherhead. KT24 5QH Single storey rear extension, changes to fenestration and raised terrace, following demolition of existing conservatory.
<b>20/P/01873</b>	<b>Penny Copse</b> , Dirtham Lane, Effingham, Leatherhead. KT24 5SD Erection of oak framed front porch, single storey side extension to bungalow and side extension to detached garage, along with changes to fenestration.
<b>20/P/01879</b>	<b>Greenwood</b> , Orestan Lane, Effingham, Leatherhead. KT24 5SN Erection of part single and part two storey rear extension following demolition of existing conservatory.
<b>20/P/01891</b>	<b>Greenboughs</b> , Heath View, East Horsley, Leatherhead. KT24 5ED Enlargement of rear dormer.
<b>20/P/01892</b>	<b>Meadview</b> , Mount Pleasant, Effingham, Leatherhead. KT24 5NS Two storey side extension and raising of the roof to an existing single-storey detached building.
<b>20/P/01893</b>	<b>Grand View</b> , Salmons Road, Effingham, Leatherhead. KT23 4HF Single storey rear extension.
<b>363/20</b>	Previous planning applications: To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
<b>364/20</b>	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications: <b>(clerk notes/late items)</b>
<b>365/20</b>	<b>Other Planning Matters:</b>  <b><u>Former Wisley Airfield</u></b> For information: It has now been confirmed that EPC / EFFRA have been invited by Taylor Wimpey/Cratus to join the Former Airfield Community Liaison Group. (CLG)  <b><u>Current Enforcement Cases</u></b> For information: There are current 15 open cases, the earliest from Nov 2012 the latest from Sept 2020. (6 medium priority & 9 low priority) One enforcement case was closed from Oct 2020.  <b><u>Planning Appeals</u></b> <b>APP/Y3615/D/20/3258126</b> For information: An appeal has been made to the Secretary of State against the Council's decision to refuse the proposed application described below  <b>20/P/00605</b> <b>Hillrise</b> , Orestan Lane, Effingham, Leatherhead. KT24 5SN Single storey rear extension and insertion of 2 roof lights.

## GENERAL PLANNING MATTERS

<b>366/20</b>	<b>Neighbourhood / Local Plans</b> To <b>RECEIVE</b> reports on the Neighbourhood & Local Plans:
<b>367/20</b>	<b>Berkeley Homes /Howard Of Effingham</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:

## WORKING GROUPS

<b>368/20</b>	<b>EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH/BR)</b> To <b>RECEIVE</b> updates from the Trustee Appointments Working Group, including any new applications.
<b>369/20</b>	<b>Finance &amp; General Purposes Working Group: (AP/KC/IS/JS/CT)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Finance & General Purposes Working Group:
<b>370/20</b>	<b>Transport Group:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Transport & Highways Working Group.
<b>371/20</b>	<b>Parish Council Website Working Group</b> To <b>RECEIVE</b> updates:
<b>372/20</b>	<b>Climate Change Working Group</b> To <b>RECEIVE</b> updates:  To <b>CONSIDER &amp; DECIDE</b> upon, electric car charging locations the parish council wish to promote to Surrey County Council. <b>(clerk notes)</b>  For <b>INFORMATION</b> – Effingham Parish Council has provisionally joined Guildford Environmental Forum (GEF), membership is free until March 2021 & then £25 per annum. <b>(clerk notes)</b>

## COUNTRYSIDE ACCESS

<b>373/20</b>	<b>Countryside Access matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to Countryside matters:
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## SURREY COUNTY COUNCIL – COUNCILLOR ILES

<b>374/20</b>	To <b>RECEIVE</b> reports & updates from SCC County Councillor <b>Iles</b>
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## FINANCIAL MATTERS

<b>375/20</b>	To <b>ACKNOWLEDGE</b> council payments for the month of October 20. <b>(clerk notes/late items)</b>
<b>376/20</b>	Bank reconciliation To <b>RECEIVE &amp; APPROVE</b> the latest bank reconciliations.
<b>377/20</b>	Other Financial matters To <b>RECEIVE and CONSIDER</b> any reports or correspondence relating to other finance matters:  The clerk has recently contacted local parish clerks to gain an understanding of their council's approach to professional planning support for the Wisley Airfield proposals. <b>(clerk notes)</b>

## EPC 2021/22 BUDGET (for November & Jan 5<sup>th</sup> only)

<b>378/20</b>	To <b>RECEIVE &amp; DEBATE</b> the clerks 2nd draft of the 2021/22 budget. <b>(clerk notes/late items)</b>
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## COMMUNITY AND ENVIRONMENT

<b>379/20</b>	<b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any:
<b>380/20</b>	<b>Concurrent Functions Grant Aid (CFG)</b> Updates:
<b>381/20</b>	<b>Other Community Matters</b> To <b>RECEIVE and CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters  To <b>CONSIDER</b> if the parish council should have a presence on social media eg: Facebook <b>(clerk notes)</b>

## COUNCIL ADMINISTRATIVE MATTERS

<b>382/20</b>	To <b>RECEIVE</b> updates, if any:
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## REPORTS

<b>383/20</b>	To <b>RECEIVE</b> reports on:
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	<p><b><u>Police and community issues - September 2020</u></b>      <b>Appendix 2</b></p> <p><b><u>Allotments</u></b></p> <p><b><u>Burial Ground</u></b></p> <p><b><u>KGV Hall and Fields</u></b></p> <p><b><u>Home Farm West - Calvert and Chester Roads</u></b></p> <p><b><u>Effingham Common</u></b></p> <p><b><u>Parish Room</u></b></p>
	<p>Other Parish Matters To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters</p>

**CORRESPONDENCE**

<b>384/20</b>	<p>Any Other Correspondence To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence</p> <p>A Freedom of Information request has been received from a local resident. The client will respond to the request in line with Effingham Parish Council's (7) Freedom of Information Policy.      <b>(clerk notes)</b></p>
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**NEXT AGENDA**

<b>385/20</b>	To <b>NOTE</b> new items of business for the Agenda of the next meeting
	<p><b>Next meeting –</b> <b>Ordinary Meeting of the Parish Council:</b> Tuesday 5<sup>th</sup> of January 2021      (8.00pm)</p>
	<p><b>Next Planning Review Group meeting:</b> Tuesday 22<sup>nd</sup> of December 2020      (7.30pm).</p>

**APPENDIX 1**      **Planning Results**      **363/20**

- 20/P/01513**    **Greenhow**, Lower Farm Road, Effingham, L/head. KT24 5JJ  
Part two storey / part single storey rear extension, two storey ....  
**Approved.**
- 20/P/01523**    **Sorrel**, Lower Farm Road, Effingham, Leatherhead. KT24 5JL  
Erection of a single storey side and rear extension.  
**Refused.**
- 20/P/01546**    **Flat 5**, Ranmore Place, Ranmore Common, Dorking. RH5 6SX  
Installation of like for like double glazed replacement windows.  
**Approved.**
- 20/P/01547**    **Flat 5**, Ranmore Place, Ranmore Common, Dorking. RH5 6SX  
Listed Building Consent for the installation of like for like repl...  
**Approved.**
- 20/P/01576**    **Vine Cottage**, The Street, Effingham, Leatherhead. KT24 5LQ  
Replacement of existing (unlisted) garage in the grounds of a ...  
**Refused.**
- 20/P/01577**    **Vine Cottage**, The Street, Effingham, Leatherhead. KT24 5LQ  
Listed building consent for replacement of existing (unlisted) ...  
**Refused.**
- 20/T/00276**    **Woodstock**, Orestan Lane, Effingham, Leatherhead. KT24 5SP  
T1 (Silver Birch) – reduce crown by 5m in height and by 3m in ...  
**Approved.**
- 20/T/00282**    **38 Middle Farm Place**, Effingham, Leatherhead. KT24 5LA  
T1 – Acer reduce crown height by 3.6m and spread by 3m leav ...  
**Approved.**
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**APPENDIX 2**      **383/20**

<b>Crime Figures</b>	<b>(x19)</b>	<b>September 2020</b>
Barnes Wallis Close	Public order (x1)	
Browns Lane	Public order (x2)	
Calvert Road	Anti-social behaviour	
Champion Down	Anti-social behaviour (x2)	
Chester Road	Anti-social behaviour	
Crossways	Violence and sexual offences	
Dirtham Road	Vehicle crime	
Heathway	Anti-social behaviour	
Links Way	Violence and sexual offences (x2)	
Lower Farm Road	Drugs	
Middle Farm Place	Anti-social behaviour	
Middle Farm Place	Other theft	
Mount Pleasant	Vehicle crime	
Norwood Road	Vehicle crime	
Salmons Road	Anti-social behaviour	
Strathcona Avenue	Violence and sexual offences	

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