

# Effingham Parish Council



To all Councillors

Publication date: 23rd September 2020

## I HEREBY GIVE YOU NOTICE

that an Ordinary Meeting of Effingham Parish Council will be held  
on Tuesday 29th September 2020 at 8pm.

All members of the Council are hereby summoned for the purpose of considering  
and resolving upon the business to be transacted at the meeting, as set out  
hereunder.

Members of the public are welcome to join and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. (298/20)

To do this, please give details to the Clerk as below, **BEFORE THE MEETING.**

Jon Short, Clerk and Responsible Financial Officer

A handwritten signature in black ink, appearing to read 'Jon Short', is written over a light blue horizontal line.

**To join an EPC virtual meeting, you will need to use Zoom software.**

For this specific meeting, please use the following loggins:

**Meeting ID: 817 6094 1975**

**Passcode: 714184**

<https://zoom.us/>

**For the purpose of this virtual meeting, the Council will be recording the proceedings.**

## **BUSINESS TO BE DONE**

<b>294/20</b>	To <b>RECEIVE</b> Apologies For Absence:
<b>295/20</b>	To <b>REVIEW</b> The Register Of Interests & Other Interests Affecting this Agenda:
<b>296/20</b>	To <b>CONFIRM</b> The Minutes of the previous meeting of 25 <sup>th</sup> August 2020. (Ordinary Meeting of the PC)

<b>297/20</b>	<p>To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda:</p> <p><b>For information:</b> The clerk has discovered that the bin reported as removed from the entrance of St. Lawrence Church, was the result of a conversation between Rev.Mandy McVean and Guildford Borough Council's Waste and Street Scenes Officer. (292/20) <b>(clerk notes)</b></p> <p>To <b>AGREE</b> the proposed amendment to minute 248/20. Following a request from Cllr <b>Iles</b> for the clerk to review minute 248/20 from July's EPC Ordinary meeting, the clerk requests authority to make an amendment to the minute. <b>(clerk notes)</b></p>
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<b>298/20</b>	<p><b>MATTERS raised by Effingham organisations and residents</b> (UP TO 15 MINUTES)</p> <p>Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.</p>
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## GOVERNANCE

<b>299/20</b>	<p><b>Items relating to governance:</b></p> <p>To <b>RECEIVE</b> updates regarding a parish council response to Local Government consultations:</p> <ol style="list-style-type: none"> <li>1) Planning for the future (NALC deadline 15.10.20)</li> <li>2) Transparency and competition: a call for evidence on data on land control (NALC deadline 16.10.20) <b>(Clerk notes)</b></li> </ol>
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## PLANNING APPLICATIONS

<b>300/20</b>	<p>To <b>RECEIVE</b> a report from the Planning Review Group and <b>CONSIDER</b> responses to Guildford Borough Council on new planning applications, as at Tuesday 22nd September 2020. <b>(clerk notes/late items)</b></p>
<b>20/P/01421</b>	<p><b>Percival Cottage</b>, The Street, Effingham, Leatherhead. KT24 5LQ Single storey rear extension following demolition of existing conservatory.</p>
<b>20/P/01546</b>	<p><b>Flat 5</b>, Ranmore Place, Ranmore Common, Dorking. RH5 6SX Installation of like for like double glazed replacement windows.</p>

<b>20/P/01547</b>	<b>Flat 5</b> , Ranmore Place, Ranmore Common, Dorking. RH5 6SX Listed building consent for the installation of like for like double glazed windows.
<b>20/P/01523</b>	<b>Sorrel</b> , Lower Farm Road, Effingham, Leatherhead. KT24 5JL Erection of a single storey side and rear extension.
<b>20/P/01513</b>	<b>Greenhow</b> , Lower Farm Road, Effingham, Leatherhead. KT24 5JJ Part two storey / part single storey rear extension, two storey side extension with front dormer.....
<b>20/P/01576</b> <b>20/P/01577</b>	<b>Vine Cottage</b> , The Street, Effingham, Leatherhead. KT24 5LQ Full & Listed Building consent for the replacement of existing (unlisted) garage in the grounds of a grade 2 listed building with a usable sized garage and home office.
<b>301/20</b>	Previous planning applications: To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
<b>302/20</b>	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications: <b>(clerk notes/late items)</b>
<b>303/20</b>	<b>Other Planning Matters:</b>  <b>Appeal – APP/Y3615/D/20/3254500</b>
<b>20/P/00527</b>	<b>Longacre</b> , Guildford Road, Effingham, Leatherhead. KT24 5QF Single storey dside extension and roof extension including dormer window to front elevation and two dormer windows to rear elevation.  An appeal has been made to the Secretary of State against GBC’s decision to refuse planning permission regarding the above planning application.  <b>Planning Enforcement:</b> There are 14 current enforcement cases within the parish, the oldest being from November 2012. (6 medium priority, 8 low priority) One case was recently closed from 2015.

## GENERAL PLANNING MATTERS

<b>304/20</b>	<b>Neighbourhood / Local Plans</b> To <b>RECEIVE</b> reports on the Neighbourhood & Local Plans:
<b>305/20</b>	<b>Berkeley Homes /Howard Of Effingham</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:

## WORKING GROUPS

306/20	<p><b>EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH/BR)</b> To <b>RECEIVE</b> updates from the Trustee Appointments Working Group, including any new applications.</p>
307/20	<p><b>Parish Councillor Appointment Working Group:</b> EPC have received confirmation from GBC Electoral Services, that the casual vacancy can now be filled by means of co-option. The Co-option policy has been instigated, and applications are now welcome.</p> <p><u>The clerk proposes the following time-table:</u> The closing date for applications should be Friday 16<sup>th</sup> October 2020 The appointment working group should meet w/c 19<sup>th</sup> October to consider applications. That the working group recommendations should be received at October's Ordinary parish council meeting (27/10/20), and a candidate elected.</p> <p>The working group will comprise of – Cllr <b>Symes</b> (Chair), Cllr <b>Pindar</b> (Vice Chair), the <b>Clerk</b> + one additional councillor.</p>
308/20	<p><b>Finance &amp; General Purposes Working Group: (AP/KC/IS/JS/CT)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Finance &amp; General Purposes Working Group:</p> <p>To <b>AGREE</b> the recommendation from the working group.</p> <p>The working group recently considered the appropriate accounting destination for the donation by St. Lawrence Church. (£5k) All working group members agreed to recommend to full council, that the clerk be instructed to transfer £5k currently in General Reserves (account code 310) into the Community Fund (account code 320 EMR).</p>
309/20	<p><b>Transport Group:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Transport &amp; Highways Working Group.</p>
310/20	<p><b>Parish Council Website Working Group</b> To <b>RECEIVE</b> updates:</p>
311/20	<p><b>Climate Change Working Group</b> To <b>RECEIVE</b> updates:</p>

## COUNTRYSIDE ACCESS

<b>312/20</b>	<b>Countryside Access matters:</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to Countryside matters:
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## SURREY COUNTY COUNCIL – COUNCILLOR ILES

<b>313/20</b>	To <b>RECEIVE</b> reports & updates from SCC County Councillor Iles <u>For information:</u> Cllr Iles has recently made representations to the police & crime commissioner for noise monitors on the A246 Guildford Road. <b>(clerk notes)</b> Cllr Iles has provided application details regarding her Members Community Allocation Grant for 2020/21. <b>(clerk notes)</b>
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## FINANCIAL MATTERS

<b>314/20</b>	Invoices for payment To <b>RECEIVE</b> and <b>APPROVE</b> invoices for payment. <b>(clerk notes/late items)</b>
<b>315/20</b>	Bank reconciliation To <b>RECEIVE &amp; APPROVE</b> the latest bank reconciliations.
<b>316/20</b>	Other Financial matters To <b>RECEIVE and CONSIDER</b> any reports or correspondence relating to other finance matters:

## COMMUNITY AND ENVIRONMENT

<b>317/20</b>	<b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any:
<b>318/20</b>	<b>Concurrent Functions Grant Aid (CFG)</b> Updates:
<b>319/20</b>	<b>Other Community Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters

## COUNCIL ADMINISTRATIVE MATTERS

<b>320/20</b>	To <b>RECEIVE</b> updates, if any:
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## REPORTS

<b>321/20</b>	<p>To <b>RECEIVE</b> reports on:</p> <p><b><u>Police and community issues</u></b> - July 2020                      <b>Appendix 2</b></p> <p><b><u>Allotments</u></b></p> <p><u>For information:</u> A letter has been received from an allotment holder regarding the recent theft of produce. To <b>CONSIDER</b> options regarding the prevention of future produce theft. <span style="float: right;"><b>(clerk notes)</b></span></p> <p><b><u>Burial Ground</u></b></p> <p><b><u>KGV Hall and Fields</u></b></p> <p><b><u>Home Farm West - Calvert and Chester Roads</u></b></p> <p><b><u>Effingham Common</u></b></p> <p><b><u>Parish Room</u></b></p>
<b>322/20</b>	<p>Other Parish Matters</p> <p>To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters</p>

## CORRESPONDENCE

<b>323/20</b>	<p>Any Other Correspondence</p> <p>To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence</p> <p><u>For information:</u> Letter from local resident for the attention of the Transport Group. <span style="float: right;"><b>(clerk notes)</b></span></p> <p>Letter from local resident regarding alleged speeding on A246 Guildford Road. <span style="float: right;"><b>(clerk notes)</b></span></p> <p>Letter from Friends of St. Lawrence Church, regarding recent traveller incursion, and their justgiving campaign. <span style="float: right;"><b>(clerk notes)</b></span></p>
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## NEXT AGENDA

<b>324/20</b>	To <b>NOTE</b> new items of business for the Agenda of the next meeting
	<b>Next meeting – Ordinary Meeting of the Parish Council:</b> Tuesday 27 <sup>th</sup> October 2020, (8.00pm)
	<b>Next Planning Review Group meeting:</b> Tuesday 20 <sup>th</sup> of October 2020. (7.30pm).

## APPENDIX 1      **Planning Results**                      301/20

- 20/P/01052**      **Blossden Cottage**, Salmons Road, Effingham. KT24 5JJ  
Erection of a part single/two storey rear extension including first floor juliet balcony.  
**Approved.**
- 20/P/01009**      **Windy Ridge**, Effingham Common Road, Effingham. KT24 5JG  
Proposed two storey side and rear extension, part single storey rear extension pitched porch ext ....  
**Withdrawn.**
- 20/P/01007**      **32 Orchard Gardens**, Effingham, Leatherhead. KT24 5NR  
Replace existing leylandii hedge with a wooden closed board fence.  
**Refused.**
- 20/P/01295**      **Fairview**, Mount Pleasant, Effingham, Leatherhead. KT24 5NS  
Infill front/side extension, small front extension, conversion of loft space to habitable accommodation.  
**Approved.**
- 20/T/00219**      **Kayos Cottage**, Guildford Road, Effingham. KT24 5QQ  
T1126 & T1127 Silver Birch Trees – remove (TPO No1./2014)  
**Granted.**
- 20/P/01167**      **Taplow Farm**, Salmons Road, Effingham. KT24 5QH  
Erection of a single storey rear extension and terrace following the demolition of the existing c.....  
**Withdrawn.**
- 20/P/01013**      **26 Middle Farm Place**, Effingham, Leatherhead. KT24 5LA  
Erection of a single storey rear extension following demolition of existing conservatory.  
**Approved.**
- 20/P/00780**      **Land to the west of**, Breton House, Heathway, E. Horsley. KT24 5ET  
Variation of condition 2 (drawing numbers) of planning application 19/P/01119 approved 30/10/2019.  
**Approved.**

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**APPENDIX 2****321/20**

<b>Crime Figures</b>	<b>(x24)</b>	<b>July 2020</b>
Barnes Wallis Close	Public order (x4)	Violence and sexual offences. <u>(5 incidents in total)</u>
Browns Lane	Violence and sexual offences (x3)	Anti-social behaviour, Criminal damage and arson. <u>(5 incidents in total)</u>
Calvert Road	Violence and sexual offences (x2)	
Champion Down	Anti-social behaviour.	
Chester Road	Vehicle crime.	
Dirtham Lane	Criminal damage & arson.	
Leewood Way	Anti-social behaviour.	
Lutchens Close	Anti-social behaviour.	
Orestan Lane	Public order (x2)	Criminal damage & arson, Drugs, Other crime. <u>(5 incidents in total)</u>
Strathcona Avenue	Burglary	
The Crossroads	Vehicle crime	

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