

Application for a Parish Council Community Fund grant

Organisation & contact details

1. Organisation name

Include charity registered number if applicable, and website if there is one

2. Name and position of principal contact for this application

3. Contact details of the named person above

Include address, phone number and email

Funding Request

4. The proposal

Give a brief description of the project or activity, including where it will be based, the start date and the estimated completion date.

5. Benefit to Effingham residents

Explain how the proposal would benefit Effingham residents, with evidence of demand for it where appropriate.

6. Experience/qualifications

If relevant to the proposal, explain the experience and qualifications of those running the project.

7. Funding the proposal

Explain the total cost of the proposal, the amount of grant sought from the Community Fund, when it is required, and the source of any other funding to be used. For projects with a significant total cost, it is expected that part-funding will also be sought from other grant providers, by specific fund-raising including crowd-funding, or from the organisation’s own general resources.

Total cost of project (with break-down)

£ TOTAL

Amount of part-funding (if any) from:

Specific fund-raising for this proposal including any crowd-funding:

£

Other grants (please describe):

£

Own general resources:

£

Amount of grant sought from the Community Fund

£

Any other comments on funding

Explain how the contribution from the Community Fund would be acknowledged

Financial information

8. Evidence of best value

Provide evidence of the cost of the proposal. Where appropriate, include three trade quotations for each separate component and explain who is the preferred provider

9. Organisation accounts

Where the grant applied for exceeds £1000, existing organisations or groups should provide a copy or a link to their accounts for the previous financial year, together with the income and expenditure budget for the current year.

Summary

Amount of grant sought from the Community Fund

£

When is the grant required?

I have attached:
(delete if not applicable)

- Three trade quotations for each separate part of the proposal
- The organisation's accounts
- Evidence of relevant insurance cover

I certify that the applicant organization or group is not-for-profit, and the grant if awarded would be used for the proposal described and for no other purpose.

Signed

Date