

**MINUTES OF THE MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 31 AUGUST 2010
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs, Driscoll, Hogger, Lightfoot, Nicholls, Symes and Wetenhall
9 local government electors
Cllr Barker

105.10 APOLOGIES FOR ABSENCE

Cllrs Clark, Crouch, Jones

106.10 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

The amendments to Cllr Jones's Register of Interests had been forwarded to the Monitoring Officer

107.10 MINUTES OF THE MEETING OF 27 JULY 2010

88.10 should be numbered 99.10. At *Litter pick*, 14 bags had been collected, not 40. With this correction the Minutes were signed as a true record.

108.10 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

98.1010/P/01218 St Teresa's School, Critten Lane

The Clerk had not yet written to the Governors but had passed the message verbally. The letter will be sent.

SM

109.10 PLANNING MATTERS

New applications

10/P/01282 6 Effingham Place

Erection of summer house (retrospective application) (description amended 04/08/10). No comment.

10/P/01341 Burnside, Heath View, East Horsley

Raise roof of existing bungalow to provide habitable accommodation at first floor level incorporating balcony on south elevation and new front porch. Withdrawn. No comment.

10/P/01418 Carriage Shed, Effingham Junction Railway Station, Howard Road

Prior approval under Part 11 Class A of Schedule 2 of the Town & Country Planning (General Permitted Development) Order 1995, for the installation of new fire exits at Effingham Junction Carriage Sheds. No comment.

10/P/01419 St Teresa's School, Effingham Hill

Lawful Development Certificate to establish whether planning permission is required for the conversion of part of the nun's accommodation (ground and first floors) into educational use (classrooms / office / school rooms). No comment.

10/P/01451 Ranmore Manor, Ranmore Common

Change of use of office space within main manor building to create 2 dwellings with single storey side extension, 2 detached two storey houses with basements, two storey office building with basement and associated parking and landscaping, following demolition of existing motor workshop, office building and spray shop and Listed Building Consent for external and internal alterations.

Plus: Additional plans received 10/08/10

Residents of the Ranmore Manor site whose properties are adjacent to this proposal addressed the Parish Council, welcoming the principle of renovating the Manor but pointing out where they felt the design fell short: particularly, design of the office building too high in that setting, parking spaces insufficient for the additional use, details of renovation of the Manor itself apparently missing; practical aspects of sanitation and water provision. The Parish Council resolved to ask the applicant for permission to visit the site before commenting. The Clerk to arrange.

SM

10/P/01467 2 Old Post Office Cottages, The Street

Front and side porch extensions and detached garden store/workshop. It was agreed the Parish Council would draw attention to the key location in the Conservation Area and ask the Planning Officer to consider the symmetry of the façade with the adjoining cottage.

SM

10/P/01482 Long Acre, Orestan Lane

Revision to application 08/P/00154 to allow a further enlargement of family room, alterations to a first floor window and second floor window on rear elevation to glazed doors with Juliet balcony and change to bay window roof to form lead flat roof. It was noted that a previous consent discouraged further applications for extension. The Clerk to draw the Planning Officer's attention to this.

SM

Results / progress on previous planning applications

10/P/00842 Spinney Stables, Outdowns	Refused
10/P/01091 Meadow Platt, Ranmore Common	Approved
10/P/01137 Lawnview, Orestan Lane	Refused
10/P/01183 Ladram, Links Way	Refused
10/P/01244 Wiltshire House, Effingham Hill	Approved
10/P/01253 Kirkland, High Barn Road	Refused
A G Edwards (Preston Farm, 330 Lower Rd)	HGV licence from VOSA for two lorries, no trailers, until 30.4.11. No lorries should be parked at Leewood Farmyard overnight in the future.

Other planning matters

No items for debate.

Reports and correspondence relating to other Planning matters:

Joint parishes group: planning applications by Gypsies and Travellers

Cllr Hogger reported on further progress by this group, which has been offered a meeting with Carol Humphrey and Sue Sturgeon of GBC. Tim Harrold of CPRE had sent a copy of CPRE's objection to a planning application in Ripley.

The Long Barn

Clive Smith, Surrey Hills AONB Planning Adviser has sent a copy of his very detailed objection to the application. Cllr Hogger will attend a meeting at GBC to discuss the plans in detail with the officers.

Elmbridge Borough Council: Consultation on the Draft Addendum to the Thames Basin Heaths Special Protection Area Interim Mitigation Strategy for Elmbridge: Addition of tariff for Strategic Access Management and Monitoring

The deadline for comments on this has passed but Cllr Symes volunteered to look for any consequences for Effingham.

IS

Motorway Service Area

A resident of Mole Valley had forwarded letters which made clear that an Elmbridge planning sub-committee had been very fiercely challenged by Price Waterhouse over the costs their decision would incur if they did not withdraw their objection to an aspect of the planning application. Cllr Nicholls said this amounted to 'nobbling' the councillors in his opinion. Cllr Barker asked for the letters to be forwarded to him, and wondered whether Elmbridge's Legal Dept was aware.

**SM
BB**

It was not clear how the construction work can proceed since the refusal of permission to dump the spoil at Chasemore Farm. Cllr Lightfoot will investigate.

AL

Repossession of land, Chester Road

This had now been achieved. An arrangement had been made for the family concerned to be rehoused in Mole Valley. The Clerk had complained to GBC Environmental Health about the state in which the bailiffs had left the land, the broken water main and the

inadequate fencing against future incursion.
110.10 VILLAGE GREEN SPACES AND AMENITIES

Current GSVa matters

To respond to an invitation from the Manager of Polesden Lacey

It was decided to ask if a site-visit on a Saturday after 10.00 could be arranged, and whether Andrea Selley would be willing to speak at the Annual Parish Meeting.

SM

To update Effingham entries on GBC's Community Ideas Database

These are projects potentially funded by Section 106 Agreements connected with planning consents for large developments. It was agreed to liaise with EVRT and ERRA about any views they had. The following suggestions will be submitted:

- Improvement of the wide green verge at the end of Chapel Hill
- Brick-built parish boundary signs for the main road entrances
- Re-surfacing of the bridleways from the Sheepleas to Polesden Lacey for the benefit of walkers; many ramblers use this route.

To receive a report on current plans for Commoners Day (Sunday 26 September)

The Clerk gave a verbal up-date. Plans for publicity are in hand; the Local History Group is kindly doing the bulk of the delivery. The occupants of Tyrell's Cottage were re-assured that the events area did not include their garden.

To consider a request for use of the Parish Room by a community group

Craig Chitty of Effingham First Responders has asked to use the room for training sessions for some of the practical work. There would be one practical training session a quarter, plus probably two other sessions a quarter. About 10 people. This was agreed.

To agree a timetable for the Chairman's autumn newsletter

It was agreed this should be through letterboxes by early-mid October. The format will be 4 sides A4 and a draft text will be circulated before the next Parish Council meeting so that it can be agreed.

The following topics were suggested:

- Forward thinking: the Village Care plan, and requests for help
- The Village Plan initiative
- Budgetting for the precept in a time of cuts
- Joint initiative with the Police: road by road invitations
- Report on Commoners' Day.

AP

To agree details of inviting residents to future meetings, road by road

The Clerk had circulated a draft text and with minor amendments this was agreed. The first meeting it will affect will be the October one. It was agreed to introduce an Agenda item after Planning as a space for comments. There was recognition that this might introduce extra work for the Parish Council.

To set dates for meetings of 'Village Care' and 'Village Plan' working groups

The Village Care group will meet at 7.30 at the Parish Room on 15 September (Cllrs Clark, Hogger, Nicholls and Pindar had previously said they wanted to take part).

The Village Forward Plan group will meet at 8.00 at the Parish Room on Wed. 24 November (Cllrs Hogger, Pindar, Symes and Wetenhall had previously said they wanted to take part).

**AC
AP
LH
JN
JW
IS**

Reports and correspondence relating to GSVa matters

Coalition Government and communities

Cllr Pindar had attended a seminar on this run by Surrey Community Action. A major discussion point had been 'the big society'.

Guildford Community Engagement Strategy

GBC appeared to be inviting comment on how the Parish Council would like to be informed, involved etc.

Effingham First Responders fund-raising

Craig Chitty will be abseiling down Guildford Cathedral on 25 September to raise money.

111.10 HIGHWAYS AND TRANSPORT
Current Highways and Transport matters
No current items for debate.

Reports and correspondence relating to Highways matters

Alleged bridleway, Beech Avenue

SCC is searching for relevant evidence within its own files, related to the dedication of the Public Footpath. It is unlikely this issue will come to the Local Committee until December.

Effingham Junction Railway Station

Tim Harrold of CPRE has written to Network Rail to try to set up better means of communication locally, and to address some of the eyesores and other visual 'problems' created by insensitive works, or lack of them such as at Effingham.

Mount Pleasant

Cllr Hogger asked the Clerk to report the state of the SCC section of this road for repair. **SM**

Layby, Guildford Road

Cllr Hogger reported that following the arson/caravan incident the residents were considering whether to ask to purchase this stretch from SCC and restrict access. The Parish Council agreed it could see no objection.

Safety audit of road sign posts, A246

Cllr Nicholls pointed out that many of the signs were very rusted; also some rusted stubs left in the verge where posts had fallen and gone. The Clerk will ask SCC to inspect. **SM**

Rights of Way inspections

Outstanding returns are due to Cllr Wetenhall without delay. **ALL**

112.10 REPORTS

Police and safety community issues

PC Nick Sharpe is now in charge at Ripley following Steve Hill's promotion to Sergeant.

PCSO Culross reported 4 crimes for the month of August so far: thefts of a caravan, a taxi fare, a wheely bin, vehicle parts from outside a residence.

There was discussion of the arson attack on the caravan at Guildford Road, which was very serious. Any further caravans left there must be reported to the Police immediately. PCSO Culross will continue to tackle speeding but would welcome help from the community; he will continue to press SCC for the correct road markings and signage. Cllr Hogger asked if patrols could start to visit the footpath into the fields near the shops again, as anti-social drinking in public seemed to have resumed. PCSO Culross was asked whether the Police have powers to check on the dealings of scrap metal dealers, and he agreed that they do. Future meetings where the Police, the Parish Council, the Borough Council and the County Council were all present on the same night are anticipated with optimism.

Allotments

Rental renewals are due to be sent out. A company called 'Lifestyle Garden Allotments Ltd' based in Guildford had written enquiring whether there is any suitable land on which to establish privately-run organic allotments.

Schools

Two neighbours from Effingham Place have copied EPC on a letter to Mrs Barnfield strongly objecting to any increased use of the permissive right of way which might result from closing or re-routing FP75. Cllr Hogger said there were no definite proposals and she would draft a response to these writers.

EVRT

A copy of the audited accounts has been received. It was agreed to receive these formally at a meeting of the Custodian Trustee.
 Councillors will meet to discuss an initial proposal for terms of the Service Level Agreement at 7.30 on Wednesday 16 September at the Parish Room.
 This group can be available to meet with EVRT Trustees on either Tuesday 5 or Thursday 7 October.

AP
 LH
 JN
 SM

Home Farm Estate

GBC is actively considering the Action Plan for Calvert & Chester Roads put forward by residents and PHFCC, but this is taking a very long time. Cllr Hogger has set up a meeting to discuss the state of the road in particular. The Clerk will meet senior GBC officers on 11 September to outline problems residents are experiencing with the grazing and garden licences, as a preliminary to a meeting on site.

Friends of Effingham Common

The Friends are very active supporting the preparations for Commoners' Day.

Smith's Charity

No further news.

Local government / admin matters / website

The cement render on the outside of the Parish Room, and interior plasterwork around doors and windows, has been repaired. Repair of the flint walls is confirmed to be in September.

113.10 CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

Effingham & Little Bookham	Parish Magazine
East Horsley GBC	Horsley Directory Planning Committee, Agenda and reports for 10 August and 7 September
Mole Valley Council	Update on Local Development Framework
Surrey County Council	Highways Weekly Information Bulletins
Surrey Care Trust	Events programme
Surrey County Playing Fields Asscn	The Playing Field
CPRE Surrey	Fieldwork, Countryside Voice and Branch Bulletin & meeting on AONB 7 Oct; also farming; info on Surrey flytipping project
NSALG	Allotment & Leisure Gardener
SLCC	Courses on Allotments and Cemetery management
No Need for Nuclear	Campaign literature
Clerks and Councils Direct	September issue
NALC	DIS 740 & 741
DEFRA	Being a good employer: a guide for parish and town councillors.

114.10 FINANCIAL MATTERS

Current matters

To consider amendments to Effingham Parish Council Standing Orders and Financial Regulations

Deferred.

SM

To agree any bids for funding by GBC's Concurrent Functions grant aid programme 2011/12

It was agreed no bids would be made.

SM

To consider an audit of Parish Council services in the light of potential budgetary cuts
 This was a suggestion from SCAPTC, a warning to be aware of what budgetary cuts by SCC (for instance) could have on parishes. It was noted, and agreed that ways to be more efficient should be considered.

Cheques for approval and signature

The following cheques were authorised and signed:

		Authority to pay
KGV / EVRT	5,750.00	Local Govt Act 1972 s.133
Mole Valley Printing Society	15.00	Local Govt Act 1972 s.111
Phone Co-op	34.02	Local Govt Act 1972 s.111
Robert Wilson Construction	1,720.00	Local Govt Act 1972 s.111
Surrey Hills membership	15.00	Local Govt Act 1972 s.111
Mr Houlton fee plus reimbursement	674.00	Local Govt Act 1972 s.214
Sutton & E Surrey Water	304.59	Local Govt Act 1972 s.111 Smallholdings & Allotments Act 1908
SM reimbursement	445.09	Local Govt Act 1972 s.112

Reports and correspondence relating to Finance matters

DCLG consultation on capping excessive budgets

The government's Department of Communities and Local Government is consulting on 'a proposal to allow local referendums to veto excessive council tax increases as an alternative to capping by central government'. Parish council budget-setting ('precepting') is included within its scope. This consultation 'seeks views on the *practicality and technical feasibility of the scheme*, particularly from local authority practitioners'. Once the *method* has been worked out, legislation to empower local people to prevent what they find excessive would then ensue. The legislative process will start by the end of this year. Cllr Nicholls agreed to read the document.

JN

115.10 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

'Thinking time' on the Agenda
 Cutting the grass in front of the shops
 Apologies from Cllr Hogger

Date of the next meeting: Tuesday 21 September