

## MINUTES OF THE ANNUAL MEETING OF

### Effingham Parish Council

8.00pm, Tuesday 31st May 2016  
King George V Hall, Browns Lane, Effingham.

#### Present

Arnold Pindar (Chair)

Cllr's Cornwell, Hackett, Hogger, Martland, Moss & Symes (VC)

Parish Clerk

3 local government electors

116/16	<b>Chairman for the forthcoming year:</b> Cllr Pindar was duly elected, proposed by Cllr Symes and seconded by Cllr Martland.
117/16	<b>Vice Chairman for the forthcoming year:</b> Cllr Symes was duly elected, proposed by Cllr Martland and seconded by Cllr Hogger.
118/16	<b>Apologies for absence:</b> Apologies were received from Cllr Nicholls and Surrey County Councillor Bill Barker.
119/16	<b>Register of interests &amp; other interests affecting this agenda:</b> Cllr Hogger declared an interest as a member of Guildford Borough Council's Planning Committee, and therefore doesn't comment on planning applications and as an EVRT Managing Trustee regarding items covering EVRT. Cllr Cornwell declared an interest relating to the Parish Council contract with Cornwell (Home Barn Properties) Ltd. Cllr Pindar declared an interest relating to planning application 16/P/00742. Cllr Martland declared an interest relating to planning application 16/P/00932.
120/16	<b>The Parish Council reviewed their -</b>  <b>Standing Orders &amp; Financial Regulations</b> As the Parish Council's standing orders had been recently reviewed it was agreed that there would be no amendments, it was further agreed that the Financial Regulations should be reviewed at the earliest opportunity.  <b>Action Cllr Symes</b>

<p><b>121/16</b></p> <p><b>CofC 1</b></p> <p><b>Policy no.</b></p> <p>(1)</p> <p>(2)</p> <p>(3)</p> <p>(4)</p> <p>(5)</p> <p>(6)</p> <p>(7)</p> <p>(8)</p> <p>(9)</p> <p>(10)</p>	<p><b>Parish Council policies reviewed (x11) :</b></p> <p><b>Code of Conduct</b></p> <p><b>Bribery</b></p> <p><b>Acceptance of Gifts and Hospitality</b></p> <p><b>Fraud and Corruption</b></p> <p><b>Whistleblowing</b></p> <p><b>Complaints procedure</b></p> <p><b>Equality</b></p> <p><b>Guidance Statements on Freedom of Information</b></p> <p><b>Retention and Disposal of Records and Documents</b></p> <p><b>Press and Media Protocols</b></p> <p><b>Data Protection &amp; Information Security</b></p> <p>As the Parish Councillor code of conduct &amp; above 10 Parish Council policies had been recently reviewed, it was agreed that there would be no amendments.</p>
<p><b>122/16</b></p>	<p><b>The following dates were proposed for future Parish Council meetings: (Tuesdays)</b></p> <p>June 28th 2016</p> <p>July 26th 2016</p> <p>August 30th 2016</p> <p>September 27th 2016</p> <p>October 25th 2016</p> <p>November 29th 2016</p> <p>December 2016 - no meeting</p> <p>January 3rd 2016</p> <p>January 31st 2017</p> <p>February 28th 2017</p> <p>March 28th 2017</p> <p>April 11th 2017 (Annual Parish Meeting / Chairman)</p> <p>April 25th 2017</p> <p>The above dates were agreed.</p>
<p><b>123/16</b></p> <p><b>BDO LLP</b></p>	<p><b>Parish Council Auditors, Contracts, Subscriptions and Memberships reviewed:</b></p> <p><b><u>Auditors:</u></b></p> <p><u>External auditors</u></p> <p>It was agreed to appoint BDO LLP as the Parish Councils external auditors for 2015/16</p>

P.Frost	<p><u>Internal auditor</u> It was agreed to appoint Peter J.Consultants as the Parish Councils internal auditor for 2015/16</p>
Unity Trust Santander Santander	<p><b><u>Bank Accounts:</u></b></p> <p>Current account provider Savings account provider Current account - to be closed shortly after final transfer of £20,734.37 balance into Unity Trust account.</p> <p>It was agreed to retain Unity Bank as the Parish Councils current account provider and Santander as the Parish Councils savings account provider.</p>
Hiscox	<p><b><u>Insurance:</u></b></p> <p>Current Parish Council provider (2016-2019)</p> <p>It was agreed to retain Hiscox as the Parish Councils Insurance provider and review in 2019.</p>
Countrywide HCI Data Phone Coop BTS Cornwell ADT EDF S&ESW  UK Safety Management	<p><b><u>Service contracts and suppliers of utilities:</u></b></p> <p>Parish Council burial ground maintenance Parish Council e-mail and website provider Parish room telephone and broadband provider Parish room photocopier contract Courtyard security provider Maintenance provider for parish room fire equipment Electricity provider to the parish room Water and waste water provider to the parish room and Parish Council's allotments Parish room PAT testing</p> <p>It was agreed to retain the above service contracts and suppliers of utilities.</p>
SALC NALC SLCC CPRE DPA	<p><b><u>Subscriptions and Memberships:</u></b></p> <p>Surrey Associations of Local Councils National Association of Local Councils Society of Local County Clerks Campaign to Protect Rural England Information Commissioner's Office - (data protection)</p> <p>It was agreed to review membership of CPRE at the next Parish Council meeting, it was further agreed to continue with membership of SALC, NALC, SLCC &amp; DPA.</p>

<p><b>124/16a</b></p> <p><b>Surrey Police</b></p> <p><b>Friends of Eff Common</b></p> <p><b>GBC Std's &amp; Audit Ctee</b></p> <p><b>Sy Commun Action</b></p> <p><b>Protection of HF Estate</b></p> <p><b>Open Spaces Soc</b></p> <p><b>The HofE School &amp; Youth &amp; Community initiatives</b></p> <p><b>124/16b</b></p> <p><b>EVRT</b></p> <p><b>Smiths Charity</b></p>	<p><b>Representatives appointed to liaise with outside organisations:</b></p> <p>Cllr Moss Clerk to provide contact details. (Clerk)</p> <p>Cllr Symes</p> <p>Cllr Symes</p> <p>Cllr Pindar</p> <p>Cllr's Cornwell, Hogger and Nicholls (Protection of Home Farm Coordinating Committee)</p> <p>Cllr Symes</p> <p>All Cllr's as required</p> <p>It was noted that the desired regular meetings with The Howard of Effingham School had not taken place during the last year and that this should be addressed.</p> <p><b>Previous appointments noted:</b></p> <p>Gill Bowerman, Liz Hogger, Dr Christopher Hogger &amp; Christopher Iles</p> <p>Michael Bray, Gill Walker, Terry Driscoll &amp; James Brennan</p>
<p><b>125/16</b></p> <p><b>Planning</b></p>	<p><b>Members appointed to advisory groups:</b></p> <p>The forming of an advisory group to report to EPC on Planning applications is deferred until the current Parish Councillor vacancies are filled.</p> <p>Cllr Hogger suggested that it would be desirable for any Planning Group formed to meet in the Parish Room, and that it may need to be a formal sub-committee, meeting in Public.</p> <p>Cllr Symes suggested that East Horsley Parish Council's approach to planning might be considered a good model for EPC.</p>

<b>Rights of Way</b>	Cllr Hackett. To be assisted by local residents.
<b>Risk Inspections</b>	<p><u>Physical risk</u></p> <p>1. Bus stops and salt bins Paula Moss</p> <p>2. Shops area and village centre</p> <p>3. Burial Ground Keith Cornwell</p> <p>4. Allotments</p> <p>5. Parish Room, office and WC</p> <p><u>Operational risk</u></p> <p>6. Operational risk: Compliance Ian Symes</p> <p>7. Operational risk: Financial Arnold Pindar</p> <p>8. Operational risk: Business continuity</p> <p>9. Operational risk: Management of people, projects &amp; events Arnold Pindar</p> <p>10. Strategic risk Cliff Hackett</p> <p><b>See item 148/16 I/m</b></p> <p><b>Voluntary Helpers</b></p>
<b>Open Space</b>	Membership of Open Space Society - Cllr Symes
<b>Web Master &amp; IT support</b>	Provision of Website & IT support to PC - Chris Hogger
<b>Allotment Management</b>	Liz Cooper, Elaine Elliot, Kate Mitchell & Phillip Vallis
<b>Allotment Maintenance</b>	Anthony Clarke
<b>126/16</b>	<b>Projects in hand, and future plans:</b> No current or future projects planned at this time.
<b>127/16</b>	<b>Declaration for Parish Councillors acting within the Custodian Trustee for Effingham Village Recreation Trust: (EVRT)</b>  All attending Parish Councillors signed the Custodian Trustee for EVRT.
<b>128/16</b>	<b>Minutes of the previous meeting of April 26th 2016:</b> The minutes were approved and duly signed by the Chairman.
<b>129/16</b>	<b>Matters arising from the minutes not otherwise on the agenda.</b> None

<p><b>130/16</b></p>	<p><b>MATTERS RAISED BY RESIDENTS:</b>  A letter from Effingham Residents Association (EffRA) was received on the 26th May regarding the Parish Council's granting of a Community Fund Grant to Effingham Cricket Club, and Cllr Pindar read out a reply to this letter on behalf of the Parish Council.</p> <p>A copy of the EffRA letter and the Parish Council reply can be found in Appendix.</p>
<p><b>131/16</b></p>	<p><b>Planning Matters</b>  <b>New planning applications considered:</b>  As at Wednesday 25th May the following had been received -</p> <p><b>16/P/00742</b>     <b>32a</b>, Woodlands Road, Bookham. KT23 4HF  Single storey rear extension.  <b>No comment</b></p> <p><b>16/P/00779</b>     <b>Farmside</b>, The Street, Effingham. KT24 5LP  Single storey rear extension with two-velux roof lights, following demolition of the existing flat roofed rear extension.  <b>No comment</b></p> <p><b>16/P/00794</b>     <b>Longacre</b>, Effingham Common Road. KT24 5JG  Two-storey side extension with dormer and velux windows together with velux windows in existing roof.  <b>Objection</b>  On the grounds of substantial overdevelopment. The Loft conversion particularly is felt to be effectively a third floor. The Parish Council is strongly against creating a precedent for three storey houses in Effingham Common Road.</p> <p><b>16/P/00817</b>     <b>Land north of Lusty Glaze</b>, Dirtham Lane. KT24 5SD  Outline application for new residential dwelling with associated access, amenity and parking (all matters reserved)  <b>Objection</b>  The address used in the application is Dirtham Lane however, it is beyond the junction, and is in fact in Calvert Road. It is on agricultural land and is both in the Green Belt, and part of the Home Farm Restricted Area. As such there are two sets of restrictions against residential development there.  In 1989: 89/P/00966 - outline planning permission for the erection of a detached house and garage was refused and then upheld after appeal. There are restrictions against increasing the number of new households in Dirtham Lane / Calvert &amp; Chester Road because of the dangerous junction at Dirtham Lane/ Guildford Road.</p>

<p><b>16/P/00842</b></p>	<p><b>Browns Cottage</b>, The Street, Effingham. KT24 5LP Single storey rear extension together with the repositioning of door on south elevation following demolition of existing single storey rear extension. <b>No comment</b></p>
<p><b>16/P/00872</b></p>	<p><b>Lime Kiln Farm</b>, Dog Kennel Grn, Ranmore Com. RH5 6SS Two-storey replacement dwelling with associated parking and landscaping. <b>Objection</b> When it was offered for sale in 2014 estate agents particulars stated "18th century farmhouse with cottage, ample outbuildings and equestrian facilities". The estate comprises a charming character farmhouse originally built in the early 1700s however the planning application Design and Access statement makes no mention of the fact and there is no recognisable picture of the existing cottage. The Parish Council consider that this charming cottage should not be allowed to be demolished and are surprised that it is not nationally or locally listed.</p>
<p><b>16/P/00932</b></p>	<p><b>The Nutshell</b>, Orestan Lane, Effingham. KT24 5SN Single storey rear infill extension following the demolition of the existing garage. <b>No comment</b></p>
<p><b>16/P/000985</b></p>	<p><b>Fairways</b>, Beech Avenue, Effingham. KT24 5PJ Erection of a two-storey side extension to the south elevation, first floor rear extension to the north and south side of the house and a single storey side extension, following demolition of two existing garages. <b>Comment</b> The Parish Council has no objection to the proposed application but has concerns regarding the Jan 16 Daytime Bat Assessment Report before the current plans were produced. It recommends that further assessment and ecological advice be obtained once detailed plans are known. Furthermore there is a suggestion that when the plans are known and studies are completed, a special European Protected Species License( EPSL) may be required.</p>
<p><b>16/P/01015</b></p>	<p><b>Low Rigg</b>, Lower Farm Road, Effingham. KT24 5JL Certificate of Lawfulness to establish whether the conversion of the existing garage to a habitable room constitutes permitted development. (for information only)</p>

<p><b>16/T/00087</b></p>	<p><b>38 Middle Farm Place</b>, Effingham. KT24 5LA Fell Rowan tree adjacent to the drive (Effingham Conservation Area) <b>Comment</b> If permission were granted to fell this tree the Parish Council would like to see a replacement planted.</p>
<p><b>132/16</b></p>	<p><b>Late received planning applications:</b> None</p>
<p><b>133/16</b></p> <p><b>16/N/00041</b></p> <p><b>16/P/00298</b></p> <p><b>16/P/00414</b></p> <p><b>16/P/00426</b></p> <p><b>16/P/00461</b></p> <p><b>16/P/00521</b></p> <p><b>16/P/00562</b></p>	<p><b>Results of previous planning applications:</b></p> <p><b>Manor Barn House</b>, Browns Lane, Effingham. KT24 5NL Approved</p> <p><b>St.Lawrence Primary Sch.</b>, Lower Road, Eff. KT24 5JP Approved</p> <p><b>Greenacres</b>, High Barn Road, Effingham. KT24 5PT Approved</p> <p><b>Kayos Cottage</b>, Guildford Road, Effingham. KT24 5QQ Refused</p> <p><b>Greenacres</b>, High Barn Road, Effingham. KT24 5PT Approved</p> <p><b>257 Guildford Road</b>, Effingham. KT24 5NP Approved</p> <p><b>Cats Bells</b>, Orestan Lane, Effingham. KT24 5SN Approved</p>
<p><b>134/16</b></p> <p><b>16/P/00409</b></p>	<p><b>Other planning matters:</b></p> <p><b>Tollgate Farm</b>, Effingham. KT24 5QL Permission given by GBC planning for prior approval for planning application for a large barn. No Parish Council action at this time.</p>
<p><b>135/16</b></p> <p><b>EN/16/00140</b></p> <p><b>EN/16/00006</b></p>	<p><b>Reports and correspondence received relating to other planning matters:</b></p> <p><b>Enforcement Cases</b></p> <p><b><u>New</u></b></p> <p><b>Land adjacent to Effingham Hill Farm</b>, High Barn Rd. RH5 Alleged creation of menage without planning permission.</p> <p><b><u>Resolved</u></b></p> <p><b>Moonshine</b>, Effingham Common Road. KT24 5JW Complaint regarding driveway - dismissed</p>



<b>EN/16/00119</b>	<b>Three-Acre Barn</b> , Guildford Road, Effingham. KT24 5QQ Complaint regarding tree works - dismissed
<b>136/16</b>	<b>Reports received from Parish Councillors not included in the above:</b> None
	<b>FINANCIAL MATTERS CONSIDERED:</b>
<b>137/16</b>	<b>The Annual Statement of Accounts for 2015/16 (EPC Finances).</b> The Annual Statement of Accounts was received and approved by the Parish Council.
<b>138/16</b>	<b>Cheques were approved and signed:</b> See Appendix
<b>139/16</b>	<b>Reports and or correspondence relating to other finance matters:</b>  A Community Fund grant request from Gill Walker (£250) in support of a village Queen's 90th Birthday celebration event was approved by all. This event will be based around St.Lawrence Church & the Silver Jubilee Garden.
<b>140/16</b>	A Community Fund grant request from Vivien White to facilitate a Heritage Weekend event later in the year was discussed, and decision deferred whilst further details are requested from the applicant.
	<b>Reports and correspondence relating to other Space / Amenity matters:</b>
<b>141/16</b>	The deadline high lighted by the Open Spaces Society for the registration of public footpaths was considered. (Clerk/AP)
<b>142/16</b>	To consider any action required following the recent letter received from GBC regarding EPC LGS requests. Cllr Symes to formulate a draft reply. (Cllr Symes)
<b>143/16</b>	<b>Reports received from Parish Councillors not included in the above.</b> None
	<b>VILLAGE PLAN &amp; GBC's LOCAL PLAN</b>
<b>144/16a</b>	<b>The following update was received from Effingham Neighbourhood Plan Advisory Group. (ENPAG)</b> Cllr Moss (ENPAG Chair) gave an update on Effingham's NP and reported that after three years of public engagement, including public meetings, an online forum and a parish-wide

144/16b	<p>housing survey, the Parish Council was pleased that Effingham's Neighbourhood Plan has reached its crucial 'Pre-Submission Consultation' stage. This Plan will help shape Effingham's future, and make residents' voices heard on planning proposals affecting our village and the wider parish. Feedback from GBC regarding the ENPAG prepared NP documentation had been flattering she reported. She went on to report that the Consultation Survey Form and supporting documentation was printed and would be distributed throughout the village shortly.</p> <p>Cllr Hogger reported that she was concerned that EffRA's recently distributed questionnaire regarding GBC's Local Plan and EPC's Neighbourhood Plan may cause confusion to residents, when also receiving EPC Consultation Survey Form and supporting documents.</p> <p><b>Guildford Borough Council's Local Plan - "What it means for Effingham"</b></p> <p>It was agreed to hold a public meeting on the 25th June at the KGV Hall as below -</p> <p><u>10 am - 11 am :</u> Drop-in Session and Display</p> <p><u>11 am - close :</u> Presentation by Borough Councillor Liz Hogger followed by Open Forum Discussion</p>
	<b>HIGHWAYS &amp; TRANSPORT</b>
145/16	<p><b>Current highway matters considered:</b> None</p>
146/16	<p><b>Reports and correspondence received relating to other Highway Matters</b> None</p>
147/16	<p><b>Reports received from Parish Councillors not included in the above.</b> None</p>
	<b>REPORTS</b>
148/16	<b>Reports received:</b>
148/16a	<p><b>Police and community issues - March 2016</b></p> <p>Crime figures (x7) -</p> <p>Orestan Lane - Public order Lower Road - Other (forgery/perjury or miscellaneous)</p>

	<p>Browns Lane - Public order  Hogden Lane - Criminal Damage and arson (x2)  Critten Lane - Anti-social behaviour  Crocknorth Road - Anti-social behaviour</p> <p>It was not considered necessary for the Parish Council to act following the alleged anti-social behavior by students at the KGV playing field on May 13th.</p>
<b>148/16b</b>	<p><b>Allotments -</b>  The new PC allotment notice-board was sited during w/c 16th May 2016</p> <p>The Allotment Holder's AGM date is set for 14th June - 7.30pm KGV Hall.</p>
<b>148/16c</b>	<p><b>Parish Council burial ground</b>  A new wooden bench was sited at the PC Burial Ground during w/c 16th May 2016.</p>
<b>148/16d</b>	<p>Boundary issues - ongoing with the owners of the former St.Lawrence Playing Field.</p>
<b>148/16e</b>	<p>Ground leveling, turf laying, small dead tree removal and the supply of a replacement tree at the Burial Ground was considered. The Parish Council delegated to Cllr Cornwell and the Clerk to consider options.</p>
<b>148/16f</b>	<p><b>Schools</b>  St.Lawrence Primary have agreed to take part in the 2016 Commoners Day.</p>
<b>148/16g</b>	<p>The Clerk has made a Freedom of Information (FOI) request to The Howard Partnership Trust, regarding staffing numbers there - before and after the Trust was formed.</p>
<b>148/16h</b>	<p><b>Home Farm West - Calvert and Chester Roads</b>  None</p>
<b>148/16i</b>	<p><b>Friends of Effingham Common</b>  None</p>
<b>148/16j</b>	<p><b>Smith's Charity</b>  None</p>
<b>148/16k</b>	<p><b>Effingham Local History Group</b>  None</p>
	<p><b>Local government / admin matters</b></p>

<b>148/16l</b>	Risk assessments were received from Parish Councillors.
<b>148/16m</b>	The Clerk proposed that they would be willing to undertake certain future EPC Risk Assessments as paid overtime. The risks proposed were - (1) bus stops and salt bins, (2) shop area and village centre, (3) Parish Council's burial ground, (4) Parish Council's allotments and (5) Parish room - office / wc. It was agreed that operational and strategic risk should remain under Parish Councilor responsibility and that Cllr Martland (lead Councillor on risk) would consider the Clerks proposal and report back to the Parish Council at a future PC meeting.
<b>148/16n</b>	<b>Parish Rooms</b> None
<b>148/16o</b>	<b>Effingham Village Recreation Trust</b> The date for the 2016 AGM is 13th June.
<b>149/16</b>	<b>Reports received from Parish Councillors not included in the above.</b> Cllr Symes gave an update from a recent meeting he attended at GBC regarding their plans for "paperless" Parish Council notification, on all but larger planning applications. It is apparent that this will be implemented, and that the Parish Council should consider any available hardware offers from them ie large screen tablets.
	<b>CORRESPONDENCE</b>
<b>150/16</b>	<b>Correspondence received since the last Parish Council Meeting</b> None
	<b>NEXT AGENDA</b>
<b>151/16</b>	<b>Parish business for the Agenda of the next meeting</b> None
	<b>Next meeting - June 28th 2016 KGV Hall. 8pm</b>

## **Appendix**

### **130.16**

26th May 2016



Mr. A. Pindar,  
Chairman,  
Effingham Parish Council

Copy: Parish Clerk

Dear Arnold,

#### **Re. Informal Car Park at Effingham Cricket Club**

Following discussion in committee, I have been delegated to write to you to express EFFRA's grave concerns not only about the decision itself but the way in which the decision was made to pay for bollards to be installed in the Informal Car Park at Effingham Cricket Club. This will effectively close the above car park to village residents as we understand that space for a maximum of three cars will be left.

I understand that the voting was:

For: 3; Against: 2; Abstentions: 2

EFFRA's objections are as follows:

1. One of the Councillors who voted in favour was obviously drunk and should have been excluded from the meeting. I was later told that he subsequently admitted that he did not know that he had voted in favour.
2. It is concerning that two Councillors should be so indecisive as to abstain on such an important issue.
3. Three out of seven is not a majority decision.
4. In view of the above, EFFRA consider that the decision should be revoked and opinion sought from a wider range of residents and regular users of the car park.

EFFRA's view is that the proposal to effectively close the car park by installing the bollards is an unwarranted over-reaction to the fly-tipping problem. This land is owned by the village and administered by EVRT and as such should be available for use by village residents as it has been for many decades. The status quo should be maintained.

Yours sincerely,

Vivien White (Chairman)

**Parish Council reply -**

The decision to award funding to the Cricket Club out of the Community Fund was properly made in accordance with the Standing Orders of the Parish Council, which requires a simple majority of those voting. Note that an abstention is not a vote, and in this case 3 of the 5 votes cast were in favour of the funding.

The land used for ad-hoc car parking is on the part of the Common held by the EVRT charity for use as a cricket ground and Effingham Cricket Club have full responsibility for its maintenance and proper use, by agreement with EVRT. It is "not owned by the village" and is not a "car park" generally available for use by village residents. A "car park" would be an improper use of common land, and there is no general right of vehicular access to that land over the privately-owned road. The fact that the owners of the access road have been content to overlook occasional use by the general public in no way establishes a public right of use.

Arnold Pindar  
(Chairman - Effingham Parish Council)

**Further comments by Parish Councillors -**

Cllr Hackett raised concerns regarding public access and that ad-hoc parking should be maintained where possible.

Cllr Martland asked the attending ECC representative (Chair of ECC) for further details regarding a recent theft at the cricket club - it was confirmed that an expensive grass cutting machine (£17k) had been recently stolen and that they were urgently reviewing the security need of their out buildings.

Cllr Hackett raised the issue of CCTV and that the prosecuting of criminals should be given greater consideration in the fight against crime at ECC.

Cllr Hackett offered to work with the cricket club regarding their advertising banners.

**138/16**

<b><u>Cheque No.</u></b>	<b><u>To -</u></b>	<b><u>Description</u></b>	<b><u>£ Incl VAT</u></b>	<b><u>VAT &amp; Authority</u></b>
300039	The Phone Co-op	Parish room broadband & phone April/May 2016	99.41	16.57
300040	Countywide Grounds Maintenance	Burial Ground maintenance April 2016	0210.00	0035.00
300041	Jon Short	Clerk Wages	1363.81	

		(monthly)		
300042	Jon Short	Clerk reimbursements	0027.50	
300043	Surrey Pension Fund	Clerk Pension (monthly)	0579.28	

**Community Fund / outsourced printing / memberships / legal / other**

300044	AMW Solutions	Community Fund Grant / CGFA - KGV Mobile wall for hall	8304.00	1384.00
300045	Surrey Litho	Annual Chairmans report 2016	0150.00	Nil VAT
300046	Harry Stebbing Workshop	Community Fund Grant / CGFA - KGV Balance 50% of cost to supply triple notice board	2076.46	0346.08
300047	Aldrich Gardening	Fixing of burial ground bench & allotment notice board	0330.00	Nil VAT
300048	The Society of Local Council Clerks	Membership 2016/17	0187.00	
300049	Effingham Cricket Club	Community Fund Grant - bollards	4229.00	
300050	Print Express	Printing for NP - leaflets, booklets, and survey docs	1149.00	Nil VAT
300051	Elizabeth Hogger	Stickers and labels for NP	0115.99	0019.33

**For information only -**

Cheque No.           001184 (Santander)  
Paying in slip       000002 (Unity Trust)

Balance of Santander current account (£20,734.37) to be transferred to new Unity Trust current account.