

MINUTES OF ORDINARY PARISH COUNCIL MEETING OF

Effingham Parish Council

Tuesday 31st January 2017, 8pm KGV Hall, Browns Lane.

Present:

Cllr Pindar (Chair)

Cllr's Cornwell, Hackett, Hogger, Martland, Mayell, Moss, Nicholls (part-time), & Symes (VC).

Parish Clerk

15 local government electors

001/17	APOLOGIES FOR ABSENCE: SCC Councillor Bill Barker, Cllr Whiteman.
002/17	REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA: Cllr Hogger declared an interest as a member of Guildford Borough Council's Planning Committee, and therefore doesn't comment on planning applications and as an EVRT Managing Trustee regarding items covering EVRT.
003/17	MINUTES OF THE PREVIOUS MEETING OF 03/01/2017: The minutes were approved and duly signed by Cllr Pindar.(C)
004/17	TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA: None
005/17	MATTERS RAISED BY RESIDENTS: None
006/17	Planning Matters: New planning applications considered:
16/P/02572	Effingham Cricket Club, Pavilion, Effingham Common Erection of two storage containers, clad with bespoke wooden double door garage following demolition of traditional up and over garage. No comment

<p>17/P/00012</p> <p>17/P/00055</p> <p>17/P/00120</p>	<p>Lime Kiln Farm, Dog Kennel Green, Ranmore Comm.RH5 6SS Proposed two storey replacement dwelling with associated parking and landscaping and outdoor swimming pool measuring 12m x 6m (amendment to approved application 16/P/00872) Comment - if planning permission is granted for the swimming pool, future planning permission should be resisted to enclose it with a building structure.</p> <p>East Court, Beech Avenue, Effingham. KT24 5PN Front, side and rear dormer windows, new bay windows, rear first floor extensions, roof amendments, changes to fenestration and further amendments as per schedule of works 2016/P/303/007 Comment - if planning permission is granted, then EPC's emerging Neighbourhood Plan EN4: Dark Skies policy should be referenced to avoid light pollution.</p> <p>St.Lawrence Primary Sch, Lower Rd, Effingham. KT24 5JP Proposed erection of external canopies to match existing. Objection (part) - the proposed canopy for siteing on the historic part of the school building might be considered visually "out of keeping", and an alternative more sympathetic solution should be considered.</p>
<p>007/17</p>	<p>Late received planning applications: None</p>
<p>008/17</p> <p>16/P/02326</p> <p>16/P/02346</p> <p>16/P/02347</p> <p>16/P/02348</p>	<p>Results of previous planning applications:</p> <p>Chilworth, Manor House Lane, Bookham. KT23 4EJ Single storey rear extension, infill between garage & house with garage roof alterations and two velux windows to form loft room. Approved</p> <p>3 Dog Kennel Green, Ranmore Common, Dorking. RH5 6SS Single storey rear extension. Approved</p> <p>Chelwood, Heathway, East Horsley, Leatherhead. KT24 5ET Proposed conversion of garage to habitable accommodation and erection of a detached double garage with storage in loft space. Approved</p> <p>Morcotta, Lower Farm Road, Effingham. KT24 5JJ Part single part two storey extension to front elevation and single storey side extension following demolition of existing garage, single storey side extension and single storey rear extension. Approved</p>

16/P/02404	<p>4 Dog Kennel Green, Ranmore Common, Dorking. RH5 6SS Single storey rear extension (oak framed) with a flat roof lantern. Approved</p>
16/P/02414	<p>Heathside, Heath View, East Horsley. KT24 5ED Demolition of existing bungalow and build of a new four-bedroom dwelling. Approved</p>
16/P/02420	<p>Cheyme Cottage, Manor House Lane, Bookham. KT23 4EJ Part demolition of the rear extension and construction of a two storey rear extension with sled roof and dormers. Replacement of the flat roofs to the property with hipped pitched roofs with additional pitched roof dormers to front and rear. Withdrawn</p>
16/C/00003	<p>Phone Box, outside Old Post Office, The Street, Effingham. Removal of above. Approved</p> <p>Late received results:</p>
16/P/02413	<p>Hares Holt, Orestan Lane, Effingham. KT24 5SN Certificate of Lawfulness for a proposed development to establish whether a single storey side extension would constitute permitted development. Approved</p>
16/W/0117	<p>Hooke Farm, Effingham Common, Effingham. KT24 5JE Prior notification for a single storey 8m rear extension, 4m in height with an eaves height of 2.7m. Prior approval not required</p>
16/W/0118	<p>The Other Place, Guildford Road, Effingham. KT24 5QF Prior notification for a single storey 5m rear extension, 3.45m in height with an eaves height of 2.86m on the rear elevation and 3.425m on the west elevation, and side facing roof lights. Prior approval not required</p>
009/17	<p>Other planning matters considered: The Parish Council approved the forming of a new working group - Wisley Working Group (WWG), to consider and advise the Parish Council on Wisley Investment Properties Appeal against GBC's refusal to grant planning permission for 2068 homes at Three Farms Meadows, Wisley. The working group is formed by Cllr's Symes (VC), Martland & Pindar (C) & local resident & EffRA committee member Ian Smith. It was considered undesirable for the Parish Council to join East & West Horsley Parish Council, as a Rule 6 Party. Cllr Symes was delegated to update E&W Horsley PC's with EPC's intentions.</p>

010/17	<p>St.Lawrence lighting:</p> <p>Cllr Moss reported on the new car park lighting at the St.Lawrence Primary School. Although GBC are currently looking to close the enforcement case regarding these lights, there remains concerns relating to the "light envelope" which appears to differ from that on the original planning application.</p>
011/17	<p>Berkeley Homes / Howard of Effingham Planning Appeal:</p> <p><u>Potential S106 payments:</u></p> <p>Cllr Pindar (C) gave a report on historic S106 meetings, parties attending meetings and timelines, and also read his statement that was sent to all attendees of Parish Council meeting of 3rd January 2017. This was then discussed by members of the Parish Councillor with local residents. Cllr Nicholls left the meeting during the debate.</p>
012/17	<p><u>KGV Refurbishment Working Group:</u></p> <p>There was an update from the KGV Refurbishment Working Group, supported by a display of draft plans and proposals. This was well received by Councillors and local residents alike.</p>
013/17	<p>Reports and correspondence relating to other planning matters: None</p>
014/17	<p>Reports from Parish Councillors not included in the above: None</p>
FINANCIAL MATTERS CONSIDERED:	
015/17	<p>Cheques were approved and signed (see appendix)</p>
016/17	<p>The Parish Council approved a budget of £97047 for 2017/18, which has been submitted to Guildford Borough Council. This has resulted in an overall precept of £95486 (after deduction of the LCTSS Grant of £1561) A Band D property 2017/18 precept will be £68.49. (Range - Band A precept £45.89 - Band H precept £136.97)</p>
017/17	<p>Reports and or correspondence relating to other finance matters:</p> <p>A request for a Community Fund Grant from the 1st Effingham Brownies, for transport costs to the WWF Living Planet Centre in Woking was approved. (£180.00)</p>

018/17	Reports and correspondence relating to other Space / Amenity matters: None
019/17	Reports from Parish Councillors not included in the above: None
	NEIGHBOURHOOD & LOCAL PLANS:
	Updates regarding the Neighbourhood Plan from ENPAG:
020/17	"The draft Pre-Submission Neighbourhood Plan was prepared following the Regulation 14 Consultation in 2016, and submitted for a Health Check. Effingham Neighbourhood Plan Advisory Panel (ENPAG) made some changes to the Plan following Stage 1 of the Health Check, and the revised Plan was sent back to the Examiner. ENPAG considered the draft Stage 2 Health Check report on that revised Plan at its meeting on 23 January 2017, and agreed to make the following recommendation to the Parish Council:
021/17	I) The draft Effingham Neighbourhood Plan dated 24th January, subject to revision as suggested in the draft Stage 2 Health Check report, is agreed for submission to Guildford Borough Council (to GBC) under Regulation 15 of the Neighbourhood Planning Regulations. II) ENPAG is authorised to agree any necessary changes as suggested in the Health Check report, and to submit the revised Neighbourhood Plan to GBC, together with all necessary supporting documents." There was a vote by the Parish Council regarding ENPAG recommendations, all Parish Councillors voted in favor. There was a request by EFFRA for the recent EPC NP Healthcheck by GBC to be now made public, ENPAG agreed to consider the request.
022/17	To receive updates regarding GBC's Local Plan, if any: None
	HIGHWAYS & TRANSPORT
023/17	Current highway matters: None
024/17	Reports and correspondence relating to other Highway Matters: The clerk is still waiting on an updated quotation, to thin out young beech trees on the A246.

025/17	Reports from Parish Councillors not included in the above: None
	REPORTS
026/17	Reports received:
026/17a	Police and community issues: Crime figures not available as of 25.01.2017
026/17b	Allotments: None
026/17c	Burial Ground: The Clerk recommended a survey of memorial's within the PC Burial Ground, and will meet with Cllr Martland (lead Cllr on Risk) to discuss further. The Clerk is currently reviewing the current BG maintenance contract, and the best cost options available.
026/17d	Schools: The Parish Council has received a invite to attend the Consultation on Proposed New Sixth Form Centre Building, at St.Teresa's School on Saturday 25th February between(drop-in)
026/17e	Home Farm West - Calvert and Chester Roads: None
026/17f	Friends of Effingham Common: None
026/17g	Smith's Charity: None
026/17h	Effingham Local History Group: None
026/17i	Local government / admin matters None
026/17j	Update for Risk: Cllr Pindar agreed to review non-physical risk with the Clerk.
026/17k	Parish Rooms: None
026/17l	Effingham Village Recreation Trust: None

027/17	Reports from Parish Councillors not included in the above: None
	CORRESPONDENCE
028/17	Correspondence received since the last Parish Council Meeting:
	NEXT AGENDA
029/17	Parish business for the Agenda of the next meeting: None
	Next meeting - 28.02.2017 8pm - KGV Hall, Browns Lane.

Appendix

015/17

<u>Cheque No.</u>	<u>To -</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>
300149	The Phone Co-op	Parish room broadband & phone	0047.03 (07.84)	LGA 1972 s.111
300150	EDF Energy	Parish room electricity	0248.80 (11.85)	LGA 1972 s.133
300151	BTS Copiers	Parish Room copier charges	0177.53 (29.59)	LGA 1972 s.111
	Countywide Grounds Maintenance	Burial Ground maintenance		Open Spaces Act 1906, s.9 a
300148	Jon Short	Clerk Wages (monthly)	1363.81	LGA 1972 s.112
300152	Jon Short	Clerk reimbursements	0061.59	LGA 1972 s.112
300153	Surrey Pension Fund	Clerk Pension (monthly)	0579.28	LGA 1972 s.112

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Community Fund / outsourced printing / memberships / legal / other ¶

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300154	Ms Leanne Buckley-Thomson	Advising in Conference (Legal)	0400.00 (066.67)	LGA 1972 s.111
300155	Mr Scott Stemp	Advising in Conference (Legal)	0800.00 (133.33)	LGA 1972 s.111
300156	Cranleigh Parish Council	Cemetery Training Course 10.01.17	0090.00 (15.00)	LGA 1972 s.111
300157	Rialtas Business Solutions Ltd	Alpha software Annual Support License	0135.60 (22.60)	LGA 1972 s.111