

MINUTES OF ORDINARY MEETING OF EFFINGHAM PARSIH COUNCIL

8.00pm, Tuesday 29th September 2015
King George V Hall, Browns Lane, Effingham

Present

Cllr Pindar - Chair

Cllr Symes (VC), Cllr Cornwell, Cllr Hackett, Cllr Hogger, Cllr Martland

Parish Clerk and Surrey County Council (SCC) Cty Cllr Bill Barker

4 local government electors

130.15	APOLOGIES FOR ABSENCE Cllr Brazil, Cllr Lightfoot and Cllr Moss.
131.15	REGISTER OF INTERESTS AND OTHER INTERESTS AFFECTING THIS AGENDA Cllr Hogger declared an interest as a member of Guildford Borough Council's Planning Committee, and therefore does not comment on planning applications and as an EVRT Managing Trustee regarding items covering EVRT.
132.15	MINUTES OF PREVIOUS MEETING The minutes of the ordinary meeting of 25th August 2015 were agreed and signed.
133.15	MATTERS ARISING FROM THE PREVIOUS MINUTES None
134.15	MATTERS RAISED BY LOCAL RESIDENTS None
135.15	PLANNING MATTERS New planning applications
15/P/01649	Three Acre Barn , Guildford Road, KT24 5QQ Demolish existing barn and stables and erect a four bedroom chalet bungalow. Objection - Inappropriate development within Green Belt, the proposed development is outside the building line, the design detracts from the character of the countryside and there is an outstanding enforcement case.(EN/07/00604)
15/P/01657	High Barn Farm , High Barn Road, KT24 5PP Certificate of Lawfulness for a proposed development to establish whether a summer house and gym would constitute permitted development. No comment
15/P/01567	Coppermill , Effingham Common Road, KT24 5JG Detached single garage. No comment

15/P/01717	St.Lawrence Primary School , Lower Road, KT24 5JP Infill high level windows on rear elevation of main building. No comment
15/T/00207	Stocks , The Street, KT24 5LQ Fell and replace with 2 native semi-deciduous semi-mature trees No comment
135.15a	Results of Previous Applications
15/P/01184	Fairways , Beech Avenue, KT24 5PJ Application withdrawn
15/P/01247	Kayos , Guildford Road, KT24 5QQ Approved
15/P/01064	28 Woodlands Road , KT23 4HF Approved
15/P/01136	High Pines , Guildford Road, KT24 5QF Approved
15/P/01289	Hylands , Guildford Road, Effingham, KT24 5QF Refused
15/P/01462	Tollgate Farm , Guildford Road, Effingham, KT24 5QL Approved
135.15b	Appeals against planning application refusal
15/P/00966	10 Strathcona Avenue , KT23 4HP The Parish Council will restate their original objection regarding appeal APP/Y3615/D/15/3133828
135.15c	Other planning matters considered None
135.15d	Reports and correspondence received relating to other planning matters The quantity and age of outstanding enforcement cases was discussed. The anticipated update from a local resident regarding FOI issues and the Howard of Effingham School's expansion plans will be received at a future Parish Council Meeting.
135.15e	Reports received from Parish Councillors Letter sent on behalf of the Parish Council to the head of GBC Planning regarding their Letter of support for the expansion plans at The Howard of Effingham.
136.15	FINANCIAL MATTERS
136.15a	Cheques were approved and signed - see table below

136.15b	The Parish Clerk asked for approval for the changing of the Parish Council's current account provider from Santander to CAF Bank. This was agreed (Clerk to action)
136.15c	The Parish Clerk reported that the 2nd payment of the 2015/16 precept had now been received from Guildford Borough Council.
136.15d	The Parish Council considered the re-submission of a request from Effingham Cricket Club for a grant from the Community Fund with regards to bollards along boundary to the cricket ground. A vote to consider funding was taken, however a majority decision was not forthcoming. It was decided that Cllr's Pindar, Symes and Hackett would meet with ECC asap to consider options. (Cllr's Pindar, Symes and Hackett to action)
136.15e	The Parish Council considered a request from Effingham Local History Group for a grant from the Community Fund for Exhibition Display Boards, to be stored at KGV, and available to all local groups. This was agreed, subject to clarification about the state of the Community Fund.
137.15	Reports and correspondence relating to other space/amenity matters None
138.15	Reports from Parish Councillors not included in the above None
139.15	VILLAGE PLAN Updates from The Village Plan Steering Committee.
139.15a	The request from Lead GBC Councillors to attend a meeting with the Parish Councillors was considered and agreed. The Parish Clerk will co-ordinate this. (Parish Clerk to action)
139.15b	Report from Village Plan Steering Committee. Cllr Hogger reported on the Village Plan on behalf of Cllr Moss. Items included - the public event of 11/12th September, the health check for the draft Neighbourhood Plan, Regulation 14 Consultation and other related items.
139.15c	The Parish Council considered the following statement from The VPSC - Recommendation to the Parish Council. The Village Plan Steering Committee be authorised to - (1) Revise the draft Neighbourhood Plan to take account of: i) comments received following the Public Events on 11th and 12th September 2015. ii) the Health Check report from Examiner Nigel McGurk iii) comments received from GBC

	<p>(11) Undertake a Regulation 14 consultation in compliance with the "Neighbourhood Planning (General) Regulations 2012", including a survey of every household in the civil parish, to start Monday October 19th or as soon as possible thereafter and lasting for eight weeks.</p> <p>After discussion this was agreed.</p>
140.15	<p>HIGHWAYS & TRANSPORT To consider current highway matters</p> <p>Reports and correspondence received relating to other highway matters None</p>
140.15a	<p>Correspondence has been received from a local resident high lighting speeding traffic on Effingham Common Road. It was agreed that the Parish Clerk would discuss options with the Safer Neighbourhood Policing Team and the GBC Casualty Reduction Officer at the earliest opportunity. (Parish Clerk to action)</p>
140.15b	<p>Letter from G Devine - SCC Highways Cllr Hackett agreed to review the draft reply letter to G.Devine at Surrey County Council Highways. (Cllr Hackett to action)</p>
140.15c	<p>Reports from Parish Councillors not included in the above. None</p>
141.15	<p>REPORTS</p> <p>GREEN SPACES</p>
141.15a	<p>Lengthsman Scheme - Cllr Pindar has identified suitable areas for the scheme, and will work with the Clerk to request quotations from contractors shortly. The Clerk has registered the Parish Councils interest in the fund, with the fund holder. (Cllr Pindar & PC to action)</p>
141.15b	<p>The Parish Council considered the membership renewal request from Campaign to Protect Rural England (CPRE). This was agreed. (Parish Clerk to action)</p>
141.15c	<p>The Parish Council discussed a report of dog mess and dog mess bags littering Effingham Common. It was agreed that the Parish Clerk would contact GBC Dog Warden to discuss options. (Parish Clerk to action)</p>
141.15d	<p>The Parish Council discussed an approach from Bookham and Horsley Rotary Club to undertake a 1/2 day project for the Parish Council. It was suggested that this may take the form of assessing local footpaths, in support of the Footpath Team.</p>
141.15e	<p>Police and community issues - Crimes figures for August 2015 (x8) 1 x assault</p>

	<p>1 x theft 1 x domestic 1 x burglary non dwelling 1 x burglary dwelling 2 x criminal damage 1 x vehicle crime</p>
141.15	<p>Allotments None</p>
141.15	<p>Schools None</p>
141.15	<p>Home Farm Estate Cllr Nicholls thanked Cllr Hogger for her recent help in organising road repairs on the Home Farm Estate - in his role as a member of the Surrey Gypsy Traveller Forum.</p>
141.15	<p>Friends of Effingham Common None</p>
141.15	<p>Smith' Charity None</p>
141.15	<p>Effingham Local History Group None</p>
141.15f	<p>Local government / admin matters An invitation to attend the Surrey Association of Local Councils (SALC) 2015 AGM has been received (Dorking Halls 15.10.15), and Cllr Hackett has agreed to represent the Parish Council.</p>
141.15g	<p>Parish Rooms The Parish Clerk asked the Parish Council to consider upgrading the Parish Rooms broadband service, due to poor levels of service, and anticipated greater broadband need in the future. This was agreed. (Parish Clerk to action)</p>
141.15	<p>Effingham Village Recreation Trust Cllr Hogger read out a report from the Hon Secretary of EVRT, which is attached to these minutes.</p>
141.15h	<p>Parish Burial Ground The Parish Clerk reported that the overhanging tree branch hazards from the Former St.Lawrence School Playing Field had now been resolved by the owners. The Parish Burial Ground fee's appear to be unclear to users, so will need to be updated and simplified. (Parish Clerk to action) The GBC Tree Warden reported to the Parish Council that a Sycamore tree within the Burial Ground was unsafe, and that partial or full removal would be required once evaluated by a Tree Surgeon. Parish Clerk to arrange planning permission for tree works and appoint a Tree Surgeon to carry out the necessary works. (Parish Clerk to action)</p>

<p>141.15i</p>	<p>Parish Council Risk Register Cllr Martland reminded the Parish councillors that any outstanding risk assessments needed to be completed and returned to the Parish Clerk for correlating. (Action as required by Parish Cllr's)</p>																																																							
<p>142.15</p>	<p>CORRESPONDENCE</p>																																																							
<p>142.15a</p>	<p>The Parish Clerk supplied details of local Bus service cuts. (Bus routes 477 and 489 withdrawn - 479 enhanced)</p> <p>NEXT AGENDA</p> <p>Next meeting - Tuesday October 27th 2015, 8pm KGV Hall.</p>																																																							
<p><u>List of cheques agreed for payment by the Council (136.15a)</u></p>																																																								
<table border="1"> <thead> <tr> <th data-bbox="443 898 608 965"><u>Cheque no</u></th> <th data-bbox="608 898 778 965"><u>To</u></th> <th data-bbox="778 898 1015 965"><u>Description</u></th> <th data-bbox="1015 898 1177 965"><u>£</u></th> <th data-bbox="1177 898 1350 965"><u>Authority</u></th> </tr> </thead> <tbody> <tr> <td>001131</td> <td>Surrey Litho</td> <td>Effingham NP Printing</td> <td>0100.00</td> <td></td> </tr> <tr> <td>001132</td> <td>Wellers Headley</td> <td>Legal Advise</td> <td>0210.00</td> <td></td> </tr> <tr> <td>001133</td> <td>BDO</td> <td>External Audit 2014-2015</td> <td>0360.00</td> <td></td> </tr> <tr> <td>001134</td> <td>Burleys</td> <td>Burial ground maintenance Aug 15</td> <td>0398.40</td> <td></td> </tr> <tr> <td>001135</td> <td>S&ESW</td> <td>Water for parish room Feb-Aug 2015</td> <td>0053.99</td> <td></td> </tr> <tr> <td>001136</td> <td>S&ESW</td> <td>Water for parish allotments Feb-Aug 2015</td> <td>0227.65</td> <td></td> </tr> <tr> <td>001137</td> <td>Jon Short</td> <td>Clerk wages</td> <td>1359.52</td> <td></td> </tr> <tr> <td>001138</td> <td>Jon Short</td> <td>Clerk reimbursements</td> <td>0031.84</td> <td></td> </tr> <tr> <td>001139</td> <td>EDF Energy</td> <td>Electricity for Parish Room</td> <td>0181.00</td> <td></td> </tr> <tr> <td>001140</td> <td>EVRT</td> <td>SLA's Oct-Dec 2015</td> <td>3000.00</td> <td></td> </tr> </tbody> </table>		<u>Cheque no</u>	<u>To</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>	001131	Surrey Litho	Effingham NP Printing	0100.00		001132	Wellers Headley	Legal Advise	0210.00		001133	BDO	External Audit 2014-2015	0360.00		001134	Burleys	Burial ground maintenance Aug 15	0398.40		001135	S&ESW	Water for parish room Feb-Aug 2015	0053.99		001136	S&ESW	Water for parish allotments Feb-Aug 2015	0227.65		001137	Jon Short	Clerk wages	1359.52		001138	Jon Short	Clerk reimbursements	0031.84		001139	EDF Energy	Electricity for Parish Room	0181.00		001140	EVRT	SLA's Oct-Dec 2015	3000.00	
<u>Cheque no</u>	<u>To</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>																																																				
001131	Surrey Litho	Effingham NP Printing	0100.00																																																					
001132	Wellers Headley	Legal Advise	0210.00																																																					
001133	BDO	External Audit 2014-2015	0360.00																																																					
001134	Burleys	Burial ground maintenance Aug 15	0398.40																																																					
001135	S&ESW	Water for parish room Feb-Aug 2015	0053.99																																																					
001136	S&ESW	Water for parish allotments Feb-Aug 2015	0227.65																																																					
001137	Jon Short	Clerk wages	1359.52																																																					
001138	Jon Short	Clerk reimbursements	0031.84																																																					
001139	EDF Energy	Electricity for Parish Room	0181.00																																																					
001140	EVRT	SLA's Oct-Dec 2015	3000.00																																																					



EFFINGHAM VILLAGE RECREATION TRUST

Report to the Ordinary Meeting of Effingham Parish Council 29 September 2015

A number of projects are progressing with the aims of raising community use of the KGV facilities and of increasing income.

The refurbishment of the Lower Club Room, funded by a £5k grant from the Community Fund, is proceeding to schedule. The bar shutters were installed in the summer and the installation of new lighting was completed yesterday; the floor covering will be replaced soon, in consultation with EPFA, and the room will then be in a suitable state for hiring out on weekdays. EVRT conveys its appreciation to the Parish Council for enabling this to go ahead.

The signage project, funded by a Concurrent Functions grant plus match funding from the Community Fund totalling £8.7K, is underway, with designs and quotes now nearing finalisation. We hope that the resulting signs will provide KGV visitors with a much more informative and welcoming ambience than is currently the case. All these signs should be in place before Spring 2016.

We are pleased that the Parish Council have agreed to submit an application for another Concurrent Functions grant for 2016/17 totalling £9K to fund the installation of a moveable partition wall in the Main Hall enabling simultaneous uses of the resulting two parts of the hall.

We have been awarded a grant of £4.7K by the Police Crime Commission's Community Safety Fund to upgrade the KGV's CCTV security system and that work will begin soon.

We have submitted an application for a grant of £32K (2/3 of the total cost of £47K) from the Surrey Community Buildings Grant Scheme for major improvements to the kitchen, servery, club room doors (for disabled access) and foyer.

From our own funds we have recently made provision for the secure storage of the KGV's important operating documents and archival material.

We are intending soon, as funds allow, to redecorate the inner corridor and transform it into a heritage display area, hopefully before Christmas.

A new 3-year Licence has been put in place with the Little Bookham Pre-School.

We are pleased that England Sports Group is moving to the KGV from 1 October and will provide a Tennis Academy based on the all-weather courts.

The Fireworks Spectacular will be on 7 November this year and preparations are well-underway.

Report prepared by Christopher Hogger, Hon. Secretary to EVRT.