

**MINUTES OF THE MEETING OF EFFINGHAM PARISH COUNCIL  
HELD AT 8pm ON TUESDAY 29 SEPTEMBER 2009  
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

**PRESENT**

Cllr Pindar in the Chair

Cllrs Clark, Crouch, Driscoll, Hogger, Jones, Lightfoot, Nicholls, Symes and Wetenhall.

**117.09 APOLOGIES FOR ABSENCE**

The Clerk (attending a funeral). Cllr Lightfoot kindly took the Minutes.

**118.09 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS**

Councillors present signed to show they had had the opportunity to view the Register of Interests.

**119.09 MINUTES OF THE MEETING OF 25 AUGUST 2009**

Cllr Lightfoot should have been shown as present.

110.09 09/P/01161 The public footpath in question is FP114..

115.09 Cllr Lightfoot pointed out that it had not been clear at the time that the bill for £230 was for work completed by the firm of A G Edwards, which is the same company as mentioned at 110.09, Leewood Farmyard.

With this correction the Minutes were signed as a true record.

**120.09 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)**

99.09 Beech Avenue verges: Cllr Wetenhall had checked and there had been no further work to the tree-stumps left after the felling.

113.09 Barnes Wallis Mary Stopes-Roe had written confirming she would donate the 'Barnastaple Project' book to the Parish Council.

113.09 Katherine Wyld had appreciated the letter.

**121.09 POLICE AND SAFETY**

**PCSO's report**

PCSO Culross was not present but had sent an e-mail detailing police attendance in the village. No individuals had been apprehended for anti-social behaviour or arson.

**Police and Safety – other matters:**

Anti-social behaviour

There was considerable discussion of more episodes involving children at Calvert / Chester Road, under-age drivers, road accidents, speeding, quad bikes on the Common. It was agreed to press for PCSO Culross and PC Hill to come to the next meeting, and a separate meeting with their superior officer.

**SM**

**122.09 PLANNING MATTERS**

**New applications**

09/P/01253 Simla, Orestan Lane

Loft conversion following construction of new roof to part of dwelling (revision to planning approval 09/P/00194 seeking the insertion of a roof light in the side (west) elevation). No comment.

09/P/01290 4 Church Cottages, Church Street

Listed Building Control for two replacement windows to front elevation. No comment.

09/P/01303 Sorrel, Lower Farm Road

Two storey side extension and rear extension and single storey side extension (revision to 09/P/00780 approved 13.07.09 to enlarge single storey side extension) and erection of

entrance gates. There was objection to the high gates, which were not in keeping with the road. The Clerk to write.

SM

09/P/01304 Rose Acre, Lower Farm Road

Two storey side extension with car port to side, together with rear conservatory. No comment.

09/P/01345 Beech House, Beech Avenue

Loft conversion including raising of part of the roof and the insertion of three sets of dormer windows with sliding doors and railings on rear elevation and three rooflights on front elevation. There was objection to the large dormer windows of the rear, which were not in keeping with the area and are visible from the public footpath. The Clerk to write.

SM

09/P/01369 10 Leewood Way

Two storey side extension and part two storey and part single storey side extension including conversion of garage to habitable accommodation. No comment.

09/P/01439 Banks Farm, Little Bookham Common

Single storey rear extension and first floor side extension. No comment.

09/T/00145 6 Effingham Place

T1 – Dead Chestnut – fell to leave a 6m habitat stick

T2 – Oak – remove larger failed stems and reduce and re-shape remaining crown by 30%.

No comment.

**Results / progress on previous applications**

09/P/00573 Two Firs, Calvert Rd, Certificate of Lawfulness Mix – scrapyard and sale of second hand car parts agreed. Haulage and skip businesses, and sale of second hand cars, not.

09/P/00938 The Vineries, Lower Road

Refused

09/P/01008 Rustlings, Lower Farm Road (Certificate of Lawfulness)

Mix: part of the work needs consent, part does not

09/P/01009 Rustlings, Lower Farm Road (Retrospective planning app)

Approved

09/P/01060 Littledown, Salmon's Road

Refused

09/P/01082 Hunters Moon, Orestan Lane

Refused

09/P/01124 34 Leewood Way

Withdrawn

09/P/01161 Effingham Cricket Club Pavilion

Approved. CC advised it must apply for permission for works on Common to Sec. of State.

09/P/01204 Coppermill, Effingham Common Road

Approved

Badgers Farm

A planning application was in the system but had not been received. There were concerns about the elapsed time since the beginning of this issue.

Three Acre Barn, Guildford Road

There had been no response from Planning Enforcement to the request that this be resolved.

Grove House

An appeal against GBC's refusal has been filed. This will be determined by Public Hearing. Comments must be with the Planning Inspector by 21 October. Cllr Wetenhall had circulated a draft response in accordance with the decision of the last meeting and, subject to confirmation of the relevant figures it was agreed this would be submitted.

SM

**Reports and correspondence relating to other Planning matters:**

GBC's Challenge to the South East Plan

The Clerk had reported that at the recent Joint Communities meeting, Cllr Jenny Wicks

explained that St Albans Borough Council planning authority had successfully challenged the Secretary of State. GBC felt that this precedent was a useful indicator and launched its own challenge, expecting it to be not contested. However the Government had decided to contest it. Therefore all development of the Core Strategy, Local Development Framework and Site Allocations is stalled. It is currently believed the case might be heard in July 2010.

#### Enforcement issues, Home Farm Estate

Cllr Hogger and the Clerk had been pressing for information about when enforcement of recent court decisions will take place. A meeting with the new Head of Economic Assets Chris Mansfield, and Finance Director Sue Sturgeon about organizational management of Home Farm Estate within GBC had been set for 2 October. The aim would be to familiarize them with the issues and to set a more functional chain of command in place.

The walk around HFE planned at the last meeting is confirmed for 2pm on Saturday 3 October. Cllr Wetenhall gave apologies.

#### Newmarsh Farm – HGV licences

The Clerk had reported that the Traffic Commissioner had requested clarification of some points in EPC's letters of objection to two licences. This had been sent. There are now several different applications to which nearby residents and parishes have objected and SCC feels there is likely to be some form of Public Inquiry. If so, the Parish Council ought to send a representative.

#### Lakes

Cllr Lightfoot reported a dead otter in the area where shooting takes place. Cllr Nicholls will report this to GBC and Surrey Wildlife Trust.

JN

### **123.09 VILLAGE GREEN SPACES AND AMENITIES**

#### **Current GSVa matters**

##### GBC's consultation on its draft Statement of Principles for the Gambling Act 2005

Cllr Lightfoot had provided comments, and these were agreed. The Clerk to write.

SM

##### Village Day, July 2010 and Commoners Day, September 2010

A meeting had been held with GBC and a new date had been set. GBC plans to send out a flyer to alert local residents as of now. 'Effingham Common' could be a good theme for a Parish Council stall at next year's Village Day. This was agreed.

#### **Reports and correspondence relating to other GSVa matters:**

##### Overgrown greenery from GBC Chalk pit (Yew Tree Walk)

The resident got tired of waiting, took matters into her own hands and paid to have the work done. The Clerk is pursuing GBC for reimbursement.

##### Remembrance Day Wreath

Cllr Pindar confirmed he would be honoured to lay this on behalf of the Parish Council.

AP

##### Christmas carols

As in previous years, Bookham and Horsley Rotary have required confirmation to be sent to GBC that they can take a collection in the village at Christmas 2010. This was agreed.

##### Litter

There was discussion about the quantity of litter dropped by pupils in the vicinity of the Howard of Effingham school. It was felt that there ought to be a litter pick once a month. It was agreed the Clerk should contact SCC and ask for this, given the special circumstances of this very large school.

SM

### **124.09 HIGHWAYS & TRANSPORT**

#### **Reports and correspondence relating to Highways matters**

##### Weight Limit, Effingham Common Road and The Street

The Clerk with valuable help from Cllr Driscoll had been investigating further SCC's

allegation that the Order had been lifted. A 7.5 tonne gross lorry weight restriction was put in place in November 1983 so that this route could not become a rat-run for construction traffic during the construction of the Wisley-Reigate section of the M25. In 1986 SCC announced the Order would end, since construction was complete. EPC objected and GBC supported them. SCC said that it was developing a heavy lorry policy and when this was complete there might be a case for reintroduction. EPC and GBC maintained their objection, saying that it was perverse to lose awareness among drivers and then try to re-create it. On 18 June 1986 the SCC sub-committee agreed that it supported the continuation of the weight restriction. The signage still stands. SCC has been challenged to show documentary proof that the Order was revoked because this has an impact on several current issues. It was agreed that the LORD group should be informed, and SCC's lorry-route policy be researched.

SM

Traffic Restriction Order, unmaintained section of Orestan Lane and Old London Road  
There has recently been a change in attitudes to vehicles on BOATs, Byways which might be relevant. The routes mentioned are part of the network for which SCC is responsible. After the resurfacing done for the cycle route, SCC's Rights of Way officer strongly recommended that the Parish Council attempt to get a Traffic Restriction Order and some work was done towards this but the SCC Officer left and it lapsed.

#### Speed limit signage, Orestan Lane

There has still been no response from SCC Highways to a request for more 30mph signage going east from Calvert Rd. The Clerk met GBC's Terry Clark on site to discuss markings for GBC's section of the road junction with Calvert Road. He will research possibilities.

#### Bus shelter, Effingham Common Road

This has been repaired.

#### Effingham Junction Railway Station

Early this year a resident brought up the appalling state of the station. SWTrains has replied: expecting that the station would be rebuilt, SWTrains put nothing for maintenance in the budget for 2008-9. There is also nothing in the budget for 2009-10. No development of any sort is now foreseen. This has been reported to East Horsley Parish Council who were setting up a public transport working group.

#### A246 Speed limits

This is recommended for refusal at the Local Committee meeting. Cllr Hogger encouraged as many people as possible to attend in order to try to reverse this.

#### Defra's new Guidance on Rights of Way

Cllr Wetenhall had read this and pointed out the issue of deadlines for determination.

#### Footways and railings

Cllr Nicholls pointed out the poor condition of these in several areas of the parish. There was discussion of whether SCC's contract for maintenance items was enforceable. The Clerk to find out; also to invite Cllr Barker and Gavin Smith to a meeting.

SM

#### School caretaker's house

There was concern that the footway past this property was still unfinished.

## 125.09 REPORTS

### Allotments

Two or three people are said to want to give up their allotment.

### Schools

The vacancy for a community governor was discussed. There was concern that the proposed visit had not been set up.

### KGV

Four candidates had put themselves forward for the three remaining places. These

appointments will be confirmed on 13 October, and following that, the first ordinary meeting will take place.

Clr Pindar expressed concern that the accounts presented at the KGV AGM and the Custodian Trustee meeting were not finalised, and that this had not been made clear. In committee at the end of the meeting there was further discussion about the powers and duties of the Parish Council, the Custodian Trustee, and KGV.

Home Farm Estate

No further news.

Friends of Effingham Common

The AGM (and a committee meeting) will be at 8pm on 17 November at KGV.

Smith's Charity

No further news.

Local Government / Admin matters

At the Clerks / GBC Liaison meeting on 18 Sept, the following were mentioned:

*GBC's new recycling arrangements*

Apart from the various boxes, sizes, colours etc it was mentioned that some people who live on narrow roads will have smaller lorries and a different scheme. Timing at Christmas becomes more critical. Collection gangs will finish work at the end of the day when ALL have finished. Street cleaning teams will go out on the day after the refuse collection. There will be help for people who find it difficult to move the wheelie bins.

*Ethical Standards*

GBC Monitoring officers were concerned to know whether parish council members are operating the Code of Conduct properly, especially with regard to declaration of interests and updating the register. Whereas they used to have no cases involving parish councillors, they now report several cases, all of which are parish councillors.

**126.09 CORRESPONDENCE**

Effingham Common resident	Copy of letter on TBH Special Protection Area
Lower Farm Rd resident	Ditto
Ditto	Copy of letter re. HGVs, Newmarsh Farm
Howard of Effingham School	Vacancy, community governor
Effingham and Little	Newsletter
Bookham churches	
Methodist Church	Newsletter
East Horsley Parish Council	Minutes and Agenda for 14 September
GBC	Agenda and reports, Planning Committee, 8 September
	Agenda and reports, Standards & Audit Committee, 23 September
	Through the Looking Glass, arts newsletter
Guildford Interfaith forum	Islamic Economics and Finance, Lecture, 7.45, 6 October, St Josephs Church Hall Guildford
SCAPTC	AGM at East Horsley, Tuesday 6 October
Surrey Research Park	News
Surrey Community Action	Training Courses, Sept - March
SCC	Surrey Matters
CPRE	Fieldwork, and Surrey Branch bulletin
Defra	Rights of Way Circular (1/09) James Wetenhall has read this
NALC	DIS 716 & 717

**127.09 FINANCIAL MATTERS**

**Current matters**

External auditors' report for 2008-9

Parish Councillors noted that this has been received, and the external auditor raised no comments.

### **Cheques for approval and signature**

The following cheques were authorised and signed:

		<b>Authority to pay</b>
KGV Committee of Management	2,140.00	Local Govt Act 1972 s133
CPRE renewal of membership	29.00	Local Govt Act 1972 s111
BT	216.84	Local Govt Act 1972 s111
BDO Stoy Hayward LLP	460.00	Local Govt Act 1972 s111
BTS	56.93	Local Govt Act 1972 s111
Sutton & E Surrey Water - allotments	115.67	Smallholdings & Allotments Act 1908
Sutton & E Surrey Water – Parish Room	39.74	Local Govt Act 1972 s133
GBC repair to bus shelter, Eff Cmn Rd	187.68	Local Govt Misc. Provisions Act 1953 s4
Inland Revenue PAYE (estimate)	1,600.00	Local Govt Act 1972 s112

### **Finance - reports**

#### Concurrent Grant Aid

GBC will not contribute to the cost of a mower for the Cricket Club but have accepted the bid for a water supply.

#### KGV hedge to replace bus-shelter

It was agreed that this could be repaired before the Fireworks if 3 quotations are shown and the work costs less than £500.

### **128.09 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING**

Date of the next meeting: Tuesday 1 December.

Suggestions for items to include in the budget are needed as soon as possible.