

**MINUTES OF THE ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 28 AUGUST 2012
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Hogger, Lightfoot, Nicholls, Peskett, Symes and Wetenhall
Cllr Barker and 10 local government electors

115.12 APOLOGIES FOR ABSENCE

Cllr Bowerman (unavoidably away) and PCSO Culross.

116.12 RESIGNATION OF CLLR HILDA BRAZIL

Owing to a combination of pressing family matters and health issues, Hilda had reluctantly decided she must stand down for the time being. However she would still like to be involved in village matters and help where she can. The Chairman had accepted her resignation with reluctance and knew that she had achieved important changes for the Council while she had been part of it.

117.12 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

With regard to a planning application, Cllr Wetenhall noted that he is a member of Effingham Golf Club.

With regard to an item on the Burial Ground, Cllr Nicholls noted that he had bid for the contract.

118.12 MINUTES OF THE MEETING OF 31 JULY 2012

The Minutes were agreed to be a true record and signed.

119.12 MINUTES OF THE EXTRAORDINARY MEETING OF 21 AUGUST 2012

The Minutes were agreed to be a true record and signed.

120.12 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

None.

121.12 MATTERS RAISED BY RESIDENTS

A resident asked whether there had been any further news of the care home, but there had been none.

A resident of Linden Close complained strongly about lack of consideration for residents during the recent car show on the Playing Fields. There had been no prior notification. There was noise from car horns but also, at the end, extremely noisy and dangerous driving, with speeding and skidding on the A246, by people leaving. The new road surface was badly marked and an eyesore created. There was no-one from the village marshalling the event. Other councillors had also received complaints. The Chairman said he would write to EVRT and would also meet with the Chairman.

AP

A resident of Effingham Place asked about plans for handling the parking of increased numbers of cars in the village now that the parking along Lower Road will be more restricted. Term will soon start and the line painting has not been done. The Chairman explained that the Parish Council does hold meetings with the Howard School and addresses this with them. Cllr Hogger will check that the lines will be painted before the start of term.

LH

A resident asked whether the Parish Council could clarify why non-Trustees were members of the EVRT Executive Committee, apparently in conflict with the Trust Scheme. The Chairman explained that the Parish Council had asked in the past for the terms of reference of the Executive and Advisory Committees, but these had not been forthcoming. They

would be requested again. There followed extensive discussion during which Councillors expressed their weariness and frustration about lack of communication by the Trustees, and lack of visible signs of progress or vision, which had now gone on for three years. It was noted that the date of the 2012 AGM had still not yet been announced, and there had still been no response to the question of the Custodian Trustee being a signatory to leases. The Chairman said he would take these points up with the Chairman of the Trustees.

AP

122.12 PLANNING MATTERS

New applications

12/P/01259 Lawn View, Orestan Lane

Certificate of Lawfulness to establish whether a proposed front porch and outbuilding in rear garden constitute permitted development. No comment.

12/P/01302 Effingham Golf Club, Guildford Road

Creation of earth mound and hollows and leveling of ground to provide improved practice facilities. Cllr Wetenhall did not discuss or vote on this application but remained present to answer questions if needed. The County Councillor, the Borough Councillor and the Parish Council have all been contacted by residents of nearby properties concerned about safety / danger from more golf balls in their gardens and noise over many more hours in the week. After extensive discussion it was agreed on the Chairman's casting vote to object, but to suggest that consideration should be given to whether matters for residents could be improved by changing the location and orientation.

12/P/01338 Winrush, Heathway

Erection of an extension to accommodate a utility room, office and family area and the addition of a new porch to the front of the property following the demolition of three existing outbuildings (garage and two large sheds). A neighbour of the site explained how the property had already been extended by approx. 100% in the past. It was decided to object to the much increased height and bulk, and on the basis that the extension would cause the dwelling to lose the characteristic gaps between neighbouring buildings,

12/T/00148 Home Farm House, The Street

Works to trees: Yew (A) – Remove dead branch. Elder (B) – Fell. Hawthorn and Hazel (C) – Cut ivy-clad branches. Hazel (D) – Fell (Effingham Conservation Area). No comment.

Results / progress on previous planning applications

12/P/00692 Orestan House, Orestan Lane	To appeal; written reps. EPC previously supported GBC's refusal
12/P/00875 The Long Barn, High Barn Road	To appeal; hearing. EPC previously supported GBC's refusal.
12/P/00990 6 Victory Cottages, Guildford Rd	Approved
12/P/01059 Browns, Browns Lane	Approved
12/P/01070 Home Farm House, The Street	Refused
12/P/01130 LInkside, Beech Ave (Cert. Lawfulness, amended)	Approved

Other planning matters

None.

Reports and correspondence relating to other Planning matters:

None.

123.12 HIGHWAYS AND TRANSPORT

Current Highways and Transport matters

None.

Reports and correspondence relating to Highways matters

A246 resurfacing and other works

This had now been done. The Council noted the high quality of the work, good management and helpful contractors. It was very disappointing that the laybys were not done (formerly part of the A246) and left in such poor condition. The railings were still not done and the Clerk asked to chase this.

SM

124.12 GREEN SPACE AND VILLAGE AMENITIES *continued*

Current GSVA matters

EVRT grants, progress and AGM

No application for grant money had been received from EVRT. Councillors were very concerned. It was agreed that in accordance with the previous decision the amount originally ringfenced would be put into the Community Fund and be available for any community bid. It was agreed that a letter must be sent to the Trustees explaining this; also, to enquire whether they would be claiming the Concurrent Grant Aid money as originally bid for by EPC on EVRT's behalf. The Chairman will raise these issues alongside items mentioned earlier in the current meeting.

AP

The Chairman explained that he had been contacted by a member of the Press wanting to know about the reason for the apparent delay to the AGM. He had encouraged the reporter to speak directly to the Chairman of EVRT, and had confirmed with EVRT directly what he had said.

It was moved to take one final item related to EVRT in committee, being confidential because it concerned a personal matter. This was agreed.

Co-option of a Parish Councillor

It was moved to take this item in committee, being confidential because it concerned personal matters. This was agreed.

Reports and correspondence relating to GSVA matters

Community Fund

The Community Fund group had met to discuss funds available and which village groups to circulate with the information. Cllr Hogger had drafted a letter to Effingham groups inviting bids but apologised for not having forwarded it to the group yet. It was agreed she would do this, and the Clerk with Cllr Bowerman if available would distribute it to relevant recipients.

**LH
GB
SM**

Replacement tree planting, A246

Cllr Peskett had made excellent progress with the SCC Highways arboriculture officer. SCC is prepared to manage the planting, which was very complex. It was agreed that the suggested costing of around £600 - £1,000 was acceptable and approved in principle. Cllr Peskett will draft a letter to inform neighbours and ask for their help caring for the young trees. SCC will not maintain the trees but they will thin them and lift the canopy in due course.

SP

125.12 REPORTS

Police and safety community issues (report of session before the start of the present Agenda)

PCSO Culross was on duty with the Olympics and unable to attend. Cllr Nicholls reported on his behalf 4 burglaries, 3 of which were domestic and one of a business. A person stealing lead had been caught red-handed.

Allotments

No further news.

Schools

A meeting with The Howard must be set up when term begins.

SM

EVRT

Nothing further at this point in the meeting.

Home Farm Estate

Calvert Road will be resurfaced in the week beginning 1 October; the GBC Engineer is preparing road closure notices.

Friends of Effingham Common

Commoners Day will be 30 September. Leaflets from GBC are awaited.

Smith's Charity

No further news.

Effingham Local History Group

There will be an exhibition on Edwardian Effingham in St Lawrence Church Hall on Saturday 10 November.

Local government / admin matters / website

The SCAPTC AGM and Conference will take place on 27 September. Cllrs Symes and Peskett would like to attend.

**IS
SP**

126.12 CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

Effingham with Little Bookham churches	Parish magazine, Sept-Oct 12
GBC	Agenda and reports, meeting of Planning Committee, 14 August Agenda and reports, meeting of Planning Committee, 4 September Consultation on Guildford Interim Town Centre Framework (to be considered by the Executive on 6 September); also North Street Design and Development Brief. Both on GBC website.
SCC	Consultations on Main Modifications, Additional Modifications, Updated Environmental Report, and Compliance with National Planning Policy Framework, of Surrey Minerals and Waste Development Framework, Aggregates Recycling Joint Development Plan Document <i>Allotment Gardener</i> , issue 3 2012
NSALG	Annual Report and Accounts 2012 ('The Offer')
SCAPTC	<i>The Clerk</i> , May 2012
SLCC	DIS nos 789 & 790
NALC	

127.12 FINANCIAL & ADMIN MATTERS

Report on Village Day and claim for reimbursement

The report and claim was brought to the meeting and will be deferred for discussion to the next. Sarah Montgomery was congratulated on an excellent day.

Contract for maintenance of the Burial Ground

It was moved to take this item, and the next, in Committee since it referred to personal and financial information of the bidders. This was agreed.

Ex gratia payment for work to the Burial Ground

See above.

Risk inspection report

Again deferred in the absence of Cllr Bowerman.

Cheques for approval and signature

The following cheques were authorised and signed:

Phone Coop	31.75	Local Govt Act 1972 s.111
Sutton & E Surrey Water	42.09	Local Govt Act 1972 s.111
Sutton & E Surrey Water	58.25	Smallholdings and Allotments Act 1908
Mole Valley Printing Soc	36.00	Local Govt Act 1972 s.112
J Nicholls	1,000.00	Local Govt Act 1972 s.214

Reports and correspondence relating to Finance & Admin matters

New bank account

Cllr Symes had done further research on this issue. The FSA had confirmed that the Parish Council as a local authority did not have the same guarantee of its money as a private individual would do. It was suggested to transfer the current account to Lloyds, but to wait until a new Clerk was in place to do this.

Appointment of new Clerk

Amendments to the timescale for advertising the post of Clerk were discussed and agreed. The Chairman will put an advert in the Surrey and Leatherhead Advertisers, and a notice will go on the noticeboard.

AP

IN COMMITTEE (deferred from above)

124.12 Co-option of new Parish Councillor

The interviewing panel of Cllrs Pindar, Symes and Hogger presented their report and recommendation. Both candidates looked extremely well-equipped and capable, and had scored within one point of each other. It was agreed to offer the vacant place to Paula Moss, but to ask the other candidate to apply for the further vacancy which had now arisen.

124.12 Parish Council's nomination of an EVRT Trustee

It was agreed to inform the Chairman of EVRT that the Parish Council wished to nominate a Trustee, to advertise the vacancy, and to agree an interview panel at the next Parish Council meeting. The Chairman will write to the retiring Trustee with thanks for his work and effort.

127.12 Contract for maintenance of the Burial Ground

Cllr Nicholls left the room and took no part in the discussion of this item.

Cllr Symes had written a report on the careful procedure followed in connection with filling this post. This was circulated and explained. Cllr Symes explained how and why the panel had come to its recommendation in accordance with pre-agree criteria. It was agreed that the contract be offered to James Nicholls, whose bid scored the best of the ones received. A contract would be drawn up and the payment would be by cheque monthly.

SM

127.12 Ex gratia payment for work to the Burial Ground

Cllr Nicholls left the room and took no part in the discussion of this item.

The Parish Council had previously agreed that it would reimburse expenses incurred for work done to keep the Burial Ground in good order since the departure of Mr Houlton, and in principle it might recognise the time spent with a further payment. The Parish Council now reviewed this decision with evidence of money spent and hours done. A sum to cover both elements was confirmed.

128.12 **PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING**

Date of the next meeting: Tuesday 25 September 2012.