

MINUTES OF ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL

8.00pm, Tuesday 28th April 2015
King George V Hall, Browns lane, Effingham

Present

Cllr Pindar - Chair

Cllr's Brazil, Hogger, Lightfoot, Martland, Moss, Stock, Symes, Wetenhall

Parish Clerk

7 local government electors

53.15	APOLOGIES FOR ABSENCE None
54.15	REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA Liz Hogger as an EVRT Managing Trustee regarding items covering EVRT, the Service Level Agreement between the Parish Council and EVRT and appointment of new EVRT Managing Trustee Appointments. Liz Hogger regarding planning application 15/P/00547. Cllr Hogger advised that as a Guildford Borough Councillor on the Planning Committee, she was able to give advice but no opinion on planning applications.
55.15	MINUTES OF THE PREVIOUS MEETING The minutes of the ordinary meeting of 28th April 2015 were agreed and signed.
56.15	MATTERS ARISING FROM THE PREVIOUS MINUTES There were no matters arising
57.15	MATTERS RAISED BY RESIDENTS There was a presentation by a resident of Effingham Place to the Parish Council, in regards to a possible future planning application. The residents of Effingham Place wish to install an automated gate across the Lower Road entrance, in an attempt to reduce anti-social behaviour. They have already made a pre-application to GBC, and a copy of the Planning Officers reply was available at the meeting. Parish Councillors each gave their views on the proposal in an advisory / informal manner without prejudice to any future planning application.
58.15	PLANNING MATTERS New planning applications
15/P/00433	<u>Torluish, Effingham Common Road, Effingham KT24 5JG</u> Replace the five bar wooden gate with new automated metal gates in the existing entrance Comment The Parish Council agreed to comment that a semi-open or open boarded wood material electric gate would be the preferred option as it is more in keeping with the local design code.

15/P/00454	<p><u>Greenacres, High Barn Road, Effingham KT24 5PT</u> <i>Re-location and enlargement of existing arena and creation of new access track</i></p> <p><u>Comment</u> The Parish Council agreed to comment that any track surface should be permeable.</p>
15/P/00491	<p><u>Conyngham House, Beech Ave, Effingham KT24 5PH</u> <i>Proposed adaption of existing second floor balcony to form enclosed space</i></p> <p><u>No Comment</u></p>
15/P/00519	<p><u>Land adjacent to 61 Calvert Road, Effingham KT24</u> <i>Erection of 3 chalet bungalows (revision to 11/P/00776 approved 27.06.2011)</i></p> <p><u>No Comment</u></p>
15/P/00547	<p><u>Badgers Farm, High Barn Road, Effingham KT24 5PP</u> <i>Change of use of stable and tack room to staff accommodation</i> Liz Hogger left the room whilst this planning application was discussed.</p> <p><u>Objection</u> Prior to 2009 there was no residential property on the site. A new property in order to facilitate staff on the site was built as recently as 2009.</p> <p>In 2014 a similar application was refused on the grounds that it would fail to meet the Class MB.1, the land and buildings are used for stabling buildings and not in agricultural use, this has not changed.</p> <p>Badgers Farm is predominately a livery business, the application would reduce the business by 6 stables, this may affect the long term viability of the business. There is no indication whether the lost stables would need to be replaced elsewhere on site. Therefore the Parish Council would request that if the Borough Council were in mind to approve this application they request a financial test (Annex 1 of PPG7). Further, an AgTag Condition should be attached to the dwelling.</p>
15/P/00623	<p><u>Manor Barn House, Browns Lane, Effingham KT24 5NL</u> <i>Erection of veranda on rear elevation</i></p> <p><u>No Comment</u></p>
15/T/00064	<p><u>21 Middle Farm Place, Effingham KT24 5LA</u> Application to fell T1 Pine tree</p> <p><u>Comment</u> The Parish Council agreed to comment that a replacement tree be provided by the applicant within 10m of existing site.</p>
15/P/00627	<p><u>Kayos Cottage, Guildford Road, Effingham.KT24 5QQ</u> Plans not yet received</p>
15/T/00079	<p><u>2 Church Cottages, Church Street, Effingham.KT24 5LZ</u></p>

	<p><i>Plum tree crown reduction</i></p> <p><u>No Comment</u></p> <p>Results of Previous Application</p> <p>15/P/00135 Tollgate Farm, Guildford Road, Effingham Withdrawn 15/P/00141 Willow Pool, Effingham Common Road - side/rear extensions Refused 15/P/00187 Casa Mia, Orestan Lane, Effingham - loft conv/side extension Approved 15/P/00228 Vine Cottage, The Street, Effingham - replacement windows Approved 15/P/00240 The Nutshell, Orestan Lane, Effingham - extension works part Approved & part Refused</p> <p>Planning Enforcement Issues <u>Upper Leewood Farm - Field behind Leewood Way</u> The Parish Council agreed to complain to the Principal Planning Officer at GBC with regards to an ongoing enforcement issue at Upper Leewood Farm. (Clerk)</p>
59.15	<p>FINANCIAL & ADMINISTRATIVE MATTERS</p> <p>Current financial and/or administrative matters:</p> <ol style="list-style-type: none"> The Parish Council agreed to hold the Annual Meeting of Effingham Parish Council on Monday 18th May 2015. It was agreed that the Parish Council has a stall at The Village Day, to be held on Saturday 27th June 2015. (Clerk) The Council agreed to sign the Service Level Agreement between Effingham Parish Council and Effingham Village Recreation Trust. <p>Funding for a specialist planning barrister</p> <p>The Parish Council discussed whether or not to appoint a specialist planning barrister and the cost implications. Expert advice may be required to appeal any successful planning application by Berkeley Homes. No vote was taken and this item will be added to the next Agenda.(Clerk)</p> <p>To approve and sign cheques Cheques were approved and signed - see table below.</p>
60.15	<p>HIGHWAYS & TRANSPORT</p> <p>Current Highway Matters No matters were discussed.</p>
61.15	<p>VILLAGE PLAN</p> <p>The Council voted to authorise the Village Plan Steering Group to hold formal minuted meetings with landowners with the Parish Clerk in attendance. A minimum of two Parish Councillors would attend any VPSG meeting with landowners.</p> <p>The VPSG will review its Terms of Reference for approval at the next Parish Meeting. (PM)</p> <p>There was a discussion on the urgency of the Village Plan being completed and submitted to GBC by the end of July 2015.</p>
62.15	<p>GREENSPACE AND VILLAGE AMENITIES</p>

	<p>EVRT: It was agreed that a letter of thanks be sent to Dr Christopher Bell who has stepped down from the post of EVRT Managing Trustee, for all his hard work and achievements since taking on the role in October 2012. (AP) Parish Councillors agreed and nominated two new EVRT Managing Trustees: Mr Christopher Iles and Dr Christopher Hogger. Parish Councillors voted in favour of the appointments. (Cllr Hogger declared an interest and did not take part in the item of business).</p> <p>Proposed ashes plot - EFC Burial Ground: It was agreed that further exploratory work be carried out, regarding the provision of an ashes plot in the Parish burial ground. (Clerk)</p> <p>Burial Ground Tree Safety: It was agreed that the Parish Clerk send a further letter to the Owners of the Former St Lawrence Playing Field, requesting that urgent action be taken regarding the overhanging tree branches. (Clerk)</p> <p>Cricket Club It was agreed that there should be a meeting with Effingham Cricket Club to discuss fly tipping their request for funding. (Clerk)</p> <p>63.15</p> <p>REPORTS</p> <p>Police and Community Safety: Report from John Perry - Community Support Officer for March 2015 Local Crime Figures (10 instances)</p> <table border="0"> <tr> <td>Criminal damage</td> <td>x3</td> </tr> <tr> <td>Burglary Dwelling</td> <td>x1</td> </tr> <tr> <td>Violent crime (children fighting)</td> <td>x2</td> </tr> <tr> <td>Hate crime</td> <td>x1</td> </tr> <tr> <td>Drugs</td> <td>x1</td> </tr> <tr> <td>Vehicle crime</td> <td>x1</td> </tr> <tr> <td>Crime other</td> <td>x1</td> </tr> </table> <p>Allotments The AGM for allotment holders has been confirmed as Tuesday 9th June 2015, 7.30pm at the KGV Hall, Browns Lane.</p> <p>Schools No report</p> <p>EVRT No report</p> <p>Home Farm Estate No report</p> <p>Smiths Charity No report</p> <p>Effingham Local History Group A representative from ELHG reported on their wish to increase the number of locally recognised historic buildings.</p> <p>64.15</p> <p>CORRESPONDENCE The Parish Clerk had been contacted by Gavin Magaw (Chair of Governors of St.Lawrence Primary School) with regard to the school and the Village Plan. It was agreed that the Parish Council make contact with Mr Magaw (Clerk)</p>	Criminal damage	x3	Burglary Dwelling	x1	Violent crime (children fighting)	x2	Hate crime	x1	Drugs	x1	Vehicle crime	x1	Crime other	x1
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Vehicle crime	x1														
Crime other	x1														

65.15	<p>NEXT AGENDA The next meeting will be on: Monday 18th May 2015 - Annual Meeting of Effingham Parish Council</p>
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Cheque No.	To	Description	£	Authority
C1088	Coral Cornwall	Locum Clerk Work - 23.03.15 to 16.04.15	582.36	Local Govt Act 1972
C1089	St.Lawrence Church Hall	Hall Hire	cancelled	
C1090	Parish Clerk	Expenses	034.75	Local Govt Act 1972
C1091	Burleys	Burial Ground maintenance	398.40	Local Govt Act 1972
C1092	SALC	2015-16 subscription + NALC 2015-16	700.26	Local Govt Act 1972,112
C1093	Surrey Litho	Printing – Chairman’s Report	180.00	Local Govt Act 1972
C1095	BTS	Photocopier	043.98	Local Govt Act 1972
C1096	EDF Energy	Electricity Bill to 31.03.15	161.91	Local Govt Act 1972,112
C1097	Co-op Business Telecoms	Telecoms charges	026.66	Local Govt Act 1972
C1098	Parish Clerk	Wages - April	1382.97	Local Govt Act 1972