

MINUTES OF ORDINARY PARISH COUNCIL MEETING OF

Effingham Parish Council

Tuesday 28th March 2017, 8pm KGV Hall, Browns Lane.

Present:

Cllr Pindar (Chair)

Cllr's Cornwell, Hackett, Hogger, Martland, Mayell, Moss, Nicholls, Symes (VC) & Whiteman.

Parish Clerk

4 local government electors.

062/17	APOLOGIES FOR ABSENCE: SCC Cllr Bill Barker
063/17	REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA: Cllr Hogger declared an interest as a member of Guildford Borough Council's Planning Committee, and therefore doesn't comment on planning applications and as an EVRT Managing Trustee regarding items covering EVRT. Cllr Hackett declared an interest in Planning Application 17/P/00451, being a resident of Strathcona Avenue. Cllr Nicholls declared an interest in items relating to Home Farm West, being an employee of a resident there; and also declared a further interest being a committee member of the SGTCF.
064/17	MINUTES OF THE PREVIOUS MEETING OF 28.02.2017 The minutes were approved and duly signed by Cllr Pindar. (Chair)
065/17	MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA: None
066/17	MATTERS RAISED BY RESIDENTS: A resident spoke regarding their concerns of apparent vehicle sales trading on the A246. The Clerk was instructed to investigate and send a report to SCC's Highways Department.
067/17	Planning Matters: New planning applications considered:

17/P/00432	<p>Pen Y Bryn, Dirtham Lane, Effingham, Leatherhead. KT24 5SD Retrospective full planning application for demolition of single storey rear element and construction of two-storey rear extension.</p> <p>Objection: Effingham Parish Council OBJECT to the application as it is considered to be a harmful and inappropriate development within the Green Belt. No special circumstances appear to exist, and the proposal is contrary to policy RE2 of GBC's Local Plan 2003 and the NPPF. Furthermore the proposal is for a property outside the settlement area, and the increase in size disproportionate to the original size of the dwelling.</p>
17/P/00435	<p>Cheyme, Manor House Lane, Bookham. KT23 4EJ Part demolition of the rear extension and construction of a two-storey rear extension with pitched roof and dormer. Replacement of the sub standard flat roofs to the property with hipped pitched roofs together with a new opening on front.</p> <p>No comment</p>
17/P/00451	<p>38 Strathcona Avenue, Bookham, Leatherhead. KT23 4HP Erection of two storey side/rear extension including rear juliet balcony, and single storey rear extension, following demolition of existing garage and conservatory. Erection of front porch following removal of flat roof entrance. (description amended 10.03.2017)</p> <p>Objection: Effingham Parish Council OBJECT to the application. It is considered to be overdevelopment of the original dwelling, and the windows & juliet balcony may result in privacy issues for neighbouring properties. The proposals are not considered to be in keeping with neighbouring properties, and the loss of the garage there may result in displacement of cars onto already congested roads.</p>
17/P/00501	<p>Three Acre Barn, Guildford Road, Effingham. KT24 5QQ Conversion of two former equestrian buildings to form a single two-bed residential dwelling, with a glazed link.</p> <p>Objection: Effingham Parish Council OBJECT to the application as it is considered to be a harmful and inappropriate development within the Green Belt. No special circumstances appear to exist, and the proposal is contrary to policy RE2 of GBC's Local Plan 2003 and the NPPF.</p>

<p>17/P/00537</p>	<p>St.Terasas School, Effingham Hill, Dorking. RH5 6ST Erection of a two storey building (floor space approximately 665 sqm GEA) for use as a Sixth Form Centre with associated landscaped areas. No comment</p>
<p>17/W/00033</p>	<p>4 Norwood Close, Effingham, Leatherhead. KT24 5NY Prior notification for a single storey 4m-rear extension, 3.4m in height with an eaves height of 2.55m.</p>
<p>068/17</p> <p>17/P/00473</p>	<p>Late received planning applications:</p> <p>The White Cottage, Chapel Hill, Effingham. KT24 5NB Erection of a 3 bedroom detached dwelling with associated access and parking. To be considered at the next Parish Council meeting (25.04.17)</p>
<p>069/17</p> <p>16/P/02276</p> <p>17/P/00012</p> <p>17/P/00055</p> <p>17/P/00117</p> <p>17/P/00120</p>	<p>Results of previous planning applications:</p> <p>Kayos Cottage, Guildford Road, Effingham, L/head. KT24 5QQ Erection of a replacement dwelling following demolition of existing building. Approved</p> <p>Lime Kiln Farm, Dog Kennel Green, Ranmore Comm. RH5 Proposed two-storey replacement dwelling with associated parking and landscaping and outdoor swimming pool. Approved</p> <p>East Court, Beech Avenue, Effingham, L/head. KT24 5PN Front, side and rear dormer windows, new bay windows, rear first floor extensions, roof amendments, changes to fenestration and further amendments as per schedule of works plan. 2016/P/303/007 Approved</p> <p>Morcotta, Lower Farm Road, Effingham, L/head. KT24 5JJ Certificate of lawfulness for a two-storey rear extension following demolition of the existing rear extension. Approved</p> <p>St.Lawrence Prim.Sch., Lower Road, Effingham. KT24 5JP Proposed erection of external canopies to match existing. Approved: Subject to approval by GBC for a revised design for the canopy designated for fixing to the historic part of the school building.</p>

	FINANCIAL MATTERS CONSIDERED:
073/17	Cheques were approved and signed. See appendix
074/17	<p>Reports and or correspondence relating to other finance matters:</p> <p>A Community Fund grant application from "Effingham Volunteer Drivers" was approved by all Councillors, to assist in the provision of transporting Effingham Residents who are unable to drive themselves, to medical appointments. The agreement included a 3-year funding commitment from EPC, and the sum sort was £800 for PLI, phone equipment and DBS costs.</p>
075/17	<p>A Budget of up to £2000 to replace the Parish Council's office computer was approved by all Councillors. Clerk to provide final proposal before purchase.</p>
075/17	<p>Reports and correspondence relating to other Space / Amenity matters:</p> <p>None</p>
076/17	<p>Reports from Parish Councillors not included in the above:</p> <p>None</p>
	NEIGHBOURHOOD & LOCAL PLANS
077/17	<p><u>EPC's Neighbourhood Plan</u></p> <p>Update from ENPAG:</p> <ul style="list-style-type: none"> • The Neighbourhood Plan has been formally submitted to Guildford Borough Council and has now entered Regulation 16 Stage; Formal consultation within the Borough begun w/c 20th March. GBC has formally requested residents and organisations to comment upon the Plan. This phase should be complete before the end of April. (28th April) • NPIERS have been briefed to appoint an examiner on behalf of GBC (with agreement from EPC) to undertake the formal review of the plan to ensure it meets the Basic Provisions for a Neighbourhood Plan. • In terms of timing it is possible (indeed likely) that the examiner will be appointed in early May, potentially w/c 8th May (2 weeks post completion of consultation) and the review could be complete by mid May. • Local Press have been briefed and some publicity has appeared. GBC will also publicise the consultation.

	<ul style="list-style-type: none"> • The Websites have been updated and the plan is available for downloading; copies are available within the Parish Room. • We will take the opportunity to brief residents at the Annual Parish Meeting on April 4th . <p>Next Steps: Following the GBC consultation the plan will be reviewed by the Examiner and subject to approval will then be put forward for adoption subject to a referendum being undertaken.</p> <p>"We would like to take the opportunity of thanking all those involved in pulling the plan together. It has taken a long time but we are now on the final lap".</p> <p><u>Cllr Moss (ENPAG Chair)</u></p>
078/17	<p>GBC's Local Plan:</p> <p>The revised draft Local Plan is due for release by Guildford Borough Council on the 10th April 2017.</p>
079/17	<p><u>East Horsley Parish Council's Neighbourhood Plan:</u></p> <p>The Parish Council gave delegated authority to the Wisley Working Group, to produce a Regulation 14 submission comment to East Horsley Parish Council's Pre-submission Consultation NP Draft. Deadline - 5pm on Tuesday 9th May 2017</p>
	HIGHWAYS & TRANSPORT
080/17	<p>Current highway matters:</p> <p>The Clerk is currently seeking quotes from local contractors to undertake verge clearance works on the Lower Road.</p>
081/17	<p>Reports and correspondence relating to other Highway Matters: None</p>
082/17	<p>Reports from Parish Councillors not included in the above: None</p>
	REPORTS
083/17	Reports received:
083a	Police and community issues - Jan 2017 - 14 incidents

	<p><u>On or near -</u></p> <p>Crocknorth Road Burglary Crocknorth Road Other theft Critten Lane Burglary Beech Avenue Public order Calvert Road Violence & sexual offences (x2) Crossroads Criminal damage & arson Orchard Gardens Anti-social behaviour Yew Tree Walk Robbery Lutchens Close Burglary Lutchens Close Violence & sexual offences Lower Farm Road Burglary Orestan Road Violence & sexual offences Heath View Other theft</p>
083b	<p>Allotments The water supply to the allotments has now been turned on.</p>
083c	<p>Burial Ground None</p>
083d	<p>Schools None</p>
083e	<p>Home Farm West - Calvert and Chester Roads Cllr Nicholls reported on the small pockets of land owned by GBC at Home Farm West. It was considered desirable to hold a liaison meeting with Guildford Borough Council & Local residents to discuss management issues and possible sale opportunities of the land there.</p>
083f	<p>Friends of Effingham Common / Effingham Common</p> <p>The recent tree felling at Slaters Oak, Effingham Common Road was discussed, and the Clerk reported that the GBC Tree Officer had visited the site twice, and that no issues had been found.</p> <p>There was a meeting on the 21st March in the Parish Room; discussions took place regarding GBC's forthcoming Section 38 Consent application, relating to an existing cattle grid & footbridge on Effingham Common. There was representation from GBC, ECC, Friends of Effingham Common & a local resident. Cllr Hogger sent her apologies.</p>
083g	<p>Smith's Charity None</p>

083h	Effingham Local History Group None
083i	Local government / admin matters Update for Risk The Clerk presented their Risk Management Report (Physical Risk) for the 4th quarter January - March 2017.
083j	Parish Rooms Councillor Whiteman agreed to look at the Parish Room exterior doors and make recommendations.
083k	Effingham Village Recreation Trust /Effingham Cricket Club Cllr's Pindar (Chair) & Symes (VC) have recently signed a 21 year lease in favour of Effingham Cricket Club, on behalf of the EVRT Custodian Trustee. The KGV Refurbishment Group were given delegated authority to produce a survey document, to consult with local residents regarding refurbishment plans. Target - May 2017
084/17	To receive reports from Parish Councillors not included in the above, if any
085/17	To consider ways of encouraging the uptake of grants from the Community Fund, by local groups and organisations. Cllr Moss To be included in next agenda.
	CORRESPONDENCE
086/17	Correspondence received since the last Parish Council Meeting: None
	NEXT AGENDA
087/17	Parish business noted for the Agenda of the next meeting: To consider ways of encouraging the uptake of grants from the Community Fund, by local groups and organisations. Cllr Moss To be included in next agenda. (085/17)

	<p>Agreed future Parish Council meeting dates:</p> <p>May 30th (Annual Parish Council Meeting) June 27th July no meeting August 1st August 29th September 26th October 31st November 28th December no meeting January - 2nd January - 30th February - 27th March - 27th April - 10th (Parish Council Annual Meeting) April - 24th</p>
	<p>Next Meeting dates:</p> <p>April 4th - Parish Council Annual Meeting</p> <p>April 25th - Ordinary Meeting</p> <p>8pm - King George V Hall, Browns Lane.</p>

Appendix -

073/17

<u>Cheque No.</u>	<u>To -</u>	<u>Description</u>	<u>£ (vat)</u>	<u>Authority</u>
300168	The Phone Co-op	Parish room broadband & phone	0047.32 (7.89)	LGA 1972 s.111
300169	EDF Energy	Parish room electricity	0458.65 (21.84)	LGA 1972 s.133
	BTS Copiers	Parish Room copier charges		LGA 1972 s.111
300170	Countywide Grounds Maintenance	Burial Ground maintenance February 2017	0210.00 (035.00)	Open Spaces Act 1906, s.9 and 10
300171	Jon Short	Clerk Wages (monthly)	1363.81	LGA 1972 s.112
300172	Jon Short	Clerk reimbursements		LGA 1972 s.112
300173	Surrey Pension Fund	Clerk Pension (monthly)	0579.28	LGA 1972 s.112
300184	SES Business Water	Parish Room	0020.69	LGA 1972 s.133
300174	(Clean Water)	PC Allotments	0043.28	Small Holdings & Allotment Act 1908

Community Fund / outsourced printing / memberships / legal / other

300167	SLCC	CiLCA Training registration	0250.00	LGA 1972 s.111
300175	Mr Scott Stemp	Advising in Conference - HofE/Berkeley Appeal	1200.00 (200.00)	LGA 1972 s.111
300176	Guildford Borough Council	Rate demand - EPC Parish Cemetery	0089.94	Local Government Act 1972, s.124
300177	Reptons Coaches	Community Fund Grant - Brownies	0180.00	Charities Act 2011 s.297 Local Gove s.139
300178	Fire Protection Services Dorking	C/F / CFGA Grant - Hall moving wall -electrical works	0102.00 (17.00)	LGA 1972 s.133
300179	KSS Air Ambulance		0250.00	Charities Act 2011 s.297 Local Gove s.139
300180	Came & Company	Annual Parish Council Insurance - 31.03.17 to 30.03.18	0846.21	LGA 1972 s.111
300181	Aldrich Gardening	Refurbishment of PC Bus Shelter	0488.00	Local Government (Misc Provisions) ,
300182	SSALC	CiLCA programme student registration fee	0320.00	LGA 1972 s.111
300183	SLCC	Training seminar for Clerk - Uckfield	0041.40 (6.90)	LGA 1972 s.111
300185	Castle Water Ltd	Waste water - Parish Room	045.54	LGA 1972 s.133
300186	Surrey Litho Limited	Chairman's report 2016/17	0254.00	LGA 1972 s.111
300187	Post Office	Clerk Tax / NI payments for 4th quarter. Jan-Mar 17	0923.73	LGA 1972 s.112