

**MINUTES OF THE ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL  
HELD AT 8pm ON TUESDAY 28 FEBRUARY 2012  
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

**PRESENT**

Cllr Pindar in the Chair  
Cllrs Bowerman, Hogger, Lightfoot, Peskett, Reay, Symes and Wetenhall  
Cllr Barker and 10 local government electors

**26.12 APOLOGIES FOR ABSENCE**

Cllr Brazil (unwell) and Nicholls (unwell).

**27.12 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS**

No new items. Cllr Pindar has still to update his register entry.

**AP**

**28.12 MINUTES OF THE MEETING OF 31 JANUARY 2012**

The Minutes were agreed to be a true record and signed.

**29.12 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)**

None mentioned.

**30.12 MATTERS RAISED BY RESIDENTS**

Nothing raised.

*By invitation a presentation was made at this point.*

The Parish Council had received a written request for funds towards the costs of holding Village Day. In answer to the Parish Council's desire for more details, Jon Faragher and Sarah Montgomery described the establishment of the proposed new charity ICE (Improving Communities in Effingham), and how funds generated by a new-style Village Day would feed into the funds for the charity. The Chairman and councillors thanked them for their clarity, information and energy.

**31.12 PLANNING MATTERS**

**New applications**

12/P/00239 The Other Place, Guildford Road

Erection of a new dwelling. Residents were present to explain their opposition to this proposal, and their annoyance that GBC had not formally notified them. It was agreed to object to this. No special circumstances for building in the Green Belt had been cited. It did not comply with the Home Farm Estate policy in the Guildford Local Plan. There is no access to the site from Salmon's Road. The proposed dwelling was extremely large and dominated the plot.

Cheyne Cottage, Manor House Lane

Double storey side and rear extension, garage conversion to habitable room, loft conversion and double storey front extrusion (part).

It was agreed to object. The percentage increase for the proposed dwelling is extremely large and it would be out of keeping with others in the neighbourhood.

Chatley House, Guildford Road

Erection of a farm type metal building in top edge of field.

It was agreed to object unless clear agricultural need was proven. It was felt that as located this structure would present a visual intrusion to an important visual setting on the approach to Effingham village, visible both from the A246 and from the Rights of Way network. It was felt that the need for a structure of this size should be justified.

12/P/00297 Verge outside Moonshine, Effingham Common Road

Retention of existing telecommunications equipment including 1 DSLAM superfast

Broadband cabinet 1600mm x 1200mm x 450mm. No comment.

12/T/00031 King George V Hall and Playing Fields, Browns Lane

Application to crown reduce one Cherry tree by 25% (tree no 354 on plan), fell one Lime tree (no. 672), fell two Hawthorns (nos 356 and 360), remove deadwood from crown of one Sycamore (no 359), reduce height of one Willow (no 361 by 6 metres, remove ivy from bases of three Horse Chestnuts (no 362) and fell one Hornbeam (no 363) (Effingham Conservation Area).

It was agreed to object to this. The plan was indistinct but even so there were contradictions between the report included with the application and the trees labeled on it. It was important not to lose more trees in error as had happened last year.

**Results / progress on previous planning applications**

11/P/02214 Juniper Cottage, Orestan Lane	Approved
11/P/02268 The Long Barn	Refused

**Other planning matters**

None

**Reports and correspondence relating to other Planning matters:**

Care Home, former playing field

The applicants have decided not to have pre-application discussion with the Planners, but to submit. Multiple voting had been possible on The Leatherhead Advertiser on-line poll.

**32.12 GREEN SPACE AND VILLAGE AMENITIES**

**Current GSVA matters**

Request for financial support of Village Day

Parish Councillors were in agreement that they wished to support this, but felt unclear about the overall finances of the project and thus the level of risk. There was also uncertainty about what aspects of the project it would be best to fund. It was felt that this would be a good way to try out the Community Fund application process. It was agreed to complete the details of this, and ask the organisers to apply in time for the next meeting. Cllr Pindar will conclude the wording for the document.

**AP  
SM**

Offer of a stall on Village Day

It was agreed the Parish Council will have a stall on Village Day and agreed to the charge of £30.

**SM**

**Reports and correspondence relating to GSVA matters**

'Lengthsmans Agreement' with Surrey County Council

This follows contact with SCC concerning improvement of the green area at the bottom of Chapel Hill. The promised draft agreement had not yet been received.

**33.12 HIGHWAYS AND TRANSPORT**

**Current Highways and Transport matters**

Options to reduce speeding at the mini-roundabouts

It was agreed to ask Highways to reinstate the bump for the roundabout at the end of Orestan Lane, and a red warning strip, and provide a 'double roundabout' warning sign for the approach from The Street.

**SM**

**Reports and correspondence relating to Highways matters**

Pedestrian barrier, A246

John Hilder had made useful suggestions about how to achieve this repair within financial constraints. It was agreed the Clerk should write to confirm that EPC supports the idea of shortening the barrier by taking sections from the lay-by end.

**SM**

Gateway designs, speed limits A246

It was agreed the Clerk would write and formally agree the style chosen.

**SM**

FP591 Beech Ave – meeting with SCC officer and other objectors

This had been set for 7pm, Wednesday 14 March, Parish Room.

'Deer' warning signs for Effingham Common Road

Cllr Symes has asked Highways to reconsider providing these; Cllr Barker agreed to support this.

IS

Lower Road parking restrictions – meeting with Highways officer

Cllr Reay declared an interest as a resident of Effingham Place.

In the event this meeting had not gone ahead. The officer now thinks a suggestion by a resident, to use a single yellow line with a time restriction, is the best one.

Footway of A246, Dirtham Lane to the traffic lights

A copy of a letter by a resident to SCC and GBC complaining about the appalling state of the footway had been received. It needs both siding out and sweeping, which requires a combination of both GBC and SCC to work together.

KGV hedge along A246

SCC Highways is concerned about how the hedge overhangs the footway and asked about who is responsible for getting it cut back.

Serious damage to High Barn Road from heavy construction traffic, The Long Barn

This has been reported to GBC and SCC.

34.12

**REPORTS**

Police and safety community issues (report of session before the start of the present Agenda)

PCSO Culross had sent his apologies. The report for the previous month listed four crimes in total: three thefts (1 lawnmower, 2 scrap metal) and one possession of cannabis.

Allotments

No further news.

Schools

No further news.

EVRT

It was agreed that when the Community Fund document was ready, the Clerk would write explaining the wish for a project-based bid, and asking for confirmation of EVRT's position regarding the Custodian Trustee's need to be a party to the EPFA lease or licence.

AP  
SM

Home Farm Estate

Residents of Calvert and Chester Roads in PHFCC continue to engage with GBC over potential improvements.

Friends of Effingham Common

The Friends are corresponding with Adam Owen about the ditch-clearance soil deposited on the bridleway. It is causing the formation of a new path encroaching on the skylark area, as walkers try to avoid it.

IS

Smith's Charity

No further news.

Effingham Local History Group

No further news.

Local government / admin matters / website

The Chairman's Report needs to be in production in time for distribution sufficiently before the Annual Parish Meeting.

### 35.12 CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

Effingham with Little Bookham churches NESCOT GBC	Parish magazine  Forthcoming courses Special meeting of the Council; address to congratulate HMQ Agenda and reports, meeting of the Council 9 February
Surrey County Council	News of consultation on Flood risk; by 31 March Agenda and reports, meeting of the Council 7 February
Surrey Hills AONB Surrey Hills Society	News of possible review of boundaries News of increase of PC membership (to £20) 'Views' newsletter Winter 2012
NALC Government	DIS no 777 Information about switching to digital TV

### 36.12 FINANCIAL & ADMIN MATTERS

Adoption of the following policies:

Anti-Bribery Policy

Policy on Acceptance of Hospitality and Gifts

Policy on Fraud and Corruption

Policy on Whistleblowing

These were all adopted with slight corrections which Cllr Symes will insert. The Clerk reminded all that if EPC adopts these policies, they must then be prepared to implement them at sticky moments!

Re-shaping the Clerk's workload and hours

A meeting had been held to discuss these and a review is underway. It had been agreed that it would be helpful and desirable if the following areas could be taken off the Clerk and suggestions / volunteers were put forward as follows:

Opening the Parish Room to the public – Cllr Hogger will run the rota

Maintenance of the premises – a suitable person, if necessary paid; the Clerk will write the specification

Payroll – a qualified person, if necessary paid; the Clerk will write the specification

Maintenance of the risk register – Cllr Bowerman volunteered to supervise this.

Allotments – self management remains an option to explore.

The Clerk thanked all for this consideration.

#### **Cheques for approval and signature**

The following cheques were authorised and signed:

Adelphi Graphics Ltd	114.00	Local Govt Act 1972 s137
Sutton and E Surrey Water	28.63	Smallholdings and Allotments Act 1908
Phone Coop	34.36	Local Govt Act 1972 s111

#### **For 2012-13:**

Broker Network Ltd	875.22	Local Govt Act 1972 s133
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EVRT: The Chairman has confirmed that the 3rd quarter claim will be combined with the 4th quarter.

#### **Reports and correspondence relating to Finance & Admin matters**

None.

### 37.12 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Tuesday 27 March 2012.