

**MINUTES OF THE ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 27 MARCH 2012
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Brazil, Hogger, Lightfoot, Nicholls, Peskett, Reay, Symes and Wetenhall
1 local government elector

38.12 APOLOGIES FOR ABSENCE

Cllr Bowerman, Cllr Barker.
Cllr Brazil was warmly welcomed back after her recent absence.

39.12 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

Cllr Peskett noted re planning application 12/P/00499: this property is distantly visible from her garden so could at a stretch be considered a personal interest.
Cllr Nicholls gave forewarning, in case the matter should become relevant at a future date, that he has been offered employment by a resident who may wish to tender for a GBC contract in a process yet to be launched . At present there is nothing to declare.

40.12 MINUTES OF THE MEETING OF 28 FEBRUARY 2012

The Minutes were agreed to be a true record and signed.

41.12 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

None mentioned.

42.12 MATTERS RAISED BY RESIDENTS

Nothing raised.

43.12 PLANNING MATTERS

New applications

12/P/00310 Browns, Browns Lane

Listed Building consent for the re-installation of three fireplaces
No comment

12/P/00363 Browns, Browns Lane

Listed Building consent for the installation of a satellite dish on roof
Given the prominent setting in the Conservation Area and visibility from several angles, it was decided to comment that the Parish Council would object if the dish were to be visible from the surrounding area, and care should be taken to ensure that the proposed siting in the roof gully was completely hidden. **SM**

12/P/00447 Meadow Platt, Ranmore Common

Demolition of existing stables and garage buildings, and replacement with two storey framed garage building with private hobbies / store area above.
It was agreed to object on the grounds that the residential accommodation for this property had been already been extended considerably from the original woodman's cottage, that the proposed structure was very high, highly glazed and out of keeping with the unobtrusive style of the original, visible from BW130 and FP124; it represented a change of use. If approved a condition preventing use as habitation should be attached. **SM**

12/P/00473 Scrapyard adjoining Two Firs

Certificate of Lawfulness to establish whether the use of the yard as a haulage business, skip business, container business, sale of second hand commercial vehicles (maximum 12 per annum), and the repair, maintenance and servicing of the applicants own transport fleet began more than ten years before the date of this application and all identified buildings were completed more than four years ago.

The Parish Council authorized the Clerk to examine Parish Council records for evidence

connected with this application and submit these if appropriate.

SM

12/P/00484 Dog Kennel Green

First floor front dormer window.

There was discussion that this semi-detached property and its pair are on the GBC Local List. No comment.

12/P/00499 The Haven, Orestan Lane

Alterations to garage roof

The Parish Council commented that it questioned whether there really was no alternative to raising the roof still higher or using corrugated sheeting, and noted the extension of accommodation already on this site. If approved it is requested that a condition preventing residential use of the building should be attached.

SM

12/T/00040 Spinney Stables, Outdowns

Fell 8 Beech, 4 Ash and a Hornbeam. Tree works to 1 Holm Oak, 1 Ash, 4 Yew, 5 Beech, 4 Lime and a Horse Chestnut (Tree Preservation Order no15 of 2002)

It was decided to object strongly as there was no specialist report to explain why so much work was necessary (some to TPO trees), given that this land only has agricultural use and is not being tilled or grazed and in the light of history of earlier extensive felling.

SM

12/T/00057 Effingham Golf Club

T1: 3 Limes, repollard. T2: Large London Plan, thin lower crown by 20%. T3: Large Maple, thin crown by 20%. Effingham Conservation Area.

Cllr Wetenhall declared a person interest as a member of the Golf Club.

It was agreed to object on the basis that no reason was given, and no specialist report supplied, as to why this work was requested.

SM

Results / progress on previous planning applications

11/P/02268 The Long Barn

To appeal, by Hearing (1 May 2012). The Clerk to submit EPC's previous comments. It is likely a councillor would attend.

Other planning matters

None.

Reports and correspondence relating to other Planning matters:

Village Questionnaire

Cllr Hogger reported on work being done by GBC Planning which required a summarised description of the village, and answers to various questions. A section which required a description of housing stock was discussed. Councillors will send any comments on other sections direct to Cllr Hogger.

ALL

Ranmore Farm (Mole Valley)

Cllr Peskett noted that this has been demolished and creates a very visible scar on the landscape. EPC was not consulted about this application. It was agreed the Clerk will write to Mole Valley pointing out (again) that the Parish Council expects to be consulted on significant developments near the boundary.

SM

Care Home, former playing field

A letter from the applicant offering to discuss the application had been received and circulated. Plans had not yet arrived but may have done by the time of the Annual Parish Meeting.

44.12

HIGHWAYS AND TRANSPORT

Current Highways and Transport matters

None.

Reports and correspondence relating to Highways matters

FP591 Beech Ave

Andrew Saint of SCC met the objectors and explained what type of evidence the Inspector would accept or dismiss. Given that there is a disagreement about the construction put upon some evidence, and contradictions in what people say about particular 'facts', it is likely this case will be a Public Inquiry. This will bring no financial cost to the Parish Council, unless EPC were to behave in an unreasonable way in which case costs could be awarded against it, or it wishes to brief a lawyer.

Heavy lorries on Calvert Road

Cllr Brazil reported a lorry damaging trees and cars as it exited onto the A246; also lorries using the road in the small hours. Times are being monitored.

Roadworks, The Street

There was speculation that the advertised forthcoming works were to replace the humps on the mini-roundabouts.

Parking restrictions, Lower Road

The Guildford Local Committee had confirmed a recommendation which would allow weekend, but not weekday parking.

Rights of Way survey

Cllrs Peskett and Wetenhall had held a useful 'hand-over' meeting and inspection forms will be handed out shortly.

Deer on Effingham Common Road

Cllr Symes reported that two deer had recently been hit. It was decided to wait a month or so before taking this up with Highways so that the new officer could be settled in. **IS**

Footway of A246, Dirtham Lane to the traffic lights

This had been cleared. SCC will take up the issue of overhanging hedges with relevant landowners.

45.12 GREEN SPACE AND VILLAGE AMENITIES

Current GSVA matters

Request for financial support of Village Day

The Clerk had circulated a paper about how Parish Councils funded different activities from the precept.

Owing to delay finalising and sending out the text of the Community Fund criteria, no further details of the proposed application had been received. It was agreed that the Clerk will ask the applicant to provide details in time to circulate before the next meeting. The Clerk will produce an up-to-date statement of EPC's existing project and reserve funds (with the annual accounts). **SM**

Reports and correspondence relating to GSVA matters

Nothing further.

46.12 REPORTS

Police and safety community issues (report of session before the start of the present Agenda)

PCSO Culross reported three crimes for March: one theft of a motor vehicle, one attempted burglary and one dog incident. A Road Education Enforcement Day is planned, which will tackle use of seatbelts, mobile phones while driving, speeding etc. Speeding on roads identified for concern is being monitored: Orestan Lane, The Street, Effingham Common Road and Lower Road. A new newsletter format is underway, no longer just local to this Neighbourhood or Effingham. Residents can be reassured that 'privatisation' affecting the Police is backroom staff only, not frontline PCs and PCSOs.

Councillors asked about a car-accident at Ranmore crossroads; also about the possibly

negative consequences of mentioning anti-social behaviour in print, but PCSO said these had taken place and were being addressed. The Police and the Licensing Authority had visited the British Legion.

Allotments

The rental forms have been sent out. New tenants are being given leases. The Annual Gathering has been set for 19 June. There will be a meeting to explore aspects of self-management on 5 April.

Schools

No further news.

EVRT

Cllr Pindar has asked the Clerk to canvass dates for a meeting to structure a bid for 2012-13. Given recent concerns by residents it was decided to load some information about the roles of Parish Council and Custodian Trustee onto the website. The Woodland Trust saplings had not been planted.

SM

Home Farm Estate

Residents of Calvert and Chester Roads in PHFCC continue to engage with GBC over potential improvements. The most recent meeting seemed positive and officers seemed to understand that their action on the bund, the gate, enforcement etc was essential for progress.

Friends of Effingham Common

A date for the AGM is being sought. Cllr Symes will pursue the issue of earth on the bridleway although the weather has improved matters and the surface is regenerating. There is not much water in the ponds yet.

IS

Smith's Charity

No further news; there will be a report at the Annual Parish Meeting.

Effingham Local History Group

'Effingham in Wartime' is now in proof and almost ready to print.

Local government / admin matters / website

The Clerk's annual appraisal is underway. Specifications for the payroll and premises job descriptions will be produced. A log-book for visitors to the Parish Room has been acquired, with instructions on how to help the public. Cllr Hogger will set up the rota. The VAT return has been completed. The PAT test for the Parish Room has been completed; the PIR test is outstanding. A meeting of Clerks with GBC Officers had taken place; topics included the Bribery Act, which affects every citizen, and the Code of Conduct which is in a state of limbo. The Chairman and Clerk had been to a reception at GBC, where it became clear the Borough forgets that parishes are partners.

47.12 CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

GBC	'Love where you live' campaign Agenda and reports, Planning Committee, 13 March and 3 April Agenda and reports, Standards and Audit Committee, 20 March Newsletter, Guildford Environmental Forum
Surrey County Council	Agenda and reports, Local Committee, 21 March Agenda and reports, meeting of the Council 20 March
CPRE	Annual Public Meeting, 27 April
NALC	DIS no 778 and 779
SLCC	<i>The Clerk</i> magazine

48.12 FINANCIAL & ADMIN MATTERS

Risk inspections, 4th quarter

Cllr Bowerman was thanked in her absence for taking this over. All uncompleted forms must be with her by 9 April.

ALL

Cash-flow reconciliation, 4th quarter

The reconciliation from July 2011 to end of February 2012 was noted and approved.

Annual Parish Meeting, Tuesday 17 April

The Chairman's reports must be delivered in good time to alert residents to the date. All councillors were encouraged to attend.

Cheques for approval and signature

The following cheques were authorised and signed:

Osborne and Collins	65.76	Local Govt Act 1972 s.133
Sutton and E Surrey Water	39.86	Local Govt Act 1972 s.133
Phone Coop	28.94	Local Govt Act 1972 s.111
BTS Ltd	59.40	Local Govt Act 1972 s.111
HMRC	1466.64	Local Govt Act 1972 s.112
Susan Morris	261.71	Local Govt Act 1972 s.112
For 2012-13:		
NSALG	66.00	Smallholdings and Allotments Act 1908
Mr Houlton	620.00	Local Govt Act 1972 s.214
GBC	80.55	Local Govt Act 1972 s.214

EVRT: Confirmed figures not yet available.

Reports and correspondence relating to Finance & Admin matters

None.

49.12 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Tuesday 24 April 2012.

Apologies were given by Cllrs Hogger and Symes.