

## MINUTES OF ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL

8.00pm, Tuesday 27 January 2015

King George V Hall, Browns Lane, Effingham

### Present

Cllr Symes– Chair

Cllrs Hogger, Lightfoot, Martland, Wetenhall

Locum Clerk

7 local government electors

### 14.15 APOLOGIES FOR ABSENCE

Cllrs Pinder, Moss and Brazil

### 15.15 REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA

Cllr Symes declared an interest as a neighbour for planning applications on Heath View

Cllr Hogger declared an interest as a managing trustee of EVRT

Cllr Hogger advised that as a Guildford Borough Councillor on the Planning Committee, she was able to give advice but no opinion on planning applications.

### 16.15 MINUTES OF THE PREVIOUS MEETING

The minutes of the ordinary meeting of 6th January 2015 were agreed & signed.

### 17.15 MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising.

### 18.15 MATTERS RAISED BY RESIDENTS

David King requested that the microphone system be used at all Council meetings.

James Nicholls thanked the Council for their decision to ask him to stand aside and agreed that it was the correct decision.

### 19.15 PLANNING MATTERS

#### New Planning Applications

14/P/02369 Flat 6 Ranmore Place, Ranmore Common, Dorking RH5 6SX

Listed building consent to replace existing window frames for like with wood frames and replace the glass with double glazed units.

*No comment*

15/P/00040 4Home Barn Court, The Street, Effingham KT24 5LG

Insertion of two roof lights in rear elevation to form fire escape

*No comment*

15/T/00038 Muhleck, Heath View, East Horsley, KT24 5ED

Erection of a 5 bedroom detached dwelling with associated access, driveway and landscaping following the demolition of the existing house

*No comment*

15/P/00046 Beechwood, Beech Avenue, Effingham, KT24 5PJ

Two storey side extension and including juliet balcony on rear elevation.

*No comment*

15/P/00033 Kayos Cottage, Guildford Road, Effingham, KT24 5QQ

Demolition of existing detached bungalow. Replacement with a four bedroom, two storey dwelling consisting of ground floor and basement levels.

*Effingham Parish Council objects to this application as the new dwelling would encroach on green belt land. There is a significant increase in the size of the footprint and it has moved from the existing footprint. The raising of the level of the land and the scale of the wall projecting from the property is also a concern, together with the impact of the development on the rural aspect and the effect on the public amenities ie footpaths.*

*Objection*

15/P/00012 Land at Wisley Airfield, Hatch Lane, Ockham GU23 6NJ

An extension will be applied for from GBC and a working group will be set up to work on the objection. This will include Cllrs Martland, Lightfoot, Symes, Moss and Pinder. The meeting date will depend on the extension. Cllr Lightfoot outlined the some of the points for objection.

AL

*Objection*

### **Results of Previous Applications**

14/P/02074 - 61 Calvert Road, Effingham KT24 5SE

Approved

14/P/01780 High Barn

Refused

This property was converted from a barn into a dwelling in 2000 to preserve the structure of the barn. It dates from 1850 and is of historic interest. The Local list contains non-designated heritage assets and it was suggested that High Barn should be on this. The Councillors and parishioners are invited to suggest buildings that are worth preserving and it is to be included in the next Chairman's letter.

AL  
AP

### **Other Planning Matters**

To up-date on the Berkeley Homes/Howard of Effingham application

The site visit at the Howard of Effingham is due to take place on 19th February (subject to agreement). This is a visit by the Planning Committee to the site and not an opportunity for objectors. There is no involvement with Berkeley Homes. It was noted that this is half term week and is not representative of daily life at the school. It is not currently known when this application will come to the Committee.

A copy of the Parish Council objection is available at the Parish Office. Cllr Symes thanked Cllrs Moss, Lightfoot and Martland for preparing the objection and also the research group.

Consultation on Guildford BC draft Licensing of Sex Establishments Licensing Policy

Cllr Lightfoot reported that the survey was the same as last year and that the following criteria should apply:- persons must be over 21, properties must not be in town centres, near vulnerable people or near religious buildings. All applicants must have police checks.

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20.15

## **FINANCIAL & ADMINISTRATIVE MATTERS**

### **Current Financial & Admin Matters**

Draft budget 2015-16

The draft budget has been submitted and received. It has been increased by 1.9% due to inflation.

The Precept has been increased by 62% to include a fighting fund of £30,000. This equates to less than 50p per week for a Band E house. If the

2

EPC Minutes 27.1.15

C Cornwell

11.2.15

fund is not used fund monies will be returned to Council Tax payers as a reduction in precept in future years (when the threats facing the village have gone)

Local Council Insurance renewal

This was agreed with Came & Co.

Interim arrangements & recruitment for new Clerk

Adverts for the position have been placed with SALC, on the website and for two weeks in the Surrey Advertiser and Leatherhead Advertiser.

It was agreed to appoint a Locum Clerk, Coral Cornwell to post until the new Clerk is appointed.

Consultation on the Community Infrastructure Levy for Guildford Borough

This was put on hold

**To approve & sign cheques**

Cheques approved and signed - See table at Appendix

21.15

**HIGHWAYS & TRANSPORT**  
**Current Highways Matters**

Parking Consultation

Cllr Lightfoot reported that a consultation of parking around the station and Banks Lane had been submitted to GBC.

22.15

**VILLAGE PLAN**

**Progress Report**

Cllr Hogger reported that a meeting took place on 12th January 2015. The draft Neighbourhood Plan should be with GBC by April in order to influence the Local Plan.

**Next Steps**

- \* Draft policies by the end of January.
- \* Focus groups with EFFRA in February.
- \* Ready to consult the village in March with a public meeting
- \* Set date for next steering committee meeting
- \* All initial policies to be ready by 9th February

LH

Other Matters For Resolution

None

23.15

**GREEN SPACES & VILLAGE AMENITIES**

Current Matters

Burial ground contract

Only Burleys replied to the Tender for the short term contract and this was agreed. A long term contract will be put out to tender again.

Friends of Effingham Common

A work party will take place on 15th February.

There is an issue with litter which will be discussed with Parks and Recreation.

A gate on the common was reported as an eyesore and needs to be painted and this will be raised with GBC.

AL

Reports & Correspondence

EFFRA - proposal to make Effingham Common a local nature reserve.

Cllr Hogger suggested that it is important to work with GBC, Parks and Countryside, but there was no officer currently in post. A meeting is to be

organised in March by EFFRA and inviting EPC and Friends of Effingham Common.

**24.15**

**REPORTS**

Police & Community Safety  
No report

Allotments – No report

Schools - No report

EVRT – No report

Home Farm Estate - No report

Friends of Effingham Common  
Nature reserve volunteer day

Smith's Charity – No reports

Effingham Local History Group  
Exhibition planned for April 2015  
Next meeting on 2nd February

**25.15**

**CORRESPONDENCE**

The following correspondence which had been received since the last meeting was noted:

Lodge Brothers - it was agreed that EPC does not have a scheme for advance purchase of burial plots

Cricket Club - flytipping on the cricket ground and request to plant trees around the ground. The Parish Council is a custodian trustee. This will be raised at the EVRT board meeting and discussed with Parks and Countryside.

**LH**

At GBC the Planning reception has been merged and the hours have changed

**26.15**

**NEXT AGENDA**

The next meeting will be on:

Tuesday 24 Feb 2015 - Ordinary Meeting of the Parish Council

### CHEQUES AUTHORISED

<b>Cheque No.</b>	<b>To</b>	<b>Description</b>	<b>£</b>	<b>Authority</b>
C1071	A Pinder	Repayment for Clerk's employment adverts	£1311.60	Local Govt Act 1972,112
C1072	Phone Co-op	Telephone	£28.04	Local Govt Act 1972, 112
C1073	EDF Energy	Electricity	£181.00	Local Govt Act 1972, 112
C1074	BTS Ltd	Photocopier and printer	£1237.20	Local Govt Act 1972, 125
C1075	Came & Company	Insurance	£860.97	Local Govt Act 1972, 112