

**MINUTES OF THE SPECIAL MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 26 APRIL 2011
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Clark, Crouch, Hogger, Lightfoot, Nicholls and Symes
8 local government electors

Note — exceptionally, the Ordinary Meeting on 26 April 2011 was immediately preceded by a single-item Special Meeting whose Minutes were as follows:

50.11 Charles Edward William Crouch MBE

The Chairman explained that this Special Meeting had been called for an exceptional reason. Eddie Crouch was about to stand down after 58 years of service to the Parish as Clerk, Chairman and Councillor (in fact, 61 years if counting the years he acted as Clerk on behalf of the previous incumbent).

Parish Councillors unanimously resolved that, by the Power conferred on them in the Local Democracy, Economic and Construction Act 2009, they wished to honour Eddie by creating him the first, and only, Freeman of the Parish of Effingham. A presentation would be made later at a special gathering for the purpose.

Cllr Crouch was touched by this gesture. He said there had been many good times, and some difficult times, but all in the best spirit. He was thanked for guiding the Parish Council to being such a courteous and thoughtful group, and will be much missed from the meetings.

The Minutes for the Ordinary Meeting now follow on the next page.

**MINUTES OF THE ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8.15pm ON TUESDAY 26 APRIL 2011
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Clark, Crouch, Hogger, Lightfoot, Nicholls and Symes
8 local government electors

51.11 APOLOGIES FOR ABSENCE

Cllrs Driscoll and Wetenhall; away. Cllr Barker.

52.11 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

None at this time.

53.11 MINUTES OF THE MEETING OF 29 MARCH 2011

The Minutes were signed as a true record.

54.11 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

No matters arising.

At this point by agreement the Agenda was suspended.

Messrs Michael Henderson and Chris Spiers of Our Lady of Sorrows planning committee made a short presentation about a proposed planning application to demolish and re-build Our Lady of Sorrows Church Hall on a different part of the site. This was received with interest and the Chairman thanked them for laying out their thoughts at this stage.

55.11 MATTERS RAISED BY RESIDENTS

No roads had been specially invited to this meeting.

56.11 PLANNING MATTERS

New applications

11/P/00504 Lynwood House, Effingham Common Road

Proposed erection of a double garage with store over. Replacement of existing front fence with new fence and gates. It was agreed to object on the grounds that the scale and height are out of keeping with other structures in the area; it also appears to overlook neighbouring property. A condition preventing use for accommodation should be requested.

SM

11/P/00567 3 Dog Kennel Green, Ranmore Common

Erection of a conservatory to the rear following demolition of existing outhouse. No comment.

11/P/00590 Shere Woodland, Crocknorth Road, East Horsley

Consultation from Mole Valley District Council for prior notification to upgrade existing track to allow access and timber loading facilities. No comment.

11/P/00411 The Beeches, Beech Ave (amended)

Two storey side extension with windows at ground and first floor level; single storey side extension with pitch roof, insertion of dormer windows; rear extension and insertion of dormer windows in main roof to rear with addition of roof lights following removal of porches, loggia, and single storey side extension.

The amended plans show the removal of the first floor en-suite bathrooms above the kitchen, the removal of front dormer window and the single storey rear extension has been reduced in size.

Noting the proposed reductions, the Parish Council felt its earlier comment was still valid

and will resubmit the substance of this, ie that if the proposals did represent an increase of over 40% on the original, the Parish Council would object for reasons of consistency.

SM

11/P/00658 Inglehurst, Outdowns

Extension into roof to provide 3 first floor bedrooms. Raise roof in part to existing bungalow. Rear balcony to proposed master bedroom over existing kitchen. Internal reconfiguration. New porch to main entrance and dormer windows to raised roof. No comment.

11/T/00078 The Coach House, Guildford Road

Reduce height of a row of Cypress by 25% (R1). Reduce height of a row of Golden Leyland Cypress by a third (R2). Reduce height of a row of Cypress by a third and raise the canopy by 2.4 metres over path. No comment.

Results / progress on previous planning applications

11/T/00057 King George V Hall and Field, Browns Lane, Effingham

The comment submitted for this application after further research and authorisation was as follows:

Effingham Parish Council has considered this application in detail. The Parish Council understands the needs for Health & Safety assessments and that the proposals follow those of a qualified professional. The Parish Council agrees with the proposals for most of the trees. However after careful surveys by more than one person, in the sense of suggesting alternative possibilities for consideration, it **disagrees** with proposals for the following trees, for reasons as given.

0673 Cherry

This grows next to the young children's playground and is one of the most visible trees on the KGV Fields. It has been "butchered" in the recent past. It is felt this tree should not suffer any more thinning or reduction which would put the tree under more stress.

0674 Prunus

From the information provided it was difficult to identify positively which tree was meant. However, if it is the one behind the tractor shed, it is suggested that this should be left.

The ivy provides shelter for birds and small mammals.

0676 Oak

The hanging branch does not appear dangerous in any way. This tree should not be cut just now, but certainly monitored.

0681 Horse Chestnut

'Heavy reduction' is felt to be inappropriate. This group of trees comprising limes and one horse chestnut is very important to the appearance of KGV. Any work carried out to this tree should be done as lightly and sensitively as possible and should occur when growth has stopped from midsummer onwards.

0685 Oak

It is suggested this does not need felling and can be left as a habitat for wildlife.

0693 Cherry

There is some stem damage but the tree appears sound.

0694 Horse Chestnut

Fissures and loose bark seem symptomatic of all horse chestnuts on KGV; however, this tree appears sound.

The Parish Council hopes a requirement to replant as appropriate would be part of consent if given.

11/P/00411 The Beeches, Beech Avenue, Effingham

The comment submitted for this application after further research and authorisation was as follows:

Effingham Parish Council considered this application at its most recent meeting. The plan had only just arrived and by the time of the discussion there had not been sufficient time to calculate the volume of the proposed expansion against the original dwelling. The Parish Council therefore comments that, in the interests of consistency, if the proposed increase on the original amounts to more than 40% the Parish Council would have no option but to object on the grounds of expansion in the Green Belt, without exceptional circumstances having been demonstrated.

10/P/01582 White Cottage, Lower Farm Road	To appeal. EPC previously commented and will re-submit this to the Inspectorate.
11/P/00147 & 148 St Lawrence House, 5 Effingham Place	Refused
11/P/00150 Charon, Lower Farm Road	Refused
11/P/00210 Spindle Wood, 6 Heath View	Approved
11/P/00249 and 00250 Orchard Cottage, Effingham Common	Approved
11/P/00264 Burnside, Heath View	Approved

Other planning matters

An Effingham addition to the GBC Local List

GBC's Conservation Officer had written with information that Appledore Cottage, Dog Kennel Green Farmhouse and nos 1-4 Dog Kennel Green Cottages, at Dog Kennel Green, Ranmore Common had been added to GBC's *List of Buildings of Local Architectural or Historic Interest*.

Reports and correspondence relating to other Planning matters:

Neighbourhood Plans

The Localism Bill will strengthen the presumption in favour of development, and the existence of a Neighbourhood Plan will be a major factor. Bookham Vision (group which campaigned against a supermarket replacing small local shops) is seeking to be the planning body for Bookham.

Salt bins

Cllr Nicholls reported 42 phone calls so far on this 'David and Goliath' issue. There had been a small article in the national press. Cllr Pindar had been contacted by local radio. Cllr Barker has been pressing the matter with SCC. Cllr Hogger reported that the list of locations wanting a salt box was growing, and extending the number would need consideration by the new council after the election.

Effingham Common

A small encroachment on the Common has occurred when a recent planning application was implemented. It was agreed the Clerk would write to the resident, and inform GBC.

SM

Telecom masts – health issues

Cllr Symes reported on concerns by residents about risks to health. Awareness of the possibility was agreed to be the most suitable response.

57.11 VILLAGE GREEN SPACES AND AMENITIES

Current GSVa matters

Annual Parish Meeting

Draft Minutes of the meeting had been circulated. Cllrs Symes and Wetenhall, were thanked for running the meeting, with the support of others. An issue which merited note was a resident's comment that potholes not properly repaired should be reported to SCC promptly, before the contractor is paid.

Resignation of an EVRT Trustee appointed by the Parish Council

Caroline Irwin's resignation was noted. Cllr Hogger spoke for all in saying that Caroline should be thanked for the large amount of time she had given to this role. Cllr Pindar will speak to her informally. The Clerk will write to the Trustees regretting Caroline's departure, and explaining that a mechanism for appointing a replacement will be considered by the new Parish Council.

**AP
SM**

Gift of a print to the Parish Council

On behalf of his sister-in-law and in memory of his brother, Mr Roy Leonard had presented

a very fine print of 'The Dambusters' to the Parish Council. Mr Leonard had been thanked very warmly for this, and the print would go on display in the Parish Room.

Acquisitions by Effingham Local History Group

A paper had been circulated asking the Parish Council's permission for ELHG to be able to accept donations of Effingham-related historical material and have storage room for this in the Parish Room, with the aim of recording items rather than keeping them long term or building up a collection. This was agreed.

Surplus office equipment

This item was deferred.

Reports and correspondence relating to GSVA matters

Boundary Commission review

SCC's response to the consultation had been to propose no change except for one additional seat in Waverley.

58.11 HIGHWAYS AND TRANSPORT

Current Highways and Transport matters

None.

Reports and correspondence relating to Highways matters

De-cluttering of street signage

A speakers at the 'Localism' day conference had given a very interesting presentation about the beneficial effects of removing signage, including white lines, in order to deter speeding. It was agreed that the speaker might be invited to give the talk in Effingham at some point.

Horsley and Effingham Rail Users

Cllr Clark reported that survey forms will be circulated in Effingham.

59.11 REPORTS

Police and safety community issues (reported before the start of the present Agenda)

PCSO Culross reported 3 crimes: theft of a strimmer from a trailer, criminal damage to a school window, and burglary of jewellery from a dwelling. He reminded all to be wary of leaving windows open during hot weather if this risked the security of the premises. He reported on the forthcoming School Speedwatch involving pupils from St Lawrence Primary School, which had worked very well in the past. He was asked about monitoring heavy vehicles using Effingham Common Road, and Calvert Road, at night. There was a question about Service Station construction traffic using only the entrances agreed in the planning consents, for security reasons. The Clerk will forward this information so that it can be passed on to Traffic Police.

SM

Allotments

The social meeting will need to include a reminder that allotment holders may not go onto apparently vacated or unused plots. A tenant at Effingham allotments, who lives in West Horsley, has given up her plot to go to one of the smaller patches at the Dene Place allotments.

Schools

The Howard has now gone over to Academy status. The meeting with the school took place on 5 April, and was constructive. The security issue and liaison over Rugby Club parking had been discussed; also proposed environmental improvements to the junction of the The Street and Guildford Road bordering the boundary of Brown's Field. The next meeting has been set for Tuesday 28 June at 2pm.

EVRT

A newsletter had been circulated with the Agenda for the ERRA AGM. This mentions elections of Effingham residents to the Advisory Committee. The EVRT Secretary had been invited to upload the newsletter onto the web-site.

Home Farm Estate

No further news. Chris Mansfield had again been asked to suggest a date for a meeting with residents.

Friends of Effingham Common

The AGM was held on Wednesday 30 March.

Smith's Charity

Michael Bray had made a very good presentation at the Annual Parish Meeting.

Effingham Local History Group

Still flourishing.

Local government / admin matters / website

The Localism conference at Loseley was very worthwhile and the Clerk will distribute some of the material after the election. Information about the Queen Elizabeth II Fields Challenge, to mark the Diamond Jubilee and the Olympics, has been circulated.

60.11 CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

Effingham with Little Bookham East Horsley PC	Parish magazine, April Newsletter; includes invitation to join HERU Minutes of Meeting of 14 March and Agenda for 18 April
Guildford Borough Council	Planning Committee, 5 & 26 April Council Meeting, 7 April Guildford in Bloom 2011 competition
Surrey County Council Surrey Community Action	Surrey Matters Spring Newsletter, including information about 'Bookham Vision'
Navigus Planning	How Localism will affect planning – 'Businesses able to instigate Neighbourhood Plans and Development Orders'
NALC	DIS no 755 & 756 Community Care Guide

61.11 FINANCIAL MATTERS

EVRT's bid for a series of grants from the precept for 2011-12

A letter from the Chairman of the Trustees had been received. There was discussion of the critical remarks made about Parish Councillors, which were unjustified, and about the process of setting up a new funding structure for the benefit of the Trust.

A list of individual items for which funding was requested had also been received. Councillors discussed the sort of detail they would need in order to assess these further. As previously agreed this list would now be forwarded to the new council for decision. Concurrent grant aid projects will need to be considered; also s106 money. It was decided to attempt a fresh start after the election and propose formal liaison meetings at key times of year.

To approve and adopt the accounts for 2010-11

The accounts were reviewed and found to be satisfactory (subject to internal audit). Cllr Crouch proposed adoption, seconded by Cllr Hogger; all in favour. A copy is included with these Minutes.

Cheques for approval and signature

The following cheques were authorised and signed:

Phone Coop	34.36	Authority to pay Local Govt Act 1972 s111
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EDF	182.07	Local Govt Act 1972 s133
SCAPTC	652.88	Local Govt Act 1972 s143
Surrey Pension Fund	21.00	Local Govt Act 1972 s112

Reports and correspondence relating to Finance matters

Nothing further.

62.11 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Tuesday 17 May 2011.