

MINUTES OF ORDINARY PARISH COUNCIL MEETING

Effingham Parish Council

Tuesday 25th July 2017, 8pm KGV Hall, Browns Lane.

Present:

Cllr's Cornwell, Hackett, Martland, Nicholls, Pindar (Chair) &
Symes (Vice Chair)
Parish Clerk
SCC Cllr Iles
5 local government electors

194/17	APOLOGIES FOR ABSENCE: Cllr's Hogger, Martland, Mayell & Whiteman.
195/17	REVIEW REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA: No new interests or interests affecting this agenda.
196/17	THE MINUTES OF THE PREVIOUS MEETING OF 27th JUNE 2017 The minutes were approved and duly signed by Cllr Pindar (Chair)
197/17	MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA: Cllr Cornwell requested an update regarding his proposal that a condensed agenda be produced monthly and displayed within the Parish Councils smaller notice boards. Cllr Pindar & the Clerk to discuss, and then add to next agenda. Cllr Cornwell noted that village groups & organisations are now coming together to consider future village events. It is expected that Church representatives will take an important role in this. The Clerk confirmed that they were in conversation with EVRT Managing Trustees, to confirm a meeting date with EPC as the Custodian Trustee for the Trust.
198/17	MATTERS RAISED BY RESIDENTS: A representative from EPFA spoke regarding their ongoing concerns regarding EVRT & the KGV site.

	<p>They then went onto thank the Parish Council for the Community Fund grant used to purchase 4 new picnic tables.</p> <p>A resident voiced concerns regarding possible communication issues between EVRT Trustees and user groups.</p> <p>Cllr Nicholls voiced concerns regarding the lack of KGV onsite presence, and that he had recently intervened in 3 minor disturbances.</p> <p>Other concerns voiced included the recent failure of children's play equipment & the condition of the rickety wooden fence/rail around the KGV Car Park.</p>
<p>199/17</p> <p>17/P/01212</p> <p>17/P/01213</p> <p>17/P/01464</p> <p>17/P/01468</p> <p>17/P/01472</p>	<p>Planning Matters: New planning applications considered:</p> <p>Marlborough House, 6 Effingham Place, Effingham. KT24 5JT Erection of entrance gates and piers. No comment</p> <p>Marlborough House, 6 Effingham Place, Effingham. KT24 5JT Listed building consent for the erection of entrance gates and piers. No comment</p> <p>Land to the east of, Outdowns Lodge (Spinney Stables), Outdowns, Effingham. KT24 5QN Planning application for erection of 1 x 5 bed and 1 x 4 bed dwelling houses with private covered parking, landscaping, refuse storage, and soft landscaping. Objection: It would have an adverse impact on the character of the Green Belt and the location of new buildings should be decided having regard to the openness of the Green Belt and the purposes of including land in it. The proposal is outside the settlement area. The proposal is for a change of use from equestrian to residential. There are known vehicular access safety issues from this site onto the A246. There are outstanding enforcement issues at this site that need resolving.</p> <p>16 Strathcona Avenue, Bookham, Leatherhead. KT23 4HP Proposed permeable front parking area and single storey rear extension. No comment</p> <p>Denene, Orestan Lane, Effingham, Leatherhead. KT24 5SN</p>

<p>17/T/00147</p> <p>17/T/00155</p>	<p>Demolition of external WC and erection of a single storey side and rear extension with new hipped roof to existing sitting room. No comment</p> <p>36 Middle Farm Place, Effingham, Leatherhead. KT24 5LA Cherry Tree (T1) - thin crown by 10%, Prunus (T2) - thin crown by 10% and lift crown to remove lower branches hanging over the path. (Effingham Conservation Area) No comment</p> <p>Thorncroft, Church Street, Effingham, Leatherhead. KT24 5NA Yew (T1) - reduce by 25% and reshape, remove dead and diseased wood (exempt works); Maple (T2) - reduce by 25% and reshape, thin by 15%, remove dead and diseased wood (exempt works) (Effingham Conservation Area) No comment</p>
<p>200/17</p> <p>17/P/01112</p> <p>17/P/01506</p>	<p>Late received planning applications considered:</p> <p>Hooke Farm, Effingham Common Road, Effham. KT24 5JE Demolition of equine centre, dwelling and curtilage buildings, removal of hard standing: erection of replacement 4 bedroom detached dwelling. Objection: It may have an adverse impact on the character of the Green Belt compared with the current development. The location of the new buildings should be decided having regard to the openness of the Green Belt and the purposes of including land in it. The proposal would appear "out of keeping" with neighbouring dwellings. The proposal would appear to be an over development of the site. There are concerns regarding the possible loss of employment opportunities regarding the demolition of the equine centre. There are concerns that if permitted this dwelling would be considerably larger 100%? to that it would replace.</p> <p>Meadowsweet, Heathway, East Horsley, LHead. KT24 5ET Proposed sub-division of existing residential plot; diversion of part of existing surface water drain to rear;</p> <p>alterations to setting of existing dwelling with installation of new private pedestrian path along northern site boundary to access rear of site; construction of new dwelling to rear; alteration & extension of existing double garage to provide refuse, recycling & cycle storage; and associated landscaping works (Variation to GBC App Ref 17/P/00702 determined 30.5.17) Objection: The proposal if permitted would create privacy issues for up to 5 adjacent properties. The Parish Council is strongly against</p>

<p>17/P/01529</p>	<p>"garden grabbing". The proposal is within the Green Belt and so should be awarded protection against development under the NPF section 9 - Protecting Green Belt land. The proposal would be an overdevelopment and out of keeping with neighbouring dwellings.</p> <p>38 Strathcona Avenue, Bookham, Leatherhead, KT23 4HP Objection Two storey side / rear extension and single storey rear extension, following demolition of existing garage and conservatory. Erection of front porch and pitched roof to front bay following removal of existing flat roofed entrance. The proposal appears to be an increase of 100% from original and therefore very much an overdevelopment of the site.</p>
<p>201/17</p> <p>17/P/00751</p> <p>17/P/00986</p> <p>17/P/01007</p> <p>17/P/01096</p>	<p>Results of previous planning applications:</p> <p>White Lodge, Effingham Hill, Dorking. RH5 6ST Ground works to allow for the improvement and updating of a concrete base for 3 mobile field shelters and creation of a track from the gate at the top of the hill to improve access and accommodation for three horses. (retrospective) Refused.</p> <p>Greenacres, High Barn Road, Effingham. KT24 5PT Variation of Condition 2 (drawing numbers) of planning application 16/P/00201 approved 22.03.2016. Approved.</p> <p>Huckamoor, Orchard Close, East Horsley. KT24 5EZ Proposed relocation of main entrance and front porch, single storey side/rear extension, removal of chimneystack on west elevation and changes to fenestration throughout. Refused.</p> <p>St.Lawrence Church, Church Street, Effingham. KT24 5LX Erection of a garden shed. Approved.</p>
<p>202/17</p>	<p>Other planning matters: Following an update from the planning application working group, it was decided that there should be a monthly meeting for Parish Councillors to discuss current planning applications, in the week preceding the monthly Parish Council meeting. Recommendations would then be brought to PC meetings for Parish Councillors to consider and decide upon any planning comment, during that public meeting. Cllr's Cornwell & Mayell were invited to lead on this new initiative.</p>

203/17	<p>BH/HofE Appeal Updates received: The Parish Council gratefully received a letter of thanks from the EFFRA committee regarding the appeal. It was agreed that Cllr Pindar would contact the Parish Council's BH/HofE Barrister regarding recent developments. It was further agreed that, should urgent action be necessary, Cllr Pindar would have delegated authority to instruct to a limit of £1000.</p>
204/17	<p>Wisley Appeal Updates from Wisley Working Group: Cllr Symes reported that the Wisley Appeal questionnaire had received a good response from local residents, and that there was overwhelming opposition against the proposal. The working group will now concentrate on analysing the data and preparing a draft witness statement.</p>
205/17	<p>Reports and correspondence received relating to other planning matters: None</p>
206/17	<p>Reports received from Parish Councillors not included in the above: None</p>
	TO CONSIDER FINANCIAL MATTERS:
207/17	<p>Cheques were approved and signed: See appendix</p>
208/17	<p>Reports and or correspondence received relating to other finance matters:</p> <p><u>CFGA 2018/19</u> Options regarding the 2018/19 Concurrent Functions Grant Aid from GBC were considered. Cllr Hogger had made the following suggestions: Rebuilding of the steps that access the KGV fields from the A246. Replacing the rickety wooden rail/fence around the KGV car park. Replacing or repairing the children's play-tower in the younger children's play area at the KGV fields. Cllr Pindar and the Clerk have made an initial approach to shop keepers at the Parade, for "sprucing up" options. Clerk to chase shopkeepers for feedback, and work with Cllr Moss on possible options. (dead line for applications - 08.09.2017)</p>
(KGV)	
(Parade of Shops)	
209/17	<p>Community Fund: A grant request from Effingham Residents Association was</p>

210/17	<p>considered and approved, for funding in support of the 2017 Heritage Open Day (£196.41)</p> <p>A grant request from Effingham Cricket Club to assist in funding the leveling of the cricket square was considered. (funding target is £10k) As the request was non-specific, the clerk was instructed to request further clarification from ECC.</p>
211/17	<p>Reports and correspondence received relating to other Space / Amenity matters:</p> <p><u>Epsom Hospital</u> The working group formed to consider a response to proposed development and rearrangement of Epsom and St Helier Hospitals, confirmed that a letter of support has now been sent to Rt Hon Chris Grayling MP & then copied to Sir Paul Beresford MP.</p>
212/17	<p><u>SCC Community Recycling Centres</u> The working group formed to consider a response to proposed changes to Surrey's Community Recycling Centres, confirmed that Cllr Martland was working on a response in time for the 7th August deadline.</p>
213/17	<p><u>The Laurels parade of shops</u> Cllr Moss agreed to consider access and other "spruce up" options for the parade of shops. Although there is a Parish Council "spruce up" fund, for more substantive projects it may be necessary to apply for a CFGA grant. (dead line for CFGA applications - 8th September 2017)</p>
214/17	<p>Reports received from Parish Councillors not included in the above: None</p>
NEIGHBOURHOOD & LOCAL PLANS	
215/17	<p>Updates received:</p> <p>Effingham's Neighbourhood Plan: On the 12th July, 3 Parish Councillors along with a GBC representative met with Effingham's Neighbourhood Plan Inspector, at short notice and at his request. During this meeting the Inspector requested answers to various questions, which were of a technical nature. These questions and answers will be distributed to relevant parties as part of the consultation process.</p>

216/17	GBC's Local Plan: A working group was formed to consider a parish council response to the changes within Guildford Borough Council's Local Plan. A Regulation 19 submission response has now been sent, before the 24th July deadline.
217/17	MVDC's Local Plan: A working group was formed to consider a parish council Regulation 18 response to Mole Valley District Council's Local Plan. Cllr Symes has now formulated a reply, and Cllr Pindar will sign and send, before the 12th August 2017 deadline.
	HIGHWAYS & TRANSPORT
218/17	Current highway matters considered: Proposed works within the Mole Valley Parking Review 2017, within the Woodlands Road area were considered. Cllr Pindar proposed that the Parish Council request additional "cross hatching" close to the car retailer, where there is a dropped curb. Cars that currently park in this area, force pedestrians into the road at this busy junction. Clerk to action SCC Cllr Iles confirmed these proposed works were part of a SCC running list, and were yet to be approved.
219/17	Reports and correspondence received relating to other Highway & Transport Matters: There were no updates from the working group formed to consider a response to the Civil Aviation Authorities' noise impact consultation. (deadline to respond - 05.01.2018) To be added to next Agenda
220/17	Reports received from Parish Councillors not included in the above: None
	REPORTS
221/17	Reports received:
221/17a	Police and community issues: Crime report for May 2017: As of 25.07.17 - not posted to Surrey Police Website. SCC Cllr Iles suggested that if the Parish Council had local policing concerns, that GBC Cllr Ellwood might be able to assist, as he sat on the Surrey Police & Crime Panel.
221/17b	Allotments -

	The annual Allotment Holders Gathering was held on the 18th July 2017. The minutes from the 2016 gathering were approved, and Rebecca Sykes was the 2017 gathering quiz winner.
221/17c	Burial Ground None
221/17d	Schools None
221/17e	Home Farm West - Calvert and Chester Roads Cllr Nicholls voiced his approval of the new GBC Gypsy Traveller Pitches at Calvert Road.
221/17f	Friends of Effingham Common None
221/17g	Smith's Charity None
221/17h	Effingham Local History Group None
221/17i	Local government / admin matters There was an update from the working group formed to consider the Parish Council's Policies & Procedures. The Parish Council's Financial Regulations have now been reviewed with a draft document ready for consultation with the Clerk/RFO. It was proposed that this draft be considered for approval at the next Parish Council meeting in August. It was also agreed that the Parish Council's Standing Orders & Code of Conduct Policy should now also be reviewed, and any amendments considered necessary, brought to a future parish council meeting for approval.
221/17j	Update for Risk None
221/17k	Parish Rooms None
221/17l	Effingham Village Recreation Trust Councillor Hackett suggested that the 2 EVRT Trustee vacancies should be filled asap, to support the incumbent team. Cllr Moss suggested that the Parish Council might need to do more, to support the EVRT Trustees at this time.
222/17	Reports received from Parish Councillors not included in the above: None

223/17	<p>Communications Working Group: Cllr Hackett gave an update regarding village communication options, these included electronic messaging as in Brockham (BERT), stand-alone or a possible collaboration with existing resident or church publications. Distribution cost remains a concern however may be offset with advertising or by using existing infrastructure.</p>
	CORRESPONDENCE
224/17	<p>Correspondence received since the last Parish Council Meeting: The Clerk has received correspondence from local residents regarding ragwort growing in a local field. The Clerk was instructed to make contact with the field's owner to discuss. The Clerk highlighted that there is no legal obligation on anyone to control ragwort under the 2003 Ragwort Control Act. An EFFRA representative noted the Japanese Knotweed that can be found near the Manor House School, and was concerned that current containment works by the school, appeared not to be stopping its spread. EFFRA agreed to follow up their concerns with the school.</p>
	NEXT AGENDA
225/17	<p>Parish business noted for the Agenda of the next meeting: Condensed PC meeting agenda for use in smaller PC notice boards. Decision on whether to respond to the Civil Aviation Authorities' noise impact consultation. Review of Standing Orders & Code of Conduct policy.</p>
	Next meeting - 29th August 2017 8pm KGV Hall, Browns Lane, Effingham.

Appendix:

207/17 Cheques approved:

<u>Cheque No.</u>	<u>To -</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>
300239	The Phone Co-op	Parish room broadband & phone	0047.34	LGA 1972 s.111
300240	EDF Energy	Parish room electricity	0228.51	LGA 1972 s.133
300241	BTS Copiers	Parish Room copier charges	0281.68	LGA 1972 s.111
300242	Countywide Grounds Maintenance	Burial Ground maintenance January 2017	0218.50	Open Spaces Act 1906, s.9 and 10
300243	Jon Short	Clerk Wages (monthly)	1373.13	LGA 1972 s.112
300244	Jon Short	Clerk reimbursements	0109.29	LGA 1972 s.112
300245	Surrey Pension Fund	Clerk Pension (monthly)	0579.36	LGA 1972 s.112
Community Fund / outsourced printing / memberships / legal / other				
300246	Surrey Community Action	C/F Grant to Effingham Volunteer Drivers	0009.60	LG&R Act 1997 ss.26-29
300247	A.J.Brown & Sons Ltd	C/F Grant to EPFA - 4 x picnic benches		LG (Misc Prov) Act 1976, s.19