

MINUTES OF ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL

8.00pm, Tuesday 24 Jun 2014
King George V Hall, Browns Lane, Effingham

Present

Cllr Pindar – Chair
Cllrs Bell, Bowerman, Hogger, Lightfoot, Martland, Symes, Wetenhall
Clerk
6 local government electors

It was noted that the original agenda for the meeting had contained an error on the date of the meeting but this had been corrected and all advised.

91.14 APOLOGIES FOR ABSENCE

Cllr Moss – Illness

92.14 REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA

Cllr Bell declared an interest as a managing trustee of EVRT
Cllr Bowerman declared an interest as a managing trustee of EVRT
Cllr Hogger declared an interest as a managing trustee of EVRT
Cllr Hogger advised that as a Guildford Borough Councillor on the Planning Committee, she was able to give advice but no opinion on planning applications.
Cllr Pindar declared an interest for the planning applications at Woodlands Road and Ranmore Manor
Cllr Martland declared an interest as a neighbour for the planning applications at Oreston Lane

93.14 MINUTES OF THE PREVIOUS MEETING

The minutes of the ordinary meeting of 27 May 2014 were agreed & signed.

94.14 MATTERS ARISING FROM THE PREVIOUS MINUTES

Actions outstanding and completed recorded in summary tables in Appendices to the Minutes.

95.14 MATTERS RAISED BY RESIDENTS

A local resident canvassed the Parish Council's views on support for planning applications that helped support local businesses. Cllr Pindar confirmed that the Parish Council would attempt to support local businesses wherever possible within the constraints of the planning regulations as a consultee.

96.14 PLANNING MATTERS

New Planning Applications

14/P/01010 – 60 Woodlands Road, Effingham

Conversion of existing garage into a study

Cllr Pindar declared an interest as a neighbour

No comments

14/P/01028 – Ranmore Manor, Ranmore Common, Effingham

Erection of a pair of semi-detached residential cottages with subterranean basement accommodation substituting the approved detached office building and basement in connection with Phase II of the approved scheme Ref

10/P/01451 (and associated LBC 10/P/01452) incorporating an amended design and reorientation of the building with revised parking layout and landscaping.

Cllr Pindar declared an interest

The proposed cottages appear to be sited very close to the existing industrial units.

It was noted that the design had changed and a condition regarding the roof gables appeared to have been disregarded.

Parking will remain an issue and residential use will increase the number of vehicles

A change of use from commercial to housing will reduce industrial land, commercial units and jobs available in the village and there is a danger that this will lead to further residential use of the site.

Objection

14/P/00949 - 10 Victory Cottages, Guildford Road, Effingham

Two storey side extension with front ground floor porch under a pitched roof
Whilst the extension is similar to others nearby, it is sited very close to the boundary of the neighbours and likely to cause overshadowing.

Objection

14/P/00895 – Casa Mia, Orestan Lane, Effingham

Side and rear extension and raising of roof to allow formation of habitable space and balcony in the roof space following demolition of the existing outbuilding and garage.

Cllr Martland declared an interest as a neighbour

The percentage increase appears to be based on current rather than original building and could be viewed as overdevelopment.

The balcony will overlook neighbours.

A condition should be included to ensure demolition of outbuilding and garage takes place

Objection

14/P/01068 – The Nutshell, Orestan Lane, Effingham

Raising and alteration of the roof to allow formation of habitable accommodation in the roofspace including two dormers to the front elevation. Erection of rear kitchen extension following demolition of existing.

Cllr Martland declared an interest as a neighbour

Plans considered not sufficiently clear or detailed with no indication of the proposed percentage increase.

The proposal gives a top heavy appearance.

Objection

14/P/01129 – Pilgrims, Guildford Road, Effingham

Ground floor rear extension

Comments that design is unusual and there may be boundary issues

14/P/01093 – Tollgate Farm, Guildford Road, Effingham

Certificate of Lawfulness to establish whether the parcel of land outlined in red has been used as part of the main garden of the house for more than 10yrs.

Noted

14/P/01037 – Ravenscroft, Guildford Road, Effingham

Certificate of Lawfulness for proposed use to establish whether a single storey rear extension and garage conversion constitutes Permitted Development.

Noted

14/W/00044 – 12 Strathcona Avenue, Effingham

Prior notification for a single storey 5.2m rear extension, 2.9m in height with an eaves height of 2.8m

Noted

14/W/00067 – 24 Norwood Road, Effingham

Prior notification for a single storey 4.5m rear extension, 2.4m in height with an eaves height of 2.8m

Noted

OK1094748R – Newmarsh Farm, Horsley Road, Cobham

New authorisation for 3 vehicles

Issues remain as for previous applications. Clerk to check whether these are three additional vehicles or whether they replace previous vehicles. **CR**

Objection to be forwarded to Guildford and Surrey Councils

Results of Previous Applications

| | |
|---|-----------|
| 14/P/00653 – Sherborne, Effingham Common Road | Approved |
| 14/W/00041 – Homeleigh, Guildford Road | Refused |
| 14/W/00067 – 24 Norwood Road | Withdrawn |
| 14/P/00688 – 13 Orchard Gardens | Refused |
| 14/P/00690 – Land rear of 25 & 26 Norwood Close | Refused |
| 14/P/00840 – Tsala, Orchard Close | Approved |
| 14/P/ - 2 Church Cottages, Church Street | Refused |

Other Planning Matters

Public Inquiry - Two Firs, Calvert Road

A public inquiry to be held on 21 July at Millmead, Guildford into the recent VOSA application for 5 vehicles and 2 trailers at Two Firs. Cllr Symes to attend inquiry and speak on behalf of the Parish Council. **IS**

St Lawrence Consultation on Foundation Status

St Lawrence are consulting on a change of status to foundation. Cllrs Bell, Lightfoot, Pindar and Symes to meet at 9.30, Monday 30 June to draft a response. Consultation information to be forwarded to EFFRA. **CB
AL
AP
IS**

Mole Valley Consultation on Additional Housing & Traveller Sites

No impact on Effingham from additional sites. Noted and no comment

Reports & Correspondence

Local Plan

Cllr Pindar gave an update of discussions and negotiations with GBC. A letter has been sent to GBC Leader Cllr Mansbridge to flag concerns and disappointment with the disregard given to the local consultation with Parish Councils. It was resolved to write a further letter to reiterate these concerns and also to flag great concern with late changes made to the Local Plan during the GBC decision procession, a number of which impact on Effingham. **AP**

Cllr Hogger gave an overview of the GBC decision process. She advised that many of the villages are facing concerns about the housing numbers that are being proposed which represent a 51% increase in housing overall for the eastern villages. Of particular concern to Effingham are the issues of expansion of the settlement boundary in the village, the proposal to take Home Farm out of the green belt area and the proposals for Wisley. The late changes to the proposals for Home Farm are potentially very significant and the Parish Council resolved to write to the GBC Monitoring Officer to questions the decision process and authority to have made such late changes. **LH**

With a 12 week consultation on the Local Plan starting on 1 July, it was proposed that the Parish Council hold drop in discussion sessions for residents to help encourage response to the Local Plan and answer questions from residents.

LH

Local residents thanked the Parish Council, and in particular Cllr Hogger, for the work put into preparing for the Local Plan consultation.

Howard of Effingham Liaison Group Meeting Update

Cllr Pindar gave an overview of the meetings to date which include two liaison group meetings and one working group meeting on transport. These meetings are with representatives from Guildford Borough Council, Surrey County Council, Berkeley Homes, Howard of Effingham, the Parish Council and resident volunteers and are carried out Without Prejudice to identify issues and concerns over the proposed joint venture at Effingham Lodge Farm. The minutes of all meetings are available on the Parish Council website.

Berkeley Homes expect to submit a planning application in mid August which will be in outline form for all areas apart from the Brown's Field site which will be more detailed. Currently being considered is a move for St Lawrence School onto the site in the future as well in order to share facilities which would mean further housing development on the current St Lawrence site. Berkeley Homes will host further drop in exhibitions on 12 and 18 July. Times and venues to be confirmed with Berkeley shortly. All households in Effingham will be leaflet dropped in advance.

Guildford Visitor Strategy Questionnaire

Residents are invited to complete questionnaire which will feed Guildford's Tourism Strategy.

All

97.14

FINANCIAL & ADMINISTRATIVE MATTERS

Current Financial & Admin Matters

To consider booking an Emergency Planning training course

Deadline for course admission passed

To note the Internal Audit report 2013-14

Internal Audit took place on 11 June 2014. Councillors thanked the Clerk for the preparation work and S.Morris for advice.

To Approve the Annual Governance Statement 2013-14

The Annual Governance Statement for external audit was agreed and signed.

To consider the reappointment of Cllr Hogger as EVRT Trustee

Cllr Hogger was reappointed as an EVRT trustee for a further year.

Proposed by Cllr Symes and seconded by Cllr Wetenhall.

S.Morris resigned as a Parish Council appointed trustee and will serve as a co-opted trustee for a further year in order to allow the Parish Council to appoint a further trustee.

The Parish Council thanked all trustees for the tremendous amount of work carried out over the last year. A new Parish Council appointed trustee to be sought immediately.

All

To approve & sign cheques

Please see table at Appendix

Reports & Correspondence

Community Fund 2013-14 Report

[4]

EPC Minutes 24.6.14 V1.0

C.Ritchie

25.6.14

A detailed report on Community Fund grants for 2013-14 was circulated to show the breakdown of grants to EVRT. EVRT trustees advised that one unclaimed grant was no longer needed as costs of dog waste facilities have been covered by the Borough Council. Clerk to promote the Community Fund to voluntary and community groups. **CR**

Surrey Community Action Funding Fair

This is taking place on 1 July at Surrey Community Action. No Councillor available to attend

Replacement of Parish Room Keys

To note that a new lock has been fitted. Thanks to Cllr Bowerman for progressing this.

EVRT Service Level Agreement

Cllr Bell has prepared a detailed proposal for the consideration of a Service Level Agreement for the running of KGV Hall and playing fields from 2015-16. Cllrs Pindar and Moss to review proposal and bring recommendations to the next Parish Council meeting. **AP
PM**

Concurrent Grant Applications

Applications for grants for 2015-16 will invited shortly. All to consider possible projects for funding. **All**

98.14

HIGHWAYS & TRANSPORT

Current Highways Matters

To consider the purchase of four salt bins in order to replace two current damaged bins and to install new bins on Leewood Way and Calvert Road

Clerk to investigate whether Parish insurance would pay for the damaged salt bins and confirm sites for new salt bins. **CR**

The Parish Council confirmed that all new salt bins must meet the agreed criteria and will only be sited on roads with steep gradients.

Clerk to confirm annual salt costs and to leaflet households in the autumn when salt is replaced. **CR**

Reports & Correspondence

A246 Access Road

Formal letter and monitoring evidence sent to Surrey Highways to request action on HGV use and obstruction of the access road. Awaiting a response.

Critten Lane

Clerk to write formally to Surrey Highways for information on a proposed date for repairs and resurfacing work. **CR**

99.14

VILLAGE PLAN

Minutes of the Steering Committee

No meetings held since the previous EPC meeting.

Progress Report

Housing Requirements Survey

Data checking remains outstanding and will take place at 1pm on 10 July. To be carried out by Cllrs Hogger, Lightfoot, and Symes and the Clerk. **LH
AL
IS
CR**

Budget & Expenditure

| | |
|---------------------------------------|--------|
| Budget | £12608 |
| Total spend to 24.6.14 | £2990 |
| Expenditure from 27 May - 24 Jun 2014 | - |
| Total spend to 24.6.14 | £2990 |

Other Matters For Resolution

None

100.14

GREEN SPACES & VILLAGE AMENITIES

Current Matters

To agree timetable for Burial Ground contract review

Review to be carried out in July by Cllr Pindar and Clerk to report to the July Parish Council meeting.

AP
CR

To agree tree safety survey contractor

Three quotes were submitted for a tree safety survey for the burial ground, including assessment of trees in the adjacent wooded area. It was agreed that Treeline would be appointed.

CR

Reports & Correspondence

National Lights Out Campaign

Due to current commitments it was resolved not to organise an event for this.

Guildford Parks & Leisure Play Strategy & Assessment

Cllr Bell agreed to liaise with Guildford to arrange a playground assessment for KGV.

CB

KGV User Group Meeting

Cllr Pindar to attend user group discussion meeting on 15 July

AP

Burial Ground Extension

Following liaison with by Cllr Barker and a local resident, discussions on a burial ground extension on land owned by the local consortium adjacent to the burial ground postponed subject to consortium agreement to public discussions at Parish Council.

101.14

REPORTS

Police & Community Safety - No report from Surrey Police

Cllr Symes has reported a bogus meter reader on Heath View to the police

Allotments – Annual Allotment Gathering held at 10 June with thanks to Cllr Bowerman who attended to represent the Parish Council. Volunteer allotment holders to cut hedge from The Barn with owners agreement.

Schools

Cllrs Pindar and Martland visited St Teresa's school. The school is keen to encourage community use of their facilities.

EVRT – AGM scheduled for 1 July at KGV hall.

Home Farm Estate

PFHCC met with Guildford on 11 June to discuss pitch allocations policy and the appointment of consultants to work on issues to be addressed before new pitches can be considered. Issues include improvement of the Dirtham Lane junction and rationalisation of planning and licence issues

Friends of Effingham Common

Commoners Day meeting planned for July.

Still awaiting engineers report from Guildford following flooding to Heath View from the Common in the New year.

Cllr Symes has reported a dog attack in a Heath View garden from a dog being walked on the common

Smith's Charity – No reports

Effingham Local History Group – WW1 exhibition scheduled on 22 nov 2014 at KGV hall.

Local Govt & Admin

Waste Collection – A number of roads had missed waste collection due to vehicle breakdown.

Village Day – Volunteers required for rota to set up, man and pack down the Parish Council stall. **All**

SSALC Training – Councillors interested in courses to contact the Clerk **All**

Annual Leave – Clerk will be on leave 14-18 July

Risk assessments – Outstanding assessments to be returned to the Clerk as soon as possible. **All**

Invite to Guildford cricket Festival. Cllrs Symes and Bowerman are interested in attending **CR**

102.14

CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

| | |
|-------------------------------|--|
| GBC | Press releases PR3168, 3170,3172, 3176, 3178, 3179, 3180, 3183 |
| | Planning Committee agenda 18 June |
| GBC Cllr Mansbridge | Response to EPC letter on Local Plan |
| Elmbridge BC | Notification of Elmbridge Development Management Plan submission |
| St Teresa's School | Prize giving invitation |
| Cllr Symes | Copy of letter to Surrey police |
| Surrey Crimestoppers | Annual update |
| SSALC | Honours nomination reminder |
| EVRT | Letter of thanks for tractor donation |
| Surrey Clubs for Young People | Annual Review 2013 |
| D.Reeve | Copy of letter to GBC on Settlement Hierarchy |
| T.Harrold | Copy of CPRE letter to GBC on Local Plan |
| HCPS | Around & About Horsley summer issue |
| Guildford Environmental Forum | Summer newsletter |
| Open Spaces Society | Summer issue |
| Essential Surrey | The Guildford magazine |
| Horsley Directory | Summer issue |
| Surrey Hills Society | Summer newsletter & events |

103.14

NEXT AGENDA

The next meeting will be on:

Tuesday 27 May 2014 - Annual Meeting of the Parish Council

CHEQUES AUTHORISED

| Cheque No. | To | Description | £ | Authority |
|-------------------|---------------------|---------------------------|----------|----------------------------|
| 995 | C.Ritchie | Clerk reimbursement | £101.48 | Local Govt Act 1972 112 |
| 996 | Post Office Ltd | HMRC payments | £284.53 | Local Govt Act 1972 112 |
| 997 | J.Nicholls | Burial Ground maintenance | £260.00 | Local Govt Act 1972 214 |
| 998 | G.Bowerman | Parish Room locks | £38.25 | Local Govt Act 1972 111 |
| 999 | Phone Co-op | Telephone | £25.74 | Local Govt Act 1972 111 |
| 1000 | BTS Ltd | Photocopier | £59.40 | Local Govt Act 1972 111 |
| 1001 | P.Frost | Internal Audit | £224.60 | Local Govt Act 1972 111 |
| 1002 | MPS Ltd | Lawnmower repairs | £57.37 | Local Govt Act 1972 214 |
| 1003 | Surrey Pension Fund | Clerk Pension | £335.23 | Local Govt Act 1972 112 |
| 1004 | C.Ritchie | Clerk salary | £1209.06 | Local Govt Act 1972 112 |

OUTSTANDING ACTIONS

| Minute Reference | Action | Progress | Assigned To |
|---------------------------------|---|---|----------------|
| Actions from 7 Jan 2014 | | | |
| 4.14 | Complete change of bank account | Appointment to be made with Lloyds | CR/AL |
| 7.14 | Clerk to investigate replacement options for photocopier/printer | In progress. Information requested from current supplier. Two further quotes to be obtained | CR |
| 8.14 | Identify site for proposed salt bin in Leewood Way. | Outstanding | PM |
| 8.14 | Identify possible salt bin sites for proposed bins in Calvert Road. | In progress. K.King & L.Gold to discuss with residents | CR |
| 10.14 | Installation of a noticeboard to be discussed with GBC Planning | In progress. Planning permission application being drawn up | CR |
| Actions from 25 Mar 2014 | | | |
| 50.14 | Monthly email on crime statistics to be sent to Clerk | | GC |
| 50.14 | Surrey Police to advise on enforcement of lorry weight restrictions in village | | GC |
| Actions from 29 Apr 2014 | | | |
| 58.14 | Issue letters of support for Borough Council to Nick Boles and Boris Johnson on Local Plan timescale restrictions | | AP |
| 59.14 | Complete training needs form and return to Clerk | | All |
| 59.14 | Form working group to consider emergency planning for the village | Scheduled for August | CB/DM AP |
| 60.14 | Write to Surrey Highways to confirm future maintenance plans and procedures for Orestan Lane flooding | | CR |
| 61.14 | Checking to be carried out on summary housing requirement report | Scheduled for 10 July | LH/AL/IS CR |
| 62.14 | Cost options and obtain quotes for different strimmer | Awaiting outcome of contract review | CR |
| 63.14 | To liaise with GBC on Heathview flooding issues | Awaiting information from GBC | IS |
| Actions from 27 May 2014 | | | |

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|---------------------------------|--|------------------|------------------|
| 70.14 | To promote councillor vacancy to potential co-optees | Ongoing | All |
| 74.14 | To appoint cleaner for Parish Room | In progress | CR |
| 87.14 | To co-ordinate footpath survey for 2014 over the summer | | GB |
| 87.14 | SCC representative to be invited to autumn EPC meeting to discuss footpath works | | CR |
| Actions from 24 Jun 2014 | | | |
| 96.14 | Objection to authorisation for 3 vehicles at New Marsh Farm to be submitted | Completed | CR |
| 96.14 | To attend public inquiry to be held on 21 July on Two Firs vehicle authorisation | Completed | IS |
| 96.14 | Working group to respond to St Lawrence consultation on foundation status. | Completed | CB, AL AP, IS |
| 96.14 | To complete Guildford Visitor Strategy questionnaire | Completed | All |
| 96.14 | To write to Cllr Mansbridge on further concerns with Local Plan process. | Completed | AP |
| 96.14 | To write to GBC on concerns on Local Plan proposals for Home Farm | Completed | LH |
| 96.14 | Drop in sessions for residents to be organised | Completed | LH |
| 97.14 | New Parish Council appointed EVRT trustee to be sought | Completed | All |
| 97.14 | To promote the Community Fund to community groups | | CR |
| 97.14 | To report to July EPC on proposal for Service Level Agreement with EVRT. | | AP,PM |
| 97.14 | To consider projects for GBC Concurrent grant funding. | | All |
| 98.14 | To investigate whether insurance covers damaged salt bins and confirm sites for new salt bins. | | CR |
| 9814 | To confirm annual salt costs and to leaflet households in the autumn when salt is replaced. | | CR |
| 100.14 | Review to be carried out on Burial ground contract out to report to July EPC meeting. | | AP, CR |
| 100.14 | To appoint Treeline as contractor for tree safety survey | Completed | CR |

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| 100.14 | To liaise with Guildford to arrange a playground assessment for KGV | | CB |
| 100.14 | To attend KGV user group discussion meeting on 15 July | | AP |
| 101.14 | To man Village Day stall | Completed | All |
| 101.14 | To advise Clerk on SSALC courses | | All |
| 101.14 | To return outstanding risk assessments | | All |

COMPLETED ACTIONS

| Minute Reference | Action |
|------------------|--|
| 4.14 | Check response deadline for National Air Traffic Services Consultation |
| 4.14 | Draft letter to SCC Cabinet Member for Communities on the cost of cycling events |
| 4.14 | Community Ideas database to be updated |
| 4.14 | Complete quarterly reconciliation check |
| 4.14 | Draft letter to BT on recent telephone fault incident |
| 5.14 | Draft response to EPFA questions on licence negotiation issues between EPFA and EVRT. |
| 5.14 | To report use of Church St as a cut through by HGV traffic to SCC Highways. |
| 6.14 | Draft response to HoE EIA screening opinion to reach GBC by 24 Jan. |
| 6.14 | Invite Berkeley Homes/HoE to the next Parish Council meeting or to a public meeting to brief the community on proposals. |
| 6.14 | Request a monthly report from Berkeley Homes/HoE for the Parish Council meeting |
| 6.14 | To write to GBC to ensure they involve themselves in the MVDC greenbelt review consultation on behalf of Effingham. |
| 6.14 | To write to MVDC to flag concerns and to ensure Effingham has an input to the greenbelt review consultation. |
| 6.14 | Contact SCC to discuss demand for school places and future availability and allocations plans. |
| 7.14 | Finalise budget proposal and submit precept request to GBC. |
| 7.14 | Review Surrey Pension fund Administration draft strategy |
| 8.14 | Submit any lengthsman projects items to clerk. |
| 8.14 | Finalise and send response to GBC Surface Water Management Plan |
| 8.14 | Liaise with East Horsley to obtain costings for lengthsman project |
| 10.14 | Cllr Martland to respond to GBC Sport & Physical Activity consultation. |
| 10.14 | Cllr Lightfoot to respond to Surrey Hills AONB Management Plan consultation. |
| 10.14 | Composting area to be installed in burial ground in January. |
| 11.14 | Issues with parking & enforcement at Catholic Church on Sundays to be raised with Surrey Highways. |
| 11.14 | Clerk to confirm date and attendees for St Teresa's visit to bursar. |
| 11.14 | Supply WW1 funding source information to ELHG |
| 11.14 | SALC 2014 training course programme to be circulated to all |
| 11.14 | Issues with parking and enforcement at KGV playing fields on Sundays to be raised with Surrey Highways. |
| 11.14 | Clerk to promote allotment vacancies and investigate the use of a community plot. |
| 19.14 | Response to GBC SHMA |
| 19.14 | Attend Normandy PC joint communities meeting on greenbelt review |
| 19.14 | To form Burial Ground Extension working group |
| 20.14 | To investigate archiving options |
| 21.14 | Orestan Lane flooding update |
| 22.14 | Schedule Housing Requirements Survey analysis meeting |
| 24.14 | Letter of thanks to St Theresa's School for visit |
| 24.14 | Monthly reports from EVRT trustees |
| 24.14 | Working group to discuss and recommend on Community Fund request for tractor replacement |
| 24.14 | Review of polling places response to be sent to GBC |
| 32.14 | Respond to Hoe EIA Scoping request by 14 Mar |
| 32.14 | Attend GBC Local Plan Scrutiny Forum |
| 32.14 | Attend GBC Local Plan meeting on impact on villages at 31 Mar |
| 33.14 | Issue delegated authority cheque for purchase of a replacement tractor for KGV |
| 33.14 | Submit VAT return for 2013-14 |
| 33.14 | Book stall for Effingham Village Day |
| 34.14 | Agree lengthsman works and appoint contractor |

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|-------|---|
| 34.14 | Report flooding on Heathview to SCC & GBC |
| 36.14 | Working Group to discuss burial group extension future |
| 36.14 | Research future of village Post Office |
| 37.14 | Attend Surrey Police briefing event on 10 March |
| 37.14 | Request further visit to St Teresa's School |
| 37.14 | Write to SCC CE to request school places meeting with officers |
| 37.14 | Attend the Local Committee meeting on 12 Mar. |
| 37.14 | Attend Guildford's Parish Council reception on 23 Apr |
| 45.14 | Agree working group framework to respond to HoE development |
| 45.14 | Letter of complaint and FoI request to be submitted to SCC on education issues |
| 45.14 | Letter to be sent to GBC on tree work decision at Heathway |
| 45.14 | Clerk to consult enforcement on the safety of entrance works to Westcourt, Beech Avenue |
| 45.14 | Respond to licensing consultation on sexual entertainment venues |
| 46.14 | Provide cover for Parish Room for Clerk annual leave |
| 47.14 | Arrange residents meeting to discuss A246 access road issues |
| 47.14 | Respond to SCC consultation on road safety outside schools |
| 48.14 | To comment on draft housing requirements survey summary report |
| 48.14 | Input to Cllrs Pindar & Symes on issues to raise at Local Plan meeting |
| 48.14 | Provide East Horsley with electronic copy of housing survey |
| 49.14 | Liaise with allotment neighbour on fallen fences |
| 49.14 | Commission tree safety survey for burial ground |
| 49.14 | Respond to Rights of Way Improvement Plan consultation |
| 57.14 | Lack of promotion of the joint venture drop in event to be flagged to Berkeley Homes. |
| 58.14 | Working group to consider late applications. Extensions to consultation to be requested from GBC. |
| 58.14 | Formation of a liaison group to address Berkeley Homes/Howard of Effingham proposed joint venture |
| 58.14 | Issue working group report on the Berkeley Homes/Howard of Effingham School Proposals, Housing provision, Design Requirements & Section 106 Contributions |
| 58.14 | Issue letter on draft Local Plan to Cllr Mansbridge, Guildford Borough Council |
| 58.14 | Co-ordinate response to Guildford Visitor Economy Strategy consultation |
| 59.14 | Clerk to reply to invitations received for Civic Service, Orangutan Appeal UK talk and 'The Guildford Plan - Where are we now?' Forum |
| 60.14 | Contact Surrey Highways for proposed date for Critten Lane repairs and resurfacing work |
| 61.14 | Clerk to confirm extension to funding deadline with Locality |
| 63.14 | To represent EPC at Allotment Gathering at 10 June |
| 63.14 | Work experience contact details to be given to EVRT |
| 63.14 | Move food bin storage to KGV |
| 83.14 | Letter to GBC Cllr Mansbridge to flag serious concerns with LP draft document |
| 83.14 | To flag dissatisfaction with communication of Berkeley Homes drop in exhibition and the feedback back form used at HoE liaison meeting |
| 83.14 | Working group to be set up to research for planning application response to the BerkeleyHomes/HoE joint venture |
| 84.14 | Provide detailed breakdown of the grants to EVRT from Community Fund |
| 85.14 | EPC & BRA to write to SCC Highways on repairs to grass verges on Lower Road |
| 85.14 | Clerk to request hedge-cutting for Effingham Common Rd |
| 85.14 | Clerk to report parking on verges at Woodlands Rd |
| 87.14 | SCC to be invited to autumn EPC meeting to discuss footpath works |
| 87.14 | Clerk to submit Love Where You Live form |
| 87.14 | To discuss use of sponsorship banners at cricket club |
| 88.14 | Clerk to liaise with owners to get hedges on allotment access path cut |
| 88.14 | Replace Parish Room locks and keys |
| 88.14 | To attend Local Committee meeting on 25 June |

