

**MINUTES OF THE MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 7 DECEMBER 2010
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Clark, Driscoll, Hogger, Lightfoot, Nicholls, Symes, Wetenhall
Cllr Barker
2 local government electors

139.10 APOLOGIES FOR ABSENCE

Cllrs Crouch (unwell); Jones (meeting)

140.10 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

No changes submitted at this time.

141.10 MINUTES OF THE MEETING OF 26 OCTOBER 2010

These were approved and signed as a true record.

142.10 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

No matters arising.

143.10 MATTERS RAISED BY RESIDENTS

*Residents of the following roads had been specially invited:
Effingham Place, Lower Road, Manor House Lane, Lutyens Close*

Highways / obstruction issues had been raised with PCSO Culross; nothing further.

144.10 PLANNING MATTERS

New applications

10/P/01965 and 10/P/01965 Middle Farm, The Street

Full, and Listed Building, consent for conversion of cowshed into ancillary accommodation
The comment below had already been submitted owing to the deadline falling between meetings:

Effingham Parish Council has considered this application and does not object. It was, however, felt that if granted the additional residential accommodation should remain ancillary to Middle Farm by condition on the consent.

10/P/01982 Woodstock, Orestan Lane

Single storey rear extension. No comment.

10/P/02007 Chalfont, Lower Farm Road

Erection of rear conservatory

The comment below had already been submitted owing to the deadline falling between meetings:

Effingham Parish Council objected to the previous expansion of this property, which is now very large and overbearing for the size of the plot. It objects to the present application on the basis that it will cause further intrusion on the privacy of neighbours.

It has been pointed out that the ground floor plan does not show a covered walkway on the western side of the existing structure which if included brings the property on that side right up to the boundary.

10/P/02074 Lawnview, Orestan Lane

Replacement four bed chalet bungalow following demolition of existing bungalow

The Parish Council felt that the proposals had not taken sufficient count of the reasons for the previous refusal of consent and was very little different. It was agreed to object to the overbearing size and uncharacteristic appearance.

10/P/02110 and 10/P/02111 4 Middle Farm Place

Full, and Conservation Area consent, for single storey side extension and infilling porch and conversion of garage to habitable space. No comment.

10/T/00202 Plough Inn, Orestan Lane

Cut back Hazel trees by 1-2 metres (nos 5, 8 and 10 on plan) and crown thin Apple trees by 10%. No comment.

10/T/00189 Wildacre, Browns Lane

Fell Horse Chestnut in rear garden (Effingham Conservation Area). No comment.

10/P/02158 Orchard Cottage, The Street

Loft conversion incorporating two dormer windows to front and one to rear. No comment.

10/P/02197 The Beeches, Beech Ave

Roof alterations and insertion of dormer window over ground floor side extension. It was agreed that Cllr Wetenhall will investigate.

O-licence application:

TT Trading, 19, Bookers Close, Ashted

1 vehicle and 0 trailers, to be sited at Newmarsh Farm. It was agreed to write to the Traffic Commissioner pointing out the agreement for future applications to show a designated area on the site.

SM

Results / progress on previous planning applications

09/P/01755 The Long Barn

Appeal dismissed. There was discussion about whether waiting for this decision would have affected the recent consent. Cllr Hogger felt that appreciable changes had been made which merited consent.

10/P/01611 4 Dog Kennel Green, Ranmore Common

Approved

10/P/01778 Bridgellis, Orestan Lane

Approved. These plans did not arrive and the application was not considered by EPC. Cllr Nicholls was concerned that the opportunity for this development had been given up as part of an earlier consent. Cllr Hogger will investigate.

LH

10/P/01788 Highfields, High Barn Road

Confirmed that solar panels constitute permitted development

10/P/01884 The Coolins, Manor House Lane

Withdrawn

10/P/01094 Leewood Farm, Effingham Common Road

Part of the application had been granted, and part not. It was agreed the Clerk will write to GBC Enforcement and ask for confirmation that continuation of unauthorised activities will be checked.

SM

OK 1093057 Alan Pidgley

Granted, with a condition about the only access being via Horsley Road. Clerk to find out if GBC has logged a specific position for the lorries on the site.

SM

Other planning matters

None.

Reports and correspondence relating to other Planning matters:

Register of applications and decisions

Cllr Wetenhall had asked for a register to be kept of planning applications and when they were determined, so that the outstanding ones would not be lost sight of. This will start in the new year.

SM

Motorway Service Area

Cllr Lightfoot had investigated progress on questions raised by an Elmbridge Borough Councillor (member of the Joint Communities Group) about procedures affecting recent decisions. It was decided to write to relevant Ministers for Transport and Local Government, and local MPs, to ask that they confirm due process had been followed. Cllrs Barker and Hogger will be able to present letters in person to Philip Hammond and Sir Paul Beresford when they visit the village shortly. Nearby parishes and residents' groups would also be informed.

SM

GBC meeting on Gypsy and Traveller issues

This meeting, which had been originally laid on for Borough Councillors but extended to include Parish Councils, had had to be cancelled owing to difficulties raised.

Brick Kiln Copse

Cllr Barker reported that a useful site meeting had taken place. The Environment Agency representative had seemed horrified by the scale of the destruction.

145.10 VILLAGE GREEN SPACES AND AMENITIES

Current GSVA matters

Date for the postponed 'Village Plan' meeting

This was even more urgent in the light of the forthcoming 'Localism' Bill which was forecast to propose more powers to neighbourhoods. Cllrs Pindar, Hogger, Wetenhall and Symes will meet. Cllr Pindar will confirm 17 or 18 January, Parish Room at 8pm.

AP
LH
IS
JW

It was agreed to be essential to complete the Emergency Plan as part of this, and include the First Responders.

Date for Commoners' Day 2011 – Sunday 25 September 2011

This was noted.

Reports and correspondence relating to GSVA matters

Sprucing up the village

The village meeting had taken place which, although not well attended, had thrown up some interesting ideas. Cllr Hogger will co-ordinate this project. She has a list of places nominated for 'treatment' which she will type up. A meeting will be held on Tuesday 8 February in the village room to discuss the approach further.

Purchase of additional land, Burial Ground

The response of the consortium owning the adjacent land had been reported. It was agreed that the Clerk should write explaining that the Parish Council only ever comments on applications in accordance with current policy, and regretting that the sale of a small piece of land could not be discussed.

SM

Tree survey, Burial Ground

The triennial survey had been received, and commented on potential danger presented by trees on the adjacent land. The Clerk will inform the owners and investigate what action can be taken regarding risk to users of the Burial Ground.

SM

De-cluttering the Surrey Hills

CPRE had provided photographs of superfluous or damaged street furniture which could be removed. Cllr Nicholls is compiling a list of useless or damaged street signs in Effingham.

JN

Faster broadband

Effingham addresses which have telephone numbers in the 01483 exchange have been circulated with information about applying for BT's offer of faster broadband. It was agreed this would not be likely to succeed for the 01372 exchange.

Beech Avenue trees

There has been no update about the trees to be planted in the current planting season. Cllr Barker offered to investigate with John Igglesden.

146.10 HIGHWAYS AND TRANSPORT

Current Highways and Transport matters

Purchase of salt bins

GBC has changed the offer, these would have to stay out all year and there would be a charge, for the contractor's time setting them out and for the salt. It was agreed to go ahead with the purchase, setting out and filling of 10 green bins. When they are due to be installed the Clerk will put round a note explaining they are for community areas, not people's own drives; also when clearing drives not to heap snow up on footways.

SM

Reports and correspondence relating to Highways matters

Speed limits, A246

Cllr Clark asked for news of the implementation of the speed limit. Cllr Barker explained that all the limits 'in waiting' were ready for processing, ie the public advertisement phase, but this would be slow.

Effingham Common white line

Cllr Driscoll asked whether there was any news on painting the 'correct' white line. Cllr Barker will check.

Joint railways group

The inaugural meeting been postponed owing to snow.

At this point, by agreement, the Chairman moved to item 149.10

149.10 FINANCIAL MATTERS

Current matters

Proposed budget for 2011-12

This had been circulated. There was long and serious debate. The following decisions were made:

- To reflect hours actually worked, the Parish Council will employ the Clerk for 24 hours a week in 2011-12, with a view to raising this to 28 hours a week in the following year.
- £1,000 should be included for Forward Planning.
- The Parish Council ideally wishes to achieve overall a flat rate precept, and an absolute maximum would be the consumer price index rise of 3.1% for Band D
- The proposals put forward by EVRT caused concern. It had been made clear at the time, and subsequently, that last year's grant of £23k was an exception which included £3k to cover improved communications with the village during EVRT's first year. The figures provided for the current bid were difficult to accept; individual projects seemed to be included as well as maintenance; there was concern over the lack of a forward plan. Opportunities to apply for other funding seemed to have been foregone. The Parish Council had not so far received reassurance over other aspects of financial management which had caused concern. It was decided to write to the Trustees asking them to review their request and to put in a revised bid, for circulation before the next meeting, and explain that no money could be available until agreement had been reached. The Clerk, Cllr Hogger and Cllr Pindar will together draft the letter.

**SM
LH
AP**

Return to Agenda as published

147.10 REPORTS

Police and safety community issues

PCSO Culross reported that with the Casualty Reduction Officer he had been monitoring Lower Road watching movement of traffic, school buses, and pedestrians. He will update the Superintendent with the findings, then report them to residents and the Parish Council. There was discussion about the impact and inconsiderate parking of Howard School VI form car-drivers, who arrive later and leave earlier than the regular school rush hours so may not have been observed. PCSO Culross said he would visit again at different times. SCC is running a Drive Smart Park Smart public education campaign. It was suggested that the British Legion might no longer be providing parking. It was thought that maybe the KGV car park could be made available to VI formers by arrangement with the School, for a consideration. The Street-a-Week Safer Neighbourhoods campaign had been progressing.

Cllr Hogger mentioned a vegetable delivery company that had been leaving free gift boxes on doorsteps of unoccupied houses – a practice to discourage.

Allotments

Nothing further.

Schools

Nothing further.

EVRT

An applicant for the manager vacancy had written to the Chairman.

Home Farm Estate

Cllr Hogger had met the Head of Property, Chris Mansfield, to discuss GBC's so-called non-core assets which included Home Farm, and explained to him some of the constraints on the area. He has promised to consult fully with her before making any recommendations and is aware of local concerns on such matters as grazing. He has confirmed he will meet with residents in February.

GBC Planning has confirmed it will meet Hilda Brazil personally to discuss Gypsy and Traveller issues.

Friends of Effingham Common

There will be more dates for volunteer dates soon. Cllr Pindar said how attractive he thought the Common was looking.

Smith's Charity

The Christmas distribution will shortly take place.

Local government / admin matters / website

No further news.

148.10 CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

Hilda Brazil	<i>Romany Johnny Joe</i> , by Hilda, pub. 2009. A gift to the Parish Council signed by the author
St Teresa's School	Invitation to the Carol Concert
Effingham & Little Bookham	Parish Magazine
GBC	Info on free seminars for potential Borough & Parish council members Agenda & papers for Council meeting, 9 December Agenda & reports for Planning Committee, 30 November and 14 December Agenda & reports for Standards & Audit Committee,

10 November

SCC Guildford Local Committee	Minutes of meeting of 28 October. Agenda & reports for meeting, 8 December
Surrey County Council	Surrey Matters including news of a dedicated new Highways area on the web-site, www.surreycc.gov.uk/highwaysinfoonline Weekly Highways Bulletin – news of scheme for farmers helping to clear roads of snow Agenda and reports for meeting of 14 December
Surrey County Playing Fields Asscn	The Playing Field (autumn newsletter)
Open Spaces Society	Autumn newsletter
CPRE	<i>Fieldwork</i> <i>Countryside Voice</i>
SLCC	Training programme <i>The Clerk</i>
NALC	Direct Information nos 746 – 748

149.10 FINANCIAL MATTERS continued

Unequal rent rise applied to different sizes of allotment plot

This was deferred to the next meeting given the lateness of the hour.

Community lottery

It was felt that the percentage which would be generated for community projects was not sufficiently generous for the Parish Council to want to back this.

Amendments to Effingham Parish Council Standing Orders and Financial Regulations
Deferred.

Cheques for approval and signature

The following cheques were authorised and signed:

		Authority to pay
Nick van Pelt (tree survey)	£395.00	Local Govt Act 1972 s214
Phone Coop	33.92	Local Govt Act 1972 s111
Royal British Legion	35.00	Local Govt Act 1972 s133
NALC (Direct Information Service)	105.00	Local Govt Act 1972 s111
BTS	58.16	Local Govt Act 1972 s111
SLCC	151.00	Local Govt Act 1972 s111
Information Commissioner	35.00	Local Govt Act 1972 s111
KGV Hall & Playing Fields	5,750.00	Local Govt Act 1972 s133
Post Office Ltd (PAYE)	1167.21	Local Govt Act 1972 s112

Reports and correspondence relating to Finance matters

Nothing further

150.10 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Tuesday 4 January 2011.