

# MINUTES OF ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL

8.00pm, Tuesday 5th January 2016  
King George V Hall, Browns Lane, Effingham.

## Present

Cllr Pindar - Chair

Cllr Brazil, Cllr Cornwell, Cllr Hackett, Cllr Hogger, Cllr Martland, Cllr Moss,  
Cllr Nicholls and Cllr Symes (VC)

Parish Clerk & Surrey County Councillor (SCC) Cllr Bill Barker

5 local government electors

<b>179.16</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Lightfoot
<b>180.16</b>	<b>REGISTER OF INTERESTS AND OTHER INTERESTS AFFECTING THIS AGENDA</b> Cllr Hogger declared an interest as a member of Guildford Borough Council's Planning Committee, and therefore doesn't comment on planning applications and as an EVRT Managing Trustee regarding items covering EVRT. Cllr Brazil and Nicholls declared an interest as members of the Surrey Gypsy Traveller Forum. Cllr's Pindar declared an interest in planning application 15/P/02341 - 6 Woodlands Road - being also a resident of Woodlands Road. Cllr Nicholls declared an interest in planning application 15/P/02203 - Robinswood, Beech Avenue as the owners of this property are known to him.
<b>181.16</b>	<b>MINUTES OF PREVIOUS MEETING</b> The minutes of the previous Parish Council meeting of 1st December 2015 were agreed and signed.
<b>182.16</b>	<b>MATTERS ARISING FROM THE PREVIOUS MINUTES</b> none
<b>183.16</b>	<b>MATTERS RAISED BY LOCAL RESIDENTS</b> A local resident and member of EffRA advised the Parish Council of a forthcoming event on Wednesday the 17th February from 09.00 to 13.00 at the KGV Hall, Browns Lane, Effingham. KT24 5ND This event is being jointed run by EffRA and the Local Gypsy Traveller Community with a view to furthering the existing good relationship between all residents of Effingham and to promote cultural awareness.

	<p><b>PLANNING MATTERS</b></p>
<b>184.16</b>	<b>New planning applications</b>
<b>15/P/02203</b>	<p><b>Robinswood</b>, Beech Ave, Effingham. KT24 5PJ Erection of a triple garage with ancillary storage above and below. <b>No comment</b></p>
<b>15/P/02229</b>	<p><b>Upper Leawood Farm</b>, Effingham Common Rd, Effingham. KT24 5JQ Erection of a first floor rear extension including 2 dormer windows and the addition of two dormer windows to the front elevation. <b>No comment</b></p>
<b>15/P/02273</b>	<p><b>The Long Barn</b>, High Barn Road, Effingham. KT24 Detached two storey six bedroom dwelling with detached single storey garage and staff accommodation following demolition of existing dwelling and outbuilding (part retrospective application) <b>Comment -</b> <i>We note that the Basement which was refused in an earlier planning application is being retained for maintenance purposes only. However we realise the difficulty in monitoring that it is not used for other purposes so would like to suggest that the basement is substantially filled with rough concrete, to the satisfaction of the building inspector to the extent it would enable maintenance but not any other use.</i> <i>We feel this would be a low cost alternative to demanding the basements demolition.</i></p>
<b>15/P/02341</b>	<p><b>6 Woodlands Road</b>, Effingham. KT23 4HF Single storey link infill extension. <b>No comment</b></p>
<b>15/P/02349</b>	<p><b>White Cottage</b>, Lower Farm Road, Effingham. KT24 5JL Proposed enlargement of existing porch, changes to ground floor, fenestration on front elevation and two storey rear extension. <b>No comment</b></p>
<b>15/P/02379</b>	<p><b>Fairways</b>, Beech Avenue, Effingham. KT24 5PJ Two storey side extension to the south extension, new dormers to the front and rear extensions, alterations to the front elevations to form hipped roof and demolition of 2 garages. <b>Comment -</b> <i>Regarding "visibility" we would like to correct the application's assertion that there is "no footpath". A popular right of way (FP123), that provides access to the golf course's network of paths, passes directly along the properties eastern boundary before turning west between Fairways and Miles House.</i></p>
<b>15/T/00290</b>	<p><b>5 Church Cottages</b>, Church Street, Effingham. KT24 5LZ T1 (Rowan Tree) - fell <b>No comment</b></p>

<b>15/T/00295</b>	<b>Rose Cottage</b> , The Street, Effingham. KT24 5LQ Scots Pine and Yew - remove branches overhanging the outbuilding of The Cottage, the property to the south of Rose Cottage. <b>No comment</b>
<b>185.16</b>	<b>Late received new planning applications</b>
<b>15/P/02407</b>	<b>Vine Cottage</b> , The Street, Effingham. KT24 5LQ Proposed single storey rear extension following demolition of existing extension. <b>No comment</b>
<b>15/P/02408</b>	<b>Vine Cottage</b> , The Street, Effingham. KT24 5LQ Listed building consent for demolition of rear extension. <b>No comment</b>
<b>15/P/02442</b>	<b>Post Office</b> , The Street, Effingham. KT24 5LQ This application will be considered at the next PC meeting.
<b>SCC2014/ 0150</b>	<b>The Drift Golf Club</b> , The Drift, East Horsley. KT24 5HD The importation, deposit and engineering of inert waste material on land within the existing golf club facility. <b>Objection - see appendix</b>
<b>186.16</b>	<b>RESULTS OF PREVIOUS APPLICATIONS</b>
<b>15/P/01567</b>	<b>Coppermill</b> , Effingham Common Road, Effingham. KT24 5JG Detached single garage. <b>Refused</b>
<b>15/P/01749</b>	<b>Greenacres</b> , High Barn Road, Effingham. KT24 5PT Erection of a detached 2 bedroom dwelling..... <b>Refused</b>
<b>15/P/01849</b>	<b>The Long Barn</b> , High Barn Road, Effingham. KT24 Detached 2 storey 6 bedroom dwelling ..... <b>Withdrawn</b>
<b>15/P/01945</b>	<b>St.Margaret</b> , Links Way, Bookham. KT23 4HQ Two storey extension ..... <b>Refused</b>
<b>15/P/01971</b>	<b>Hooke Field</b> , Heathway, East Horsley. KT24 5ET Extension of front porch. <b>Approved</b>
<b>15/P/02076</b>	<b>King George V Hall</b> , Browns Lane, Effingham. KT24 5JN Signage <b>Approved</b>
<b>15/P/02129</b>	<b>10 Leewood Way</b> , Effingham. KT24 5JN Single storey side/rear extension. <b>Approved</b>

<b>15/W/00156</b>	<b>Westmoor</b> , Orestan Lane, Effingham. KT24 5SN Prior notice of a single storey 8m rear extension ..... <b>Prior approval not required</b>
<b>187.16</b>	<b>Other planning matters considered</b> none
<b>188.16</b>	<b>Reports and correspondence relating to other planning matters</b>  Planning Enforcement updates
EN/07/0604	<b>Three Acre Barn, Guildford Road, Effingham.</b> <b>Closed</b>
EN/14/0338	<b>Newmarsh Farm, Horsley Road, Cobham.</b> <b>Closed</b>
EN/15/0407	<b>10 Leewood Way, Effingham.</b> Alleged unauthorised erection of a single storey extension. <b>Planning Application Received</b> (and now approved)
EN/15/0426	<b>Hooke Farm, Effingham Common Road, Effingham.</b> Alleged unauthorised construction of a footbridge. <b>Investigating.</b>
EN/15/0442	<b>1 Leewood Way, Effingham.</b> Alleged unauthorised outbuildings <b>Investigating.</b>
<b>15/P/01289</b>	<b>Appeal</b> - against GBC's decision to refuse planning permission <b>Highlands</b> , Guildford Road, Effingham. KT24 5QF Single storey side and rear extension. APP/Y3615/D/15/3138979
<b>189.16</b>	<b>Reports received from Parish Councillors not include in above</b>  It was brought to the Parish Councils attention that the driveway at Moonshine, Effingham Common Road, Effingham has recently been widened and gravel laid as the new surface. It was alleged that there was not the necessary planning permission to undertake these works. Clerk to report to GBC Planning Enforcement for them to investigate.
<b>190.16</b>	<b>TO CONSIDER FINANCIAL MATTERS</b>
<b>190.16a</b>	Cheques were signed and approved. (see appendix)
<b>190.16b</b>	The outstanding funding decision regarding security / fly tipping at Effingham Cricket Club was considered and the Clerk instructed to make contact with the new ECC Chairman to arrange a exploratory meeting. The Clerk reported that the new current account with Unity Trust Bank will be opened shortly.
<b>190.16c</b>	The 2016/17 budget was considered and approved by all councillors.

<b>192.16</b>	Reports received from Parish Councillors not included in the above None
<b>193.16</b>	<b>VILLAGE PLAN</b>
<b>193.16a</b>	Update from The Village Plan Steering Group - see appendix
<b>193.16b</b>	Reports received from The Village Plan Steering Group - see appendix
<b>193.16c</b>	EffRA have been invited to a "workshop" meeting with the Village Plan Steering Group (date tbc), to discuss the Village Plan.
<b>193.16d</b>	It was agreed that a letter be sent to the National Trust regarding Banks Common, and the proposal of designating the Common LGS status. (AP)
<b>193.16e</b>	Replies received regarding previous LGS letters - Silver Jubilee Garden, Effingham Housing Assoc., supported Browns Field, Howard of Effingham Sch., not supported at this time Open part of Effingham Common and the field at Middle Farm Place, GBC, further details requested by GBC. (AP)
<b>194.16</b>	<b>HIGHWAYS &amp; TRANSPORT</b>
<b>194.16a</b>	Current highway matters considered None
<b>194.16b</b>	Current parking problems at the bottom of Woodlands Road, and the automotive business Trust Ford. It is alleged that Trust Ford have broken previous agreements made with SCC Highways and the Police regarding inconsiderate / illegal parking of staff and stock vehicles. Letters have been sent to Ford Motor Company by concerned local residents.
<b>194.16c</b>	An update by Woodlands Rd Residents Association is hoped to be received at the next Parish Council meeting regarding item 194.15b.
<b>194.16d</b>	Reports and correspondence received relating to other Highway Matters The Clerk has received reports of flooding on Effingham Common Road during recent wet spells, and instructed to report the issue to SCC Highways. (Clerk)
<b>194.16e</b>	Reports and correspondence received relating to other Highway Matters. None.
<b>196.16</b>	<b>REPORTS</b>
	Reports received on -
<b>196.16a</b>	Police and community issues To be received and reported on at a later time.

<b>196.16</b>	Allotments None
<b>196.16</b>	Schools Chief Executive Officer of The Howard of Effingham Partnership Trust, Rhona Barnfield has recently been appointed a CBE for services to education. The Chairman of the Parish Council to write a letter of congratulations. (AP)
<b>196.16b</b>	Home Farm Estate Cllr's Brazil and Nicholls gave an update on a recent meeting organised by Sam Hutchison from GBC for local residents including the local Gipsy Traveller Community. It was felt that attendance numbers suffered due to poor advertising of the event by GBC. Altogether there was positive feedback regarding the proposed 6 additional Traveller Pitches for local Gipsy Travellers (or those with a strong local tie).
<b>196.16c</b>	Friends of Effingham Common Cllr Symes reported that work had been started in preparation of the 2016 Commoners Day.
<b>196.16</b>	Smith's Charity None
<b>196.16</b>	Effingham Local History Group None
<b>196.16d</b>	Local government matters / admin matters Cllr Martland reminded Councillors to complete outstanding Parish Council Risk Assessments and pass any completed to the Clerk to compile.
<b>196.16</b>	Parish Rooms None
<b>196.16e</b>	Effingham Village Recreation Trust (Effingham Cricket Club funding - see 190.15b) The Secretary to EVRT has requested possible meeting dates for Parish Councillors (acting as EVRT's Trustees) to meet with EVRT Managing Trustees to discuss Effingham Cricket Club. (Clerk)
<b>196.16</b>	Reports received from Parish Councillors not included in the above. None
	<b>CORRESPONDENCE</b>
<b>197.16</b>	Correspondence received since the last Parish Council Meeting. None
<b>197.16</b>	Cllr Hackett has been contacted by a local resident regarding the possible recycling of the historically interesting railings to be replaced at St.Lawrence Primary School. (CH)

197.16a	The Clerk reported that they had received and replied to a FOI request from Parkwood Leisure.
198.16	<p><b>NEXT AGENDA</b></p> <p>To note parish business for the Agenda of the next meeting.</p> <p><b><u>Next meeting - 26.01.2016 KGV Hall, Browns Lane. 8pm</u></b></p>
185.16	<p style="text-align: center;"><b><u>Appendix</u></b></p> <p><b>Objection</b> to The Drift Golf Club application -</p> <p>Effingham Parish Council is writing to oppose the planning application 2014/0150, additional information January 2016.</p> <p>In December 2015 the applicants proposed an additional route for the HGVs delivering to the site, which they call the Cobham Route.</p> <p>Effingham Parish Council (EPC) objects strongly to the planning application and to the Cobham Route.</p> <ol style="list-style-type: none"> <li>1. EPC objects to the movement of some 79,818 cubic metres of inert waste material to a site in the Green Belt and to the 18,622 HGV movements associated with the proposal.</li> <li>2. EPC objects to the Cobham Route for the delivery of the waste material. The junction of Forest Road and Effingham Common Road is very congested during the morning rush and Effingham Common Road can be backed up for over half a mile during this period making the junction a road safety concern. It is also noted that the applicants are proposing, if they use the Cobham Route, to stop deliveries at 2.30pm each day, which would imply a greater number of HGVs being scheduled in the mornings causing even greater congestion at this junction.</li> <li>3. EPC objects to the planning application on the grounds of increased road safety risks for school children catching school busses for the Howard of Effingham School and other Effingham schools. The December 2015 documentation from the applicants infers an extra 8 to 9 HGV movements per hour along Forest Road during school pick up times.</li> <li>4. EPC objects to the use of the Drift for 18,622 HGV movements. The Drift is used by Effingham residents going to the A3 east and M25 and to West Horsley. The road surface is poor and this number of lorry movements will cause further deterioration to an already poorly surfaced road.</li> <li>5. EPC objects to the 100 HGVs movements per day using this narrow road. It will make it more hazardous for drivers to use the Drift.</li> <li>6. The Drift area is part of an identified wildlife corridor between the AONB and the SSIs of Ranmore Common and Sheapleas to the south, and Effingham and Bookham Commons to the north. The proposed development and the HGV movements will have an adverse effect on wildlife movements.</li> </ol>

7. These proposals would impact Effingham residents who use the Horsley shops and other important facilities such as the Doctors surgery. The continued movements may cause long-term damage to the E Horsley economy through the avoidance of the area because of the long-term traffic, which may also contribute to missed doctor's appointments for Effingham Residents.

The applicants need to demonstrate 'special circumstances' for this development on Green Belt land. They have not demonstrated 'special circumstances' nor have they demonstrated that the proposed benefits of the development outweigh the nuisance, road safety dangers and inconvenience for local people.

If SCC is minded to grant this application, please restrict HGV movements to 9am to 2.30pm to avoid road safety issues during the school commute and morning rush.

### **VILLAGE PLAN UPDATE 193.16a/b**

Village Plan Steering Group  
Report To EPC 5<sup>th</sup> January 2016  
Actions arising since last meeting

1. VPSG met several times to review the latest changes to the draft A revised draft is now almost near completion targeted for completion by end Feb 2016
2. VPSG members attended meetings GBC to review changes and gain further feedback. GBC are helping with maps and other resources and interpretation of the Health Check.
3. We have received feedback from GBC on the need for (or lack of) a Strategic Environmental Assessment Impact study. They continue to believe one will not be necessary although Natural England have raised some concerns and this needs to be discussed further. Revised wording has been drafted to reflect that we will comply with GBC requirements and we are seeking a full meeting with Natural England on the revised plan
4. A meeting has taken place with CPRE to update them on the development of the plan. The session clarified a number of issues for them and whilst they cannot endorse any plan where Green Belt land is used for development they expressed appreciation of the work being undertaken by the Neighbourhood Planning Term to identify those sites offering the greatest potential for sustainable development. They were also appreciative and supportive of the efforts being made to conserve the local environment and historic landscape through the Environment policies and Design Statement.
5. Drafted letters to landowners, approved at last EPC meeting, have been sent and replies now being received; full update next meeting
6. We continue to compile / log / respond to input from local residents and local resident organisations. A further has been extended to EFFRA to participate in a full workshop to resolve issues on selection criteria for sites.
7. The Chairman's report has been distributed to all residents

	<p>including an update on the plan and the health check.</p> <p>Actions Moving Forward</p> <ul style="list-style-type: none"> <li>• Refinement of the draft – final amendments being drafted</li> <li>• A further survey is planned with the Residents Forum on key aspects of the updated plan which will be posted on the website</li> <li>• Meeting with Natural England to take place</li> <li>• Workshop tabled to review site allocations</li> <li>• A revised draft plan will be circulated before next EPC</li> </ul>

#### 190.16a

<u>Cheque No.</u>	<u>To -</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>
001163	Effingham Parish Council	deposit for Parish Councils new current account with Unity Trust Bank	0500.00	
001164	BTS Ltd	Copier charges	0095.42	
001165	Co-op Business Telecoms	Phone / Broadband	0031.54	
001166	Jon Short	Clerk Wages Dec15	1467.10	
001167	Post Office Ltd	Clerk Tax/NI Oct, Nov, Dec 2015	1173.90	
001168	Norbury Park Wood Products	Replacement bench for Parish Burial Ground (168.15b)	0399.00	
001169	Clerk Reimbursements	Postage & laptop (Dec minutes 168.15e)	0432.10	
001170	DB Designs	St.Lawrence Church Hall grant (169.15d)	0672.00	
001171	Michael Stuart	St.Lawrence Church Hall grant (169.15d)	1440.00	
001172	Burleys	Burial Ground Mtce	0398.40	