

**MINUTES OF THE ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 4 OCTOBER 2011
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Bowerman, Brazil, Hogger, Lightfoot, Nicholls, Peskett, Symes and Wetenhall
and 69 local government electors

121.11 APOLOGIES FOR ABSENCE

Cllr. Barker and the Clerk (sick leave).

122.11 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

Cllr. Wetenhall as a member of Effingham Golf Club.

123.11 MINUTES OF THE MEETING OF 30 August 2011

The Minutes were signed as a correct record.

124.11 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

There were no matters arising from the Minutes that were not otherwise dealt with on the Agenda.

125.11 PRESENTATION FROM THE MINTON GROUP

A presentation was given by the Minton Group and supporting companies outlining their proposals for a care home development on land off Church Street (old St Lawrence School playing fields). They showed a pictorial representation of the proposed 70 bed development that will specialise in care for dementia patients. They informed the Council that there is a shortfall of 280 care beds in the area. There was a great deal of local interest in the presentation and a lively question and answer session followed. The chairman thanked the Minton team for giving the village an early opportunity to consider their proposals and hoped that the feedback would be helpful in their further considerations.

126.11 MATTERS RAISED BY RESIDENTS

The Chairman made a statement addressing matters raised at the meeting on the 30th August 2011 on the subject of EVRT. The Chairman reported that he and Parish Councillors had called a meeting with EVRT Trustees on 3rd October 2011 and had addressed the points raised by the villagers. The Chairman confirmed that the EPFA had not been issued with a Notice to Quit, they had been issued with a Section 25 notice as a precursor to a re-negotiation of the EPFA's lease. The Chairman reported that he had been told by EVRT trustees that the same procedure had been undertaken in relation to the Rugby Club and their lease.

An animated discussion ensued about relationships with the Trustees of the EVRT. Some villagers expressed dismay at the lack of communication between the Trustees and EPFA over the new EPFA lease and other matters, and felt, they were being dealt with unfairly. The villagers stated their intent to attend the EVRT AGM, 11th October 2011, to put their case directly to the meeting. The Chairman thanked EPFA for their views and ideas and moved to next business.

During the discussions Cllr Nicholls, made frequent contributions to the discussion and then made accusations that, the chairman felt, were unacceptable. Cllr Nicholls was asked to leave by the chairman and left stating that he would resign from the Council.

127.11 PLANNING MATTERS

New applications

11/P/01540 Crocknorth House, Crocknorth Road

Listed Building Consent for internal alterations (toilet and partition removal on landing) new conservation roof-light over and external fenestration changes. **No Comment.**

11/P/01570 7, Norwood Road

First floor rear extension, single storey side extension and loft conversion with roof light (revision to planning permission 03/P/00661). **No Comment.**

11/P/01583 Hillmore, Outdowns

First floor side extension and alterations to fenestration. **No Comment.**

11/P/01632 and 11/P/01632 St Lawrence House, 5, Effingham Place

Replacement of existing parapet wall to western elevation and additional insulation to existing flat roof and Listed Building Consent for replacement of existing parapet wall to western elevation and additional insulation to existing flat roof. **No Comment.**

11/P/01651 11, Beech Close

First floor extension over existing attached garage. **No Comment.**

11/P/01724 Effingham Golf Club, Guildford Road

Construction of new 18th hole on golf course comprising: green, bunkers, mounds, hollows, trees and relocation of two trees. **No Comment.**

To consider appeals received

APP/Y3615/D/11/2159660 Inglehurst, Outdowns

Appeal against refusal of 11/P/00658. **No Comment.**

Results / progress on previous planning applications

11/P/01368 Garn, Lower Farm Road

Withdrawn

11/P/01397 T.W White

The application was approved subject to illuminated signs on front of building only, and illumination restricted to business hours

Refused

11/P/01387 Manor House School

Approved at Planning Committee

11/P/01408 6, Leewood Way

Approved

11/P/01457 Lawn View, Orestan Lane

Approved at Planning Committee

11/P/01451 Ranmore Manor

with addition of 3 further parking spaces

To consider other planning matters:

It was noted that the Parish Council had amended its decision on 6, Leewood Way, after further discussion by Parish Councillors. The objection was withdrawn, and a comment made instead. This change had been communicated to the Planning Dept. at Guildford Borough Council.

Reports and correspondence relating to other Planning matters:

Cllr. Symes had circulated suggestions on the draft National Planning Policy Framework. The Parish Council's response to the NPPF will be considered at a meeting at 10.30am Monday 10th October at the Parish Room.

To receive reports from Parish Councillors not included in the above.

There were no reports.

128.11 GREEN SPACES AND VILLAGE AMENITIES

Item to consider correspondence received concerning KGV and EVRT. This had been covered earlier and was not further discussed.

Item to consider nominating for a term of four years one of the Parish Council appointed Trustees to EVRT. It was noted that there had been 1 applicant for the position. It was agreed to discuss the matter in Committee at the end of the meeting.

Item to consider the implications of the new anti-bribery legislation. It was agreed that **Cllr IS Symes** would prepare a summary based on the new Guildford Borough Council policy.

Item to consider response to the 2013 Review of Parliamentary Constituencies. It was decided, that as local constituencies were not affected, not to comment at this stage.

It was noted that Effingham First Responders would not now use the Parish Room. **Cllr SP**

Peskett will let Keith Cornwell know.

Item, a pre-consultation had been received from the Howard of Effingham School. It was decided to respond on the basis of 'Agree' on the questionnaire. **Cllr Hogger** to complete the form. **LH**

Item, Jubilee Beacon, it was decided that **Cllr Symes** should contact the Clerk at West Horsley Parish Council and inform her of the Parish Council's interest in having a joint venture. **IS**

To receive reports and correspondence relating to other Space/Amenity matters.
It was noted that the Effingham Commoners' Day held on 25th September had been very successful and well attended. There were a number of interesting stands and exhibits. Thanks were given to Cllr Brazil for exhibiting the traditional Gypsy caravan.
Chairman to write to Adam Owen and his GBC team. **AP**

129.11 HIGHWAYS AND TRANSPORT Current Highways and Transport matters

It was reported that there had been no progress on the replacement of the pedestrian barrier on the A246, opposite Sibley's.
Chairman to write to Surrey County Council to ask them to progress the replacement barrier. **AP**

Cllr Hogger presented an update on sites for grit bins. The site on Effingham Common Road is removed from the list and two new sites in Norwood Road and Orestan Lane will be added to the list.

Cllr Hogger will ask residents in Norwood Road and Orestan Lane if they will house the grit bins. **LH**

Cllr Hogger will draw-up an agreement between the Parish Council and residents willing to house a grit bin on their property. **LH**

Cllr Lightfoot will look into the stencilling of grit bins with EPC details. **AL**

Cllr Wetenhall to investigate the insurance position. **JW**

Cllr Peskett to draft a leaflet to households covering the use and rules for grit bins. **SP**

Cllrs Hogger and Nicholls will meet with Tim Pilsbury (GBC) to show him the sites for grit bins. Tim Pilsbury's team will install them. **LH/JN**

The Chairman thanked Cllr Hogger for her efforts to achieve the successful establishment of these EPC grit bins.

Reports and correspondence relating to Highways matters

Cllr. Peskett reported that she had contacted Highways about the deteriorating state of the mini-roundabout opposite the Haig at the junction of The Street and Lower Road. There had been no decision on the matter and Cllr Peskett will continue to liaise with Highways.

Beech Avenue bridleway permission, **Cllr Wetenhall** is to consider making a representation and will coordinate with Councillors by the 21st November deadline. **JW**

130.11 REPORTS

Police and safety community issues

There were four police officers in attendance. PCSO Gregor Culross who introduced PC Karen Page the Neighbourhood Specialist Officer (NSO), PCSO Jo Gallagher (Roads) and PCSO Becky Green. PCSO Culross reported that there had been 7 crimes in Effingham over the previous month: 5 thefts and 2 instances of anti-social behaviour. The crime level in Effingham is very low. The new police number for non emergency calls is 101. The **Chairman** undertook to include this number in the next EPC Chairman's newsletter. **AP**

The audience congratulated the police on their hard work and support for Effingham.

Allotments

There had been more thefts from the allotments which had been reported to the police. Cllr Symes had been asked when the Parish Council would complete the income and

expenditure report for the allotments. It was decided that this would be started after the Clerk's return to work.

Schools

The Parish Council had received a pre-consultation on admission arrangements for September 2013 entry – see Minute 128.11 above.

EVRT

The AGM will be held at 8pm on 11th October 2011 in the KGV Hall.

Cllr. Pindar will email Mark Jones to inform him that the 2012/13 Parish Council budgeting process is about to start and EPC will need EVRT's requests for funding for 2012/13 in advance of the next Parish Council meeting.

AP

Home Farm Estate

Sam Hutchinson and Fiona Farrand (Guildford Borough Council) are working with the Parish Council to clarify the planning status of every piece of land on Home Farm.

Friends of Effingham Common

Commoners' Day had been successful. The Friends have issued a list of volunteer days for work parties on the Common: 16th October, 27th November 18th December.

Smith's Charity

No report

Effingham Local History Group

There will be an exhibition of Effingham in Wartime on Sat 29th October in St Lawrence Church Hall. The **Chairman** will write to the Group to congratulate them on the 'Studies in Local History – Effingham Common' book.

AP

Local government / admin matters / website

The Chairman will shortly be drafting his half-yearly report.

131.11 CORRESPONDENCE

Two items to note:

(1) Guildford Borough Council had emailed EPC asking the Parish Council to complete a questionnaire on local matters. This will be discussed at the meeting to be held 10.30am on Monday 10th October in the Parish Room.

(2) A booklet on how to respond to Planning Applications had been received. **Cllr Bowerman** undertook to read and summarise the document and pass to other Councillors.

GB

132.11 FINANCIAL MATTERS

During 2010/11 Effingham Parish Council completed a full Risk Assessment. The Risk assessment is filed in the Parish Room. **Councillors** to note that the Autumn 2011 part of the 2011/12 Risk Assessment should be commenced immediately and delivered to the Clerk by 21st December.

ALL

Cllr Pindar will to reclaim the £495.22 overpayment by EPC of the Small Business Rate.

AP

Cheques for approval and signature

The following cheques were authorised and signed:

EDF Energy for electricity	£155.00
Sutton & East Surrey Water for allotment water	£228.36
Sutton & East Surrey Water for Parish Room	£41.52
Surrey Hills Society for membership renewal	£15.00
BTS Ltd for photocopier rental in Parish Room	£59.40
The Phone Coop for telephone in Parish Room	£26.77

133.11 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Tuesday 1st November 2011.

134.11 IN COMMITTEE

- (1) There was a short discussion about the Parish Council vacancy. Two applications for the vacancy have been received. **Cllr Pindar** will be organising an interview team, establishing a list of questions and setting up interviews. In addition to the Chairman, Cllrs Brazil, Lightfoot and Wetenhall volunteered their services.
- (2) The Parish Council has received an application for the position of Parish Council EVRT Trustee. It was decided to defer the appointment of the Trustee for the moment.

AP