

MINUTES OF ORDINARY PARISH COUNCIL MEETING OF

Effingham Parish Council

Tuesday 3rd January 2017, 8pm KGV Hall, Browns Lane.

Present:

Cllr Symes (Chair)
Cllr's Hackett, Hogger, Mayell, Moss & Nicholls.
Parish Clerk
SCC Councillor Bill Barker

3 local government electors

325/17	APOLOGIES FOR ABSENCE: Cllr's Cornwell, Martland, Pindar & Whiteman.
326/17	REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA: Cllr Hogger declared an interest as a member of Guildford Borough Council's Planning Committee, and therefore doesn't comment on planning applications and as an EVRT Managing Trustee regarding items covering EVRT.
327/17	MINUTES OF THE PREVIOUS MEETING OF 6TH DECEMBER 2016: The minutes were approved and duly signed by Cllr Symes (Acting Chair)
328/17	MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA: There was a discussion about potential S106 payments involved in the Berkeley Homes / Howard of Effingham Appeal, for agreement within the Heads of Terms. Cllrs Pindar and Symes were given delegated authority to investigate these concerns, and report back to the Parish Council at the next PC Meeting. (31.01.17) It was agreed that a letter of thanks be sent to Millgate Homes for their presentation prior to the previous PC Meeting. (06.12.16), pointing out any comments made were without prejudice and it was expected that any proposal would be consistent with the emerging Neighbourhood Plan. Cllr's Pindar & Symes given delegated authority to action this.

	<p>Cllr Nicholls spoke regarding the recently closed Royal British Legion Club on the Lower Road, and advised that he was in discussion with the Royal British Legion HQ, to investigate their future plans for the site.</p>
<p>329/17</p>	<p>MATTERS RAISED BY RESIDENTS: A local resident and EffRA representative asked how the Parish Council were planning to participate in the forthcoming Wisley Properties (WIPL) Appeal against the refusal of planning permission for 2068 homes at Three Farms Meadows, Wisley. Although the Parish Council are fully against the development of the site, they had some concerns regarding possible financial risk, and the additional demand on Parish Councillor time - given the BH / HofE Appeal. Cllr Symes has been in conversation with East & West Horsley Parish Councils, and there has been a suggestion that EPC might enter into a Rule 6 status with the Horsleys. It was decided that further consideration should be given to all options, and this item be brought forward to the next Parish Council meeting of 31.01.17. SCC Councillor Bill Barker spoke of his historic objection to the application, and the negative impact it would have, if permitted. He highlighted local road congestion, insufficient capacity at Effingham Junction Station, an additional 3 to 4 thousand cars on local rural roads along with the strength of feeling of local residents.</p>
<p>330/17</p>	<p>Planning Matters: New planning applications considered:</p>
<p>16/P/02420</p>	<p>Cheyne Cottage, Manor House Lane, Bookham. KT23 4EJ Part demolition of the rear extension and construction of a two-storey rear extension with sled roof and dormers. Replacement of the flat roofs to the property with hipped pitched roofs and additional pitched roof dormers to front and rear. Objection: Proposal would be an overdevelopment and create a dwelling almost twice that of the original.</p>
<p>16/P/02503</p>	<p>Hooke Farm, Effingham Common, Effingham. KT24 5JE <u>Certificate of lawfulness</u> to establish if a proposal to erect a single storey side extension, dormers and erection of curtilage buildings constitutes permitted development.</p>
<p>16/P/02504</p>	<p>The Beeches, Beech Avenue, Effingham. KT24 5PJ Proposed erection of a detached garage. No comment</p>
<p>16/P/02530</p>	<p>Queensleigh, Salmons Road, Effingham. KT24 5QJ Hard and soft landscaping works including new garden wall to rear. No comment</p>

16/P/02531	Land rear of 5 Water Lane , Effingham. KT23 3QH <u>Certificate of lawfulness</u> for existing use to establish whether the storage units to the rear of 5 Water Lane have been used for commercial storage (Class use B8) in connection with a garden centre for more than 10 years.
331/17	Late received planning applications: None
332/17	Results of previous planning applications:
16/P/02203	3 Mount Pleasant , Effingham, Leatherhead. KT24 5NS Single storey side extension (retrospective application) Approved
16/P/02129	52 Woodlands Road , Bookham, Leatherhead. KT23 4HH Demolition of existing garage and erection of new garage/annex with small fenced off area for annex. Refused
16/P/02180	Land northeast of , Old Tallows, Orestan Lane. KT24 5SN Proposed erection of a two storey detached dwelling with integral garage. Refused
16/P/02187	Tythe Barn , Guildford Road, Effingham. KT24 5QB Outline application for the erection of a two storey detached dwelling (with all matters reserved) Refused
16/P/02195	Westmoor , Orestan Lane, Effingham. KT24 5SN Certificate of Lawfulness for a proposed development to establish whether a single storey rear extension following demolition of existing extension would constitute permitted development. Refused
16/P/02230	Three Acre Barn , Guildford Road, Effingham. KT24 5QQ Erection of a link extension and re-use and conversion of form equestrian buildings to form a single dwelling. Refused
16/P/02272	48 Norwood Road , Effingham, Leatherhead. KT24 5NX Proposed first floor extension. Approved
16/P/02273	The Shireburn , Effingham Common Road, Effham. KT24 5JG Single storey rear extension, pitched roof over garage together with reconfiguration of fenestration and new porch. Refused

333/17	<p>Other planning matters:</p> <p>Report from the KGV Refurbishment Working Group: There was a successful meeting with Crane & Associates architects, to view initial draft plans and proposals for the KGV site. All options for the site are still being considered, and a full report expected to be available for the next Parish Council meeting. (31.01.17)</p>
334/17 16/P/01350	<p>Concerns have been raised by local residents regarding the new car park lighting at the St.Lawrence Primary School, and the extent of light pollution. The Parish Council is waiting on updates from GBC Planning / Enforcement regarding the apparent mismatch of Planning Application against the signing off of 16/D/00155 discharge of conditions. The light produced from the new lighting is considered sufficient to dazzle motorists exiting Leewood Way, and totally at odds with the Parish Council's Dark Skies Policy within their emerging Neighbourhood Plan. Cllr Moss to update the Parish Council at the next PC meeting.</p>
335/17	<p>Reports and correspondence relating to other planning matters: The date of the Berkeley Homes / Howard of Effingham Appeal has now been delayed until the 16th May 2017 & expected to last 3 weeks. A site visit is planned for 17th May 2017.</p>
336/17	<p>Reports from Parish Councillors not included in the above: None</p>
TO CONSIDER FINANCIAL MATTERS:	
337/17	<p>Cheques were approved and signed (see appendix)</p>
338/17	<p><u>2017/18 Effingham Parish Council Budget</u></p> <p>Final decisions made regarding the 2017/18 EPC Budget:</p> <p>It was agreed by all Parish Councillors to accept the Clerks original draft with the following inclusions -</p> <p>The Parish Council decided on a £30k Legal Contingency Fund, a £20k Community Fund & a £5k Spruce Up Fund</p> <p>Final budget to be checked and agreed by EPC Chair or Vice Chair by 13th January, and then submitted to GBC by 20th January 2017.</p>

339/17	Reports and or correspondence relating to other finance matters: None
340/17	An estimate has been received from a local contractor for £150 to thin out the surplus beech trees at the lay by, off A246 close to Effingham Golf Club. The contractor has highlighted that it would be desirable to replant rather than destroy any surplus tree. (324/16b) Clerk to seek further detail from contractor and report back at next the PC meeting. (31.01.17)
341/17	Reports and correspondence relating to other Space / Amenity matters: None
342/17	Reports from Parish Councillors not included in the above: None
VILLAGE, NEIGHBOURHOOD & LOCAL PLANS	
343/17	Updates regarding the Village Plan: None
344/17	Updates from ENPAG regarding the Neighbourhood Plan: It was reported that much work has been completed by ENPAG members following the receipt of an initial draft health check from Guildford Borough Council. It is hoped that following the next ENPAG meeting, a revised draft will be agreed and then sent to GBC w/c 9th Jan 2017 so that the Health Check can be completed. The proposed Neighbourhood Plan would then come to the Parish Council for agreement, possibly at the end of January, before formal regulation 15 submission to GBC.
345/17	Updates regarding GBC's Local Plan: None
HIGHWAYS & TRANSPORT	
346/17	Current highway matters considered: None
347/17	Reports and correspondence relating to other Highway Matters: SCC Councillor Bill Barker made the suggestion that if parking problems remained at Woodlands Road near to the Trust Ford garage, double yellow lines might offer a solution. His proposal would only cover the west (GBC) side on the road.
348/17	Reports from Parish Councillors not included in the above: None

	REPORTS
349/17	Reports received:
349/17a	<p>Police and community issues:</p> <p>Crime reports - October 2016 (x7)</p> <p><u>On or near -</u></p> <p>Crocknorth Road - criminal damage & arson Effingham Common Road - other theft Sports/Recreation area - (off Lower Road) - violence & sexual offences Barnes Wallis Close - criminal damage & arson Crossroads - other theft Norwood Close - violence & sexual offences Strathcona Avenue - anti-social behaviour</p> <p>Crime reports - November 2016 (x10)</p> <p><u>On or near -</u></p> <p>Dirtham Lane - criminal damage & arson Hogden Lane - burglary Lower Road - other theft Lower Road - violence & sexual offences Crossroads - anti-social behaviour Barnes Wallis Close - public order Crossways - criminal damage & arson Chapel Hill - criminal damage Middle Farm Place - public order Lutchens Close - vehicle crime</p> <p>Cllr's Hackett & Moss voiced concerns regarding the levels of crime within the Parish, and instructed the Clerk to invite a local PCSO to a future PC meeting to discuss.</p>
349/17b	Allotments None
349/17c	Schools None
349/17d	Home Farm West - Calvert and Chester Roads None
349/17e	Friends of Effingham Common None
349/17f	Smith's Charity None
349/17g	Effingham Local History Group None

349/17h	Local government / admin matters None
349/17i	Update for Risk The Clerk gave a physical risk update for the 3rd quarter. (October to December 2016)
349/17j	Parish Rooms None
349/17k	Effingham Village Recreation Trust None
350/17	Reports from Parish Councillors not included in the above: None
	CORRESPONDENCE
351/17	Correspondence received since the last Parish Council Meeting: None
	NEXT AGENDA
352/17	Parish business noted for the Agenda of the next meeting: 1) Wisley Appeal 2) Car Park Lighting @ St.Lawrence Primary Sch. 3) Thinning out of Beech trees on A246
	Next meeting - 31st January 2016 - 8pm KGV Hall.

Appendix

337/17

To approve and sign cheques

<u>Cheque No.</u>	<u>To -</u>	<u>Description</u>	<u>£</u>	<u>Authority</u>
300145	The Phone Co-op	Parish room broadband & phone	46.48 (7.75)	
300146	BTS Copiers	Parish Room copier charges Sept-Dec 2016	215.27 (35.88)	
300141	Jon Short	Clerk Wages (monthly)	1484.93	
300142	Jon Short	Clerk reimbursements	0025.55	
300143	Post Office	Clerk HMRC Tax /NI payments (quarterly)	0986.77	
300144	Surrey Pension Fund	Clerk Pension (monthly)	0643.11	
300147	Countrywide Grounds Maintenance	Burial Ground Maintenance Dec 2016	0210.00 (35.00)	

Community Fund / outsourced printing / memberships / legal / other

300136	Hedges n Trees Ltd	Works at Parish Councils allotments and Burial Ground	372.00 (62.00)	
--------	--------------------	---	-------------------	--