

**MINUTES OF THE ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 3 JANUARY 2012
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Bowerman, Hogger, Peskett, Nicholls, Reay, Symes and Wetenhall
Cllr Barker and 6 local government electors

Before the meeting, the Chairman made a statement about the conduct of meetings:

- (i) The public are welcome as observers of the meeting. Any input is by prior arrangement and at the discretion of the Chairman considering pressure of business on the Agenda, not of right.
- (ii) Members of the public are reminded that if they make potentially defamatory statements in the hearing of others present this is at their own risk. Such remarks will not be minuted.

01.12 APOLOGIES FOR ABSENCE

Cllrs Brazil and Lightfoot. The Parish Council expressed its deepest condolences to Hilda.

02.12 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

Cllr Pindar reported an addition to his Register of Interests (appointed to a Panel assessing the motor trade).

03.12 MINUTES OF THE MEETING OF 6 DECEMBER 2011

The Minutes were agreed to be a true record and signed.

04.12 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

153.11 Bookham and Fetcham Safety Study – plans of kerb build out
Cllr Hogger and the Clerk would look for these plans.

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LH**

154.11 Wisley Airfield

The Clerk had investigated the objection by other consultees, which was based in the fact that the conditions were based on information originally supplied by the applicants supposedly as a result of careful study, and already examined several times.

160.11 Changes to Concurrent Grant Aid funding esp. timetable for submissions

The Clerk had raised this with GBC officers who had pointed out that the timelag between tenders and work was already often two years, but that EPC's comment would be reported to the reviewing body.

05.12 MATTERS RAISED BY RESIDENTS

Cllr Barker reported that on 26 January Cllr Ian Lake, SCC Cabinet Member for Transport, will decide on the two A246 safety limits and it would be useful for him to understand that the public wanted these limits. It was agreed that EPC will write to him and the original petitioners may be contacted.

**SM
LH**

06.12 PLANNING MATTERS

New applications

11/P/02176 9 Berrington Drive, East Horsley

Two storey extensions to side and rear, single storey extensions to side and rear and alterations to existing front porch, windows and roof. Change external cladding to an insulated render system.

It was agreed to object that this would make the building very large, too overbearing on the plot and would diminish the characteristic gap between properties; that the proposed designs were too different from the other houses and detrimental to the characteristic harmony of the neighbourhood; that the slate roof, particularly, was out of keeping and the

SM

proposed exterior wall rendering was questionable. Neighbours on all sides had concerns over lack of privacy.

11/P/02214 Juniper Cottage, Orestan Lane

Addition of juliet balcony at first floor rear and alteration to windows and door openings on rear elevation. No comment.

Results / progress on previous planning applications

11/P/01142 Burnside, Heath View, East Horsley

11/P/01839 Effingham Junction Railway Station

Appeal dismissed
Approved. Cllr Hogger reported that in amended designs a pedestrian level access from the car park to the Guildford platform had been introduced but not on the London side. It was agreed this was very poor and presented a worrying precedent (for say Horsley and Clandon and other stations). It was agreed to discuss lobbying further on access issues outside the meeting.

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11/P/01884 Land rear of Kerri etc

To appeal. EPC will reiterate its objection.

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11/P/01894 Verge near Moonshine, Effingham Common Rd

Withdrawn

11/P/01895 Verge by Cheyme Cottage, Manor House Lane

Application not required

11/P/01895 Verge by Sibleys

Application not required

Other planning matters

GBC Scrutiny Committee consultation on planning enforcement

Cllr Symes and the Clerk had circulated possible submissions. Cllr Nicholls suggested it should be pointed out that residents feel they have to drive the action in order for anything to happen. The non-enforcement of appeal decisions favourable to GBC was also mentioned. The text was agreed, with the addition of some long running examples of experience in Effingham.

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Reports and correspondence relating to other Planning matters:

Enforcement issues

Residents had reported and logged black-smoke bonfires in the Leewood area; this had been reported. Cllrs Hogger and Barker had each been contacted with information and were taking action. Cllr Hogger will maintain the pressure on Planning Enforcement to deal with evolving issues at The Long Barn and Two Firs and will seek a meeting with the relevant Enforcement and Legal officers.

Consultation on Guildford Town Centre

This is now open for comment.

Care Home

Various councillors had attended the open event and were interested in the credentials of the group making the proposals,

Development next to Browns Cottage The Street

The Clerk had been contacted by residents who felt the proposed name Middle Farm Cottage was historically inaccurate, misleading and would be confusing for deliveries.

07.12 PRECEPT 2012-13

The Clerk had circulated revised figures in accordance with the decisions of the previous meeting.

After discussion it was agreed to set a precept of £55,025 which represents a Band D figure of £40.54 and a 0% increase on last year.

Concerning the bid by EVRT, further information had been received on the morning of the meeting. This had been immediately circulated by e-mail but councillors agreed it was too late. They had not had time to consider the information or seek further clarification where needed. There was concern that the sum requested added up to exactly the same as last year. It was not felt possible to agree the bid at the present meeting. This was depressing given that the grant decision last year had specifically pointed out the need for early discussion (Minute 95.11 of June 2011: 'EPC confirms that this agreement is for one year only and encourages EVRT to commence discussions towards grant funding in future years as soon as practicable, especially if a three year agreement is to be concluded'). The Parish Council debated other community initiatives it was keen to support.

The following resolution was proposed and agreed:

- 1) The Parish Council agrees to set up a Community Fund. For the forthcoming year this will be £18,255 ie the maximum possible for this purpose within the budget without raising the precept. The Community Fund will be open to bids from community groups who have projects or initiatives in mind that will benefit the residents of the civil parish of Effingham.
- 2) On Tuesday 17 January Parish Councillors will meet as a 'working group' to debate and draw up specific criteria by which bids to the Fund would be evaluated, people / organisations to be approached, and appropriate deadlines.
- 3) The Parish Council meeting of 31 January 2012 will formally agree the scope, criteria etc for the Community Fund.
- 4) In early February the Parish Council will write to community groups explaining the system and inviting bids. EVRT's bid will be treated as one of these.
- 5) The Parish Council agreed that funding for EVRT for 2012-13 would remain the priority for the Parish Council from this Community Fund, with the amount already requested being the maximum available. However depending on the Fund criteria yet to be decided, it may be that the Parish Council would require further information. Willingness by the Trustees to meet and discuss / explain the detail of their bid will be essential.
- 6) The Parish Council hoped that groups proposing a Youth facility will feel able to bid.
- 7) At the end of March / early April the Parish Council working group will meet to evaluate the bids and make recommendations.
- 8) At the Annual Parish Meeting of 17 April 2012 the views of the public on which projects ought to be the priorities for distributing the Fund will be sought via the Annual Parish Meeting.
- 9) At the Parish Council meeting of 24 April 2012 the Parish Council will formally decide on use of Community Fund for 2012/13.

08.12 GREEN SPACE AND VILLAGE AMENITIES

Current GSVa matters

Responses received about Commoners' Day 2011

The responses received had been circulated. It was agreed that the comments on access issues were interesting; also that significant work had recently taken place and there would be new information to present to the public at a future event; that GBC officers were keen to take this forward. It was agreed to run the day again in 2012.

HM Queen's Diamond Jubilee

Village Day will be Saturday 23 June. It was agreed that Cllr Symes will contact Linda Elliott of East Horsley Parish Council to discuss whether Effingham can participate in an event at Horsley Towers.

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Reports and correspondence relating to GSVa matters

None.

09.12 HIGHWAYS AND TRANSPORT

Current Highways and Transport matters

Offer by a SCC Rights of Way officer for a meeting with councillors concerning the Parish Council's objection to the modification of FP591 (Beech Avenue)

It was agreed the Clerk will write to say that the Parish Council wishes to maintain its objection and was grateful for the offer but does not wish to meet.

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Reports and correspondence relating to Highways matters

Speed limits on the A246

Cllr Hogger reported that Guildford Local Committee supported the reductions but because this conflicted with the Officer's recommendations they had been referred to the SCC Cabinet member for determination. He will visit the village on 26 January. It was agreed the Parish Council would write reiterating its support for the reductions. Cllr Barker will be present on the visit and will support the reductions.

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Replacement of the damaged barrier, A246

Cllr Hogger had asked the Local Committee an informal question about progress on this. John Hilder (Head of SCC Highways) had asked for further details.

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Parking enforcement, Lower Road

The Parish Council had received a copy of the personal response by Julia Dickinson to the proposals. For information, Cllr Reay advised that this document stated inaccurately that Effingham Place residents had put forward 'proposals'. This was not the case. Effingham Place residents' response had pointed out difficulties they foresaw as a consequence of implementation. Cllr Pindar hoped the forthcoming meeting with The Howard School would provide useful information about the Travel Plan including thinking on parking issues.

10.12 REPORTS

Police and safety community issues (report of session before the start of the present Agenda)

PCSO Culross had been unable to attend but sent apologies and the report below which was presented to the meeting by PC Karen Page:

There had been 4 crimes in total for December – 1 theft from a motor vehicle (laptop), 2 burglaries (one attempted, to a stable; one to a farm, where vehicle batteries were stored); 1 criminal damage (to a front door). Current police campaigns include high visibility patrols with emphasis on combating burglary and drink-driving. There will be another REED (Roadside Education and Enforcement Day) run by a combination of the Safer Neighbourhood Team officers with Casualty Reduction and Roads Policing Unit officers, dealing with speed checks and anti-social driving – mobile use, seatbelts etc. Leaflets with the new 101 number for non-emergencies, suspicious behaviour etc were provided.

Allotments

No further news.

Schools

The next liaison meeting with The Howard School will take place at 4pm on Monday 16 January attended by Cllrs Hogger, Reay, Peskett, Lightfoot and the Clerk. Any parish councillor who wishes to can come to the pre-meeting discussion in the Parish Room at 3pm. Cllr Hogger will propose agenda items to the school.

EVRT

Cllr Bowerman will attend her first meeting with the Trustees imminently.

Home Farm Estate

The meeting called by Sue Sturgeon, Strategic Director at GBC will take place on 19 January at 9.00 in the Parish Room. Cllr Hogger will check whether negotiations over renewing a resident's rental for grazing land are in difficulties.

LH

Friends of Effingham Common

Cllr Symes reported that the ditching has all been cleared apart from one section. The

Bridleway now suffers from having had the ditch contents deposited on it, and users are making wide detours. He will report this to Adam Owen. Scrub has been removed and a view right across the Common has been re-established for the first time in many years.

Smith's Charity

No further news.

Effingham Local History Group

Last orders for the forthcoming book on wartime Effingham are needed.

Local government / admin matters / website

The Clerk will shortly attend another meeting reviewing the way the Guildford Local Committee engages with the public. Aspects of the recent Highways report – skimpy, data either inappropriate or missing will be tackled.

Cllr Hogger will co-ordinate the rota for opening the Parish Room to the public.

Parish Councillors may request from GBC a copy of the electoral roll for their ward if agreeing to the very strict conditions of use.

11.12 CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

Effingham & Little Bookham GBC	Parish magazine Agenda & reports for Planning Committee, 12 December & 22 December Nomination form - Mayor's Award for service to the Community Call for copy, Guildford Festival brochure Newsletter, December
Guildford Environmental Forum Surrey Clubs for Young People Surrey Community Action CPRE	Invitation to AGM, 11 January, Mickleham Spring newsletter Surrey Bulletin; Fieldwork Invitation to meeting, Shalford, 14 January Planning Explained
English Rural Housing Asscn NALC	Residents newsletter DIS no 774

12.12 FINANCIAL & ADMIN MATTERS

Review of lessons and ideas gained during the Clerk's absence

Deferred to the next meeting

Completion of the third quarter risk inspection sheets

Not all forms had been completed.

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Parish Council work programme for 2012

Parish Councillors will meet at 7.30 on Thursday 26 January to discuss the Parish Council's forward work programme for 2012-13.

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Dates for Parish Council meetings in 2012

The following dates are already agreed

31 January

28 February

27 March

24 April

Annual Parish Meeting: 17 April

The following provisional dates were agreed, to be confirmed at the Annual Meeting of the Parish Council:

29 May (Annual Meeting of the Parish Council)

26 June
31 July
28 August
25 September
6 November
4 December

Cheques for approval and signature

The following cheques were authorised and signed:

Inland Revenue	1328.32	Local Govt Act 1972 s.112
The Phone Coop	26.14	Local Govt Act 1972 s.111
Reimbursement, S Morris	533.30	Local Govt Act 1972 s.112

Reports and correspondence relating to Finance & Admin matters

EVRT grant claim, third quarter of 2011-12

The claim had been received the same day as the meeting. It had not been possible to check it. It did not itemise expenditure into the categories for funding, as required by the agreement. The Chairman will arrange to visit EVRT to check timesheets etc.

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13.12

PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Tuesday 31 January 2012.