

MINUTES OF ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL

8.00pm, Tuesday 2 Sept 2014
King George V Hall, Browns Lane, Effingham

Present

Cllr Pindar – Chair

Cllrs Bowerman, Brazil, Hogger, Lightfoot, Martland, Moss, Symes, Wetenhall

Clerk

SCC Cllr Barker

10 local government electors

117.14 APOLOGIES FOR ABSENCE

Cllr Bell's resignation was accepted due to work commitments. Dr Bell is to remain as a managing trustee for EVRT. The Parish Council thanked Dr Bell for the enormous amount of work he has undertaken both on behalf of the Parish Council and, in particular, in his continuing role at EVRT. His return to the Parish Council would be welcomed in the future.

118.14 REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA

Cllr Bowerman declared an interest as a managing trustee of EVRT

Cllr Hogger declared an interest as a managing trustee of EVRT and a member of ELHG

Cllr Hogger advised that as a Guildford Borough Councillor on the Planning Committee, she was able to give advice but no opinion on planning applications.

Cllr Lightfoot declared an interest for the planning applications at Effingham Common Road

Cllr Symes declared membership of ELHG

119.14 MINUTES OF THE PREVIOUS MEETING

The minutes of the ordinary meeting of 29 July 2014 were agreed & signed.

120.14 MATTERS ARISING FROM THE PREVIOUS MINUTES

Actions outstanding and completed recorded in summary tables in Appendices to the Minutes.

121.14 MATTERS RAISED BY RESIDENTS

One resident asked whether Surrey Police had taken any action on lorries using weight restricted roads in the village. Clerk to follow up with Police. **CR**

One resident asked whether vegetation on Church Street and Lower Road could be flagged to the appropriate landowners for trimming. Clerk to contact owners and consider for the lengthsman scheme **CR**

Two residents asked whether the Parish Council supported the Section 25 notice issued by EVRT. Clerk advised that this question to be put in writing in order to receive a written response from the Chair.

122.14 PLANNING MATTERS

New Planning Applications

14/P/01378 - The Coach House, Guildford Road, Effingham

Single storey side extension with parapet wall and roof lantern together with changing rear door and window to bi-folding doors.

No comments

14/P/01379 - Beechlawns, Outdowns, Effingham

Proposed partial demolition of part of single storey rear extension to reduce the floor area down to a figure comparable to planning consent 01/P/00482 (revision to 13/P/01586 approved 07/11/2013)

Request that any decision seeks clarification on size, changes and previous consents

14/P/01430 - 24 Norwood Road, Effingham

Single storey rear extension (retrospective application)

To comment that this a large extension to the property

14/P/01467 - Rossmarth, Links Way, Bookham

Erection of a single storey side extension with sky light following demolition of existing lean to and the replacement of existing kitchen window on rear elevation with double doors

To comment that the side extension appears very close to the boundary

14/P/01515 - Field adjacent to Chester Farm, Chester Road, Effingham

Certificate of Lawfulness for proposed development to establish whether the siting of a caravan on land adjacent to Chester Farm constitutes Permitted Development

To note

14/P/01537 - Lime Kiln Cottage, Dog Kennel Green, Ranmore Common, Dorking

Certificate of Lawfulness for existing use to establish whether Lime Kiln Cottage, Ranmore Common has been used as a single independent dwelling house for more than four years from the date of this application

To note

14/T/00207 - 2 Middle Farm Place, Effingham

Crown reduce by 20% 4 silver birch trees to front of property and 2 silver birch trees to rear of property (Effingham Conservation Area)

No comments

14/P/01549 - 26 Woodlands Road, Effingham

Certificate of Lawfulness for proposed use to establish whether a single storey rear extension with a pitched roof and gable end constitutes permitted development

To note

Newmarsh Farm, Horsley Road, Cobham - Authorisation for 2 x vehicles

To ask whether this is for additional vehicles or replacements. If it is for replacement, to get confirmation of which vehicles are to be replaced. To flag the issue of vehicles parking on the surrounding pavements. SCC Cllr B.Barker advised he would object to this application on behalf of both Surrey County Council and EPC.

Results of Previous Applications

14/P/01068 - The Nutshell, Orestan Lane	Refused
14/P/1093 0 Tollgate Farm, Guildford Road	Approved
14/P/01129 - Pilgrims, Guildford Road	Approved
14/P/01241 & 01114 - 34 Leewood Way	Approved
14/W/00088 - 17 Strathcona Avenue	Refused
14/W/00092 - Beechlawns, Outdowns	Refused

Other Planning Matters

To agree Effingham PC draft response to Guildford BC Local Plan consultation

A draft Local Plan response document which comments on prioritised policies was agreed. All councillors to review and pass final comments to Clerk by 12 Sept. Additional information on environmental and conservation issues to be included in comments on the Howard of Effingham site and SANG sections.

ALL

Clerk to print draft document for distribution and discuss at the public meeting on 13 Sept. Draft document to be made available on EPC website. Working group to meet after public meeting to agree final submission to GBC.

**CR
ALL**

Local Plan press release

A draft press release on the Local Plan process from Cllr Pindar was agreed. Proposed by Cllr Hogger and Seconded by Cllr Symes. Cllr Pindar and Clerk to finalise and issue.

**AP
CR**

Reports & Correspondence

Leewood Park proposal

A website detailing proposals for development on land to south of Leewood Farm has been posted online at www.leewoodpark.co.uk. This land was explicitly excluded from the SHMA and Pegasus report due to its position at the entrance to the village and does not appear in the draft Local Plan consultation. Clerk has registered for updates on proposals.

Two Firs Public Inquiry

An inquiry took place in July 2014 at which the additional vehicle application was approved but with strict conditions on operating hours and types of vehicles. Monitoring continues on compliance with these.

HoE Liaison Group meeting update

A further meeting has taken place on 12 August. All minutes to these meetings have been made publically available on the EPC website and all meetings are carried out Without Prejudice. Cllr Pindar gave an update on the latest meeting and reported that the planning application submission date has been delayed due to questions and concerns raised by GBC Planning and SCC Highways. EPC agreed that improvements to a school would always be supported in principal but that improvements must prove sustainability for the whole village.

Cllr Moss gave an update on the Research Development Group meetings, a Without Prejudice working group carrying out research into areas of interest that may provide useful data to evaluate the local plan proposal and future large planning development proposals. Data has been gathered on housing needs, education demand, infrastructure and environmental impacts.

Joint Parishes Local Plan meeting update

Cllrs Symes and Lightfoot attended this meeting. All Parish Council's attended to express concern with GBC Local Plan. CPRE proposed that Parish Councils contribute funding for a challenge to the draft plan and consultation. EPC to await a written request and confirmation of suggestion contribution.

East Horsley Local Plan Exhibition

To take place at 10.00-4.00pm on Saturday 6 Sept at Station Parade, East Horsley.

[3]

123.14

FINANCIAL & ADMINISTRATIVE MATTERS

Current Financial & Admin Matters

Guildford BC Concurrent Grant Application

It was resolved to submit an application for community noticeboards and signage at allotment, burial ground and KGV playing fields sites. The required 50% match funding would come from the Community Fund and Sprucing Up budgets 2015-16.

CR

Community Fund application from ELHG

ELHG originally applied for a grant for lockable cupboards in 2012-13. The cupboards have been sourced at a lower cost than forecast therefore it was agreed that ELHG could reallocate £158 for part funding of the WW1 exhibition.

Community Fund request from Surrey Air Ambulance

An application for £250 was not agreed as it did not meet Community Fund criteria.

Community Fund request for P.Shepherd Tanzanian volunteer trip

An application for a donation was not agreed as it did not meet Community Fund criteria.

Implementation of EVRT Service Level Agreement for annual running costs contribution

A working group of AP, IS and PM have met to discuss this proposal and the analysis produced by EVRT. EPC agreed to the proposal in principal with a further report to agree detailed funding proposals to be discussed at the next EPC meeting.

AP
IS
PM

To consider pursuit of Custodian Trustee status for St Lawrence School site

Following the decision on Foundation Status by St Lawrence School governing body, EPC has investigated the status of the property and trust Deeds associated with the land and buildings through SCC. AP to write to St Lawrence School to confirm future plans for the site and buildings. Clerk to investigate the pursuit of a Registrable Interest.

AP
CR

To approve & sign cheques

Cheques approved and signed - See table at Appendix

Reports & Correspondence

External Audit submission

All external audit queries responded to.

124.14

HIGHWAYS & TRANSPORT

Current Highways Matters

None

Reports & Correspondence

A246 access road update

Clerk and residents continue to chase SCC Highways on this matter with nil response.

Love Where You Live proposed works

Works confirmed by GBC for the removal of vegetation growth from A246 Woodlands Rd-Sibleys and on grass triangle at Manor House Lane junction. Clerk to add in Lower Road vegetation cut as requested by resident.

There will also be litter picking on verges and ditches on Effingham Common Road. Clerk to confirm this will be a deep litterpick.

CR

Prudential RideLondon 2015

This is scheduled for 1 and 2 August 2015. EPC and residents noted the impact and inconvenience to the area this causes and the impact of road closures on small businesses

Critten Lane

Local Committee advise that resurfacing is planned for Oct 14. Currently awaiting confirmation of proposed works

Traffic Surveys

Cllr Lightfoot reported Horsley and Ripley are asking for volunteers to undertake traffic surveys. Clerk to forward details of interested volunteers to Horsley.

CR

125.14

VILLAGE PLAN

Minutes of the Steering Committee

No meetings held since the previous EPC meeting.

Progress Report

None

Budget & Expenditure

Budget	£12608
Total spend to 22.7.14	£2990
Expenditure from 17 Jun-22 Jul 2014	£339
Total spend to 1.9.14	£3329
Spend on hall hire and newsletters	

Other Matters For Resolution

To consider the proposal to include the following areas of land as Local Green Space within the Neighbourhood Plan due to their special importance to the residents of the civil parish of Effingham; King George V Playing Fields, Browns Field, Allotments, Effingham Common

It was agreed to designate the four areas as Local Green Space in the Neighbourhood Plan. It was agreed that there were other areas that would also require designating in the future eg burial ground. Cllr Hogger flagged the need for the Neighbourhood Plan to be consistent with the Local Plan.

ELHG to be asked to investigate the historic significance of Brown's Field as an open space.

CR

126.14

GREEN SPACES & VILLAGE AMENITIES

Current Matters

Burial Ground Tree Safety report

Tree safety survey completed and report received. No urgent works required but one tree may benefit from further testing. Treeline also visually surveyed and recommended on all trees on adjoining boundaries with useful recommendations to be passed to land owners.

CR

Reports & Correspondence

Update on footpath survey

Cllr Bowerman reported that all surveys completed and report will be submitted to SCC in September. There were no serious issues.

GB

Update on Burial Ground contract review
Three month review period and action plan agreed

127.14

REPORTS

Police & Community Safety – No reports

Allotments

Owners of Hawthorns have responded to EPC letter on the buried electricity cable on the access track. The cable has now been removed but the ownership/boundary issues associated with the access track remain under dispute. Clerk to take legal advice.

CR

Quotes requested for hedge-cutting from DBS and Burleys with a third quote expected by 5 Sept. Clerk to commission contractor.

CR

Renewal notices for allotment leases to be issued in September for payment in October.

Schools – No reports

EVRT – No reports

Home Farm Estate

Resurfacing work at Chester Road has been completed satisfactorily
Cllr Brazil advised that Home Farm residents had met with GBC officers and a Capita consultant to plan for the consultation on the proposed additional 6 pitches. Consultant to speak to all residents and the current and former Clerks.

Friends of Effingham Common

Commoners Day meeting taking place on 11 Sept which will be the final planning meeting before the event on Sunday 28 Sept 2014

Clerk to invite D.Knowles, GBC Planning Policy, to EPC meeting to discuss proposed Effingham Common SANG

CR

Smith's Charity – No reports

Effingham Local History Group – No reports

Local Govt & Admin

AP to respond to High Sheriff of Surrey invitation to Service for the Judiciary on 3 Oct, 10.30, Holy Trinity Church, Guildford

AP

SSALC advise that meeting agendas and papers can now be issued electronically. Clerk to issue papers as PDFs and provide paper copies at meetings with the exception of Cllr Wetenhall who elected to retain paper copies.

CR

SSALC have issued updated guidance on the filming of public meetings which is acceptable provided that it does not disrupt a meeting. Revised Standing Orders to be drafted for guidance on filming.

CR

Clerk to attend Networking Day on 7 Oct at cost of £60 + VAT

CR

Clerk declared a gift of vegetables from allotment holders

128.14

CORRESPONDENCE

The following correspondence which had been received since the last meeting was noted:

GBC	PR 3223
	Planning Agenda 20 Aug
	GBC Leader Statement on Cllr Juneja
	Invite to Service For Judiciary
CPRE	Summer newsletter
Horsley Directory	Aug/Sept issue
Liberal Democrats	Summer leaflet
Conservatives	Summer leaflet
Essential Surrey	Guildford Magazine Aug issue
J.Broadhurst	Allotment access track
Treeline	Burial Ground Tree Survey
SLCC	AGM Notice

129.14

NEXT AGENDA

The next meeting will be on:

Tuesday 30 Sept 2014 - Ordinary Meeting of the Parish Council

CHEQUES AUTHORISED

Cheque No.	To	Description	£	Authority
1013	C.Ritchie	Clerk salary	£1209.06	Local Govt Act 1972 112
1014	C.Ritchie	Clerk reimbursement	£92.67	Local Govt Act 1972 112
1015	Post Office Ltd	HMRC payments	£284.54	Local Govt Act 1972 112
1016	J.Nicholls	Burial Ground maintenance	£260.00	Local Govt Act 1972 214
1017	BDO LLP	External Audit	£30.00	Local Govt Act 1972 111
1018	BTS Ltd	Photocopier	£59.40	Local Govt Act 1972 111
1019	L.Hogger	Print costs reimbursement	£102.00	Local Govt Act 1972 111
1020	UK Safety Management	PAT Testing	£142.80	Local Govt Act 1972 111
1021	Phone Co-op	Telephone	£26.65	Local Govt Act 1972 111
1022	EVRT	Hall Hire	£100.00	Local Govt Act 1972 111
1023	Treeline	Tree Survey	£226.80	Local Govt Act 1972 125(6)
1024	Surrey Hills Society	Membership	£25.00	Local Govt Act 1972 111
SO	Surrey Pension Fund	Clerk Pension	£335.23	Local Govt Act 1972 112

OUTSTANDING ACTIONS

Minute Reference	Action	Progress	Assigned To
Actions from 7 Jan 2014			
4.14	Complete change of bank account	Appointment to be made with Lloyds	CR/AL
7.14	Clerk to investigate replacement options for photocopier/printer	In progress. Information requested from current supplier. Two further quotes to be obtained	CR
8.14	Identify site for proposed salt bin in Leewood Way.	Outstanding	PM
8.14	Identify possible salt bin sites for proposed bins in Calvert Road.	In progress. K.King & L.Gold to discuss with residents	CR
10.14	Installation of a noticeboard to be discussed with GBC Planning	In progress. Planning permission application being drawn up	CR
Actions from 25 Mar 2014			
50.14	Monthly email on crime statistics to be sent to Clerk		GC
50.14	Surrey Police to advise on enforcement of lorry weight restrictions in village		GC
Actions from 29 Apr 2014			
58.14	Issue letters of support for Borough Council to Nick Boles and Boris Johnson on Local Plan timescale restrictions		AP
59.14	Complete training needs form and return to Clerk		All
59.14	Form working group to consider emergency planning for the village	To be rescheduled for Village Plan discussions	AP/DM
60.14	Write to Surrey Highways to confirm future maintenance plans and procedures for Orestan Lane flooding		CR
62.14	Cost options and obtain quotes for different strimmer	Awaiting outcome of contract review	CR
63.14	To liaise with GBC on Heathview flooding issues	Awaiting information from GBC	IS
Actions from 27 May 2014			
74.14	To appoint cleaner for Parish Room	In progress	CR

87.14	SCC representative to be invited to autumn EPC meeting to discuss footpath works		CR
Actions from 24 Jun 2014			
97.14	New Parish Council appointed EVRT trustee to be sought	Ongoing	All
98.14	To investigate whether insurance covers damaged salt bins and confirm sites for new salt bins.		CR
9814	To confirm annual salt costs and to leaflet households in the autumn when salt is replaced.		CR
101.14	To advise Clerk on SSALC courses		All
Actions from 29 Jul 2014			
109.14	To update Community Ideas database		PM
109.14	Sub-letting issue at Two Firs to be discussed with GBC Planning	In progress	CR
110.14	To co-ordinate Parish Council views on an EVRT funding SLA for report to next EPC meeting	On agenda	AP PM
110.14	Space allocation in Autumn newsletter for PPG community healthcare info		CR
111.14	To chase a SCC Highways response on A246 access road issues and update residents		CR
111.14	To check permissions for St Teresa's signage on beech Avenue	In progress	CR
111.14	To investigate new 479 bus and obstruction issues	In progress	CR
113.14	Update burial ground contract review to be completed for end of September.	In progress	AP CR
114.14	To respond to Surrey PCC consultation on the consequences for people committing anti-social behaviour		CB GB
Actions from 2 Sept 2014			
121.14	Arrange for owners to trim vegetation on Church Street and Lower Road		CR
122.14	To review and pass final comments to Clerk by 12 Sept.		ALL
122.14	To print draft document for distribution and discuss at the public meeting on 13 Sept and post to website.		CR
122.14	Working group to meet after public meeting to agree final submission to GBC.		ALL

122.14	To prepare draft press release on the Local Plan process from Chair		AP CR
123.14	Submit GBC Concurrent Grant application		CR
123.14	Detailed report on EVRT SLA to 30 Sept meeting		AP/IS/PM
123.14	To write to St Lawrence School to confirm future plans for the site and buildings.		AP
123.14	To investigate the pursuit of a Registrable Interest.		CR
124.14	To forward details of traffic survey volunteers to Horsley		CR/AL
125.14	ELHG to be asked to investigate the historic significance of Brown's Field		CR
126.14	Burial Ground tree survey results to be shared with neighbours		CR
126.14	Footpath report to 30 Sept meeting		GB
127.14	To take legal advice on allotment access track ownership /boundary issue		CR
127.14	Clerk to commission hedgecutting contractor for allotment works		CR
127.14	To invite D.Knowles, GBC Planning Policy, to 30 Sept meeting to discuss SANG		CR
127.14	To respond to High Sheriff of Surrey invitation to Service for the Judiciary		AP
127.14	To issue electronic meeting papers		CR
127.14	Amendment to Standing Orders to be drafted for guidance on filming in meetings		CR
127.14	To attend SSALC Networking Day		CR

COMPLETED ACTIONS

Minute Reference	Action
4.14	Check response deadline for National Air Traffic Services Consultation
4.14	Draft letter to SCC Cabinet Member for Communities on the cost of cycling events
4.14	Community Ideas database to be updated
4.14	Complete quarterly reconciliation check
4.14	Draft letter to BT on recent telephone fault incident
5.14	Draft response to EPFA questions on licence negotiation issues between EPFA and EVRT.
5.14	To report use of Church St as a cut through by HGV traffic to SCC Highways.
6.14	Draft response to HoE EIA screening opinion to reach GBC by 24 Jan.
6.14	Invite Berkeley Homes/HoE to the next Parish Council meeting or to a public meeting to brief the community on proposals.
6.14	Request a monthly report from Berkeley Homes/HoE for the Parish Council meeting
6.14	To write to GBC to ensure they involve themselves in the MVDC greenbelt review consultation on behalf of Effingham.
6.14	To write to MVDC to flag concerns and to ensure Effingham has an input to the greenbelt review consultation.
6.14	Contact SCC to discuss demand for school places and future availability and allocations plans.
7.14	Finalise budget proposal and submit precept request to GBC.
7.14	Review Surrey Pension fund Administration draft strategy
8.14	Submit any lengthsman projects items to clerk.
8.14	Finalise and send response to GBC Surface Water Management Plan
8.14	Liaise with East Horsley to obtain costings for lengthsman project
10.14	Cllr Martland to respond to GBC Sport & Physical Activity consultation.
10.14	Cllr Lightfoot to respond to Surrey Hills AONB Management Plan consultation.
10.14	Composting area to be installed in burial ground in January.
11.14	Issues with parking & enforcement at Catholic Church on Sundays to be raised with Surrey Highways.
11.14	Clerk to confirm date and attendees for St Teresa's visit to bursar.
11.14	Supply WW1 funding source information to ELHG
11.14	SALC 2014 training course programme to be circulated to all
11.14	Issues with parking and enforcement at KGV playing fields on Sundays to be raised with Surrey Highways.
11.14	Clerk to promote allotment vacancies and investigate the use of a community plot.
19.14	Response to GBC SHMA
19.14	Attend Normandy PC joint communities meeting on greenbelt review
19.14	To form Burial Ground Extension working group
20.14	To investigate archiving options
21.14	Orestan Lane flooding update
22.14	Schedule Housing Requirements Survey analysis meeting
24.14	Letter of thanks to St Theresa's School for visit
24.14	Monthly reports from EVRT trustees
24.14	Working group to discuss and recommend on Community Fund request for tractor replacement
24.14	Review of polling places response to be sent to GBC
32.14	Respond to Hoe EIA Scoping request by 14 Mar
32.14	Attend GBC Local Plan Scrutiny Forum
32.14	Attend GBC Local Plan meeting on impact on villages at 31 Mar
33.14	Issue delegated authority cheque for purchase of a replacement tractor for KGV
33.14	Submit VAT return for 2013-14
33.14	Book stall for Effingham Village Day
34.14	Agree lengthsman works and appoint contractor

34.14	Report flooding on Heathview to SCC & GBC
36.14	Working Group to discuss burial group extension future
36.14	Research future of village Post Office
37.14	Attend Surrey Police briefing event on 10 March
37.14	Request further visit to St Teresa's School
37.14	Write to SCC CE to request school places meeting with officers
37.14	Attend the Local Committee meeting on 12 Mar.
37.14	Attend Guildford's Parish Council reception on 23 Apr
45.14	Agree working group framework to respond to HoE development
45.14	Letter of complaint and FoI request to be submitted to SCC on education issues
45.14	Letter to be sent to GBC on tree work decision at Heathway
45.14	Clerk to consult enforcement on the safety of entrance works to Westcourt, Beech Avenue
45.14	Respond to licensing consultation on sexual entertainment venues
46.14	Provide cover for Parish Room for Clerk annual leave
47.14	Arrange residents meeting to discuss A246 access road issues
47.14	Respond to SCC consultation on road safety outside schools
48.14	To comment on draft housing requirements survey summary report
48.14	Input to Cllrs Pindar & Symes on issues to raise at Local Plan meeting
48.14	Provide East Horsley with electronic copy of housing survey
49.14	Liaise with allotment neighbour on fallen fences
49.14	Commission tree safety survey for burial ground
49.14	Respond to Rights of Way Improvement Plan consultation
57.14	Lack of promotion of the joint venture drop in event to be flagged to Berkeley Homes.
58.14	Working group to consider late applications. Extensions to consultation to be requested from GBC.
58.14	Formation of a liaison group to address Berkeley Homes/Howard of Effingham proposed joint venture
58.14	Issue working group report on the Berkeley Homes/Howard of Effingham School Proposals, Housing provision, Design Requirements & Section 106 Contributions
58.14	Issue letter on draft Local Plan to Cllr Mansbridge, Guildford Borough Council
58.14	Co-ordinate response to Guildford Visitor Economy Strategy consultation
59.14	Clerk to reply to invitations received for Civic Service, Orangutan Appeal UK talk and 'The Guildford Plan - Where are we now?' Forum
60.14	Contact Surrey Highways for proposed date for Critten Lane repairs and resurfacing work
61.14	Clerk to confirm extension to funding deadline with Locality
61.14	Checking to be carried out on summary housing requirement report
63.14	To represent EPC at Allotment Gathering at 10 June
63.14	Work experience contact details to be given to EVRT
63.14	Move food bin storage to KGV
70.14	To promote councillor vacancy to potential co-optees
83.14	Letter to GBC Cllr Mansbridge to flag serious concerns with LP draft document
83.14	To flag dissatisfaction with communication of Berkeley Homes drop in exhibition and the feedback back form used at HoE liaison meeting
83.14	Working group to be set up to research for planning application response to the BerkeleyHomes/HoE joint venture
84.14	Provide detailed breakdown of the grants to EVRT from Community Fund
85.14	EPC & BRA to write to SCC Highways on repairs to grass verges on Lower Road
85.14	Clerk to request hedge-cutting for Effingham Common Rd
85.14	Clerk to report parking on verges at Woodlands Rd
87.14	SCC to be invited to autumn EPC meeting to discuss footpath works
87.14	Clerk to submit Love Where You Live form
87.14	To discuss use of sponsorship banners at cricket club
88.14	Clerk to liaise with owners to get hedges on allotment access path cut

88.14	Replace Parish Room locks and keys
88.14	To attend Local Committee meeting on 25 June
87.14	To co-ordinate footpath survey for 2014 over the summer
96.14	Objection to authorisation for 3 vehicles at New Marsh Farm to be submitted
96.14	To attend public inquiry to be held on 21 July on Two Firs vehicle authorisation
96.14	Working group to respond to St Lawrence consultation on foundation status
96.14	To complete Guildford Visitor Strategy questionnaire
96.14	To write to Cllr Mansbridge on further concerns with Local Plan process.
96.14	To write to GBC on concerns on Local Plan proposals for Home Farm
96.14	Drop in sessions on Local Plan for residents to be organised
97.14	To promote the Community Fund to community groups
97.14	To consider projects for GBC Concurrent grant funding
100.14	Review to be carried out on Burial ground contract for report to July EPC meeting
100.14	To appoint Treeline as contractor for tree safety survey
100.14	To liaise with Guildford to arrange a playground assessment for KGV
100.14	To attend KGV user group discussion meeting on 15 July
101.14	To man Village Day stall
101.14	To return outstanding risk assessments
109.14	To co-ordinate response to SCC proposals to improve Bookham High Street
109.14	Letter to be sent to GBC on the Parish Council's concerns with the Local Plan
109.14	GBC letter to be circulated to relevant bodies and posted to website
109.14	Prepare posters for 13 Sept Local Plan public meeting
109.14	To complete Parish Council survey on Local Plan consultation process
109.14	To attend Joint Parish Council Chairman & Councillors Local Plan meeting
109.14	To arrange working group meeting to prepare formal LP response
109.14	To attend GBC Local Plan workshop on 11 August
109.14	To prepare summary of Local Plan/HoE working group structure & timetable of meetings
110.14	Appointment of Councillor as Effingham representative for the PPG
111.14	To update Localism bids
112.14	To review revised summary report and comments to Cllr Hogger
112.14	To finalise & publish report, send report to EFFRA, GBC & Berkeley Homes and post on EPC website
113.14	To arrange contractors to cut allotment hedge
113.14	Summary footpath report to Sept meeting
114.14	Increased evening patrols on KGV playing fields
114.14	To write to SCC to challenge St Lawrence consultation & request property deeds