

**MINUTES OF THE MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 1 DECEMBER 2009
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair

Cllrs Clark, Crouch, Driscoll, Hogger, Jones, Lightfoot, Nicholls, Symes and Wetenhall.

Cllr Bill Barker and 7 members of the public

141.09. APOLOGIES FOR ABSENCE

The Clerk, attending a funeral. Cllr Crouch kindly took the Minutes.

142.09 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

Cllr Jones declared an interest regarding the planning application for the Post Office.

Re. Badgers Farm, Planning, Cllr Nicholls declared receipt of a present of whisky from the owners of Badgers Farm. They had also been clients of his business. He will provide a list of clients for the Register of Interests and give it to the Clerk.

143.09 MINUTES OF THE MEETING OF 20 OCTOBER 2009

The Minutes were approved and signed.

St Lawrence Church

The Rector, Father Andrew Mackenzie, gave a presentation on the parlous state of the Church's finances. £40,000 per annum was the diocese quota which the Church had difficulty in funding along with the £10,000 on general management of buildings and churchyard. There were only 100 on the church role but it was appreciated the Parish Council could not assist financially. Perhaps in the future this would lead to Effingham being part of an extended church benefice.

By agreement, the order of items on the Agenda was altered as below.

147.09 POLICE AND SAFETY

PCSO's report

PCSO Culross reported that there had been 6 crimes for the previous month: 3 criminal damage, 2 burglaries and 1 dog-bite. The previously reported knife attack had been a false report. Matters raised with PCSO Culross were: road marking along Effingham Common Road; dangers in Church St and Chapel Hill caused by the closure of Lower Road outside St Lawrence School, in particular damage of the flint wall of Dormers.

The Police will contact the Clerk with respect to a meeting of the Police and Council.

145.09 Resignation of Vice Chairman

Cllr Jones resigned as Vice Chairman following his appointment as Chairman of the Effingham Village Recreation Trust.

146.09 Election of new Vice Chairman

Cllr Symes confirmed he was happy to stand. He was proposed by Cllr Wetenhall, seconded by Cllr Lightfoot and elected unanimously.

144.09 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

134.09 It was agreed that the letter submitted by the Clerk to the Borough planning office in respect of Badger's Farm correctly represented the Parish Council's view.

148.09 PLANNING MATTERS

New applications

Applications marked * had had a deadline for response before the meeting. The submissions shown were confirmed by the Parish Council.

*09/T/00166 Middle Farm, The Street

Rear garden – Horse Chestnut - (T1) - remove completely, large Cherry- (T2) - remove completely; smaller Cherry (T3) – side garden – Ash (T5) – remove completely or reduce to its trunk at about 15-20 feet, Horse Chestnut (T6) – remove completely (Effingham Conservation Area). No comment.

*09/T/00167 2 Middle Farm Place

Reduce height by a third – Silver Birch trees (T1, T2, T3, T4) in front garden and Silver Birch trees (T5, T6) in the rear garden (Effingham Conservation Area). No comment.

*09/T/00175 Browns, Browns Lane

Fell 2 Redwood Trees (Effingham Conservation Area). No comment.

*09/T/00179 39 Middle Farm Place

Norway Maple (T1) – reduce branches by 20%;
Sycamore (T2) remove branches by 50% in line with previous work carried out eight years ago (Effingham Conservation Area). No comment.

*09/T/00192 Post Office, The Street

Fell Walnut Tree (Effingham Conservation Area). No comment.

*09/T/00196 8, 9 & 13 The Crossroads

Crown thin Silver Birch Trees (T1, T2, T3 and T4), Plum Tree (T6), and Maple Tree (T5) by 20% and crown lift over footpath and driveways by 2.5m (8ft) and 4.5m (15ft) respectively, thin Flowering Cherry Tree (T7) by 10% and remove lowest branches (greater than or equal to 50mm diameter) growing over driveway (Effingham Conservation Area). No comment.

*09/T/00198 3 & 5 Middle Farm Place

Reduce conifer trees 1 & 2 by one third in height, remove branches of both trees blocking access to rear footpath (Effingham Conservation Area). No comment.

09/T/00212 1 Middle Farm Place

Reduce and reshape Mountain Ash tree (T1) by 25%, reduce and reshape Maple tree (T2) by 25%, fell conifer tree (T3) (Effingham Conservation Area). No comment.

*Cricket Club, Effingham Common Road

Application to Sec of State for Environment, Food and Rural Affairs for consent under s38 of the Commons Act 2006 to carry out restricted works on Effingham Common:
Erection of a dual lane cricket training nets (sic) and the area they will cover will be 134 square metres. No comment.

*2009/1230 (Elmbridge) Land near Junction 10 M25, Cobham, Surrey (Motorway Service Area)

Details pursuant to Conditions 28 (Construction Method Statement), 29 (Storage and Parking), 30 (Nuisance control of mud etc), 31 (Dust suppression measures), 33 (Control of construction noise), 36 (surface water settlement) and 37 (Method of construction – balancing ponds) of planning permission 1995/0601. The following comment had been submitted:

'Effingham Parish Council has studied the *Addendum to a Construction Method Statement, 30.10 2009* submitted in connection with this application.

1. Horsley Road temporary access

Effingham Parish Council notes the 'Route Plan for vehicles using the Horsley Road temporary site access'. The Parish Council maintains its objection to this access per se for reasons previously given in its letter e mailed to you on 27 August 2009.

If however the Planning Officer is minded to grant consent, the Parish Council feels that a condition categorically forbidding all site traffic (not just construction lorries) from either

turning left out of the temporary access, or indeed entering from the left, should be made specifically to discourage and prevent added traffic from using the busy narrow Horsley Road, and construction traffic from using Effingham Common Road with its 7.5cwt weight restriction. The proposed manning of the gate should be controlled by a condition that both the gate-supervisor and signage on the site and on the highway must prevent vehicles accessing or exiting the site to the left.

Also, if granted, the temporary access road should be strictly controlled by a very short time-limit with no possibility of extension. Construction of the full access from the Motorway carriageway and the complete perimeter fencing should be made the absolute priority construction goal, before completion of which nothing else can be built, in order that there is not reason advanced to try to perpetuate use of the temporary access throughout the whole construction period or indeed beyond.

Any consent should make clear that the area used for the temporary access must be returned both in condition and in status to Green Belt immediately after the end of the permission period. It should not become brownfield as a result of this temporary use.

2. Receptor site for excavated materials

Effingham Parish Council notes the introduction of the idea that the applicant will approach Surrey County Council for permission to establish a receptor site for excavated materials at Chasemoor Farm, Bookham.

The Parish Council is completely opposed to the removal of material from the site to any other new or Green Belt site at all, given the longstanding and severe difficulty of monitoring the transfer of waste materials in this locality. The Parish Council has previously commented on the need for screening of the MSA complex to prevent the added noise and light pollution which will affect Effingham residents. It feels that all excavated material could usefully be retained on site and used to make high banks around the east and south of the site, in order to further reduce the detrimental impact of the site (and the motorway itself) on nearby residents. The previously proposed tree screening will take years to provide full cover and will not screen light in the winter when branches are bare. Combining the tree screen with substantial earth banks would be an improved solution.'

*09/P/01599 Land adjacent to Hartfield, Orestan Lane

Erection of new barn for storage of hay and feeds together with new vehicular access road and entrance gates. The following comment had been submitted:

'Effingham Parish Council recognises the reduction in size of the barn structure compared to previous planning applications for this Green Belt site. The Parish Council objects to the 2m high close-boarded gates to be introduced at the entrance, as very high and obtrusive and out of keeping with the neighbourhood.'

*09/P/01587 Leewood Farm, Effingham Common Road

Lawful Development Certificate to establish whether the enclosed yard has been used for the storage of building materials and parking for more than ten years. The following comment had been submitted:

'Parish Council files reveal concerns about the use to which land at Leewood Farmyard has been put during the past. It is presumed that the Planning Officer will study GBC's record of inspections by Enforcement officers relating to use of the site in 2003 and 2007.

The Parish Council is concerned by the unspecific nature of the Use being claimed, and the area to which it is said to apply. If the Planning Officer should feel minded to grant a CLEUD, the Parish Council requests that the area is clearly defined, the nature of the materials being stored is closely detailed, and similarly the number and type of vehicles which would have permission to park.'

*09/P/01617 Coppermill, Effingham Common Road

New entrance gates and piers. The following comment had been submitted:

'Effingham Parish Council objects to the design of the gates as being far too high and as

such out of keeping with the semi-rural appearance of others in the road.'

*09/P/01625 High Barn Bungalow, High Barn Road

Replacement porch, single storey side extension, raising of roof and alterations to provide first floor accommodation following demolition of existing single storey buildings to side and single garage. No comment.

*09/P/01686 9 Norwood Road

Part two storey, part first floor side extension. No comment.

*09/P/01700 Rowan Tree Cottage, Effingham Common Road

Proposed basement under recently approved single storey extension (09/P/00415). No comment.

09/P/01755 The Long Barn, High Barn Road

Detached two storey six bed dwelling with detached single storey garage, staff accommodation and stable block following demolition of existing dwelling and outbuildings. It was agreed to object on the basis that although the Parish Council recognised that the design of the main dwelling made it less capable of adaptation later, the overall footprint and bulk was far too large for this sensitive site.

SM

09/P/01787 Rydons Mead, Lower Farm Road

Single storey side extension. No comment.

09/P/01798 Badgers Farm, High Barn Road

Removal of condition 7 of planning permission 03/P/01724 approved on 14/11/03 limiting the number of horses associated with the livery use to 21. No comment.

09/P/01822 Littledown, 3 Salmons Road

Detached single storey two bedroom dwelling with detached double garage following demolition of existing dwelling. No comment.

09/P/01843 Honeypots, Lower Farm Road

Certificate of Lawfulness to establish whether a two storey rear extension would constitute permitted development. No decision awaiting fuller information (paperwork had not arrived).

09/P/01844 3 Mount Pleasant

Single storey side extension. No comment.

09/P/01849 Faygate, Heath View, East Horsley

First floor rear extension and addition of pitched roof to existing garage. No comment.

Results / progress on previous applications

09/P/01369 10 Leewood Way Approved

09/P/01476 Downhills, Links Way Approved

Other planning matters

Surrey County Council's consultation on: Minerals Site Restoration Supplementary Planning Document and Aggregates Recycling Development Plan Document

Receipt of this document, which still includes mention of Wisley Airfield as a waste recycling site, was noted.

Middle Farm Place

In view of the number of applications for tree work, it was agreed to write to the Residents Association enquiring as to future plans for tree development in the area.

SM

Reports and correspondence relating to other Planning matters:

Upper Leewood Farm, Effingham Common Road

An unconfirmed Tree Preservation Order is now in place.

Newmarsh Farm – appeal against Planning enforcement

The Planning Inquiry will be at GBC offices on Tuesday 1 December.

Newmarsh Farm – objection to existing O-licences

The Traffic Commissioner's office is still collecting evidence. GBC and SCC are maintaining their objection to the application by Tim Todd Surfacing to extend the number of vehicles on his licence. It is probable there will be a Public Inquiry about the site as a whole.

Newmarsh Farm – further application for additional Operator's centre licence

There has been an application from Alan Pidgley trading as Carlton Paving for 1 vehicle. The Chairman had agreed the Parish Council would write (as for all previous new applications) pointing out that as the site was not established following due process, this should not be granted.

Joint Communities Group

There has been another meeting, which Cllr Lightfoot and the Clerk had attended.

Gypsies, Travellers and Travelling Showpeople: Examination in Public

The Parish Council had been offered an opportunity to be included in the public participation process and it was agreed to apply for a place.

SM

149.09 VILLAGE GREEN SPACES AND AMENITIES

Current GSVa matters

Resignation of Cllr Terry Driscoll as Trustee of the Effingham Village Recreation Trust

The Council noted the resignation of Cllr Driscoll as one of the Trustees nominated by the Parish Council. Tributes were paid to his enormous contribution to the running of the Fields over many years.

New appointment to the Trust

The Parish Council agreed to alter its previous decision that there will be two Trustees appointed from amongst Parish Councillors. It will seek a replacement nominee from someone outside the Council, with expertise in financial matters.

Reports and correspondence relating to GSVa matters

Christmas Shops event

This will be Saturday 12 December, 2-6 pm.

Guildford Local Committee

This will be held at KGV on Wednesday 9 December. It was agreed to submit questions for written answers on the following topics:

- The detrimental impact on the fabric of the village of the diversion and the Lower Road closure
- Newmarsh Farm: planning situation, and O-licences
- Progress on the development of a new speed limit policy for Surrey
- Future of The Howard School as a trust, and the effect on admissions policy.

Howard of Effingham consultation about Trust status

It was noted that the School had acknowledged receipt of the Council's observations but had not commented on them.

150.09 HIGHWAYS & TRANSPORT

Reports and correspondence relating to Highways matters

Orestan Lane flooding

The situation has been so bad that pedestrians could not get out of Orestan Lane. GBC had agreed to investigate.

Leewood Farmyard, Application for Operators' centre licence

Cllr Lightfoot reported on the course attended by herself and the Clerk, at which it was discovered that SCC did not know that an 'Interim licence' had been issued before the

culmination of the period for objections by statutory authorities. SCC had immediately written to the Traffic Commissioner to protest because of the weight limit on the road and existing licences in Bookham.

151.09 **REPORTS**

Allotments

Rents are now due and it was noted that in Bookham allotment rents were as high as £52.30 for a double plot and £36 for a half plot with reductions for OAPs and the unemployed. The allotments committee to consider and report.

Schools

No further reports.

EVRT

An informative meeting had been held between the Trustees and Parish Councillors.

Home Farm Estate

Cllr Hogger reported that action was in hand to proceed with the repossession Order obtained by GBC.

Friends of Effingham Common

A successful AGM had been held with an interesting report by Adam Owen. Commons Day would be held on 26 September 2010.

Smith's Charity

Christmas vouchers for 2009 would be issued shortly.

Local Government / Admin matters

No further news.

152.09 **CORRESPONDENCE**

Effingham & Little Bookham churches	Parish Magazine; info about Bazaar, 14 November
Safer Neighbourhood Policing Team	Autumn / Winter newsletter
St Teresa's School	Invitation to Carol service, 16 December
GBC	Agenda and reports for Planning Committee, 27 October and 17 November
SCC	Agenda and reports for Council meeting, 3 December Agenda and reports for meeting of the County Council, 13 October Community Care Guide
Surrey Co. Playing Fields Asscn	Annual report and accounts, 2008/9
Surrey Community Action	Surrey Village of the Year competition
CPRE	Countryside Voice
National Consumer Federation	Consumer Congress, 10 December
SLCC	The Clerk, Nov. 2009
NALC	DIS 721 & 722

153.09 **FINANCIAL MATTERS**

Current matters

Draft budget for the village precept for 2010-11

This was debated and it was agreed that the Clerk's suggested figures should be increased providing the result was below 1% for the Band D increase.

Request for a donation to SW Surrey Mobile Physiotherapy Service

It was felt that this could not be supported given the financial squeeze.

Procedure for future requests for funding from EVRT and other residents or village organisations

It was agreed a contract be set up which superseded the draft resolution set before the

Council.

Authorised signatories of the Parish Council bank account

Future signatories will be Cllrs Pindar, Lightfoot, Wetenhall and Crouch.

SM

To note a report from the Parish Clerk about a recent application for funding

The Parish Council had agreed that it would pay for the repair of the KGV boundary hedge where the bus-shelter previously stood, if three quotations were supplied and to a maximum of £500. In October paperwork was presented which the Clerk did not regard as valid, and therefore did not authorise the work at the Parish Council's expense. The acting Chairman and the Chairman had been asked to consider whether the Code of Conduct had been breached.

The above report was noted but no further action is proposed.

Cheques for approval and signature

The following cheques were authorised and signed:

		Authority to pay
Society of Local Council Clerks	£151.00	Local Govt Act 1972 s.143
Phone Co-op	89.06	Local Govt Act 1972 s.111
Surrey Co. Playing Fields Asscn	10.00	Local Govt Act 1972 s.111
Royal British Legion	35.00	Local Govt Act 1972 s.137
British Telecom	74.37	Local Govt Act 1972 s.111
Information Commissioner	35.00	Local Govt Act 1972 s.111
SM reimbursement	541.37	Local Govt Act 1972 s.112

154.09 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Monday 4 January 2010.

1. SCC Schools and Learning section has sent a detailed document about proposed changes to admission criteria, for response by 8 January 2010.
2. By December 2010, GBC has to adopt either a leader-and-cabinet, or mayor-and-cabinet, model for its executive. Comments are needed by end of February.
3. Highways – GBC's offer of funding a bus shelter needs decision.