

**MINUTES OF THE ORDINARY MEETING OF EFFINGHAM PARISH COUNCIL
HELD AT 8pm ON TUESDAY 1 NOVEMBER 2011
AT KING GEORGE V HALL, BROWN'S LANE, EFFINGHAM**

PRESENT

Cllr Pindar in the Chair
Cllrs Hogger, Nicholls and Wetenhall
7 local government electors

135.11 APOLOGIES FOR ABSENCE

Cllrs. Bowerman, Brazil, Lightfoot, Peskett (bereavement), Symes and the Clerk (sick leave)

136.11 REGISTER OF INTERESTS AND DISCLOSURE OF INTERESTS

The Chairman read a statement from Cllr. Nicholls in which he apologised for his behaviour at the last meeting and he withdrew any suggestions of misbehaviour by others, occasioned by his passionate concern that the facilities of the King George V Field and its facilities should be maximised for the benefits of the parish.

137.11 MINUTES OF THE MEETING OF 4 October 2011

The Minutes were signed as a correct record.

138.11 MATTERS ARISING FROM PREVIOUS MINUTES (not elsewhere on the Agenda)

Cllr. Symes had reported he was not yet in possession of the relevant information to report on the implications of the anti-bribery legislation.

139.11 MATTERS RAISED BY RESIDENTS

A resident queried the position regarding Cr. Nicholls position following his announced intention at the previous meeting to resign. It was confirmed that unless a resignation was confirmed in writing it had no effect.

Another resident asked who was the EPFA's "landlord", and what length of lease given to any tenant had to be referred to the Parish Council for approval. The Chairman indicated that there was no defined specific period but a lease of 12 months or more would certainly need approval.

A resident said he would forward to the Chairman copies of correspondence he believed indicated a conflict of interest related to a Parish Councillor.

140.11 PLANNING MATTERS

New applications

11/P/01749 7, Strathcona Avenue

Erection of conservatory to the rear. **No Comment**

11/P/01751 The Garn, Lower Farm Road

Two storey rear extension and front entrance porch following demolition of existing conservatory. **No Comment.**

11/P/01788 Land at Wisley Airfield (SCC application number GU11/1788. **Comment deferred.**

11/P/01797 Pen Y Bryn, Dirtham Lane

Part two storey/part single storey rear extension following demolition of rear two storey element. **No Comment**

11/P/01848 Honey Pots, Lower Farm Road

Two storey side and rear extension with removal of thatched roof and replace with clay tiles following demolition of east wing, utility room garage and greenhouse. **No comment**

11/P/01884 Land at rear of Kerri, Ranmore, The Brambles and Snowfields, Forest Lane,

East Horsley

Three detached three bedroomed detached bungalows with integral garages and creation of new access off Forest Lane, following partial demolition of existing house. **Comment deferred.**

11/T/00237 20 Lindens Close

Lift crown of beech tree (T1) by 5 metres in front of 16 Lindens Close (TPO P/1/201/274).
No Comment

11/P/01894 Verge outside Moonshine, Effingham Common Road

Prior approval for the siting and design of one DSLAM equipment cupboard to provide high speed broadband. **No Comment**

11/P/01895 Verge south of of Cheyne Cottage, Manor House Lane

Prior approval for the siting and design of one DSLAM equipment cupboard to provide high speed broadband. **No Comment**

11/P/01896 Verge on path to east of Sibleys Newsagents, 255 Guildford Road.

Prior approval for the siting and design of one DSLAM equipment cupboard to provide high speed broadband. **No Comment**

11/P/01908 7 Orchard Gardens

Two storey front extension, single storey side/rear extension and front entrance porch
No comment

Note; Councillors considered they had had insufficient time and breadth of Councillor input to consider those applications above which were deferred. A meeting for **all available councillors** will be held in the Parish Room at 09.30 on **Tuesday 8 November** to decide their recommendations.

Results / progress on previous planning applications

None reported

Planning Appeal

11/P/01142 Burnside, Heath View.

Appeal to be based on written representations Agreed the Chairman to re-submit the Council's previous objection.

Reports and correspondence relating to other Planning matters:

Cllr. Hogger reported on a meeting with Carol Humphreys and Tracy Haskins concerning gypsy and travellers' sites at Home Farm. GBC is defining the status of all plots on Home Farm and will consider whether 3 pieces of land in GBC ownership should be reconsidered, i.e.2 small pieces and 1 larger at Floriana Farm. The land will be "scoped" to investigate the restriction issues. Other areas being assessed are at Ashbridge and Shalford. If appropriate, GBC would put in planning applications..

It was agreed that the sooner a Village Plan was developed , the better Effingham's defences would be for repelling inappropriate developments of all sorts.

Cllr. Hogger offered to provide a quick introduction to planning issues for the benefit of recently appointed councillors. (Note; it would probably be of benefit for the rest of us as well!)

141.11 GREEN SPACES AND VILLAGE AMENITIES

Councillors discussed the matter of nominating a Trustee for EVRT. It was agreed that it needed to be someone with strong communications skills, no past history with the KGV, and a strong link to EPC. Cllr. Bowerman was appointed.

It was also agreed there would be benefits in a regular link with meetings of three councillors and three trustees. In the first instance, Cllrs. Pindar, Symes and Another would be nominated, and a request would be made for three trustees to be provided by EVRT. The Chairman will progress this introduction. It should lead to better communication with the whole village.

Liaison with the Horsleys over the Jubilee beacon is being followed up by Cllr. Symes.

The two successive Commoners' Days had been a great success in attracting big attendances. The question should be considered whether this should henceforth be a biennial feature in order not to lose impact. The Chairman will initiate soundings by encouraging feedback to his forthcoming report.

142.11 HIGHWAYS AND TRANSPORT

Current Highways and Transport matters

The A246 pedestrian barrier has still not been repaired, although Cllr. Bill Barker has allocated its cost to be met from his discretionary budget. Cllr. Nichols reported that a contractor had been found.

Grit Bins; sites for all bar one had been agreed, and implementation is proceeding. Stencils to mark the bins at a cost of £45 +VAT. Will be ordered.

Footpath 591 is still open to objections to its re-designation as a bridleway until 21 November. It was agreed the Council should maintain its objection, and Cllr. Wetenhall agreed to draft the grounds on which this should be made.

Orestan Lane had been the subject of a recent closure notice, with a proposed diversion route which would have meant more vehicles using the dangerous exit from Dirtham Lane onto the A246. Cllr Hogger had pointed this out to SCC, which immediately withdrew the planned route.

Reports and correspondence relating to Highways matters

No other reports made.

143.11 REPORTS

Police and safety community issues

PCSO Culross and three officers attended, and reported three burglaries and an arrest for possession of an offensive weapon. Also, after a major investigation, a gang involved in widespread theft of plant and machinery had been broken up and arrests made. In the coming week, officers would be carrying out extensive speed checks in the village.

Allotments

The Clerk would shortly be issuing the annual rental bills.

Schools

No reports.

EVRT

Discussed earlier in the agenda

Home Farm Estate

.Discussed earlier in the agenda.

Friends of Effingham Common

No report.

Smith's Charity

Two letters have been received and are being passed to the trustees.

Effingham Local History Group

Congratulations were made for their very successful exhibition which had been attended by approx. 400 people. This and the Commoners Day were wonderful opportunities for developing cohesion in the village and were much to be welcomed and supported

Local government / admin matters / website

No other issues raised

144.11 CORRESPONDENCE

A folder of items received by the Parish Council was discussed , including a letter from Mr. Faragher addressed to the Custodian trustee of EVRT.
It was noted that a review of members' allowances (currently nil for EPC) has to be agreed at the next meeting.

145.11 FINANCIAL MATTERS

The report of the External Auditor, BDO, was approved by the Council. The two matters raised were:

1. *Risk Assessment:* The Council noted that Risk Assessments for 2010-2011 had been completed but that this had not been formally minuted until the previous meeting (4 Oct11) (**NOTE; councillors are asked to file their latest reports in the Clerk's office as soon as possible**)
2. *Fidelity Guarantee:* After a short discussion, it was agreed to continue without cover as sufficient financial controls were in place to ensure money could not be transferred out without signatures of two Councillors; that the clerk did not have electronic access to the accounts; and checks were also in place through risk assessments.

Cheques for approval and signature

The following cheques were authorised and signed:

BDO LLP auditing the annual return	£480.00
The Phone Co-op Ltd	£26.77
Fire Protection Services (Dorking)	£31.91
Servicing of fire extinguisher in Parish Room	£35.00
EVRT Invoice 2 01/08/ - 30/09/11	£1938.42
British Legion for Remembrance Day wreath	£35.00

146.11 PARISH BUSINESS FOR THE AGENDA OF THE NEXT MEETING

Date of the next meeting: Tuesday 6 December 2011.

First draft of the budget for 2012/13 will be prepared by the Clerk..

147.11 ITEM IN COMMITTEE

One candidate for the vacancy on the Parish Council has been interviewed, but the other candidate had to ask for postponement because of illness. Cllr. Lightfoot to rearrange a.s.a.p.