

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 30 OCTOBER 2012 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 146.12 To receive apologies for absence**
- 147.12 To review the Register of Interests and disclosable pecuniary interests affecting this Agenda**
- 148.12 To note appointment of the new Clerk and confirm start date, handover arrangements**
- 149.12 To confirm the Minutes of the Meeting of 25 September 2012**
- 150.12 To confirm the Minutes of the Meeting of 16 October 2012**
- 151.12 To deal with any matters arising from the Minutes not otherwise on the Agenda**

152.12 MATTERS RAISED BY RESIDENTS

Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

153.12 PLANNING MATTERS:

To consider new planning applications received by 28 August 2012:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 23 October the following had been received:

12/P/01603 57 Strathcona Ave

Convert part of an attached garage to form a utility area

12/P/01619 Pen Y Bryn, Dirtham Lane

Certificate of Lawfulness for proposed use to establish whether the construction of an ancillary building to house a swimming pool and associated plant rooms located in the rear garden constitutes Permitted Development

12/P/01664 Hillcrest, Orestan Lane

Two storey rear extension (with accommodation within the roof space) Cat slide dormer to west to accommodate stairs. Ground floor rear extension to end of two storey extension

12/P/01668 The Nutshell, Orestan Lane

Remove roof and add first floor and roof, extend kitchen to form family room on ground floor.

12/T/00185 37 Middle Farm Place

T1 and T2 – Sycamore and copper beech: Prune tops and sides to allow more light and prune lower branches to prevent them scratching passing vehicles (Effingham Conservation Area)

To receive results of previous planning applications

To consider other planning matters:

To discuss action towards a Neighbourhood Plan

To receive reports and correspondence relating to other Planning matters

To receive reports from Parish Councillors not included in the above, if any

154.12 HIGHWAYS & TRANSPORT

To consider current Highways matters:

To consider responding to SCC's Local Flood Risk Management Strategy (by 30 Nov.)

To consider responding to SCC's survey on tree management services (by 6 Nov)

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

155.12 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To consider preliminary applications to the Community Fund

To receive a report on Village Day 2012 from ICE

To nominate a Trustee to Effingham Village Recreation Trust

To consider Commoners' Day and GBC's future plans for the Common

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

156.12 REPORTS

To receive reports on:

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters / website

To receive reports from Parish Councillors not included in the above, if any

157.12 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

158.12 FINANCIAL & ADMIN. MATTERS

To consider current financial and / or admin. matters:

To contribute ideas for the draft Budget, 2013-14

To note completion of the quarterly Risk inspection

To receive the report of the external auditor and address points raised

To approve and sign cheques

To receive reports and or correspondence relating to other Finance & Admin matters

159.12 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Tuesday 4 December 2012