

# Effingham Parish Council



To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an Ordinary Meeting of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on 30th August 2016 at 8pm**  
**All members of the Council are hereby summoned to attend for the**  
**purpose of considering and resolving upon the business to be**  
**transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

**Jon Short, Clerk and Responsible Financial Officer .....**

## **BUSINESS TO BE DONE**

<b>205/16</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>206/16</b>	<b>TO REVIEW THE REGISTER OF INTERESTS &amp; OTHER INTERESTS AFFECTING THIS AGENDA</b>
<b>207/16</b>	<b>TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF JULY 26th 2016</b>
<b>208/16</b>	<b>TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA</b>
<b>209/16</b>	<b>MATTERS RAISED BY RESIDENTS</b> Local government electors (Effingham Residents) can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting, (Fifteen minutes is allocated to this item)

210/16	<b>New Councillor co-options:</b> Updates by Cllr Pindar and the Clerk. <span style="float: right; background-color: yellow;">Clerk notes</span>
211/16	<b>Planning Matters:</b> <b>To consider new planning applications</b> Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 24th August the following had been received  <b>16/P/01550 Hares Holt</b> , Orestan Lane, Effingham. KT24 5SN Proposed ground floor rear and side extension and a loft conversion with a side/rear dormer and 2 front velux windows.  <b>16/P/01568 Denene</b> , Orestan Lane, Effingham. KT24 5SN Single storey rear extension.  <b>16/P/01607 3 Mount Pleasant</b> , Effingham. KT24 5NS Certificate of Lawfulness for a proposed development to confirm that the rear flat roof extension has been substantially completed for more than four years before the date of this application.  <b>16/P/01611 Effingham Post Office</b> , The Street, Effingham. KT24 5LQ Proposed 2 storey rear extension, rear and side extension at 1st floor level and alterations to front elevation for 1 x 3 bed, 1 x 2 bed units and retain the existing shop with the creation of parking area, bin store and extended driveway, following the demolition of existing garage and outbuildings (Effingham Conservation Area)  <b>16/P/01657 Land adjacent to Orestan Farmhouse</b> , Orestan Lane, Effham. Proposed barn extension. Applicant has indicated they will attend this Parish Council meeting in support of their application.  <b>16/P/01658 Old Westmoor Cottage</b> , Orestan Lane, Effingham. KT24 5SP Listed building consent for the replacement of existing windows.  <b>16/P/01683 53 Strathcona Ave</b> , Bookham. KT23 4HW Single storey rear extension.  <b>16/P/01691 Morcotta</b> , Lower Farm Road, Effingham. KT24 5JJ Certificate of Lawfulness for a proposed development to establish whether a loft conversion incorporating a rear dormer would constitute permitted development.

<b>16/P/01694</b>	<b>Morcotta</b> , Lower Farm Road, Effingham. KT24 5JJ Certificate of Lawfulness for a proposed development to establish whether a single storey rear extension following demolition of existing rear extension would constitute permitted development.
<b>212/16</b>	<b>To consider any late received planning applications.</b>
<b>213/16</b>	<b>To receive results of previous planning applications</b>
<b>16/P/01125</b>	<b>Morcotta</b> , Lower Farm Road, Effingham. KT24 5JJ Two storey front and side extensions and single storey front, side and rear extensions. <b>Refused</b>
<b>16/P/01160</b>	<b>19 Lindens Close</b> , Effingham. KT24 5NZ Proposed single storey side extension. <b>Approved</b>
<b>16/P/01176</b>	<b>Upper Leewood Farm</b> , E.C.R., Effingham. KT24 5JQ Certificate of Lawfulness for a proposed development to establish whether a single storey detached garage and gym building, following demolition of existing garage and outbuildings, would constitute permitted development. <b>Approved</b>
<b>16/P/01341</b>	<b>Long Acre</b> , Effingham Common Road, Effingham. KT24 5JG Single storey rear extension. <b>Approved</b>
<b>16/P/01391</b>	<b>Cherry Trees</b> , Beech Close, Effingham. KT24 5PQ Erection of single storey infill extension to the ground floor and addition of pitched roof to existing garages. Provision of 2 roof lights and front porch and changes <b>Approved</b>
<b>16/P/01394</b>	<b>5 The Laurels</b> , The Street, Effingham. KT24 5LH Proposed demolition of existing rear outbuildings and erection of insulated panelled freezer units. Replacement and alterations of rear fence. <b>Approved</b>
<b>16/P/01399</b>	<b>5 The Laurels</b> , The Street, Effingham. KT24 5LH Advertisement consent for a replacement illuminated fascia sign. <b>Refused</b>

16/P/01413	<p><b>St.Lawrence Primary Sch.</b>, Lower Road, Effingham. KT24 5JP Re-cladding and changes to fenestration of existing hut on the school grounds. <b>Approved</b></p>
<p>214/16</p> <p>EN/16/0249</p> <p>16/P/00426</p> <p>16/P/00817</p> <p>15/P/01749</p>	<p><b>To consider other planning matters:</b></p> <p><b><u>Enforcements and Appeals</u></b></p> <p><b><u>Enforcement</u></b> <b>Denene</b>, Orestan Lane, Effingham. KT24 5SN Alleged unauthorised rear extension following refusal of prior notification - 16/W/00052</p> <p><b><u>Appeal</u></b> APP/Y3615/W/16/3150832 <b>Kayos Cottage</b>, Guildford Road, Effingham. KT24 5QQ Appeal lodged against GBC's refusal to grant planning permission for - Erection of replacement dwelling following demolition of existing building.</p> <p><b><u>Appeal</u></b> APP/Y3615/W/16/3153607 <b>Land north of Lusty Glaze</b>, Dirtham Lane. KT24 5SD Appeal lodged against GBC's refusal to grant planning permission for - Outline application for new residential dwelling with associated access, amenity and parking. (all matters reserved)</p> <p><b><u>Appeal Decision</u></b> <b>Greenacres</b>, High Barn Road, Effingham. KT24 5PT Erection of a detached 2 storey house following demolition of existing dwelling and garage. <b>Dismissed</b></p>
215/16	<p><b>To receive reports and correspondence relating to other planning matters</b></p> <p><b>Berkeley Homes / Howard of Effingham Planning Appeal. For decision -</b></p> <p>Noting that the Parish Council agreed on 28th June that Cllrs Pindar, Symes and Hogger had delegated authority to instruct barristers and progress the Parish Council's role as a Rule 6 party to the Public Inquiry into the Berkeley Hoes/Howard School planning appeal, the Parish Council agrees their recommendation that:</p>

	<p>a) Cllrs Pindar, Symes and Hogger are appointed as the Parish Council's 'Appeal Working Group', and are authorised to take such actions as necessary, within authorised budgetary constraints, to gather evidence and progress the Council's case at appeal, including:</p> <ul style="list-style-type: none"> <li>i) instructing barristers</li> <li>ii) communicating with the Planning Inspectorate,</li> <li>iii) co-ordinating with Guildford Borough Council</li> <li>iv) holding meetings to which they may invite others (parish councillors and non-parish councillors) at their discretion.</li> </ul> <p>b) The Appeal Working Group is authorised to seek quotes from at least three recommended 'heritage experts' to provide witness evidence at the appeal, and to instruct an appropriate expert at a maximum cost of £8,000. (This figure is based on a preliminary enquiry with one possible heritage expert.)</p> <p>c) The Appeal Working Group is authorised to set up further working groups involving councillors and non-councillors at their discretion, to gather evidence to defend the reasons for refusal of the planning application, including:</p> <ul style="list-style-type: none"> <li>i) Green Belt Working Group</li> <li>ii) Heritage and Design Working Group</li> <li>iii) Highways and Parking Working Group</li> </ul> <p>d) The Appeal Working Group is authorised to share information with the Effingham Neighbourhood Plan Advisory Group at their discretion</p>
216/16	<p><b>To receive reports from Parish Councillors not included in the above, if any</b> None</p>
	<p><b>TO CONSIDER FINANCIAL MATTERS:</b></p>
217/16	<p><b>To approve and sign cheques</b> (see Clerk notes)</p>

218/16	<p><b>To receive reports and or correspondence relating to other finance matters:</b>  <b>For information -</b>  A reimbursement payment of £4345.00 has been received from GBC relating to the 2015/16 CFGA notice-board and signage project, these funds will be allocated to the EPC Community Fund Ear Marked Reserves fund, for use in granting further Community Fund grants in the future.</p>
219/16	<p><b>Campaign to Protect Rural England - membership renewal</b>  <b>To consider -</b>  The Parish Council's membership of CPRE is due for renewal on the 1st October 2016, with a normal EPC membership donation of £36.00.</p>
220/16	<p><b>GBC Concurrent Functions Grant - 2017/18</b>  <b>To consider and decide -</b>  The Parish Council has received an invitation from GBC to apply for a Concurrent Functions Grant for 2017/18.  The Parish Council have been approached by Effingham Village Recreation Trust for support in grant funding a "Mini Kitchen" project through the EPC Community Fund &amp; GBC's CFGA.  This project (if approved) would result in 50/50 grants from GBC &amp; EPC of £4975.00 (each, nett of vat)  The <b>deadline</b> to apply to GBC is the <b>9th of September 2016.</b>  Clerk notes</p>
221/16	<p><b>EPC Community Fund Grant Application from EVRT</b>  <b>To consider -</b>  The Parish Council has received a Community Fund Grant Application from Effingham Village Recreation Trust. This grant (if approved) would facilitate new displays to celebrate the 50th Anniversary of the opening of the KGV Hall. (£2000 + vat)  Clerk notes</p>
222/16	<p><b>To receive reports and correspondence relating to other Space / Amenity matters if any</b></p>
223/16	<p><b>To receive reports from Parish Councillors not included in the above, if any</b>  Cllr Cornwell has provided a report of the Parish Councils Burial Ground, high lighting several issues and making recommendations.  Clerk notes</p>
	<p><b>LOCAL, VILLAGE &amp; NEIGHBOURHOOD PLANS</b></p>
224/16	<p><b>To receive any updates from ENPAG</b></p>
	<p><b>HIGHWAYS &amp; TRANSPORT</b></p>

<b>225/16</b>	<b>To consider current highway matters:</b>																
<b>226/16</b>	<b>To receive reports and correspondence relating to other Highway Matters</b> None																
<b>227/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any</b> None																
<b>REPORTS</b>																	
<b>228/16</b>	<b>To receive reports on:</b>																
<b>228/16a</b>	<p><b>Police and community issues:</b></p> <p><b><u>June 16 Crime Figures (x9)</u></b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Hogden Lane</td> <td style="width: 50%;">Other theft</td> </tr> <tr> <td>Beech Avenue</td> <td>Burglary (x2)</td> </tr> <tr> <td>Strathcona Avenue</td> <td>Burglary</td> </tr> <tr> <td>Violence and sexual offences</td> <td>Norwood Road</td> </tr> <tr> <td>Criminal damage and arson</td> <td>Mount Pleasant</td> </tr> <tr> <td>Anti-social behaviour</td> <td>Lower Road</td> </tr> <tr> <td>Public order</td> <td>Lower Road</td> </tr> <tr> <td>Public order</td> <td>Browns Lane</td> </tr> </table>	Hogden Lane	Other theft	Beech Avenue	Burglary (x2)	Strathcona Avenue	Burglary	Violence and sexual offences	Norwood Road	Criminal damage and arson	Mount Pleasant	Anti-social behaviour	Lower Road	Public order	Lower Road	Public order	Browns Lane
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<b>228/16b</b>	<p><b>Allotments</b></p> <p>The clerk has received 2 reports of sweet corn theft recently (by persons or animals) from the Parish Council Allotments.</p>																
<b>228/16c</b>	<p><b>Schools</b></p> <p>None</p>																
<b>228/16d</b>	<p><b>Home Farm West - Calvert and Chester Roads</b></p> <p>None</p>																
<b>228/16e</b>	<p><b>Commoners Day 2016 / Friends of Effingham Common</b></p> <p>The Clerk can report that there is steady progress in the approach to the 2016 Effingham Commoners Day. A mobile climbing wall has been facilitated (subject to a site visit by the providers) with just a few further attractions still under investigation. GBC have completed fantastic work in the support of the event, recently supplying draft flyers/posters &amp; a comprehensive event risk assessment.</p> <p>The Commoners Team's next meeting is 2pm on Thursday the 1st of September.</p>																
<b>228/16f</b>	<p><b>Smith's Charity</b></p> <p>None</p>																

<b>228/16g</b>	<b>Effingham Local History Group</b> None
<b>228/16h</b>	<b>Local government / admin matters</b> None
<b>228/16i</b>	<b>Parish Rooms</b> None
<b>228/16j</b>	<b>Effingham Village Recreation Trust</b> None
<b>229/16</b>	<b>To receive reports from Parish Councillors not included in the above, if any:</b>
	<b>CORRESPONDENCE</b>
<b>230/16</b>	<b>To receive correspondence received since the last Parish Council Meeting:</b>
<b>231/16</b>	<b>Parish &amp; Town Ward Programme - Autumn 2016</b> <b>To consider and decide -</b> The Parish Council has received an invitation from GBC to take part in the next phase of their Parish & Town Ward Programme. EPC have been given the opportunity of suggesting areas within the Parish that would benefit from "some extra attention". We would be allocated a crew of 2 contractors, for 2 days to complete works such as - cleaning areas of excessive litter, washing signs, tidying up an area on a housing estate, tidying a play area and clearing overgrown areas. Suggestions have so far been received from Cllr's Moss, Cornwell and Pindar - the <b>deadline</b> to apply is <b>Friday 2nd September</b> .
<b>232/16</b>	<b>Data Protection / Neighbourhood Plan Survey</b> An e-mail has been received from a local resident regarding data protection and EPC's Neighbourhood Plan Survey. The Parish Council has undertaken a complete review of their relevant procedures and policies, and has spoken at length with the Information Commissioners Office. EPC are fully satisfied that they are undertaking the NP Survey in full compliance of Data Protection Law, and are taking "all reasonable steps" considering the nature of the data being collected, processed and stored.
<b>233/16</b>	<b>Implementation of controls in Guildford Rd (service road)</b> The Parish Council have received a letter of thanks from a local resident regarding previous Parish Council support relating to parking issues in the service road off Guildford Road, Effingham. Road signs and road markings will soon be present to control parking, with controls coming into effect on Tuesday 30th August 2016.

<b>234/16</b>	<b>R.A.Bevan &amp; Co Ltd - new owners of butchers shop</b> The Parish Council have received correspondence from the new owners of the butchers business on the parade. In this correspondence they have very kindly agreed to donate bbq meat for the 2016 Commoners Day, and introduce themselves at this meeting.
	<b>NEXT AGENDA</b>
<b>235/16</b>	<b>To note parish business for the Agenda of the next meeting</b>
	<b>Next meeting -Tuesday September 27th 2016 8pm KGV Hall</b>