

To Councillor

I HEREBY GIVE YOU NOTICE
that an ORDINARY MEETING of Effingham Parish Council will be held at
King George V Hall, Browns Lane, on TUESDAY 29 October 2013 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope. To do this, give details to the Clerk before the meeting. Residents may put questions to the Council at the item 'Matters Raised by Residents' below. **At the Chairman's discretion**, residents may also be invited to contribute during any Agenda item. Please state your name and confirm that you are a resident of Effingham before you speak.

..... Clare Ritchie, Clerk & Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 154.13 To receive apologies for absence**
- 155.13 To review the Register of Interests, and other interests affecting this Agenda**
- 156.13 To confirm the Minutes of the Meeting of 1 Oct 2013**
- 157.13 To deal with any matters arising from the Minutes not otherwise on the Agenda**

158.13 MATTERS RAISED BY RESIDENTS

Local government electors (Effingham residents) can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting. (Fifteen minutes is allocated to this item).

159.13 PLANNING MATTERS:

To consider new planning applications received by 22 Oct 2013:

Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 22 Aug the following had been received:

- 13/P/01681 Browns, Browns Lane, Effingham
Demolition of existing car port and replacement with a single storey garden workshop and new pitched roof to replace existing flat roof and new garage door to existing garage.
- 13/P/01591 Hillmore, Outdowns, Effingham
First floor side extension, new roof lantern and alterations to existing openings on rear and front elevation together with new windows on side elevation.
- 13/P/01586 Beechlawns, Outdowns, Effingham
Proposed partial demolition of part single storey rear extension (store 1 and store 2)

plus the small area to the rear of store 1) to reduce the floor area down to a figure comparable to planning consent 01/P/00482

13/P/01604 70 Woodlands Road, Effingham
Proposed two storey side and rear extensions, and erection of detached garage.

13/P/01623 28 Orchard Gardens, Effingham
Two storey front extension

13/P/01622 Cheyme Cottage, Manor House Lane, Bookham
Certificate of Lawfulness for proposed development to establish whether a single storey rear extension constitutes Permitted Development

To receive results of previous planning applications

To consider other planning matters:

To receive reports and correspondence relating to other Planning matters
Howard of Effingham & Berkeley Homes Venture

To receive reports from Parish Councillors not included in the above, if any
Community Ideas database update
Surrey & East Sussex Water's Business Plan Consultation
National Air Traffic Services Consultation

160.13 HIGHWAYS & TRANSPORT

To consider current Highways matters
Ride London 2014 Proposal

To receive reports and correspondence relating to other Highways & transport matters
Salt bins process

To receive reports from Parish Councillors not included in the above, if any
Surrey Cycling Strategy Consultation

161.13 VILLAGE PLAN

To receive and adopt Minutes of the Steering Committee meeting

To receive a progress report from the Steering Committee
Bookham Vanguard Liaison Meeting Minutes

To consider budget & expenditure
Budget & expenditure to 22 Oct 2013

To consider other matters for resolution
Housing Needs Survey
Guildford Borough Council Local Plan consultation

162.13 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:
Allotment tree works
Burial ground green waste
Burial ground noticeboard

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

163.13 REPORTS

To receive reports as available on:

Police and community safety issues; Allotments; Schools; Effingham Village Recreation Trust; Home Farm Estate; Friends of Effingham Common; Smith's Charity; Effingham Local History Group; Local government / admin. matters / website; Other

164.13 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

165.13 FINANCIAL & ADMINISTRATIVE MATTERS

To consider current financial and/or administrative matters:

6 Month Statement & Q2 reconciliation
Review of burial ground fees
Community Fund application
Lone Working Policy
Village Day 2014
Clerk Pay Review

To approve and sign cheques

To receive reports and or correspondence relating to other Finance & Admin matters

Burial Grounds Maintenance Contract
Change of bank account
Chairman's Newsletter

166.13 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Tuesday 3 December 2013