

To Councillor

I HEREBY GIVE YOU NOTICE
that the ANNUAL MEETING of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on TUESDAY 29 MAY 2012 at 8pm.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

Opportunity for members of the public to address the Parish Council

- 64.12 To receive apologies for absence
- 65.12 To elect the Chairman for the forthcoming year
- 66.12 To elect the Vice Chairman for the forthcoming year
- 67.12 To review the Register of Interests, and to disclose interests affecting this Agenda
- 68.12 To discuss filling the vacancy for a parish councillor by co-option (South ward)
- 69.13 To review the Parish Council's Standing Orders
- 70.12 To review the Parish Council's Financial Regulations
- 71.12 To confirm dates for future Parish Council meetings
- 72.12 To review Parish Council auditors, banking arrangements, insurers, contracts, subscriptions and memberships
- 73.12 To review fees related to the Burial Ground
- 74.12 To review allotment rents
- 75.12 To appoint representatives to liaise with outside organisations
- 76.12 To appoint members of advisory groups
- 77.12 To note and thank volunteer helpers
- 78.12 To review progress on projects in hand, and future plans
- 79.12 To confirm the Minutes of the Ordinary Meeting of 24 April 2012
- 80.12 To deal with any matters arising from the Minutes not otherwise on the Agenda

- 81.12 **MATTERS RAISED BY RESIDENTS**
Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting. (15 mins allocated to this item).

- 82.12 **PLANNING MATTERS:**
To consider new planning applications received by 29 May:
Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 23 May 2012 the following had been received:
12/P/00646 Littledown, 3 Salmons Rd

Loft conversion incorporating rear velux roof light and obscurely glazed side bathroom velux roof light

12/P/00673 The Long Barn, High Barn Road

Construction of stables

12/P/00680 Tarn Hows, Dirtham Lane

Single storey rear extension

12/P/00692 Orestan House, Orestan Lane

Erection of a detached canopy for a motor vehicle (retrospective application)

12/P/00708 82 Woodlands Road

Consultation from Mole Valley for erection of a three horse stable block on the land rear of 82 Woodlands Road

112/P/00734 18 The Grove, Guildford Rd

Conservatory to rear

12/P/00789 Meadow Cottage, Effingham Common Road

Erection of single storey rear extension

12/P/00799 Hunters Moon, Orestan Lane

Certificate of Lawfulness to determine whether a proposed single storey rear extension constitutes permitted development

12/P/00827 16 Lindens Close

Single storey side and rear extension with window in side (north) elevation

12/P/00875 The Long Barn, High Barn Road

Detached two storey six bedroom dwelling with detached staff accommodation. (Amendment to planning application approved under reference 10/P/01279)

12/P/00888 Brookfield, Effingham Common Road

Two storey side and rear extension and single storey rear extension, following the demolition of the existing garage, conservatory and outbuildings.

To receive results of previous planning applications

To consider other planning matters:

To respond to a consultation by GBC on existing green spaces, open spaces and outdoor recreation in the parish (by 1 June)

To receive reports and correspondence relating to other Planning matters

To receive reports from Parish Councillors not included in the above, if any

83.12 HIGHWAYS & TRANSPORT

To consider current Highways matters:

None at present

To receive reports and correspondence relating to other Highways matters

To receive reports from Parish Councillors not included in the above, if any

84.12 GREEN SPACE AND VILLAGE AMENITIES

To consider current Space / Amenity matters:

To nominate places for a clean up in GBC's 'Love where you live' campaign

To arrange help and cover for the stall on Village Day

To receive reports and correspondence relating to other Space / Amenity matters

To receive reports from Parish Councillors not included in the above, if any

85.12 REPORTS

To receive reports on:

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters

To receive reports from Parish Councillors not included in the above, if any

86.12 CORRESPONDENCE

To deal with correspondence received since the last Parish Council meeting

87.12 FINANCIAL MATTERS

To consider current financial matters:

To note update of the Parish Council's Asset Register

To adopt the Statement of Account for 2011-12

To review allocation of funds for 2012-13

To approve and sign cheques

To receive reports and or correspondence relating to other Finance matters

88.12 NEXT AGENDA

To note parish business for the Agenda of the next meeting

Provisional date: Tuesday 26 June 2012