

Effingham Parish Council



To Councillor

I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on 28th July 2015 at 8pm
All members of the Council are hereby summoned to attend for the
purpose of considering and resolving upon the business to be
transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

104.15	TO RECEIVE APOLOGIES FOR ABSENCE
105.15	TO REVIEW THE REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA
106.15	TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF 23rd JUNE 2015 To be agreed & signed by the Chairman as a true & accurate record.
107.15	TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA To consider the date of the 2016 EPC Annual Chairman's meeting - 12th or 19th April have been proposed.
108.15	Planning Matters: To consider new planning applications received by 22.07.2015

	Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 22.07.2015 the following had been received	
15/P/01136	High Pines, Guildford Road, Effingham. Erection of a two bay oak framed garage. Reply by date - 6th July 2015	KT24 5QF
15/P/01184	Fairways, Beech Ave, Effingham. Two storey side and rear extension, first floor rear extension, ground floor rear infill extension and enlargement of front gable. Addition of dormer windows to front elevation and alterations to fenestration on front and rear elevations. Reply by date - 7th August 2015	KT24 5PJ
15/P/01208	Woodstock, Orestan Lane, Effingham. Oak framed entrance canopy and tile hanging at first floor level to the front elevation. Increase in width of driveway and the installation of a rail and post fence along the front of the property Reply by date - 6th August 2015	KT24 5SP
15/P/01215	White Cottage, Lower Farm Road, Effingham. Two storey side/rear extension, single storey front extension and internal alterations. Reply by date - 7th August 2015	KT24 5JL
15/P/01227	Kirkland, High Barn Road, Effingham. Excavation works and formation of basement. Erection of two storey rear extension, and single storey side extension, minor fenestration changes and associated works including landscaping (part retrospective). Reply by day - 28th July 2015	KT24 5PU
15/P/01247	Kayos Cottage, Guildford Road, Effingham. Erection of a detached building Reply by date - 29th July 2015	KT24 5QQ
15/P/01259	Tollgate Farm, Guildford Rd, Effingham. Demolition of all buildings and construction of a new dwelling and a single commercial unit together with landscaping and parking. Reply by date - 4th August 2015	KT24 5QL
15/P/01289	Hylands, Guildford Rd, Effingham. Single storey side and rear extension. Reply by date - 11th August 2015	KT24 5QF
	Results of previous Planning Applications	
15/P/00812	Upper Leewood Farm, Effingham. Refused	KT24 5JQ
15/P/00813202	Upper Leewood Farm, Effingham. Refused	KT24 5JQ
15/P/00891	The Sheiling, Orestan Lane, Effingham. Refused	KT24 5SN
	Outstanding Enforcement Cases	

	<p>To consider the quantity and age of outstanding planning enforcement cases within the Parish, and any necessary response to GBC.</p> <p>To consider any action regarding to the failed planning applications at Upper Leewood Farm, and the outstanding enforcement cases there.</p>
	To receive reports or correspondence relating to other Planning Matters:
APP/Y3615/W/15/3033688 (15/P/00225)	East Court, Beech Avenue, Effingham. KT24 5PN To consider any response to the appeal lodged against the Council's (GBC) refusal of planning application 15/P/00225.
108.15a	To consider the decision by GBC Planning to no longer send hard copies of planning applications from 3rd Aug, the impact on viewing plans at the Parish Room and EPC public meetings, and formulate a solution.
108.15b	To consider a response to the letter sent by SCC to GBC suggesting the support by them, of the proposed expansion plans of the Howard of Effingham School. (14/P/02109)
109.15	TO CONSIDER FINANCIAL MATTERS
109.15a	Approve and sign cheques Please see appendix
109.15b	To discuss and consider the Concurrent Functions Grant Aid (CFGa) 2016-7 available from GBC.
109.15c	To discuss and consider the changing of the Parish Councils banking provider from Santander to CAF bank. (see Clerks Notes)
110.15	GREEN SPACES AND VILLAGE AMENITIES
	To consider current Space / Amenity matters:
	To receive reports and correspondence relating to other Space / Amenity matters if any
	To receive reports from Parish Councillors not included in the above, if any
111.15	VILLAGE PLAN

	To receive updates and reports from The Village Plan Steering Group
111.15a	To receive and consider - VPSC report Housing Requirements draft report Housing Policies draft
111.15b	To consider the appointment of an external Planning Consultant to advise The Parish Council / VPSG.
111.15c	To consider meeting with East Horsley Neighbourhood Plan Steering Committee.
112.15	HIGHWAYS & TRANSPORT
	To consider current highway matters:
	To receive reports and correspondence relating to other Highway Matters To consider supporting the creation of a "Lorry Watch Scheme" on local Effingham roads, to monitor illegal HGV activity. (Clerks Notes) To consider projects suitable for The Lengthman's Scheme, funding of £6k has been deposited by SCC into the Horsley Group account, and must be used by 31.03.2016.
	To receive reports from Parish Councillors not included in the above, if any
113.15	REPORTS
	To receive reports on:
	Police and community issues
	Parish Allotments Liz Cooper has reported that the middle row of the allotment is doing very well and that there are no current issues.
	Parish Burial Ground To consider whether EPC should fund the cost of a replacement wooden bench in the burial ground, to replace one recently broken by a falling tree branch. To consider whether EPC should permit a resident to donate a wooden bench, that is proposed to be sited close to the grave of their son. (Mrs J Page) If agreed, this bench would be sited against the left hand side boundary, half way along the grounds.

	<p>The Clerk has e-mailed the owners representative of former St.Lawrence Playing Field (Mr Bedford), requesting a contribution towards urgent tree works required at the Parish Burial Ground. The Clerk highlighted concerns of unattached tree branches from previous tree works carried out by the owners - that may cause risk of injury should they fall. A quotation of £200 has been received by the Clerk from a local contractor to carry out tree works within the Burial Ground, which would make safe any hanging branches, also any branches at eye level and trim hedges.</p>
	<p>Schools To receive notes from the 10th July 2015 meeting between representatives from St.Lawrence Primary School and Effingham Parish Council (Cllr's Hackett & Pindar), and to discuss and consider a response.</p>
	<p>Home Farm Estate</p>
	<p>Friends of Effingham Common</p>
	<p>Smith's Charity</p>
	<p>Effingham Local History Group</p>
	<p>Parish Rooms To discuss and consider a software demonstration and associated charge. (see Clerks Notes)</p>
	<p>Effingham Village Recreation Trust</p>
	<p>To receive reports from Parish Councillors not included in the above, if any</p>
114.15	<p>LOCAL GOVERNMENT / ADMIN MATTERS</p>
	<p>To receive reports or updates regarding the Risk Register if any.</p>
115.15	<p>CORRESPONDENCE</p>
	<p>To receive correspondence received since the last Parish Council Meeting</p>
	<p>Bookham Vanguard - Draft Neighbourhood Plan Discuss and agree a response to Bookham Vanguard's draft Neighbourhood Plan. The deadline for response is 29th July, however there will be a further opportunity later in the year as part of the MVDC process.</p>
	<p>Bookham Residents Association - HofE / Lower Road</p>

	Discuss and agree a response to an e-mail received from BRA to EPC regarding Lower Road. (Clerks Notes)
	Correspondence has been received by The Clerk by a resident regarding the 2015/16 precept.
116.15	NEXT AGENDA
	To note parish business for the Agenda of the next meeting
	Next meeting - Tuesday August 25th 2015 8pm KGV Hall