

Effingham Parish Council



To Councillor

I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on Tues 28th June 16 at 8pm
All members of the Council are hereby summoned to attend for the
purpose of considering and resolving upon the business to be
transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

152/16	TO RECEIVE APOLOGIES FOR ABSENCE
153/16	TO REVIEW THE REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA
154/16	TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF 31st May 2016
155/16	TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA
156/16	MATTERS RAISED BY RESIDENTS Local government electors (Effingham Residents) can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting,(Fifteen minutes is allocated to this item)

157/16	<p>Planning Matters: To consider new planning applications received. Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 22nd June 2016 the following had been received:</p>
16/P/01111	<p>Effingham Post Office, The Street, Effingham. KT24 5LQ Two storey extension to rear. First floor rear and side extension over existing flat roof area to create two flats with a self contained retail unit on the ground floor. Demolition of existing garage and outbuildings. Alterations to existing front elevation. Creation of a parking area, bin store and cycle store with driveway extended to the rear of the site. 01.07.16</p>
16/P/01125	<p>Morcotta, Lower Farm Road, Effingham. KT24 5JJ Two storey front and side extension and single storey front, side and rear extensions. 28.06.16</p>
16/P/01160	<p>19 Lindens Close, Effingham. KT24 5NZ Proposed single storey side extension. 30.06.16</p>
16/P/01167	<p>The Beeches, Beech Avenue, Effingham. KT24 5PJ Erection of a detached garage. 30.06.16</p>
16/P/01176	<p>Upper Leewood Farm, Effingham Common Road. KT24 5JQ Certificate of lawfulness for a proposed development to establish whether a single storey detached garage and gym building, following demolition of existing garage and outbuildings, would constitute permitted development.</p>
16/T/00107	<p>The Old Post Cottage, Church Street, Effingham. KT24 5NA Application to reduce T1 Bay tree on northern boundary by 30% and cut back overhanging shrubs to boundary. Reduce row of Thuja conifers (T2) BY 30% (approx 5 metres) Effingham C.A. 14.07.16</p>
16/T/00123	<p>Land adjacent to Lower Widgery, Heath View E.Horsley. T1 (Oak) - crown reduce by 20% (Tree Preservation Order P1/201/412) 21.06.16</p>
158/16	<p>To consider any late received planning applications.</p>
159/16	<p>To receive results of previous planning applications</p>
16/P/00709	<p>Queensleigh, Salmons Road, Effingham. KT24 5QJ Certificate of Lawful Development to establish whether the erection of a side extension would constitute permitted development. Approved</p>

16/P/00712	30 Orchard Gardens , Effingham. KT24 5NR Single storey side/rear extension. Approved
16/P/00720	17 Strathcona Avenue Retrospective application - retention of a single storey rear extension. Approved.
16/P/00742	32a Woodlands Road , Bookham, Leatherhead. KT23 4HF Single storey rear extension. Approved.
16/P/00794	Long Acre Two storey side extension with dormer and velux windows together with velux windows in existing roof. Refused.
16/P/00817	Land north of Lusty Glaze Outline application for new residential dwelling with associated access, amenity and parking. (all matters reserved) Refused.
160/16 14/P/02109	To consider other planning matters: Berkeley Homes (Southern) Ltd and The Howard Effingham Planning Appeal- Public Enquiry / APP/Y3615/W/16/3151098 To consider comments to the inspector on the Berkeley Homes appeal and the forming of a working group to finalise a response document and submit before 27th July 2016.
161/16 16/W/00052	Denene , Orestan Lane, Effingham. KT24 5SN Prior notification for a single storey 5.3m rear extension, 3m in height with an eaves height of 2.6m
162/16	To receive reports and correspondence relating to other planning matters To consider the offer from GBC Planning Services to supply the Parish Council an A3 printer, laptop and screen in support of their plans to go paperless regarding future planning applications. (Clerk Notes)
163/16	To receive reports from Parish Councillors not included in the above, if any
	TO CONSIDER FINANCIAL MATTERS:
164/16	To approve and sign cheques (Clerk notes)

165/16	To receive reports and or correspondence relating to other finance matters: (139/16) To consider an overspend reimbursement request from Gill Walker, regarding a recent Community Fund grant for the Queens Birthday event.
166/16	(140/16) To re-consider a Community Fund grant request from Vivien White to facilitate a Heritage Weekend event. (Clerk notes)
167/16	To receive reports and correspondence relating to Space / Amenity matters if any
168/16	To receive reports from Parish Councillors not included in the above, if any
	VILLAGE, NEIGHBOURHOOD & LOCAL PLANS
169/16	To receive update from Effingham Neighbourhood Plan Advisory Group (ENPAG) if any.
170/16	To consider keys points of response to Guildford Borough Council's Local Plan, and the forming of a working group to finalise a response document and submit before 18th July 2016.
	HIGHWAYS & TRANSPORT
171/16	To consider current highway matters:
172/16	To receive reports and correspondence relating to other Highway Matters For information - letter received from WRRRA regarding TrustFord parking on Woodlands Road. (Clerk notes)
173/16	To receive reports from Parish Councillors not included in the above, if any
	REPORTS
174/16	To receive reports on:
174/16a	Police and community issues Reported crime - April 2016 (x4) Orchard Gardens - anti-social behaviour x1 The Crossroads - burglary x1 Calvert Road - burglary x1 Critten Lane - criminal damage & arson x1

174/16b	Allotments The annual "Gathering" was held on the 14th June this year, and there were 3 joint quiz winners: Liz Cooper, Linda Davies and Roy Donovan.
174/16c	Schools None
174/16d	Home Farm West - Calvert and Chester Roads None
174/16e	Friends of Effingham Common The third meeting of the ECD working group met on the 14th June and reviewed plans to date along with the initial event flyer.
174/16f	Smith's Charity None
174/16g	Effingham Local History Group None
	Local government / admin matters
174/16h	To consider the adoption of the draft: " Council Employee Code of Conduct" document. (Clerk notes)
174/16i	To receive the recent FOI reply from The Howard Partnership Trust regarding staffing levels. (Clerk notes)
174/16j	To consider the Parish Councils membership of Campaign to Protect Rural England. (CPRE)
174/16k	To receive the EPC internal audit for 2015/16 from Peter J Consultants. (Clerk notes)
174/16l	To complete and sign the Annual governance statement 2015/16 for Effingham Parish Council.
174/16m	Parish Rooms None
174/16n	Effingham Village Recreation Trust None

175/16	To receive reports from Parish Councillors not included in the above, if any Receive report from Cllr Martland (Lead Cllr on Risk) regarding 2015/16 reporting, and possible solutions for reporting in 2016/17
	CORRESPONDENCE
176/16	To receive correspondence received since the last Parish Council Meeting
177/16	To note parish business for the Agenda of the next meeting
	Next meeting - July 26th, 8pm KGV Hall.