

To Councillor .....

**I HEREBY GIVE YOU NOTICE**  
**that an ORDINARY MEETING of Effingham Parish Council will be held**  
**in the King George V Hall, Browns Lane, on TUESDAY 28 FEBRUARY 2012 at 8pm.**  
**All members of the Council are hereby summoned to attend for the purpose of considering**  
**and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, give details to the Clerk as below, **before the meeting.**

.....Susan Morris, Clerk and Responsible Financial Officer

#### **BUSINESS TO BE DONE**

Opportunity for members of the public to address the Parish Council

- 26.12 To receive apologies for absence**
- 27.12 To review the Register of Interests, and to disclose interests affecting this Agenda**
- 28.12 To confirm the Minutes of the Meeting of 31 January 2012**
- 29.12 To deal with any matters arising from the Minutes not otherwise on the Agenda**

#### **30.12 MATTERS RAISED BY RESIDENTS**

Local government electors can ask the Chairman and Councillors for updates on particular items, or explain matters of concern within the Parish Council's scope. They will deal with as much as possible straightaway, and follow up if necessary after the meeting (**fifteen minutes is allocated to this item**).

#### **31.12 PLANNING MATTERS:**

**To consider new planning applications received by 28 February 2012:**

*Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at 22 February the following had been received:*

12/P/00239 The Other Place, Guildford Road

Erection of a new dwelling

12/T/00031 King George V Hall and Playing Fields, Browns Lane

Application to crown reduce one Cherry tree by 25% (tree no 354 on plan), fell one Lime tree (no. 672), fell two Hawthorns (nos 356 and 360), remove deadwood from crown of one Sycamore (no 359), reduce height of one Willow (no 361 by 6 metres, remove ivy from bases of three Horse Chestnuts (no 362) and fell one Hornbeam (no 363) (Effingham Conservation Area).

**To receive results of previous planning applications**

**To consider other planning matters:**

None.

**To receive reports and correspondence relating to other Planning matters**

**To receive reports from Parish Councillors not included in the above, if any**

#### **32.12 GREEN SPACE AND VILLAGE AMENITIES**

**To consider current Space / Amenity matters:**

To consider a request for financial support of Village Day

To discuss the offer of a stall on Village Day

To consider entering a 'Lengthsmans Agreement' with Surrey County Council  
**To receive reports and correspondence relating to other Space / Amenity matters**  
**To receive reports from Parish Councillors not included in the above, if any**

**33.12 HIGHWAYS & TRANSPORT**

**To consider current Highways matters:**

To discuss options to reduce speeding at the mini-roundabouts

**To receive reports and correspondence relating to other Highways matters**

**To receive reports from Parish Councillors not included in the above, if any**

**34.12 REPORTS**

**To receive reports on:**

Police and community safety issues

Allotments

Schools

Effingham Village Recreation Trust

Home Farm Estate

Friends of Effingham Common

Smith's Charity

Effingham Local History Group

Local government / admin. matters / website

**To receive reports from Parish Councillors not included in the above, if any**

**35.12 CORRESPONDENCE**

**To deal with correspondence received since the last Parish Council meeting**

**36.12 FINANCIAL & ADMIN. MATTERS**

**To consider current financial and / or admin. matters:**

To adopt the following policies:

Anti-Bribery Policy

Policy on Acceptance of Hospitality and Gifts

Policy on Fraud and Corruption

Policy on Whistleblowing

To confirm re-shaping the Clerk's work programme

**To approve and sign cheques**

**To receive reports and or correspondence relating to other Finance & Admin matters**

**37.12 NEXT AGENDA**

**To note parish business for the Agenda of the next meeting**

Tuesday 27 March 2012.