

Effingham Parish Council



To Councillor

I HEREBY GIVE YOU NOTICE
that an Ordinary Meeting of Effingham Parish Council will be held
in the King George V Hall, Browns Lane, on Tuesday 27th Sept @ 8pm
All members of the Council are hereby summoned to attend for the
purpose of considering and resolving upon the business to be
transacted at the meeting, as set out hereunder.

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting, up to five members of the public may address the Parish Council for up to two minutes on matters within the Parish Council's scope. To do this, please give details to the Clerk as below, **before the meeting.**

Jon Short, Clerk and Responsible Financial Officer

BUSINESS TO BE DONE

236/16	TO RECEIVE APOLOGIES FOR ABSENCE:
237/16	TO REVIEW THE REGISTER OF INTERESTS & OTHER INTERESTS AFFECTING THIS AGENDA:
238/16	TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING OF 30TH AUGUST 2016:
239/16	TO DEAL WITH ANY MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA:
240/16	TO REVIEW THE AUDIT REPORT FOR EFFINGHAM PARISH COUNCIL FOR YEAR ENDED 31ST MARCH 2016, PRODUCED BY BDO LLP: (Clerk Notes)

241/16	<p>New Councillor co-options: To receive: Recommendations from Cllr's Pindar, Moss & Hackett regarding New Councillor co-options. (outside of the public meeting) For decision: Appointing of new Councillors through the co-option process. (outside of the public meeting)</p>
242/16	<p>MATTERS RAISED BY RESIDENTS Local government electors (Effingham Residents) can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors will deal with as much as possible straightaway, and follow up if necessary after the meeting,(Fifteen minutes is allocated to this item)</p>
243/16	<p>Planning Matters: To consider new planning applications: Copies of planning applications to be considered by the Parish Council will be in the KGV Hall from 7pm. As at Wednesday 21st September 2016 the following had been received: (PC "comment by" date in brackets)</p> <p>16/P/01749 Burnside, Heath View, East Horsley, Surrey. KT24 5EA Two storey side extension following demolition of existing garage. (21st September) Objection - for approval by the Parish Council: 1) Over development of the site which was originally on about a third of the footprint of that proposed by the new planning applic. 2) Removal of a double garage and the possible re-building of the garage elsewhere on the plot. 3) Concerns over mature oaks in a neighbouring garden, although the present application has attempted to mitigate the risks to the trees.</p> <p>16/P/01765 The Orchard House, Beech Avenue, Effingham. KT24 5PJ Variation of Condition 2 of application 14/P/02071, approved 26.01.2015, to allow the substitution of drawing numbers to allow changes to include alterations to the roof, addition of a dormer extension and roof windows. (27th September)</p> <p>16/P/01776 Morcotta, Lower Farm Road, Effingham, Surrey. KT24 5JJ Proposed two storey front extension, single storey front and side extension together with front porch following demolition of existing garage. (28th September)</p> <p>16/P/01784 Beagles Den, Dog Kennel Green, Ranmore, Surrey. RH5 6SS Use of the existing building as a dwelling (retrospective) (29th September)</p>

16/P/01804	Hawthorns , 23 The Street, Effingham, Surrey. KT24 5LQ Proposed new infill front porch, replacement front gable dormer window and first floor front extension with gable dormer window, part single/part two storey rear extension following demolition of existing conservatory, trio of gable dormer windows to replace existing flat dormer extension (south elevation), replacement windows throughout, weatherboard cladding and removal of existing tile hanging. (29th September)
16/P/01866	Outlands Lodge , Outlands, Effingham, Surrey. KT24 5QN Creation of a new vehicular access onto Guildford Road with new access gates and revised fencing. (10th October)
16/T/00194	Moorcroft , The Street, Effingham, Surrey. KT24 5LQ (T1) Canadian Maple (Acer) located at Hawthorns - crown reduce by 50% or fell, (T2) Walnut located at Moorcroft - remove branches back to boundary (Effingham Conservation Area) (29th September)
244/16	To consider any late received planning applications:
245/16	To receive results of previous planning applications:
16/P/00872	Lime Kiln Farm , Dog Kennel Green, Ranmore Cm. RH5 6SS Two storey replacement dwelling with associated parking and landscaping. Approved
16/P/00428	Land to the north & south side of 105 Calvert Rd, Eff. Construction of six new traveller pitches on two separate plots. One plot consists of 2no pitches & 1no utility block, and one plot to consist of 4no pitches and 2no utility blocks. Approved
16/P/00872	Lime Kiln Farm , Dog Kennel Green, Ranmore Cm. RH5 6SS Two storey replacement dwelling with associated parking and landscaping. Approved
16/P/01427	Westmoor , Orestan Lane, Effingham, Surrey. KT24 5SN Proposed erection of a two storey detached dwelling with detached garage following demolition of existing dwelling. Refused
16/W/00067	Hares Holt , Orestan Lane, Effingham, Surrey. KT24 5SN Prior notification for a single storey 6m rear extension, 2.9m in height with an eaves height of 2.9m. Refused
246/16	To consider other planning matters:

<p>EN/16/0268</p> <p>EN/16/0291</p> <p>EN/16/0307</p>	<p>New Planning Enforcement Cases (Aug 16)</p> <p>Pen Y Bryn, Dirtham Lane, Effingham, Surrey. KT24 5SD Alleged unauthorised construction of first floor rear extension.</p> <p>Greenfields Farm, Orestan Lane, Effingham, Sy. KT24 5SJ Alleged unauthorised residential use of the site.</p> <p>Summerdown Manor, Effingham Hill, Dorking. RH5 6ST Alleged unauthorised widening of driveway, erection of fence & felling of protected trees.</p>
<p>247/16</p>	<p>To receive reports and correspondence relating to other planning matters:</p> <p>Berkeley Homes / Howard of Effingham Planning Appeal.</p> <p><u>Berkeley Homes / Howard Appeal Working Group</u></p> <p>For decision:</p> <p>The Appeal Working Group was authorised to seek quotes from heritage experts to provide witness evidence at the appeal. The Parish Council is asked to consider the quotes received and the recommendation from the Appeal Working Group and to agree that:</p> <p>i) The Appeal Working Group is authorised to instruct the recommended heritage expert at a maximum fee (to be confirmed).</p> <p>ii) The Parish Council will arrange to make sufficient funding to meet this fee available in the Legal Contingency Fund.</p> <p>iii) The Appeal Working Group is authorised to undertake further expenditure to a maximum total of £1000 if appropriate to gather further information or advice to assist the Parish Council's case at appeal. (Clerk notes)</p>
<p>248/16</p>	<p>GBC Planning Policy Consultation</p> <p>The Clerk has received correspondence from Guildford Borough Council inviting comments on 2 draft Supplementary Planning Documents (SPD's). deadline 17th October (Clerk notes)</p>
<p>249/16</p>	<p>To receive reports from Parish Councillors not included in the above, if any:</p>
	<p>TO CONSIDER FINANCIAL MATTERS:</p>
<p>250/16</p>	<p>To approve and sign cheques (see Clerk notes)</p>

251/16	Precept / LCTSS The Clerk can report that the 2nd Precept / LCTSS payment of £31,858.50 has now been received from Guildford Borough Council.
252/16	The Phone Co-op (Parish Room phone/broadband provider) To consider the renewing of the Parish Council's contract with The Phone Co-op and the different contract options proposed by them. (12 or 24 month) (Clerk notes)
253/16	To receive reports and or correspondence relating to other finance matters: None
254/16	To receive reports and correspondence relating to other Space / Amenity matters if any: None
255/16	To receive reports from Parish Councillors not included in the above, if any: None
	VILLAGE, NEIGHBOURHOOD & LOCAL PLANS
256/16	<u>Village Plan:</u> None
257/16	<u>Neighbourhood Plan:</u> To receive updates from ENPAG if any: For decision: The Effingham Neighbourhood Plan Advisory Group (ENPAG) has considered the representations received to the Regulation 14 consultation including comments from statutory bodies, local organisations and residents, and responses to the Consultation Survey Form, and has revised the Neighbourhood Plan to take these into account. The Parish Council is now requested to: i) Consider and agree that the 'Proposed Submission Draft' of the Neighbourhood Plan, dated 21 September 2016, can now be submitted for a Health Check, and authorise ENPAG to make any necessary minor drafting amendments and corrections before that is done. ii) Agree that ENPAG will draft a document giving detailed responses to all the representations made and submit this to the Parish Council for approval before it is published.
258/16	<u>Local Plan:</u> None

	HIGHWAYS & TRANSPORT
259/16	To consider current highway matters: None
260/16	To receive reports and correspondence relating to other Highway Matters: None
261/16	To receive reports from Parish Councillors not included in the above, if any: None
	REPORTS
262/16	To receive reports on:
262/16a	Police and community issues - Crime figures (x8) July 2016 Calvert Road - Violence & Sexual Offences Orestan Lane - Violence & Sexual Offences Chester Road - Anti-social behaviour Barnes Wallace Close - Anti-social behaviour Meadway - Other theft Browns Lane - Other theft Middle Farm Place - Public order Church Street - Vehicle crime
262/16b	Allotments An allotment holder has written to the Clerk requesting they contact a local resident, regarding an overgrown hedge that is impacting on access to allotment paths. A letter has been sent to the home owner with a request for action within 28 days.
262/16c	Schools None
262/16d	Home Farm West - Calvert and Chester Roads None
262/16e	Friends of Effingham Common / 2016 Commoners Day The last Commoners Day meeting took place on the 22.09.16 to finalise details for the day. (Sunday 2nd October). Local businesses Bevan Butchers, The Bakery & The Village Market all have made generous donations to facilitate a bbq on the day with The Brockham Bonfire Committee loaning a commercial bbq range. All those on the ECD committee have carried out fantastic work in support of the event, from delivering event leaflets to organising interesting walks. Guildford Borough Council's Parks and Leisure Services department have, and continue to provide the necessary professional support required when organising an event of this size.

262/16f	Smith's Charity None
262/16g	Effingham Local History Group None
262/16h	Local government / admin matters None
262/16i	Parish Council Risk Updates To receive any updates regarding the Parish Council's Risk Register:
262/16j	Parish Rooms The Clerk has recently completed and returned a VAT Declaration to the PC's energy provider EDF Energy.
262/16k	Effingham Village Recreation Trust None
262/16l	To receive reports from Parish Councillors not included in the above, if any
	CORRESPONDENCE
263/16	To receive correspondence received since the last Parish Council Meeting
264/16	A local resident recently spoke to the Clerk regarding the current status of The Royal British Legion (Club) on Lower Road Effingham. The Clerk was unable to confirm to them whether or not the Club was closed permanently as they were waiting for an update on the matter.
265/16	The Clerk has received correspondence from "Save Newlands Corner Campaign Group", regarding the proposal by SCC to erect 3 car parking charge machines on the Newlands Corner site. (Clerk notes)
266/16	The Clerk has received an invitation from Surrey ALC for their 2016 AGM. (Clerk notes)
	NEXT AGENDA
267/16	To note parish business for the Agenda of the next meeting
	Next meeting - Tuesday October 25th - 8pm KGV Hall.