

# Effingham Parish Council



To all Councillors

Publication date: 21st August 2019

## I HEREBY GIVE YOU NOTICE

**that an Ordinary Meeting of Effingham Parish Council will be held in the King George V Hall, Browns Lane, on Tues 27<sup>TH</sup> August 2019 at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.**

Members of the public are welcome to attend and observe. At the Chairman's discretion they may be invited to speak during any item. Additionally, at the beginning of the meeting under 'Matters raised by Effingham organisations and residents', members of the public may address the Parish Council for up to two minutes each on matters within the Parish Council's scope.

To do this, please give details to the Clerk as below, **before the meeting.**

**Jon Short, Clerk and Responsible Financial Officer**

A handwritten signature in black ink, appearing to read 'Jon Short', is written over a light blue horizontal line.

## **BUSINESS TO BE DONE**

<b>267/19</b>	To <b>RECEIVE</b> Apologies For Absence:
<b>268/19</b>	To <b>REVIEW</b> The Register Of Interests & Other Interests Affecting This Agenda:
<b>269/19</b>	To <b>CONFIRM</b> The Minutes of the previous meeting of 30th July 2019.
<b>270/19</b>	To <b>CONSIDER</b> any matters arising from the Minutes not otherwise on the Agenda:
<b>271/19</b>	<b>MATTERS raised by Effingham organisations and residents (UP TO 15 MINUTES)</b>  Effingham organisations and residents can ask the Chairman and Councillors for updates of particular items, or explain matters of concern within the Parish Council's scope. Councillors may deal with matters or questions straightaway, or follow up by letter or email after the meeting.

## GOVERNANCE

272/19	To <b>RECEIVE</b> and <b>CONSIDER</b> items relating to governance:  <u>Burial Ground:</u> To <b>RECEIVE</b> and <b>APPROVE</b> the revised Parish Council Burial Ground fees and Conditions documents prepared by Cllr Cornwell.
273/19	To <b>DISCUSS</b> the basis of when a Chairman can write a letter representing the Parish Council.

## PLANNING APPLICATIONS

274/19	To <b>RECEIVE</b> a report from the Planning Review Group and <b>CONSIDER</b> responses to Guildford Borough Council on new planning applications, as at Tuesday 22nd August: <b>(clerk notes/late Items)</b>
19/T/00198	<b>The Lodge Cottage</b> , Effingham Place, Effingham. KT24 5JT Fell dead Beech, Elm and Ash (G1) to near ground level. Fell two Elms and a self-seeded Sycamore (G2) close to road to near ground level. Trim back hard to edge of pavement Ivy and Beech hedge (G3) to open up pathway to adjacent school.
19/P/01365	<b>Hillside Farm</b> , Salmons Road, Effingham, Leatherhead. KT24 5QH Proposed replacement front porch, internal alterations and single storey rear extension.
19/P/01306	<b>Plough Inn</b> , Orestan Lane, Effingham, Leatherhead. KT24 5SW Erection of porch and a steel glazed structure to form a seated area following demolition of existing porch. Erection of a single storey rear extension and internal alterations.
275/19	To <b>CONSIDER</b> responses to Guildford Borough Council on any late received planning applications: <b>(clerk notes/late items)</b>
276/19	Previous planning applications: To <b>RECEIVE</b> notification of results set out in <b><u>Appendix 1</u></b>
277/19	<b>Other Planning Matters:</b>

## GENERAL PLANNING MATTERS

278/19	<p><b>Neighbourhood / Local Plans</b> To <b>RECEIVE</b> reports on the Neighbourhood Plan &amp; GBC Local Plan:</p>
279/19	<p><b>Berkeley Homes /Howard Of Effingham</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any updates on the development:</p> <p>To <b>RECEIVE</b> the Notes of a meeting of the Effingham members of the Berkeley Homes / Howard School Liaison Group, held 19<sup>th</sup> August 2019 in the Parish Room. <b>(Clerk Notes)</b></p> <p>To <b>CONSIDER</b> Berkeley Homes proposals.</p>
280/19	<p><b>Other Planning Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other planning matters:</p>

## WORKING GROUPS

281/19	<p><b>Communications Working Group: (CH, BR, LH, AP)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from the Communications Working Group</p>
282/19	<p><b>EVRT Trustee Appointment Working Group: (IS/PM/AP/LH/CH)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Trustee Appointments Working Group:</p> <p>To <b>CONSIDER</b> a date for the working group to meet.</p>
283/19	<p><b>Finance &amp; General Purposes Working Group: (AP/KC/IS/JS)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Finance &amp; General Purposes Working Group:</p>
284/19	<p><b>Planning Review Working Group: (all councillors)</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports and recommendations from the Planning Review Working Group: (not covered at 274/19)</p>

## HIGHWAYS, TRANSPORT & COUNTRYSIDE ACCESS

285/19	<p>Highways, Transport &amp; Countryside Access matters: To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to highways matters:</p>
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<b>286/19</b>	To <b>RECEIVE</b> reports & updates from SCC County Councillor Iles
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## FINANCIAL MATTERS

<b>287/19</b>	Invoices for payment To <b>RECEIVE</b> and <b>APPROVE</b> invoices for payment in <b>(clerk notes/late items)</b>
<b>288/19</b>	Bank reconciliation To <b>RECEIVE &amp; APPROVE</b> the latest bank reconciliations.
<b>289/19</b>	Other Financial matters To <b>RECEIVE and CONSIDER</b> any reports or correspondence relating to other finance matters:
<b>290/19</b>	To <b>RECEIVE</b> updates and recommendations from Cllr Hackett, following the clerk's recommendation that Allotment Fees should not increase for the next rental period. (2019/20). The current rates are: £40 for a full plot & £20 for a half plot.

## COMMUNITY AND ENVIRONMENT

<b>291/19</b>	<b>Community Fund:</b> To <b>RECEIVE</b> grant requests, if any: To receive updates and recommendation from Cllr Cornwell, relating to a grant funding request from the rector of St. Lawrence Church, for the repair of the church clock tower and chiming control. (£2800) <b>(clerk notes)</b>
<b>292/19</b>	To <b>RECEIVE</b> and <b>CONSIDER</b> proposals to fund the purchase of a display box(s) – to house historic books/documents.
<b>293/19</b>	<b>Concurrent Functions Grants</b>  To <b>RECEIVE</b> any updates & first thoughts for the 2020/21 CFGA & the deadline for applications. (6 <sup>th</sup> September 2019)  To <b>RECEIVE</b> an update from Cllr Roscoe regarding possible funding options for Effingham Village Recreation Trust.  To <b>RECEIVE</b> an update from Cllr Moss regarding the CFGA parade of shops projects. <b>(clerk notes)</b>
<b>294/19</b>	<b>Other Community Matters</b> To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other community or environmental matters

	To receive updates and recommendation from Cllr Pindar, relating to the parish council signing up to become a Charter Branch of the Woodland Trust.
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### COUNCIL ADMINISTRATIVE MATTERS

<b>295/19</b>	To <b>RECEIVE</b> updates, if any:
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### REPORTS

<b>296/19</b>	<p>To <b>RECEIVE</b> reports on:</p> <p><b><u>Police and community issues</u></b> - <b>Appendix 2</b> June 2019</p> <p><b><u>Allotments</u></b></p> <p><b><u>Burial Ground</u></b></p> <p><b><u>KGV Hall and Fields</u></b></p> <p><b><u>Home Farm West - Calvert and Chester Roads</u></b></p> <p><b><u>Effingham Common</u></b></p> <p><b><u>Parish Room</u></b></p>
<b>297/19</b>	<p>Other Parish Matters</p> <p>To <b>RECEIVE</b> and <b>CONSIDER</b> any reports from Parish Councillors and any correspondence relating to other parish matters</p>

### CORRESPONDENCE

<b>298/19</b>	<p>Any Other Correspondence</p> <p>To <b>RECEIVE</b> and <b>CONSIDER</b> any other correspondence</p>
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### NEXT AGENDA

<b>299/19</b>	To <b>NOTE</b> new items of business for the Agenda of the next meeting
	<p><b>Next meeting –</b></p> <p><b>Normal Meeting of the Parish Council:</b> Tuesday 24<sup>th</sup> September 2019, 8pm KGV Hall, Browns Lane, Effingham.</p>
	<p><b>Next Planning Review Group meeting:</b> Tuesday September 17th 2019, 7.30pm Parish Room.</p>

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**APPENDIX 1****Planning Results****276/19**

- 19/T/00160** **Owlscot**, The Street, Effingham. KT24 5LQ  
T1 (Ilex) – Fell (Effingham Conservation Area)  
**Tree Application Approved.**
- 19/T/00132** **4 Yew Tree Walk**, Effingham, leatherhead. KT24 5LJ  
1 Dying Cherry- fell and replace with a 2m Rowan.  
(Effingham Conservation Area)  
**Tree Application Approved.**
- 19/P/00927** **Pen Y Bryn**, Dirtham Lane, Effingham. KT24 5SD  
Removal of first floor of rear element and construction of new roof over retained ground floor rear element along with associated fenestration and external material alterations.  
**Approved.**
- 19/T/00116** **La Finca**, Heathway, East Horsley, Guildford. KT24 5ET  
T1 – Oak – section fell due to large amount of rot and to allow more light into property, reduce leaf fall.  
(Tree Preservation Order P1/201/443)  
**Tree Works Approved With Conditions.**
- 19/T/00173** **The Flint House**, 36 Middle Farm Place, Effingham. KT24 5LA  
Prunus – reduce crown, removing about 4 feet from the spread and Height of the tree. (Effingham Conservation Area)  
**Tree Application Approved**
- 19/P/01140** **The Old Stables**, Salmons Road, Effingham. KT24 5QH  
Single storey extension of dwelling.  
**Approved.**
- 19/P/01054** **Brookfield**, Effingham Common Road, Effingham. KT24 5JG  
Certificate of lawfulness for a proposed use to establish whether the erection of single storey rear extension following demolition of existing conservatory is lawful.  
**Refused.**
- 19/P/01035** **2 Dog Kennel Green**, Ranmore Common, Dorking. RH5 6SS  
Construction of dormer to roof slope above front entrance door.  
**Approved.**

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**APPENDIX 2****296/19****Crime Figures****June 2019****21 Incidents**

On or near:

Barnes Wallis Close	Anti-social behaviour (x2)
Barnes Wallis Close	Violence and sexual offences
Critten Lane	Anti-social behaviour
Critten Lane	Burglary
Dirtham Lane	Violence and sexual offences
Hogden Lane	Anti-social behaviour
Lower Farm Road	Violence and sexual offences
Lower Road	Violence and sexual offences
Lutchens Close	Burglary
Middle Farm Place	Anti-social behaviour (x4)
The Crossroads	Other theft
Norwood Road	Violence and sexual offences
Orestan Lane	Anti-social behaviour (x2)
Orestan Lane	Criminal damage and arson
Orestan Lane	Public order
Yew Tree Walk	Other theft

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